



# Village of Richmond

## Fiscal Year 2026-2027 Budget



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**FULL-TIME EMPLOYEES**

**(Expressed In FTE's\*)**

Police Department

Chief/Village Administrator (1.0)

Sergeant (1.0)

Patrol Officers (6.0)

Part-Time Patrol Officer (0.5)

Police Clerk (0.5)

Administrative Department

Village Clerk (1.0)

Management Analyst (1.0)

Public Works Department

Superintendent of Public Works (0.5)

Crew Leader (1.0)

Field Personnel (4.0)

One Seasonal Summer (0.5)

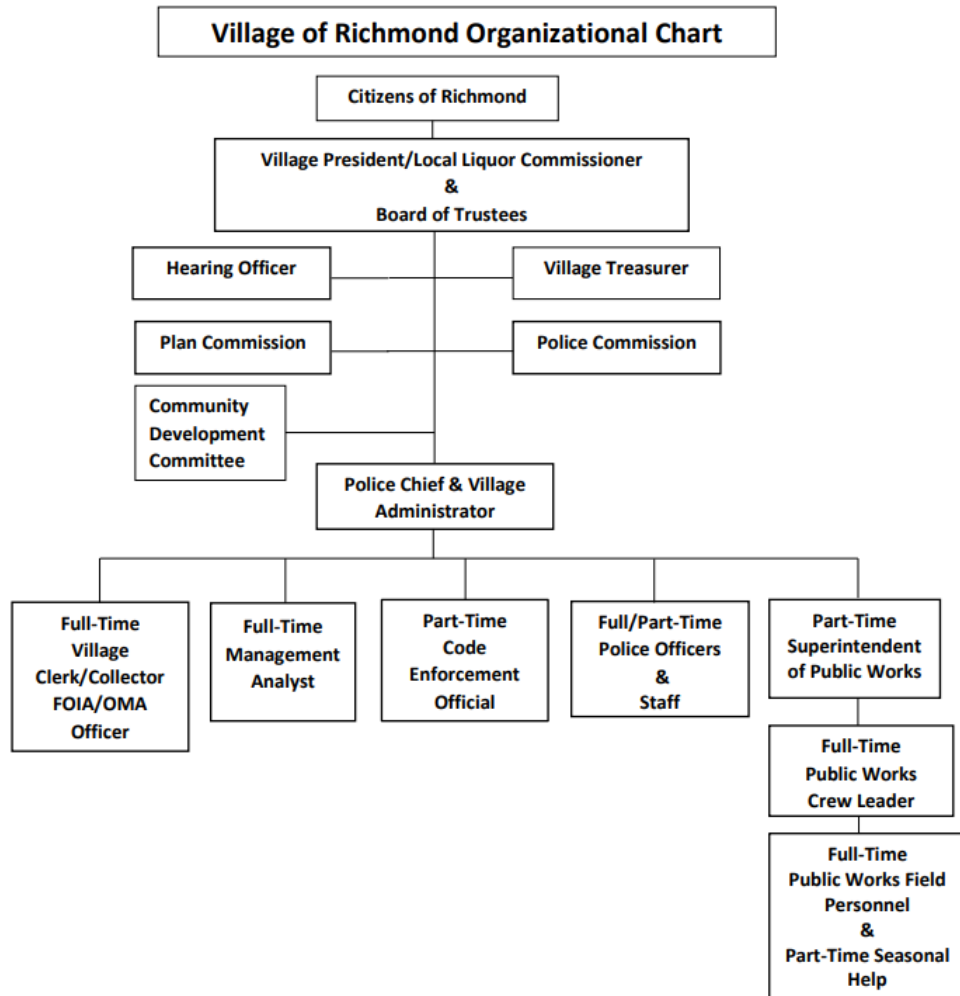
Wastewater Operator (.25)

\*FTE = Full-Time Equivalent

**PART-TIME EMPLOYEES**

**(Expressed In FTE's\*)**





Adopted  
May 15, 2025

The Village of Richmond accounts for all funds and adopts a budget based on generally accepted accounting principles (GAAP). The Village uses fund accounting designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into the following categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate “fund types”.

**Governmental Funds** – Most of the Village expenses and revenues are budgeted in the government funds including police, public works, administration, capital improvements, and special events.

**General Fund** – The General Fund is the Village’s primary fund, and most bills and revenues are recorded here, except for those that need to be accounted for in another fund.

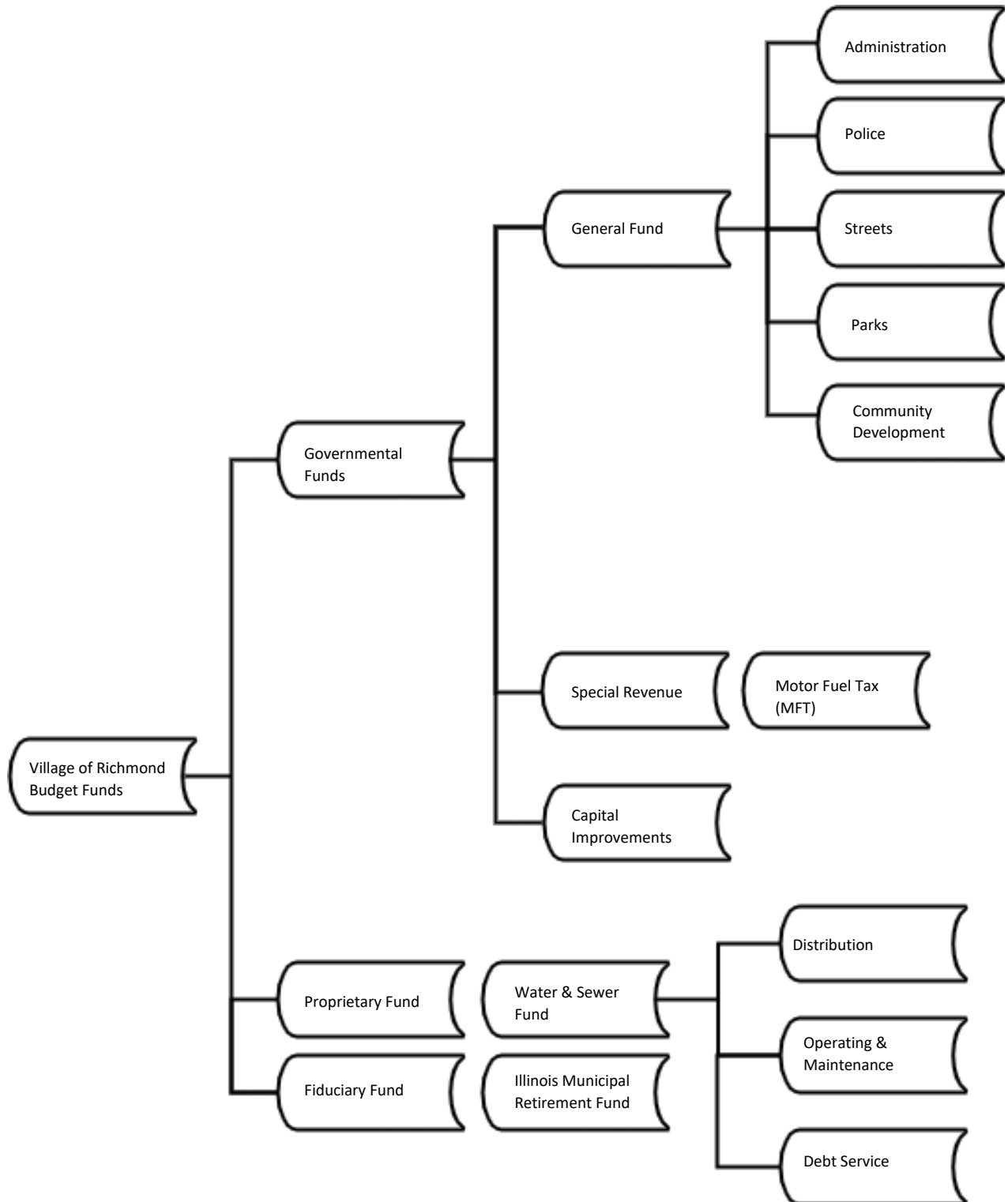
**Capital Improvement Fund** – Replacement, expansion, and maintenance of existing infrastructure and equipment.

**Special Revenue Funds** – Special revenue funds are needed so that earmarked receipts are not spent on other activities. The Village’s Special revenue funds include Motor Fuel Tax.

**Proprietary Funds** - The Village maintains one type of proprietary fund (enterprise fund). Enterprise funds are used to report the same functions presented as business-type. The Village uses enterprise funds to account for its water and sewer services. Business-type financials reflect private sector operations where a fee for service typically covers all or most of the operational costs and transactions are recorded similarly to a business. Water is provided by two Village wells and distributed through the Village’s water infrastructure. The Village water and sewer rates, and septic receiving, are intended to covered operation costs, future capital improvements, principal, and interest payments.

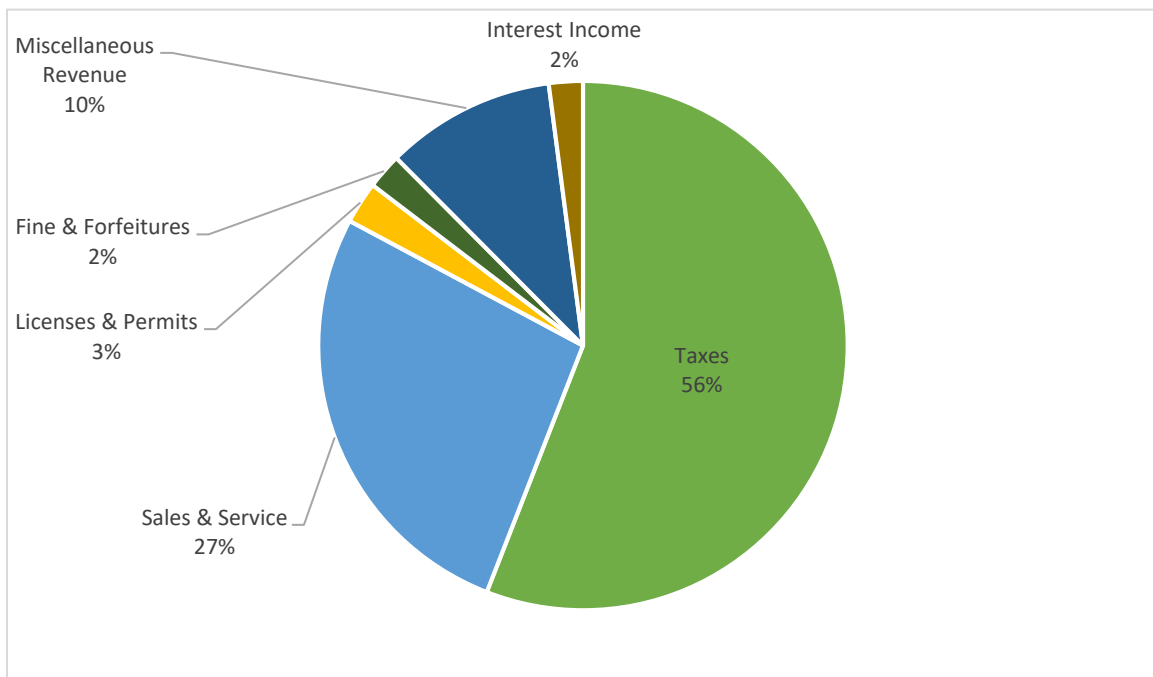
**Fiduciary Funds** - Fiduciary funds are used to account for resources held for the benefit of parties outside the Village. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Village's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Budget Fund Structure



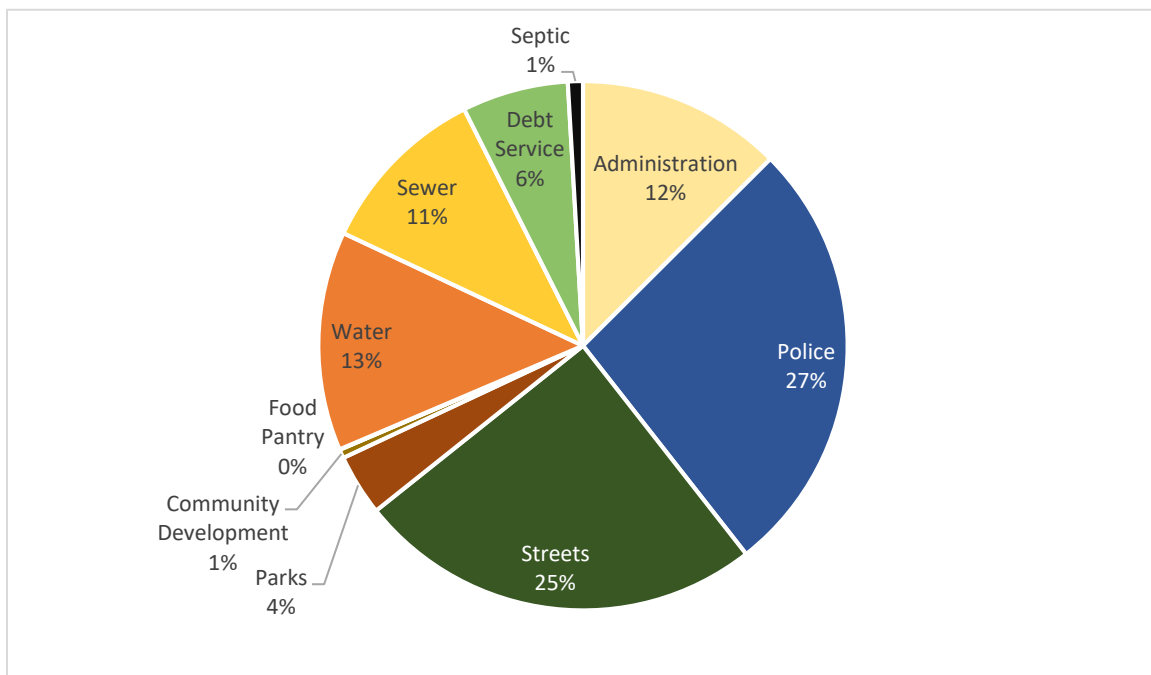
All Fund Proposed Revenues Summary

	General Fund	Motor Fuel Tax	Water/Sewer	Total
Taxes	\$3,057,998	\$95,000	-	\$3,152,998
Sales & Service	135,946	-	1,379,780	1,515,726
Licenses & Permits	127,813	-	16,800	144,613
Fine & Forfeitures	108,704	-	13,500	122,204
Miscellaneous Revenue	101,498	-	483,716	585,214
Interest Income	97,035	2,000	18,050	117,085
<b>Total</b>	<b>\$3,628,994</b>	<b>\$97,000</b>	<b>\$1,911,846</b>	<b>\$5,637,840</b>



