

VILLAGE OF RICHMOND
5600 HUNTER DRIVE
REGULAR BOARD MEETING NOTICE
SEPTEMBER 3, 2026
AGENDA
7:00 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ANNOUNCEMENTS/REQUESTS: None
5. PUBLIC COMMENTS
6. UNFINISHED BUSINESS: None
7. CONSENT AGENDA:
 - a. Motion to approve the Regular Board Minutes for August 20, 2026
 - b. Proclamation announcing National Payroll Week, September 7-11, 2026
 - c. Motion to approve an Outdoor Consumption Liquor License to International House of Wine & Cheese for their 50th Anniversary Event to be held Saturday, September 25th and Sunday, September 26th from 6:30-9:00 PM at 11302 US Hwy 12
8. NEW BUSINESS:
 - a. Presentation and acceptance of Fiscal Year 2026 Audit by Auditor Joseph Troyer
9. DEPARTMENT REPORTS:
 - a. Community Development
 - b. Administration/Police
 - c. Public Works/Engineering
 - d. Village Clerk
10. PRESIDENT'S COMMENTS
11. TRUSTEE COMMENTS
12. CLOSED SESSION: Personnel: Appointment, employment, compensation, discipline or performance of employees (5 ILCS 120/2(c)(1)), Collective Bargaining (5 ILCS 120/2(c)(2)), Acquisition of Property (5 ILCS 120/2(c)(5)), Real Estate: Setting Price for Sale/Lease of Municipal Property (5 ILCS 120/2(c)(6)), Litigation: Pending, Threatened or Imminent (5 ILCS 120/2(c)(11)), Approval/Semi-Annual Review of Closed Session Minutes (5 ILCS 120/2(c)(21))
13. ADDITIONAL NEW BUSINESS
14. ADJOURNMENT

POSTED: August 28, 2026

PROCLAMATION#2026-__

NATIONAL PAYROLL WEEK

September 7-11, 2026

Whereas, PayrollOrg and its more than 20,000 members have launched a nationwide public awareness campaign that pays tribute to the nearly 150 million people who work in the United States and the payroll professionals who support the American system by paying wages, reporting workers earnings and withholding federal employment taxes; and

Whereas, payroll professionals in Illinois play a key role in maintaining the economic health of Illinois carrying out such diverse tasks as paying into the unemployment insurance system, providing information for child support enforcement, and carrying out tax withholding, reporting and depositing; and

Whereas, payroll departments collectively spend more than \$2.7 trillion annually complying with myriad federal and state wage and tax laws; and

Whereas, payroll professionals play an increasingly important role ensuring the economic security of American families by helping to identify noncustodial parents and making sure they comply with their child support mandates; and

Whereas, payroll professionals have become increasingly proactive in educating both the business community and the public at large about the payroll tax withholding systems; and

Whereas, payroll professionals meet regularly with federal and state tax officials to discuss both improving compliance with government procedures and how compliance can be achieved at less cost to both government and businesses; and

NOW, THEREFORE, I Toni Wardanian, Village President, do hereby proclaim September 7-11, 2026 as **National Payroll Week** in the Village of Richmond, and encourage all citizens to recognize the contributions of payroll professionals and participate in educational programs that promote financial awareness.

Dated this 3rd day of September, 2026.

Toni Wardanian, Village President
Richmond, Illinois

ATTEST:

Karla L. Thomas, Village Clerk

VILLAGE OF RICHMOND

APPLICATION FOR OUTDOOR CONSUMPTION PERMIT LIQUOR LICENSE

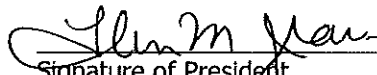
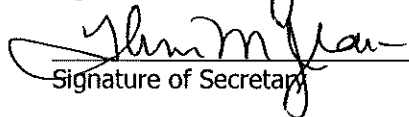
The undersigned hereby makes application for an Outdoor Consumption Permit under the provisions of the Village of Richmond Liquor License Ordinance:

1. Applicant's full name INTERNATIONAL HOUSE OF WINE & CHEESE
Address 11302 US HIGHWAY 12 Phone Number 815-678-2500
Current local liquor license number A-#2 State license number 1A-0006330
2. Location where alcoholic beverages will be sold:
11302 US HIGHWAY 12
 - The outdoor area shall 1) be contiguous to the Premises; 2) not include any public right of way or sidewalk areas; 3) shall not be closed than 25 feet to any public street. The outdoor area shall prevent patrons from exiting the permitted area with alcoholic liquor or passing alcoholic liquor outside of the permitted area
3. Dates of the event (not to exceed 15 days per calendar year) SEPTEMBER 25 & 26
4. Hours of operation: 6:30 - 9:00
5. Describe plan for refuse pickup: REGULAR DUMPSTER PICKUP

6. List the names and addresses of the employees of the business will be selling alcoholic beverages at the location pursuant to the license. If additional space is needed, please use reverse side.

7. Please attach the following to your application

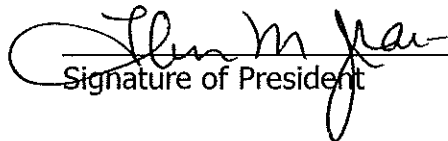
- License fee in the amount of \$20.00 per day
- Proof of liquor liability insurance **covering the location and dates outdoor consumption will occur**
- Site plan including the proposed layout of the outdoor area, security, lighting and description of amplification of music to be played (if any)

	<u>8/12/26</u>
Signature of President	Date
	<u>8/12/26</u>
Signature of Secretary	Date

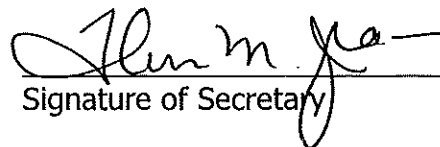
AFFIDAVIT

State of Illinois)
County of McHenry)

We swear that we will not violate any of the Ordinances of the Village of Richmond or the laws of the State of Illinois or the laws of the United States of America, in the conduct of the place of business described herein and that the statements contained in this application are true and correct to the best of our knowledge and belief.



Signature of President



Signature of Secretary

Subscribed and sworn to before me this

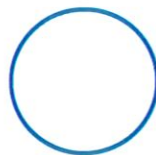
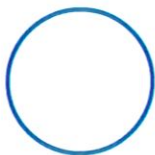
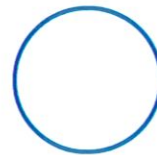
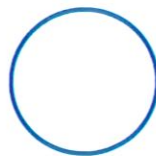
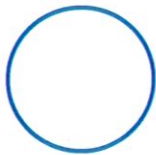
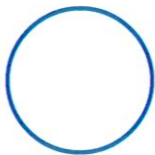
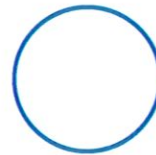
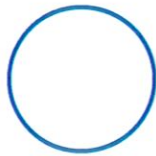
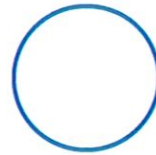
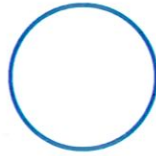
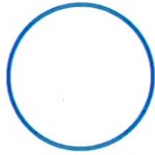
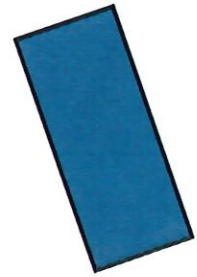
12th day of August, 2026



Notary Public



- NORTH -



- BUILDING -