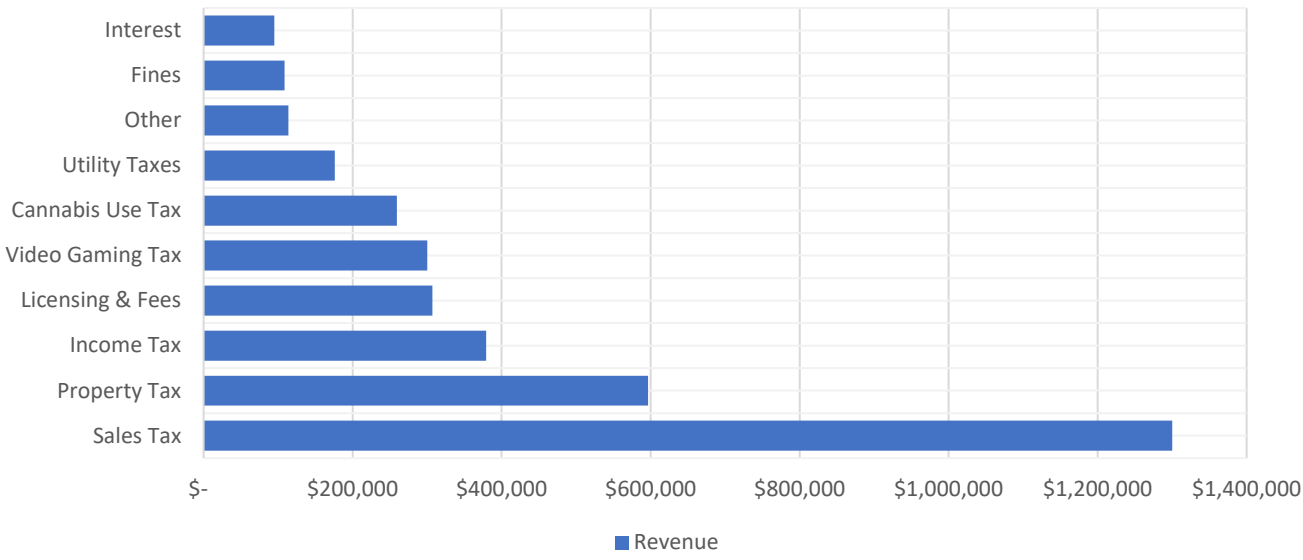
## All Fund Proposed Expenditure Summary

	General Fund	Capital Improvement (General)	Motor Fuel Tax	Water/Sewer	Capital Improvement (Water/Sewer)	Total
Administration	\$650,554	\$-	\$-	\$80,000	\$-	\$730,554
Police	1,569,193	-	-	-	-	\$1,569,193
Streets	1,300,365	-	150,000	-	-	\$1,450,365
Parks	218,638	-	-	-	-	\$218,638
Community Development	31,085	-	-	-	-	\$31,085
Food Pantry	1,500	-	-	-	-	\$1,500
Water	-	-	-	781,470	-	\$781,470
Sewer	-	-	-	618,231	-	\$618,231
Debt Service	-	-	-	378,602	-	\$378,602
Septic	-	-	-	53,542	-	\$53,542
<b>Total</b>	<b>\$3,771,334</b>		<b>\$150,000</b>	<b>\$1,911,846</b>	<b>\$-</b>	<b>\$5,833,180</b>





### General Revenue



Information provided in this section includes figures for FY24/25 based on actual amounts, FY25/26 budget and projected amounts, and FY26/27 proposed budget amounts. The percentage increase/decrease is based on comparing the results of a given fiscal year with the prior. Sales Tax is the largest share of annual general revenues at 35% which does not include grocery taxes, which was eliminated in January 2026. Municipal Cannabis Use Tax is sustaining at approximately \$21,000 per month. Both sources of revenue are primarily used for capital improvement projects outside of typical operating costs, including future road projects, sidewalk replacements, accessibility improvements, general beautification, park improvements, and downtown improvements.



General Fund Revenue Budget

General Fund 01		FY25	FY26		FY27
General Revenue		Actual	Budget	Projected	Budget
01-00-3110	Property Tax Corp	\$225,888	\$224,680	\$224,106	\$224,680
01-00-3111	Property Tax Road & Bridge	10327	12,500	10,447	10,400
01-00-3140	Hotel Tax	41,345	39,210	48,297	44,821
01-00-3150	Video Gaming	289,613	281,860	311,057	300,335
01-00-3160	Telecommunication	27,837	30,488	24,996	26,417
01-00-3180	Nicor Municipal Utility Tax	45,085	40,599	41,931	43,508
01-00-3200	Comed Municipal Utility Tax	101,486	97,534	104,515	103,001
01-00-3210	Liquor License	40,050	38,700	36,000	40,425
01-00-3230	Business Registration	11,765	11,880	11,000	11,000
01-00-3235	Sign Impact Fee	500	500	600	500
01-00-3240	Video Gaming Registration	24,260	25,000	25,000	26,000
01-00-3300	Building Permits	21,149	25,661	25,632	23,391
01-00-3410	Income Tax	371,256	356,247	374,792	373,024
01-00-3420	Replacement Tax	11,036	14,421	10,996	11,016
01-00-3440	Sales Tax	702,027	897,050	1,177,588	1,300,000
01-00-3450	Cannabis Use Tax	255,034	240,000	263,760	259,397
01-00-3470	Grant Revenue	83,043	60,119	25,814	65,080
01-00-3510	Fines	83,925	95,532	123,140	103,533
01-00-3511	Drug Fines	407	586	-	500
01-00-3700	Filing Fees	-	-	126	-
01-00-3720	Charges For Services	-	1,431	1,542	1,500
01-00-3721	Police Charges For Services	90,269	126,793	134,855	134,446
01-00-3731	Municipal Impact Fees	663	1,659	2,321	1,659
01-00-3732	Park Impact Fees	663	1,659	2,321	1,659
01-00-3740	50/50 Sidewalk	-	-	-	-
01-00-3780	Rec Fees	420	2,543	1,926	1,660
01-00-3810	Interest Income	26,742	30,000	27,000	27,000
01-00-3811	Interest Income Invest Funds	74,991	86,165	63,478	69,235
01-00-3815	Cable Franchise	26,419	27,426	23,256	24,838

01-00-3821	Special Events	-	-	-	-
01-00-3823	Christmas Of Yesteryear	3,575	1,000	3,450	1,000
01-00-3831	Police Dept Donations	40	-	-	-
01-00-3870	Reimbursables	9,642	-	-	-
01-00-3890	Miscellaneous Income	1,666	1,965	20,307	1,500
01-00-3920	Fixed Asset Sales	14,000	5,000	30,778	5,000
01-11-3110	Property Tax Audit	13973	14,000	13,884	13,850
01-12-3110	Property Tax Liab Ins	13973	14,000	13,884	13,850
01-13-3110	Property Tax Imrf	19961	20,000	19,835	19,850
01-14-3110	Property Tax Fica	38924	39,000	38,677	38,850
01-15-3110	Property Tax Workers Comp	4990	5,000	4,959	5,000
01-18-3860	Review Deposits	7,000	25,000	-	25,000
01-20-3110	Property Tax Police	259492	269,349	267,118	270,000
01-21-3470	Grant Revenue K9	-	-	-	-
01-21-3830	Donation K9	615	600	600	600
01-21-3920	Fixed Asset Sales K9	-	-	-	-
01-22-3470	Grant Revenue Dui	-	-	-	-
01-22-3510	Fines Dui	5,587	5,000	3,756	4,672
01-23-3520	Cash Confiscated	-	-	-	-
01-23-3540	Other Confiscated Proceeds	-	-	-	-
01-23-3560	Proceeds From Sales Confiscated	-	-	-	-
01-23-3810	Interest Income Seizures	-	1,000	850	800
01-24-3470	Grant Revenue Tobacco	-	-	-	-
01-25-3470	Grant Revenue Seat Belt	-	-	-	-
01-27-3470	IDOT Traffic Grant	-	-	-	-
<b>Total General Revenue</b>		<b>\$2,959,638</b>	<b>\$3,171,153</b>	<b>\$3,514,594</b>	<b>\$3,628,994</b>

General Revenue Narrative

<b>01-00-3110</b>	Property Tax Corp	Portion of property taxes levied for personnel services.
<b>01-00-3111</b>	Property Tax Road & Bridge	Portion of property taxes levied for roads.
<b>01-00-3140</b>	Hotel Tax	Municipal tax of the gross rent charged for the privilege and use of renting a hotel or motel room within the Village for each twenty-four hour period or any portion thereof for which a daily room charge is made at a rate of 5%.
<b>01-00-3150</b>	Video Gaming	Revenues received from the operator license fees and the 3 percent tax on gross proceeds of charitable games are deposited into the Illinois Gaming Law Enforcement (IGLE) Fund. Two-thirds of the amount deposited into the IGLE Fund is appropriated to the Department of Revenue, the Department of the State Police, and the Office of the Attorney General. The remaining one-third is distributed for law enforcement purposes to municipalities and counties annually in proportion to the number of licenses issued to each municipality or county.
<b>01-00-3160</b>	Telecommunication	Municipal Telecommunications Tax of 6% of the gross charges for qualified telecommunications under the Act under the authority of the Simplified Municipal Telecommunications Tax Act (35 ILCS 636/5-1, et seq.).
<b>01-00-3180</b>	Nicor Municipal Utility Tax	A tax is imposed on all persons engaged in the business of distributing, supplying, furnishing, or selling gas for use or consumption within the corporate limits of the Village, and not for resale, at the rate of five percent (5%) of the gross receipts therefrom.
<b>01-00-3200</b>	Comed Municipal Utility Tax	Pursuant to 65 ILCS 5/8-11-2 and any and all other applicable authority, a tax is hereby imposed upon the privilege of using or consuming electricity acquired in a purchase at retail and used or consumed within the corporate limits of the Village.
<b>01-00-3210</b>	Liquor License	A license issued that permits a business to sell, manufacture, store, or otherwise use alcoholic beverages on the premises.
<b>01-00-3230</b>	Business Registration	Any person engaged in the maintenance, operation or conduct of any business establishment, or doing business or engaging in any activity or occupation must register and pay an annual business registration fee of \$40.00. All non-resident contractors, not operating within a fixed structure within the Village corporate limits must pay an annual \$75.00 fee.
<b>01-00-3235</b>	Sign Impact Fee	Fee imposed for off-premise signs in the Village.
<b>01-00-3240</b>	Video Gaming Registration	The annual fee payable to the Village shall be \$250.00 for each video gaming terminal or device.
<b>01-00-3300</b>	Building Permits	No permit shall be issued until the fees hereinafter prescribed have been paid to the village. The fees set forth are charged for all alterations, improvements, remodeling or new construction within the village.
<b>01-00-3410</b>	Income Tax	The amount that each municipality or county receives is based on its population in proportion to the total state population. The population figures are determined based on the latest census conducted by the United States Census Bureau and certified by the Office of the Illinois Secretary of State. On August 1, 2023, the rate increases to 6.47 percent.
<b>01-00-3420</b>	Replacement Tax	Personal property replacement taxes (PPRT) are revenues collected by the state of Illinois and paid to local governments to replace money that was lost by local governments when their powers to impose personal property taxes on corporations, partnerships, and other business entities were taken away. Corporations pay a 2.5 percent replacement tax on their net Illinois income. Partnerships, trusts, and S corporations pay a 1.5 percent replacement tax on their net Illinois income. Public utilities pay a 0.8 percent tax on invested capital.

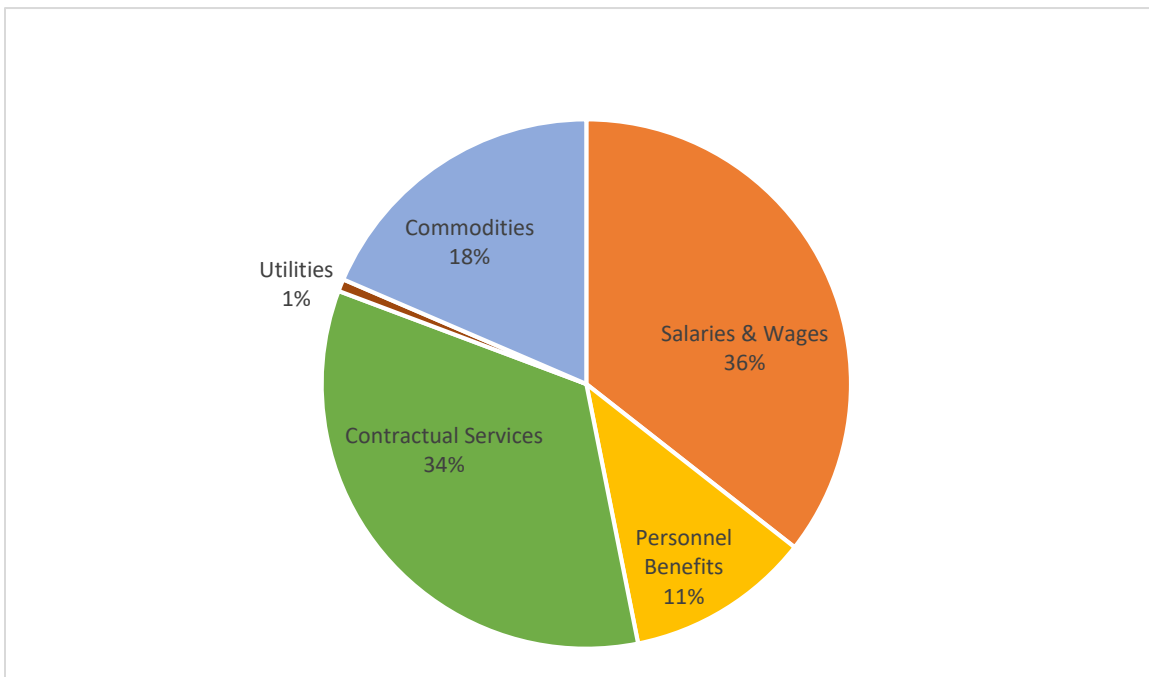
<b>01-00-3440</b>	Sales Tax	A tax is hereby imposed upon all persons engaged in the business of selling tangible personal property, other than an item of tangible personal property titled or registered with an agency of this state's government, at retail in the village municipality at the rate of 1% of the gross receipts from such sales made in the course of such business. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-1.3 of the Illinois Municipal Code (65 ILCS 5/8-11-1.3).
<b>01-00-3450</b>	Cannabis Use Tax	A tax is hereby imposed upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Pilot Program Act, at retail in the Village at the rate of 3% of the gross receipts from these sales made in the course of that business.
<b>01-00-3470</b>	Grant Revenue	Commercial St Phase 1 STP Reimbursement \$58,000; IPRF Annual Grant/Radio Grant
<b>01-00-3510</b>	Fines	Citations payments, administrative tow fees.
<b>01-00-3511</b>	Drug Fines	Drug possession fines.
<b>01-00-3700</b>	Filing Fees	-
<b>01-00-3720</b>	Charges For Services	ChargePoint revenue.
<b>01-00-3721</b>	Police Charges For Services	Police reports, School Resource Officer reimbursement.
<b>01-00-3731</b>	Municipal Impact Fees	There shall be paid at the time of issuance of a building permit for the construction of any residential dwelling unit.
<b>01-00-3732</b>	Park Impact Fees	There shall be paid at the time of issuance of a building permit for the construction of any residential dwelling unit.
<b>01-00-3740</b>	50/50 Sidewalk	Program that involves property owner and Village of Richmond agreeing to split cost of new sidewalk, or sidewalk replacement.
<b>01-00-3780</b>	Rec Fees	Sports association contribution for seasonal use of park facilities.
<b>01-00-3810</b>	Interest Income	Interest generated from cash assets held in bank.
<b>01-00-3811</b>	Interest Income Invest Funds	Interest income from investment activities.
<b>01-00-3815</b>	Cable Franchise	Any Holder or Cable Operator which operates a Cable System providing Cable Services or Video Services, as the case may be, within the corporate boundaries of the Village, and which utilizes Village or public right of way, is hereby granted a franchise, provided and contingent upon its compliance with Village ordinances, and shall pay to the Village a franchise fee of five percent of such Cable Operator's Gross Revenues derived from the operation of such Cable System providing Cable Services within the Franchise Area with respect to a Cable Operator while a Holder shall pay a service provider fee of five percent

		of such Holder's Gross Revenues derived from the provision of Cable Service or Video Services within the Village's corporate boundaries (the "Fee").
<b>01-00-3821</b>	Special Events	Income associated with special event, public event activities.
<b>01-00-3823</b>	Christmas Of Yesteryear	Event donations.
<b>01-00-3831</b>	Police Dept Donations	Donations to support police department.
<b>01-00-3870</b>	Reimbursables	Insurance, COBRA reimbursements.
<b>01-00-3890</b>	Miscellaneous Income	-
<b>01-00-3920</b>	Fixed Asset Sales	Sale of Village assets at the end of their useful life, typically police vehicles and misc equipment.
<b>01-11-3110</b>	Property Tax Audit	Portion of property taxes levied for audit services.
<b>01-12-3110</b>	Property Tax Liab Ins	Portion of property taxes levied for liability insurance premiums.
<b>01-13-3110</b>	Property Tax Imrf	Portion of property taxes levied for Illinois Municipal Retirement Fund contribution.
<b>01-14-3110</b>	Property Tax Fica	Portion of property taxes levied for FICA payroll tax contribution.
<b>01-15-3110</b>	Property Tax Workers Comp	Portion of property taxes levied for worker's compensation premiums.
<b>01-18-3860</b>	Review Deposits	Developer deposits for engineering, legal services that are charged to the Village. Eligible for reimbursement if project deposits are not fully expended by review conclusion.
<b>01-20-3110</b>	Property Tax Police	Portion of property taxes levied for police protection.
<b>01-21-3470</b>	Grant Revenue K9	Grant revenue to support K9 unit training.
<b>01-21-3830</b>	Donation K9	Donations to support K9 unit training, dues, etc.

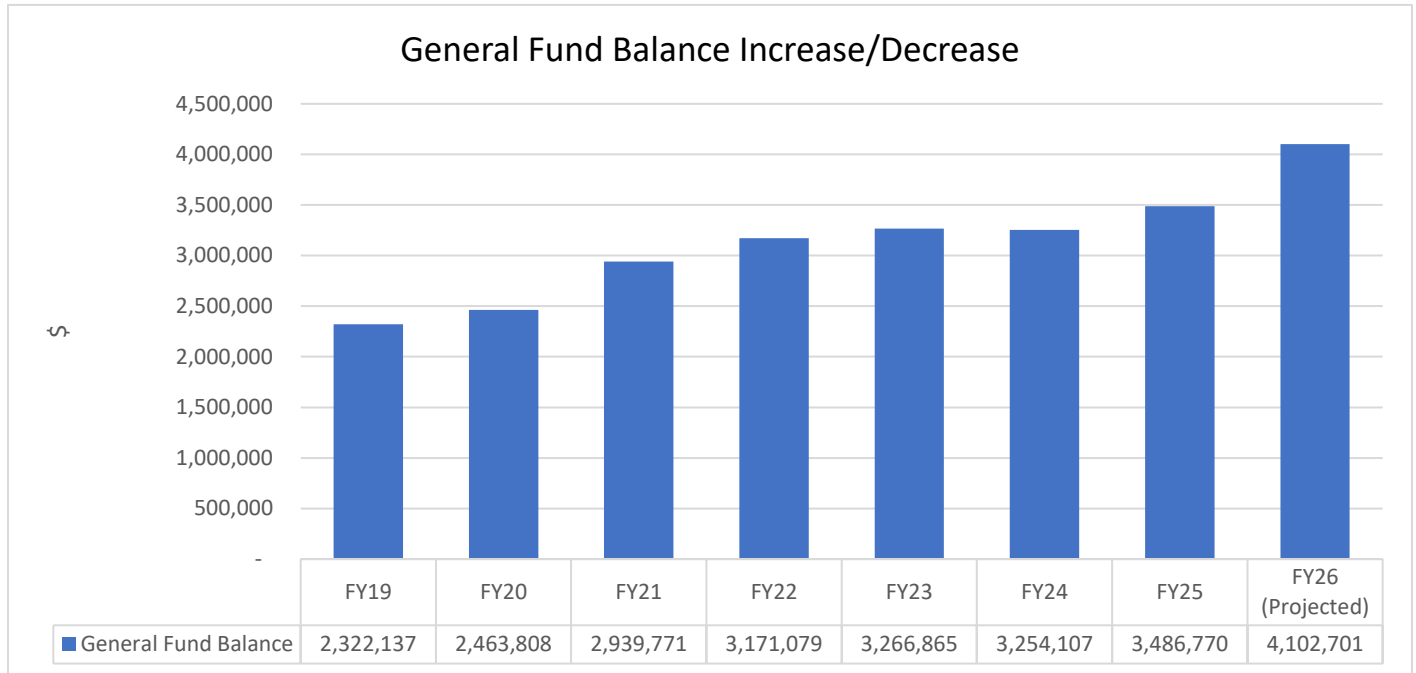
<b>01-21-3920</b>	Fixed Asset Sales K9	-
<b>01-22-3470</b>	Grant Revenue DUI	Grant revenue related to DUI enforcement.
<b>01-22-3510</b>	Fines DUI	Fines from DUI enforcement.
<b>01-23-3520</b>	Cash Confiscated	Cash from police seizures.
<b>01-23-3540</b>	Other Confiscated Proceeds	Other proceeds from police seizures.
<b>01-23-3560</b>	Proceeds From Sales Confiscated	Sale of goods confiscated.
<b>01-23-3810</b>	Interest Income Seizures	Interest earned from police seizures fund.
<b>01-24-3470</b>	Grant Revenue Tobacco	N/A
<b>01-25-3470</b>	Grant Revenue Seat Belt	N/A
<b>01-27-3470</b>	IDOT Traffic Grant	N/A

General Fund Operating Proposed Budget

	Salaries & Wages	Personnel Benefits	Contractual Services	Utilities	Commodities	Total
<b>Administration</b>	\$149,249	\$45,452	\$282,415	\$-	\$173,438	\$650,554
<b>Police</b>	892,483	283,074	187,543	-	206,093	1,569,193
<b>Street</b>	189,935	62,963	797,589	26,800	223,078	1,300,365
<b>Park</b>	109,343	34,013	9,193	-	66,088	218,638
<b>Community Development</b>	800	85	-	-	30,200	31,085
<b>Food Pantry</b>	-	-	-	1,500	-	1,500
<b>Total</b>	\$1,341,811	\$425,586	\$1,276,740	\$28,300	\$698,897	\$3,771,334



Governmental Funds – General Fund Balance Increase/Decrease From Prior Year



The Village of Richmond’s General Fund has steadily grown with revenues exceeding expenditures between FY19-FY25 allowing FY26 capital projects to proceed while maintaining reserves per auditor recommendations. The General Fund has seen periodic increases due to grant awards, increases in sales tax, video gaming tax, cannabis tax and income tax. FY26 included a sales tax modification mid-year through changes in state laws that eliminated the 1% sales and use tax on groceries and allowed the addition of a non-homerule 1% local sales tax on goods excluding qualifying groceries and medical devices. Feedback from local businesses encouraged the change to increase the availability of funds for the Village to maintain and expand infrastructure. Richmond did not have a local sales tax prior to this change. The 1% sales tax still maintains Richmond as one of the lowest sales tax rate areas in McHenry County. In addition, striving to help ease inflation on necessities for residents and keep business locally, it was recommended not to reinstate grocery taxes. FY27 realizes the full 12-month outlook on these revenue changes.

Conservative budgeting and collecting more data about the recent tax changes before committing to large capital projects will net a General Fund surplus that can be used in FY27 to bolster the existing operating budget and special projects.

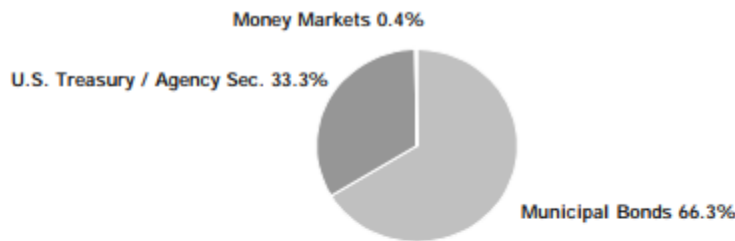
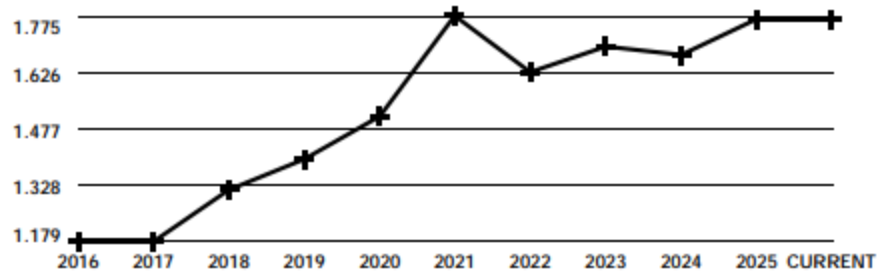
**STATEMENT FOR THE PERIOD JANUARY 1, 2026 TO JANUARY 31, 2026**

VILLAGE OF RICHMOND - Corporation

<b>BEGINNING VALUE OF YOUR PORTFOLIO</b>	<b>\$1,768,319.27</b>
<b>TOTAL VALUE OF YOUR PORTFOLIO</b>	<b>\$1,767,556.24</b>

**CHANGE IN VALUE OF YOUR PORTFOLIO**

\$ millions



	Percent	Prior Period	Current Period
Money Markets	0.4 %	\$57,130.32	\$6,970.04
Municipal Bonds	66.3	\$1,172,167.55	\$1,172,520.10
U.S. Treasury / Agency Sec.	33.3	\$539,021.40	\$588,066.10
<b>TOTAL</b>	<b>100.0 %</b>	<b>\$1,768,319.27</b>	<b>\$1,767,556.24</b>

*Account Allocation* shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual fund and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

### Mission Statement

The Village of Richmond Administration Department's mission is to serve the public and deliver essential services to our residents and Village government officials. The Administration Department supports the Village President, Village Trustees, and Village Administrator with information, financial data, Illinois policy and regulatory updates, human resources, building and zoning, business registration, licensing, communications, website support, records management. The primary goal of the Administration Department is to enable the Village to provide the most efficient and effective services to all Village residents and businesses.



### Goals

- Research matters of public policy to support Village board.
- Implement policies of the Village President and Trustees set forth in adopted resolutions and ordinances.
- Developing and implementing community events, engagement, and services.
- Meeting the changing needs of the community.
- Enhancing services and efficiency with technology, continue making all services available online.
- Give individual attention and personalized care to every citizen.
- Create partnerships and support local economic growth.

### FY25-26 Accomplishments

- 55th annual Christmas of Yesteryear event.
- Updated Village website to meet ADA/Accessibility requirements.
- Coordinate Village pollinator garden volunteers and accomplish Monarch Pledge action items.
- Implement business façade/ADA grant program.
- Proposed Unified Development Ordinance updates to encourage smart growth.
- Support Community Development Committee events and downtown business events.
- Implemented lobby self-service kiosk.
- Developed online forms for Video Gaming, FOIA, Solicitor's Permits, and Liquor licenses.

### FY26-27 Objectives

- Streamline annexation process.
- Plan America 250 event with downtown local businesses and Richmond Township Fire Protection District.
- Develop Unified Development Ordinance updates to expand affordable housing options.
- Support Community Development Committee events and downtown business events.
- Develop wayfinding signage plan.
- Rebrand Christmas of Yesteryear to Merry Main Street.

The Village accepting the Tamarack Award from Friends of Hackmatack National Wildlife Refuge



Village President Toni Wardanian with Senator Dick Durbin on the new Hackmatack refuge area

Volunteers planting the Pollinator Garden at McConnell Park for Mayor's Monarch Pledge



Village Bicycle & Pedestrian Plan adoption and final presentation



Village staff painted crosswalk on the Prairie Trail and Broadway



Administration		FY25	FY26	FY26	FY27
		Actual	Budget	Projected	Budget
01-10-4210	Full-Time Salaries	\$132,132	\$108,358	\$127,774	\$131,349
01-10-4220	Part-Time Salaries	-	-		-
01-10-4227	Board Salaries	5,900	14,700	14,000	15,100
01-10-4228	Planning Salaries	-	2,800	1,000	2,800
01-10-4230	Overtime Salaries	-	-	-	-
01-10-4510	Employee Insurance	20,316	22,395	22,395	27,074
01-10-4530	Unemployment Insurance	170	237	200	197
01-10-4610	FICA Contribution	10,559	9,628	10,319	11,417
01-10-4630	IMRF Contributions	5,979	5,580	6,248	6,764
01-10-5110	Maintenance Building	4,890	2,225	406	2,425
01-10-5120	Maintenance Equipment	12,355	8,020	1,926	6,035
01-10-5160	Maintenance Grounds	-	300	-	1,204
01-10-5320	Engineering	-	5,000	-	5,000
01-10-5330	Legal	33,740	57,614	38,167	57,614
01-10-5333	Legal - Union	2,242	1,000	2,538	1,000
01-10-5370	Software Maintenance	12,476	24,449	12,480	44,428
01-10-5380	Building Inspector	6,475	12,000	9,870	12,000
01-10-5490	Alarm Service	405	324	324	324
01-10-5499	Other Professional	30,044	2,175	27	2,175
01-10-5500	Bank Fees	3,597	3,700	3,500	3,700
01-10-5501	Investment Management Fees	21,457	25,000	22,000	25,000
01-10-5510	Postage	1,500	1,600	1,600	1,700
01-10-5520	Telephone	916	1,020	976	1,044
01-10-5540	Printing	625	850	283	650
01-10-5610	Dues	2,087	2,466	2,100	2,360
01-10-5620	Travel	91	653	100	345
01-10-5630	Training	565	1,150	500	1,240
01-10-5660	Board Expenses	3,960	6,132	3,569	5,169
01-10-5710	Utilities	-	-	-	-
01-10-5940	Rental	3,234	3,240	4,283	5,052
01-10-5950	Rec Contributions	2,000	2,000	2,000	2,000
01-10-6100	Maintenance Supplies	453	500	350	500
01-10-6510	Office Supplies	1,913	2,238	1,000	1,797
01-10-6523	Christmas Of Yesteryear	1,542	8,774	2,753	9,689
01-10-6524	Welcome Sign	-	-	-	50,000

01-10-6526	Transportation Program	-	-	-	-
01-10-6720	Publications	1,544	2,225	985	2,917
01-10-8200	Building	-	20,000	-	25,000
01-10-8300	Equipment	1,053	28,640	19,437	7,500
01-10-9290	Miscellaneous	4,945	7,190	1,078	5,735
Total Administration Expense		<b>\$329,165</b>	<b>\$394,183</b>	<b>\$314,188</b>	<b>\$478,304</b>
Audit					
01-11-5310	Accounting Services	\$20,500	\$26,250	\$28,750	\$27,250
01-11-5311	Appraisal Services	-	-	-	-
Total Audit Expense		<b>\$20,500</b>	<b>\$26,250</b>	<b>\$28,750</b>	<b>\$27,250</b>
Liability Insurance					
01-12-5910	Liability Premiums	\$48,399	\$52,138	\$58,594	\$65,000
Total Liability Insurance Expense		<b>\$48,399</b>	<b>\$52,138</b>	<b>\$58,594</b>	<b>\$65,000</b>
Workers Comp					
01-15-5930	Worker Comp Premium	\$53,720	\$28,804	\$60,706	\$55,000
Total Workers Comp Expense		<b>\$53,720</b>	<b>\$28,804</b>	<b>\$45,163</b>	<b>\$55,000</b>
Developers					
01-18-5320	Engineering	\$3,035	\$20,000	\$6,116	\$20,000
01-18-5330	Legal	2,248	5,000	4,356	5,000
01-18-5499	Other Professional	-	-	-	-
01-18-9300	Reimbursement	\$1,105	-	1,105	-
Total Developers Expenses		<b>\$6,388</b>	<b>\$25,000</b>	<b>\$10,472</b>	<b>\$25,000</b>

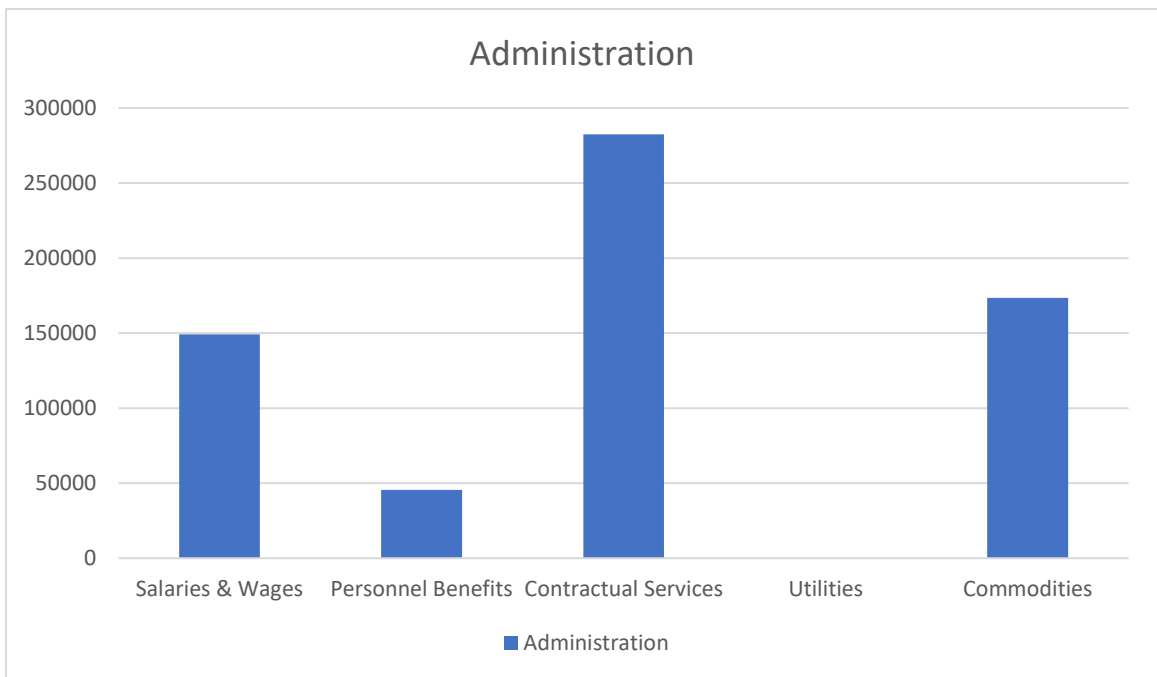
Administration Budget Narrative

01-10-4210	Full-Time Salaries	Village Clerk and Management Analyst Salaries. Management Analyst salary is split 50% between Administration and Water-Sewer budgets. 12.5% of Village Administrator salary.
01-10-4220	Part-Time Salaries	N/A
01-10-4227	Board Salaries	Village President, Trustee, Treasurer, Zoning Hearing Officer salaries.
01-10-4228	Planning Salaries	Plan Commission salaries, based on meetings as needed.
01-10-4230	Overtime Salaries	N/A
01-10-4510	Employee Insurance	Health and dental insurance coverage (Village portion).

01-10-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
01-10-4610	Fica Contribution	Federal Insurance Contributions Act employer liability portion.
01-10-4630	Imrf Contributions	Illinois Municipal Retirement Fund employer liability portion.
01-10-5110	Maintenance Building	Roof inspections, cleaning materials, emergency sewer calls for building.
01-10-5120	Maintenance Equipment	Furnace maintenance, extinguisher inspections, allowance for emergency equipment repairs.
01-10-5160	Maintenance Grounds	N/A
01-10-5320	Engineering	General engineering/allowance for zoning map changes.
01-10-5330	Legal	Corporate legal expenses and annexations.
01-10-5333	Legal - Union	Legal expenses related to IBEW 196 union.
01-10-5370	Software Maintenance	General accounting software, firewalls, website, social media archiving, anti-virus, server support, disaster software, online workflow software, building code, ADA website transition software.
01-10-5380	Building Inspector	City of Woodstock contracted building inspection and plan review services.
01-10-5490	Alarm Service	Village hall monitoring.
01-10-5499	Other Professional	Fingerprinting fee, misc.
01-10-5500	Bank Fees	Monthly credit card processing fees split with water-sewer fund.
01-10-5501	Investment Management Fees	Fees related to management of investment portfolio.
01-10-5510	Postage	Postage machine refills for general mailings.
01-10-5520	Telephone	Internet and telephone fees.
01-10-5540	Printing	Envelopes, checks, deposit slips.
01-10-5610	Dues	Clerk membership dues, Metropolitan Mayors Caucus, Chicago Metropolitan Agency for Planning, McHenry County Council of Governments, Historical Society, Notary dues, Chamber of Commerce, International Code Council membership.
01-10-5620	Travel	Mileage reimbursement for travel to trainings or McHenry County Clerk/Recorders offices.

01-10-5630	Training	Training and webinars.
01-10-5660	Board Expenses	Staff luncheons, MCCG dinner meetings, trustee cellphones, new business welcome baskets.
01-10-5710	Utilities	N/A
01-10-5940	Rental	Mailing machine and copier leases.
01-10-5950	Rec Contributions	Spring Grove contribution for Recreational Program FY27.
01-10-6100	Maintenance Supplies	Village hall cleaning supplies.
01-10-6510	Office Supplies	General office supplies.
01-10-6523	Christmas Of Yesteryear	Event expenses.
01-10-6524	Welcome Sign	Wayfinding signage
01-10-6526	Transportation Program	N/A
01-10-6720	Publications	Mandatory newspaper publishing.
01-10-8200	Building	Village Hall AC unit and furnace replacement.
01-10-8300	Equipment	Computer replacements, alarm panel, firewall, server.
01-10-9290	Miscellaneous	Lien filing/recorder fees, copier usage fees.
01-11-5310	Accounting Services	Contractual auditing and consulting services.
01-11-5311	Appraisal Services	N/A
01-12-5910	Liability Premiums	General portion of insurance premium.

Workers Comp		
<b>01-15-5930</b>	Worker Comp Premium	General portion of worker's compensation premium.
Developers		
<b>01-18-5320</b>	Engineering	As needed developer engineering services. Pass through fund.
<b>01-18-5330</b>	Legal	As needed developer/variance legal services. Pass through fund.
<b>01-18-5499</b>	Other Professional	N/A
<b>01-18-9300</b>	Reimbursement	Developer deposits reimbursed after project completion.



### Mission Statement

Guided by our motto, "*Providing Quality Service*," the Richmond Police Department is dedicated to enhancing the quality of life for everyone who lives, works, and visits the Village of Richmond. We are committed to delivering professional, responsive, and compassionate police services — while upholding human rights, fostering mutual respect, and building meaningful partnerships between our Department and the community, we proudly serve.



### Goals

- Sustain a strong, community-oriented policing philosophy as the foundation of everything we do.
- Keep our residents, businesses, and visitors safe through visible patrol presence and responsive service.
- Give every citizen concern and complaint the prompt, individualized attention it deserves.
- Collaborate closely with neighboring law enforcement agencies and McHenry County departments.
- Continue deepening trust and lasting relationships with our community.

### FY25-26 Accomplishments

- Provided traffic control and police services at downtown events, ensuring a safe experience for the public.
- Engaged with the community through safety presentations, K-9 demonstrations, and outreach activities.
- Partnered with the McHenry County Social Worker Program to better serve community members in need.
- Coordinated traffic management and incident response during Country Thunder.
- Connected with students through school-based programs, including demonstrations, mock crime scenes, and recruitment activities.
- Successfully trained and deployed a new police K-9, expanding our department's capabilities.
- Updated our Field Training Officer program to reflect current laws, best practices, and evolving community needs.
- Participated in a regional crash investigation and reconstruction task force.
- Partnered with Richmond Grade School and the PTO to host engaging police events with the Chief, Sergeant, and K-9 Biro.
- Welcomed Boy Scouts for a hands-on crime scene investigation experience.
- Invested in our officers through specialized training and new certifications.
- Worked with local schools to implement the *I Love U Guys* protocol, creating a shared language for emergency safety.

### FY26-27 Objectives

- Maintain full staffing levels across the Department.
- Develop long-term recruitment and retention strategies, with a focus on rebuilding part-time staffing.
- Relaunch the Richmond Citizens Police Academy in Fall 2026.
- Expand in-house delivery of mandated training to improve efficiency and manage costs.
- Strengthen interagency partnerships and enhance operational readiness.
- Grow community engagement through fun, accessible programs with local businesses — including exciting new initiatives like *Cone with a Cop* and *Cop on a Rooftop*.

## Police Budget

Police		FY25	FY26	FY26	FY27
		Actual	Budget	Projected	Budget
01-20-4210	Full-Time Salaries	\$673,046	\$781,050	\$739,232	\$799,058
01-20-4220	Part-Time Salaries	24,651	28,000	17,246	20,000
01-20-4221	Police Supporting Staff	20,645	38,371	16,456	23,425
01-20-4230	Overtime Salaries	109,027	37,540	98,532	50,000
01-20-4510	Employee Insurance	108,515	111,321	135,000	172,576
01-20-4530	Unemployment Insurance	1,430	1,566	1,500	1,176
01-20-4610	Fica Contribution	63,293	67,700	66,000	66,972
01-20-4630	Imrf Contributions	36,483	42,239	39,982	42,350
01-20-5120	Maintenance Equipment	-	2,000	-	-
01-20-5130	Maintenance Vehicles	7,690	8,000	8,248	10,000
01-20-5330	Legal	45,830	50,000	42,787	48,000
01-20-5331	Legal Police & Fire Commission	-	250	-	250
01-20-5341	Emergency Management	-	-	-	-
01-20-5370	Maintenance Software	-	-	-	-
01-20-5499	Other Professional	6,245	13,980	8,892	13,980
01-20-5510	Postage	1,886	2,000	2,000	2,000
01-20-5520	Telephone	2,041	2,000	2,250	2,500
01-20-5521	Cell Phone	3,644	5,520	3,750	5,520
01-20-5540	Printing	-	500	-	500
01-20-5550	Dispatch	85,071	88,443	84,418	90,427
01-20-5610	Dues	2,149	1,330	2,200	1,390
01-20-5611	Dues Police Commission	400	950	189	950
01-20-5620	Travel	-	-	742	-
01-20-5630	Training	14,964	22,150	11,901	23,734
01-20-5940	Rental	577	1,316	850	1,316
01-20-6100	Maintenance Supplies	-	300	-	300
01-20-6510	Office Supplies	1,231	2,500	2,500	2,500
01-20-6520	Operating Supplies	4,350	8,430	5,675	8,430
01-20-6530	Uniforms	6,003	8,000	4,300	8,000

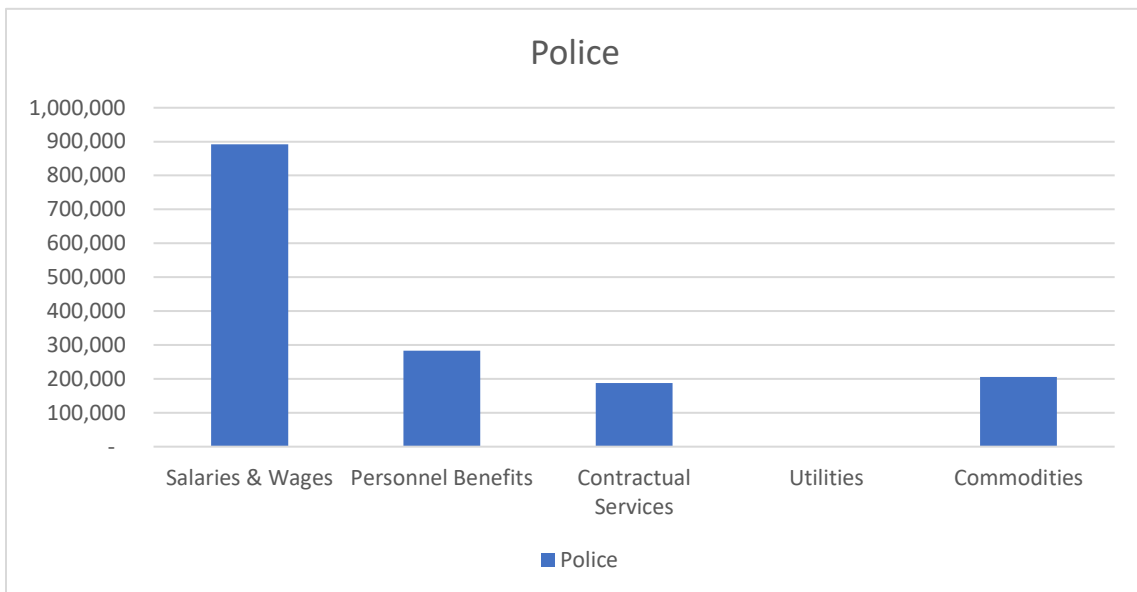
01-20-6540	Fuel	22,225	24,000	24,000	24,000
01-20-6720	Publications	-	-	-	-
01-20-8300	Equipment	65,373	63,375	68,968	76,763
01-20-8400	Vehicles	52,432	66,444	61,719	69,576
01-20-8910	Fines Reimbursement	-		-	-
01-20-9110	Community Relations	2,491	3,000	1,686	3,000
01-20-9290	Miscellaneous	190	500	429	500
<b>Total Police Expense</b>		<b>\$1,361,882</b>	<b>\$1,482,775</b>	<b>\$1,451,452</b>	<b>\$1,569,193</b>
Police Seizures					
01-23-9300	Reimbursement	\$-	\$ -	\$ -	\$ -
<b>Total Police Seizures Expense</b>		<b>\$-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Police Budget Narrative

01-20-4210	Full-Time Salaries	Chief of Police/Administrator, Sergeant and full-time officer salaries. Includes School Resource Officer salary.
01-20-4220	Part-Time Salaries	Part-time rotating officer salaries to supplement full-time coverage. Allotment for additional coverage for traffic safety detail, special details, concerts, events, etc.
01-20-4221	Police Supporting Staff	Part-time police clerk for ticket processing, bond processing, adjudication citations, adjudication court, subpoenas, state mandated reports. Part-time code enforcement position.
01-20-4230	Overtime Salaries	Full-time officer overtime for court, late calls, call backs, adjudication court, and emergency situations.
01-20-4510	Employee Insurance	Health and dental insurance coverage (Village portion).
01-20-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
01-20-4610	Fica Contribution	Federal Insurance Contributions Act employer liability portion.
01-20-4630	Imrf Contributions	Illinois Municipal Retirement Fund employer liability portion.
01-20-5120	Maintenance Equipment	MDT repair, docking stations, printer repair, squad and portable radio repair. Radar recertification, other calibration and testing of instruments and equipment.
01-20-5130	Maintenance Vehicles	Vehicle fleet repair and annual services.
01-20-5330	Legal	Municipal traffic prosecution and adjudication prosecution.

01-20-5331	Legal Police & Fire Commission	Legal membership for police commission.
01-20-5341	Emergency Management	Supplies and equipment for the RESDA group whom on a volunteer basis coordinate emergency planning and management for the village.
01-20-5370	Maintenance Software	Combined with equipment line.
01-20-5499	Other Professional	Policy manuals, training bulletins, evaluations, tests, pre-physicals, misc services related to training.
01-20-5510	Postage	Portion of postage costs by department.
01-20-5520	Telephone	Portion of telephone/fax lines by department.
01-20-5521	Cell Phone	Cell phones and vehicle modems.
01-20-5540	Printing	Normal printing of forms and citation supplies.
01-20-5550	Dispatch	McHenry County Sheriff dispatching service fee and radio fees.
01-20-5610	Dues	Chief of Police association dues, department-wide association fees, academy, property manager, juvenile, etc.
01-20-5611	Dues Police Commission	Commissioner stipend.
01-20-5620	Travel	-
01-20-5630	Training	Training for all new and existing police officers. Membership for Northeast Multi Regional Training. Specialized seminars and classes. Certifications mandated by State of Illinois.
01-20-5940	Rental	N/A
01-20-6100	Maintenance Supplies	Office maintenance supplies for facilities.
01-20-6510	Office Supplies	Supplies needed for day-to-day interoffice operations.
01-20-6520	Operating Supplies	Vehicle supplies, evidence equipment, lamination supplies, ID cards, drug test kits, replacement first aid equipment, AED batteries, extinguishers, software renewals.
01-20-6530	Uniforms	Summer and winter uniforms, replacement of any worn out or damaged items, bullet proof vests replacements.
01-20-6540	Fuel	Police vehicle fuel.
01-20-6720	Publications	-

<b>01-20-8300</b>	Equipment	Data storage, cameras, computer components, software, radars.
<b>01-20-8400</b>	Vehicles	Replacement police vehicle.
<b>01-20-8910</b>	Fines Reimbursement	-
<b>01-20-9110</b>	Community Relations	Community events held by police department. Citizens Police Academy.
<b>01-20-9290</b>	Miscellaneous	As needed misc expenditures.
Police Seizures		
<b>01-23-9300</b>	Reimbursement	Seizure asset processing by State of Illinois.



Partnering with Macyn's Jars



Storytime at Nippersink Library



Richmond Police Department assisting with the RBCHS Homecoming Parade



#### Mission Statement

The mission of the Public Works Street Division is to provide quality, effective services that meet and support the infrastructure demands of the Village of Richmond. The Division strives to enhance the quality of life for our residents, visitors, and businesses through construction, operation and maintenance of roads while providing a working environment built upon trust, respect and citizen involvement.



#### Goals

- Maintain Village facilities to be safe and functional.
- Provide effective, safe snow removal services on Village roadways.
- Maintain visible signage for road safety and Village ordinances.
- Individual attention given to citizen concerns and service orders.

#### FY25-26 Accomplishments

- Installed new street signs and posts
- Decorated Village Hall and downtown for changing seasons.
- Installed large scale seasonal decorations for downtown.
- Implemented annual cold patching maintenance program.
- Completed seasonal brush pick up services.
- Replaced 20 parkway trees.
- Implementation of pavement preservation treatment program of 2025 Road Program.
- Repaired/replaced sidewalks.
- Utility truck and plow vehicle replacement program.

#### FY26-27 Objectives

- Coordinate with Village President, Village Trustees and Village Administrator to ensure proper execution of the Village's policies and departmental programs.
- Provide responsible financial management while maintaining existing services.
- Respond to resident/business complaints and/or inquiries in a timely manner.
- Address all snow and ice events to ensure safe travel on Village roads.
- Continue brush pick-up program.
- Continue replacement/updating of street signs throughout the Village.
- Continue assistance with the preparation and execution of Village Events.
- Repair and maintain Village roads by dedicating personal to patch and pothole repair.
- Replace aging plow vehicle to reduce repair costs and increase safety and efficiency.
- Implementation of road resurfacing program construction and engineering.
- Replace remaining parkway trees and complete program.

Streets		FY25	FY26	FY26	FY27
		Actual	Budget	Projected	Budget
01-40-4210	Ft Salaries	\$130,207	\$142,940	\$146,273	\$152,155
01-40-4220	Pt Salaries	21,195	23,219	22,801	23,780
01-40-4230	Ot Salaries	8,005	16,000	15,467	14,000
01-40-4510	Employee Insurance	29,074	33,113	33,113	39,422
01-40-4530	Unemployment Insurance	283	291	291	213
01-40-4610	Fica Contribution	12,155	13,859	14,117	14,530
01-40-4630	Imrf Contributions	6,309	8,150	7,916	8,798
01-40-5110	Maintenance Building	4,000	51,855	950	1,855
01-40-5120	Maintenance Equipment	3,784	5,750	4,912	5,750
01-40-5130	Maintenance Vehicles	33,431	12,000	22,000	16,000
01-40-5140	Maintenance Streets	71,048	26,200	25,414	445,000
01-40-5160	Maintenance Grounds	43,189	40,800	38,000	40,000
01-40-5170	Maintenance Sidewalks	3,000	50,000	50,000	238,500
01-40-5171	Maintenance Sidewalks 50/50	-	-	-	-
01-40-5320	Engineering	74,322	72,500	-	72,500
01-40-5434	Cdl Drug Testing	100	120	12	50
01-40-5499	Other Professional	22,076	46,910	50,000	25,733
01-40-5510	Postage	-	-	-	-
01-40-5520	Telephone	2,085	3,266	2,356	2,356
01-40-5521	Cell Phone	1,718	1,800	1,800	1,800
01-40-5540	Printing	-	-	-	-
01-40-5610	Dues	220	145	190	190
01-40-5620	Travel	-	-	-	-
01-40-5630	Training	160	2,800	90	800
01-40-5710	Utilities	1,197	1,852	2,308	2,300
01-40-5720	Street Lighting	23,338	23,000	24,236	24,500
01-40-5940	Rental	5,841	9,180	7,151	10,660
01-40-6100	Maintenance Supplies	453	500	450	500
01-40-6141	Mosquito Abatement	-	-	-	-

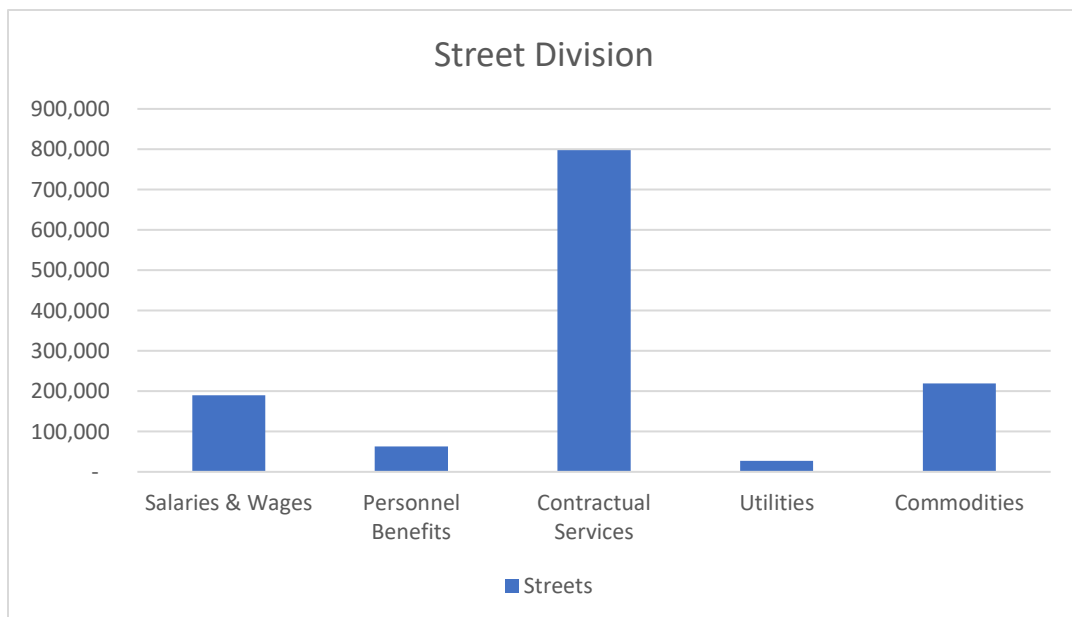
01-40-6510	Office Supplies	222	650	100	300
01-40-6520	Operating Supplies	46,042	45,500	50,000	52,500
01-40-6530	Uniforms	433	913	913	913
01-40-6535	Safety Equipment	586	750	750	750
01-40-6540	Fuel	7,827	7,500	7,500	10,000
01-40-6720	Publications	-	-	-	-
01-40-7140	Loan Principal	-	-	-	-
01-40-7240	Loan Interest	-	-	-	-
01-40-8200	Building	-	-	-	-
01-40-8300	Equipment	152,918	4,120	3,500	14,500
01-40-8301	Warning Sirens	1,871	1,500	1,946	2,500
01-40-8400	Vehicles	-	85,000	83,314	75,000
01-40-9000	Bond Proceeds	-	-	-	-
01-40-9290	Miscellaneous	1,463	8,730	5,000	2,510
<b>Total Streets Expense</b>		<b>\$708,552</b>	<b>\$740,913</b>	<b>\$622,870</b>	<b>\$1,300,365</b>

Street Budget Narrative

Streets		
01-40-4210	Ft Salaries	Percentages of FT Public Works employee salaries.
01-40-4220	Pt Salaries	PT summer seasonal employee salaries, PT Public Works Superintendent salary portion
01-40-4230	Ot Salaries	Historical overtime allowance for snow plowing, misc call-backs.
01-40-4510	Employee Insurance	Health and dental insurance coverage (Village portion).
01-40-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
01-40-4610	Fica Contribution	Federal Insurance Contributions Act employer liability portion.
01-40-4630	Imrf Contributions	Illinois Municipal Retirement Fund employer liability portion.
01-40-5110	Maintenance Building	Maintenance supplies for public works facility, Public Works facility addition (plans).

<b>01-40-5120</b>	Maintenance Equipment	Plow maintenance.
<b>01-40-5130</b>	Maintenance Vehicles	General truck service.
<b>01-40-5140</b>	Maintenance Streets	2026 Road Program, General portion
<b>01-40-5160</b>	Maintenance Grounds	Street signs, mail box replacements, cold patch, seasonal decorations including skylines for downtown/Broadway, pole install, park tree replacement program.
<b>01-40-5170</b>	Maintenance Sidewalks	Sidewalk repair and improvements throughout Village/misc special projects
<b>01-40-5171</b>	Maintenance Sidewalks 50/50	N/A
<b>01-40-5320</b>	Engineering	Commercial St STP Funding Phase 1
<b>01-40-5434</b>	Cdl Drug Testing	Random CDL testing.
<b>01-40-5499</b>	Other Professional	Physicals, extinguisher inspections, tree removal and trimming, contracted mowing.
<b>01-40-5510</b>	Postage	N/A
<b>01-40-5520</b>	Telephone	Internet and telephone fees.
<b>01-40-5521</b>	Cell Phone	Public Works employee cell phones.
<b>01-40-5540</b>	Printing	N/A
<b>01-40-5610</b>	Dues	Pest control licenses, Illinois Public Works Mutual Aid Network dues.
<b>01-40-5620</b>	Travel	N/A
<b>01-40-5630</b>	Training	CDL training, supplies for misc professional development courses.
<b>01-40-5710</b>	Utilities	Public Works facility utilities.
<b>01-40-5720</b>	Street Lighting	Electric utilities for light poles.
<b>01-40-5940</b>	Rental	Oxygen tank rental, chippers, event barricades.
<b>01-40-6100</b>	Maintenance Supplies	Cleaning supplies.

01-40-6141	Mosquito Abatement	N/A
01-40-6510	Office Supplies	General office supplies.
01-40-6520	Operating Supplies	Salt/brine, general supplies for operation and day-to-day duties, repairs, components, crosswalk mural paint/materials (no labor cost).
01-40-6530	Uniforms	Uniforms for FT employees.
01-40-6535	Safety Equipment	Equipment related to safety, separate from clothing.
01-40-6540	Fuel	Vehicle and equipment fuel expenses.
01-40-6720	Publications	N/A
01-40-7140	Loan Principal	N/A
01-40-7240	Loan Interest	N/A
01-40-8200	Building	N/A
01-40-8300	Equipment	Steam cleaner, speed sign
01-40-8301	Warning Sirens	Portion of annual siren service.
01-40-8400	Vehicles	Replacement Pickup with Plow
01-40-9000	Bond Proceeds	N/A
01-40-9290	Miscellaneous	Email subscriptions, accounting software portion, internet, firewall, speed sign software.



Village street tree replacement program



Repairing sidewalks downtown in-house



W Broadway sidewalk ramp conversion



Broadway street lighting installation



### Mission Statement

The Public Works Park Division aims to ensure that clean, well maintained open areas and park lands within the Village of Richmond are available to all residents and visitors to enjoy. Maintaining and expanding amenities provides the community with opportunities to engage with the outdoors. Parks are a vital part of community health, wellness, and pride.



### Goals

- Preserve, protect, maintain, improve, and enhance natural resources, parkland, and recreational opportunities.
- Anticipate the needs of the changing community.
- Enrich the lives of residents.
- Build a healthier community.
- Provide efficient services to residents regardless of income, background, and ability.
- Utilize financial resources efficiently and equitably.

### FY25-26 Accomplishments

- Update/add seating to Stevens, change trash receptacles downtown.
- Ice rink installed at McConnell Park for seasonal activities.
- Assist Friends of Hackmatack on McConnell Park butterfly garden construction.
- Add concrete pads under bag games at McConnell Park.
- Add concrete game tables at Bennett to enhance activities for all ages.

### FY26-27 Objectives

- Repaint Cotting Park pavilion.
- Repaint Bennett Park pavilion.
- Patch and repair park buildings.
- Refresh playground paint at Bennett Park.
- Roll out millings around Bennett Park walking path.

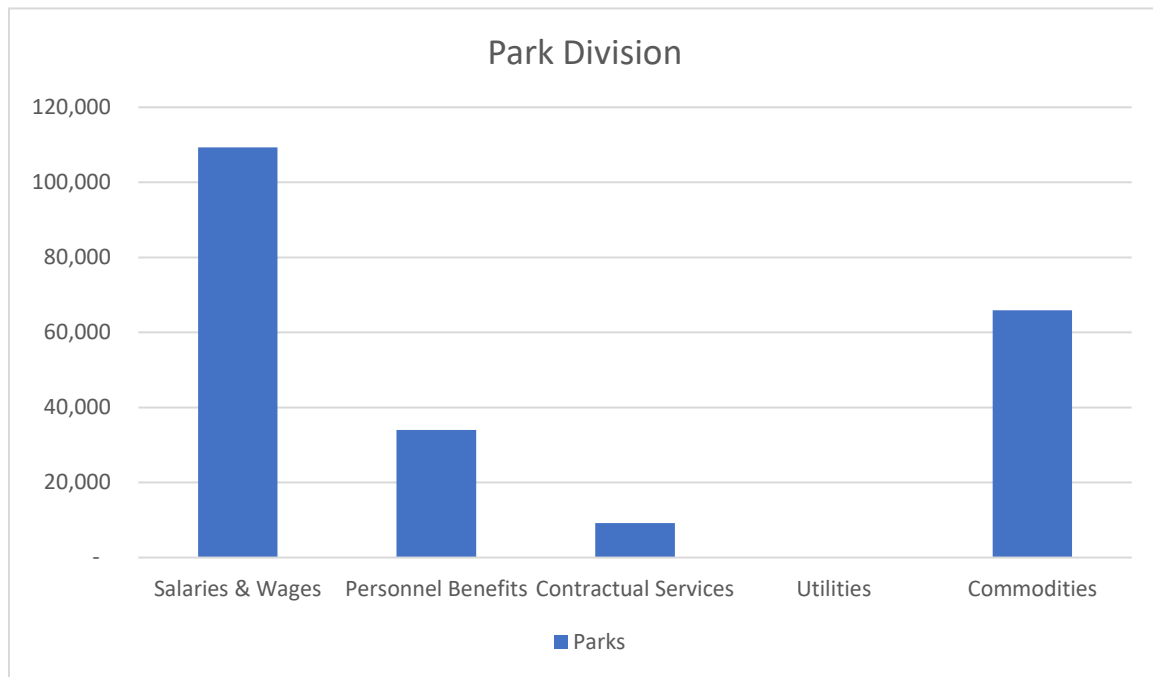
Park Budget

Parks		FY25	FY26	FY26	FY27
		Actual	Budget	Projected	Budget
01-50-4210	Full-Time Salaries	\$71,802	\$79,351	\$80,871	\$85,063
01-50-4220	Part-Time Salaries	21,195	23,219	22,801	23,781
01-50-4230	Overtime Salaries	801	2,000	391	500
01-50-4510	Employee Insurance	15,168	17,641	17,641	20,969
01-50-4530	Unemployment Insurance	174	202	175	149
01-50-4610	FICA Contribution	7,176	8,000	7,961	8,365
01-50-4630	IMRF Contributions	3,463	4,198	3,975	4,531
01-50-5110	Maintenance Building	-	1,355	250	3,355
01-50-5120	Maintenance Equipment	4,988	1,550	650	6,550
01-50-5130	Maintenance Vehicles	-	-	-	-
01-50-5160	Maintenance Grounds	3,574	7,000	8,500	8,500
01-50-5220	Maintenance Other	-	-	-	-
01-50-5320	Engineering	-	-	-	-
01-50-5434	CDL Drug Testing	-	-	-	-
01-50-5499	Other Professional	1,335	9,100	9,100	9,193
01-50-5940	Rental	588	3,080	830	3,620
01-50-6100	Maintenance Supplies	513	750	750	750
01-50-6530	Uniforms	217	913	913	913
01-50-6535	Safety Equipment	123	750	750	750
01-50-6540	Fuel	2,000	1,000	1,000	1,000
01-50-8115	Park Cip	66,284	12,500	11,920	4,000
01-50-8200	Building	-	-	-	-
01-50-8300	Equipment	4,854	49,612	38,701	36,500
01-50-9290	Miscellaneous	-	150	150	150
<b>Total Parks Expense</b>		<b>\$204,255</b>	<b>\$222,371</b>	<b>\$207,329</b>	<b>\$218,638</b>

Park Budget Narrative

01-50-4210	Full-Time Salaries	Percentages of FT Public Works employee salaries.
01-50-4220	Part-Time Salaries	PT summer seasonal employee salaries, PT Public Works Superintendent salary portion.
01-50-4230	Overtime Salaries	Historical overtime allowance for misc call-backs.
01-50-4510	Employee Insurance	Health and dental insurance coverage (Village portion).
01-50-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
01-50-4610	Fica Contribution	Federal Insurance Contributions Act employer liability portion.
01-50-4630	Imrf Contributions	Illinois Municipal Retirement Fund employer liability portion.
01-50-5110	Maintenance Building	Maintenance of park facilities and maintenance supplies for public restrooms.
01-50-5120	Maintenance Equipment	Mower maintenance, landscaping equipment.
01-50-5130	Maintenance Vehicles	N/A
01-50-5160	Maintenance Grounds	Playground mulch, allowance for misc repairs as needed to park grounds.
01-50-5220	Maintenance Other	N/A
01-50-5320	Engineering	N/A
01-50-5434	CDL Drug Testing	N/A
01-50-5499	Other Professional	Physicals, contacted mowing.
01-50-5940	Rental	Portable toilet rental for McConnell Park.
01-50-6100	Maintenance Supplies	Cleaning supplies.
01-50-6530	Uniforms	Uniforms for FT employees.
01-50-6535	Safety Equipment	Equipment related to safety, separate from clothing.
01-50-6540	Fuel	Vehicle and equipment fuel expenses.

<b>01-50-8115</b>	Park Cip	Ice rink hydrant
<b>01-50-8200</b>	Building	N/A
<b>01-50-8300</b>	Equipment	Park building maintenance
<b>01-50-9290</b>	Miscellaneous	Email subscription.



Ice Rink at McConnell Park



Bennet Park concrete pathway



Bat boxes at McConnell Park with Eagle Scouts





Concrete pads installed under game boards in McConnell Park



Concrete chess tables at Bennet Park on new concrete pad area next to pavilion

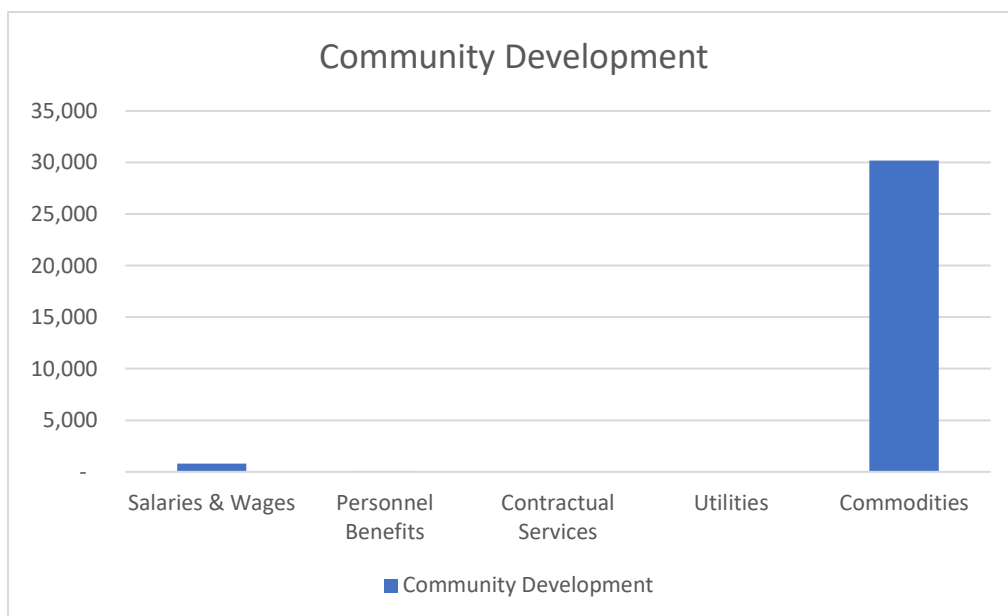


Community Development Committee		FY25	FY26	FY26	FY27
		Actual	Budget	Projected	Budget
01-60-4210	Full-Time Salaries	\$-			\$-
01-60-4220	Part-Time Salaries	800	1,500	800	800
01-60-4221	Police Supporting Staff	-	-	-	-
01-60-4230	Overtime Salaries	-	-	-	-
01-60-4530	Unemployment Insurance	6	20	4	10
01-60-4610	FICA Contribution	61	100	61	75
01-60-4630	IMRF Contribution	-	-	-	-
01-60-5499	Other Professional	-	-	-	-
01-60-5510	Postage	-	-	-	-
01-60-5530	Advertising	585	1,500	1,491	1,500
01-60-5540	Printing	265	100	163	150
01-60-5610	Dues	-	-	-	-
01-60-6510	Office Supplies	35	200	-	50
01-60-6522	Special Events	3,170	7,500	5,000	17,500
01-60-9290	Miscellaneous	906	11,000	10,460	11,000
<b>Total CDC Expense</b>		<b>\$5,828</b>	<b>\$21,920</b>	<b>\$17,980</b>	<b>\$31,085</b>

Community Development Committee Budget Narrative

01-60-4210	Full-Time Salaries	N/A
01-60-4220	Part-Time Salaries	Event coordinator for one Village event.
01-60-4221	Police Supporting Staff	N/A
01-60-4230	Overtime Salaries	N/A

01-60-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
01-60-4610	FICA Contribution	Federal Insurance Contributions Act employer liability portion.
01-60-4630	IMRF Contribution	N/A
01-60-5499	Other Professional	N/A
01-60-5510	Postage	N/A
01-60-5530	Advertising	Village event advertisement expense.
01-60-5540	Printing	Misc event supplies.
01-60-5610	Dues	N/A
01-60-6510	Office Supplies	General office supplies.
01-60-6522	Special Events	Village sponsored events;, St Patrick's Day, America 250
01-60-9290	Miscellaneous	Downtown pole banner replacement or brackets, downtown façade or ADA improvement program (cycle 2).



Food Pantry		FY25	FY26	FY26	FY27
		Actual	Budget	Projected	Budget
01-95-5710	Utilities	\$1,437	\$1,800	\$1,500	\$1,500
Total Food Pantry Expense		<b>\$1,437</b>	<b>\$1,800</b>	<b>\$1,500</b>	<b>\$1,500</b>

Food Pantry Budget Narrative

01-95-5710	Utilities	Water and gas utilities covered by Village of Richmond for Richmond Community Food Pantry.
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General Fund Budget Totals

	FY25 Actual	FY26 Budget	FY26 Projected	FY27 Budget
Total General Fund Revenue	\$2,959,638	\$3,171,153	\$3,514,594	\$3,628,994
Total General Fund Expenditures	\$2,740,126	\$3,171,153	\$2,948,840	\$3,771,334
Fund Surplus/(Deficit)	\$219,512	\$(0)	\$565,754	\$(142,340)

General fund will be contributing \$200,000 to FY27 CIF for pedestrian improvements due to exceeding revenue projections in addition to \$175,000 set aside from FY26 for road programs.

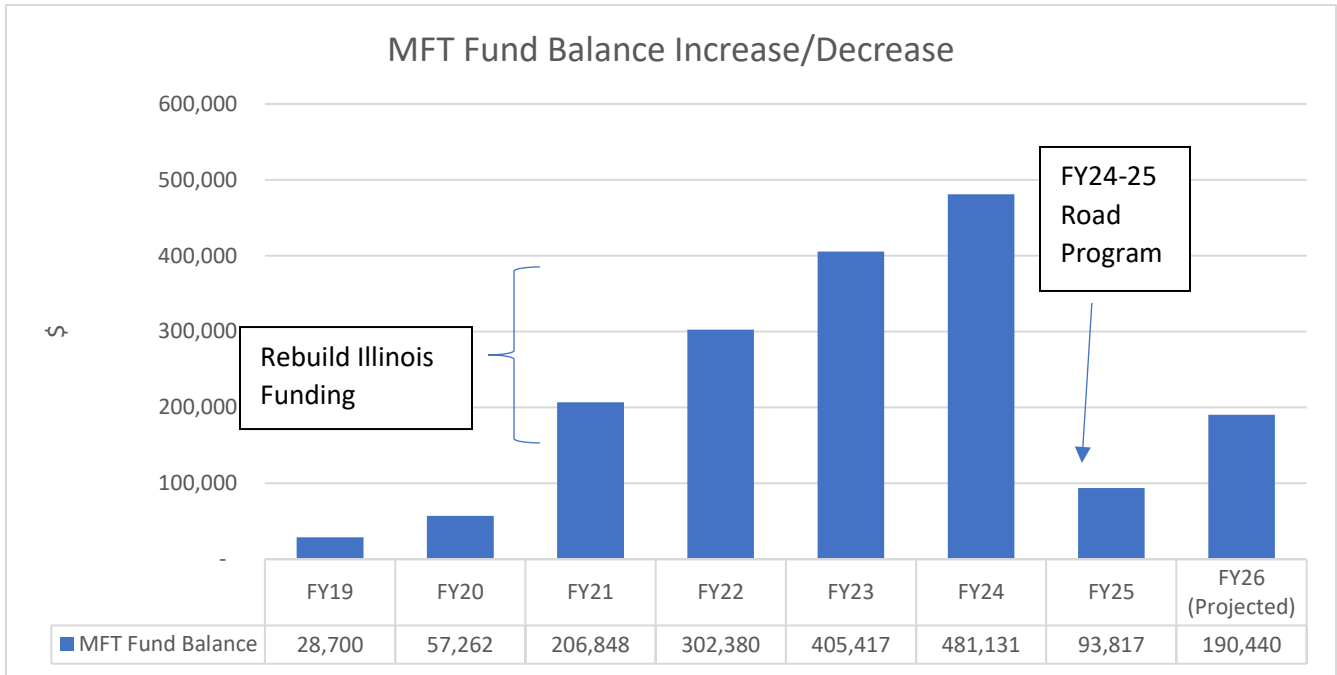
Final operating budget including CIF contribution:

	FY27 Budget
Total General Fund Revenue	\$3,628,994
CIF Contribution	\$375,000
Total General Fund Expenditures	\$3,771,334
Fund Surplus/(Deficit)	\$232,660

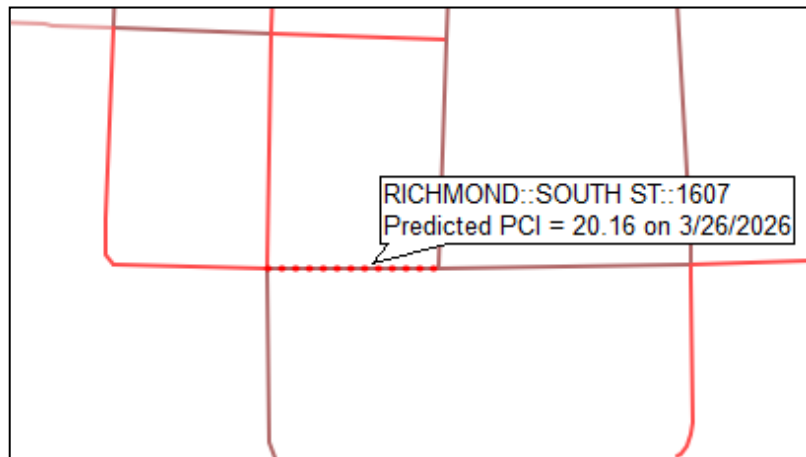
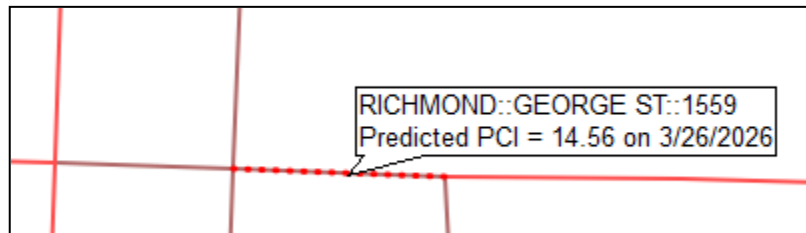
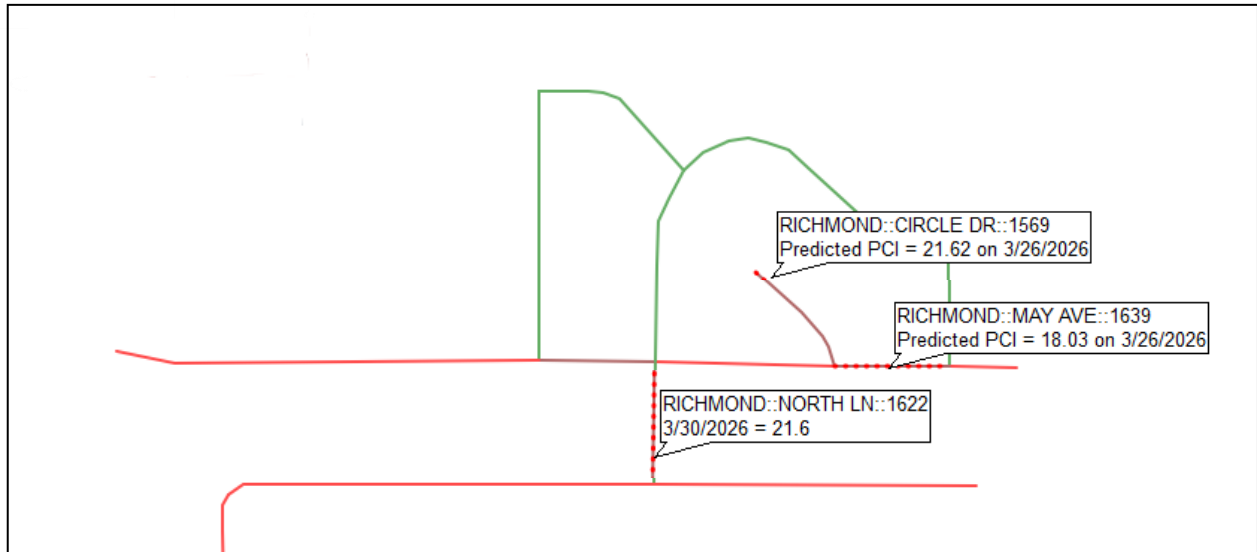
Motor Fuel Tax – Revenues and Expenditures Budget

Motor Fuel Tax Fund 20		FY25	FY26	FY26	FY27
		Actual	Budget	Projected	Budget
Motor Fuel Tax Revenue					
<b>20-00-3430</b>	Motor Fuel Tax	\$94,420	\$93,448	\$96,831	\$95,000
<b>20-00-3810</b>	Interest Income	13,816	4,000	3,000	2,000
<b>20-00-3890</b>	Miscellaneous Income	-	-	-	-
<b>Total MFT Revenue</b>		<b>\$108,236</b>	<b>\$97,448</b>	<b>\$99,831</b>	<b>\$97,000</b>
Motor Fuel Tax Expense					
<b>20-00-4210</b>	Full-Time Salaries	\$-	\$-	\$-	\$-
<b>20-00-4220</b>	Part-Time Salaries	-	-	-	-
<b>20-00-4230</b>	Overtime Salaries	-	-	-	-
<b>20-00-5140</b>	Maintenance Streets	488,000	-	-	150,000
<b>20-00-5141</b>	Maintenance Streets – Other	-	-	-	-
<b>20-00-5320</b>	Engineering	-	-	-	-
<b>20-00-6100</b>	Maintenance Supplies	-	-	-	-
<b>20-00-6121</b>	Traffic Lighting	-	-	-	-
<b>Total MFT Expense</b>		<b>\$488,000</b>	<b>-</b>	<b>-</b>	<b>\$150,000</b>
<b>Total MFT Fund Revenue</b>		<b>\$108,236</b>	<b>\$97,448</b>	<b>\$99,831</b>	<b>\$97,000</b>
<b>Total MFT Fund Expenditures</b>		<b>\$488,000</b>	<b>\$-</b>	<b>\$-</b>	<b>\$150,000</b>
<b>Fund Surplus/(Deficit)</b>		<b>\$(379,764)</b>	<b>\$97,448</b>	<b>\$99,831</b>	<b>\$(53,000)</b>

Governmental Funds – MFT Fund Balance Increase/Decrease From Prior Year

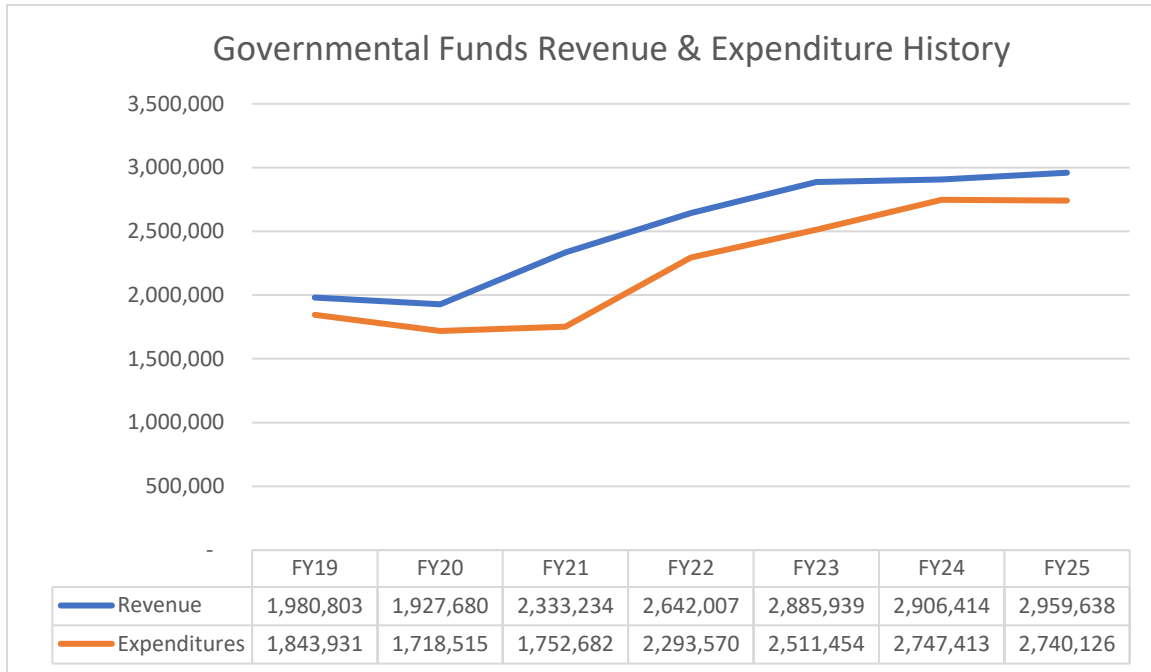


The Village streets division is dependent on the accumulation of MFT funds over several years in order to enact a more robust road project that saves on one-time mobilization costs and volume discounts. The State of Illinois projects MFT funds to trend downward as the prevalence of electric vehicles becomes more commonplace. A portion of municipal sales tax revenue will be dedicated to help boost road programs and accelerate the project schedule. This amount will be reflected in the Streets Budget

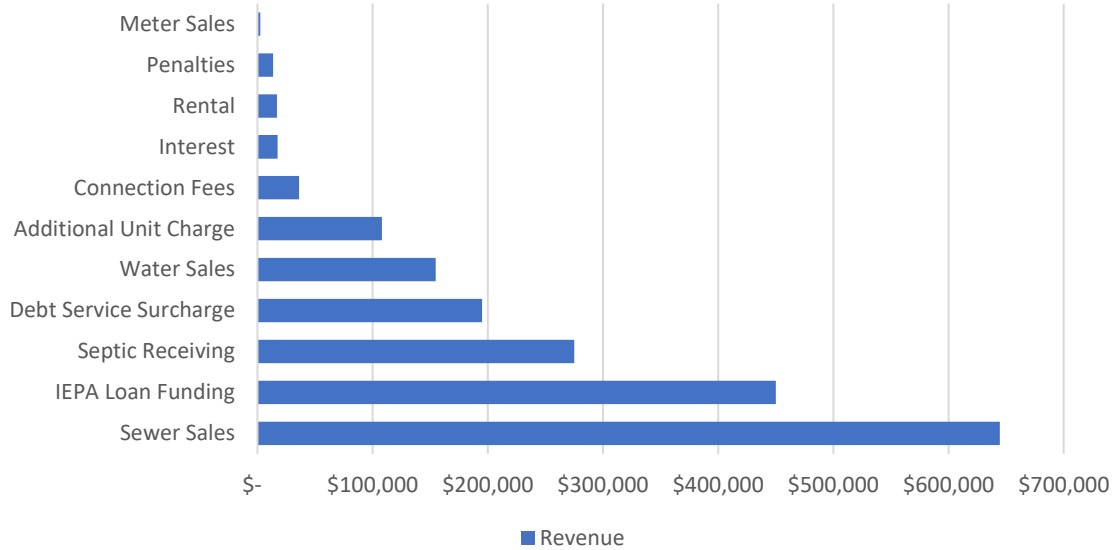


\*\*\*Project includes Village Hall and Richmond Police Department Parking Lot

Governmental Funds Revenue & Expenditure History



## Water-Sewer Revenue



Water-Sewer Fund revenues are primarily supported by utility sales and septic receiving services. Utility sales are charges associated with services related to usage of the water and sewer system for households and commercial entities. The debt service surcharge is a fee dedicated to the repayment of water or wastewater project liabilities. Additional unit charges are fees associated with an additional user of the water and sewer systems attached to a metered unit. Septic receiving is an additional business-type activity that involves the treatment of outside septic at the wastewater treatment plant and is billed by volume.

#### Water Rates

1. For the first 4,000 gallons or less \$17.50 quarterly
2. Over 4,000 gallons, cost per 1,000 gallons **\$2.75** quarterly
3. For each additional user of water attached to a metered unit the rate shall be as follows:  $N-1 \times \$34.62$  per quarter, plus rate for metered gallonage, where N=the total number of users attached to a meter.

#### Sewer Rates

1. For the first 4,000 gallons or less **\$80.00** quarterly
2. Over 4,000 gallons, cost per 1,000 gallons \$10.00 quarterly
3. For each additional user of sewer attached to a metered unit the rate shall be as follows:  $N-1 \times \$40.38$  billed per quarter, plus rate for metered gallonage, where N=the total number of users attached to a meter.

There shall be and there is hereby established a debt service surcharge of \$39.00 per quarter applied and charged to each user of the wastewater facility.

Water-Sewer Fund Revenue Budget

Water & Sewer Fund 50		FY25	FY26	FY26	FY27
Water & Sewer Revenue		Actual	Budget	Projected	Budget
50-00-3530	Penalties	\$13,767	\$12,000	\$14,174	\$13,000
50-00-3535	Shutoff/Turn On Fee	560	500	455	500
50-00-3600	Additional Unit Charge	108,648	107,509	108,080	108,080
50-00-3610	Water Sales	95,822	134,290	134,678	154,800
50-00-3620	Sewer Services	649,500	658,657	651,984	644,500
50-00-3621	Septage Receiving	275,227	270,863	276,760	275,000
50-00-3640	Tap On Fees	-	-	-	-
50-00-3642	Connection Fees	24,143	12,072	80,852	36,216
50-00-3650	Meter Sales	6,307	480	2,723	2,400
50-00-3720	Charges For Services	-	-	-	-
50-00-3810	Interest Income	31,259	25,000	15,900	15,550
50-00-3820	Rental	16,800	16,800	16,800	16,800
50-00-3830	Donation	-	-	-	-
50-00-3835	Debt Service Surcharge	194,560	193,325	195,096	195,000
50-00-3870	Insurance Reimbursables	9,600	-	-	-
50-00-3890	Miscellaneous Income	7,172	-	1,032	450,000
50-00-3920	Fixed Asset Sales	-	-	-	-
50-00-3991	Transfer From General Fund	-	-	-	-
50-00-3995	Transfer From Cif Fund	-	-	-	-
<b>Total Water &amp; Sewer Revenue</b>		<b>\$1,433,365</b>	<b>\$1,431,496</b>	<b>\$1,498,534</b>	<b>\$1,911,846</b>

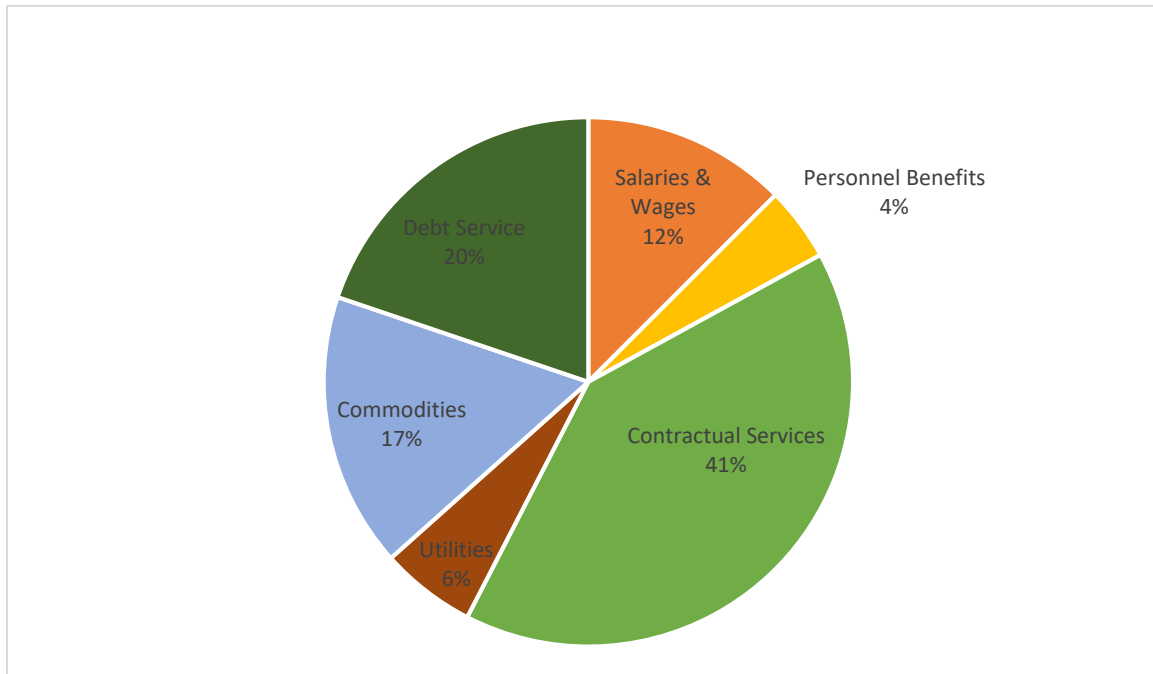
Water-Sewer Revenue Narrative

Water & Sewer Revenue		
50-00-3530	Penalties	Charges assessed to outstanding utility bill accounts (10%).
50-00-3535	Shutoff/Turn On Fee	Charges assessed when water is requested to be turned on or off by customer, or due to non-payment.
50-00-3600	Additional Unit Charge	For each additional user of water/sewer attached to a metered unit the rate shall be as follows: N-1 x \$75.00 billed per quarter, plus rate for metered gallage.

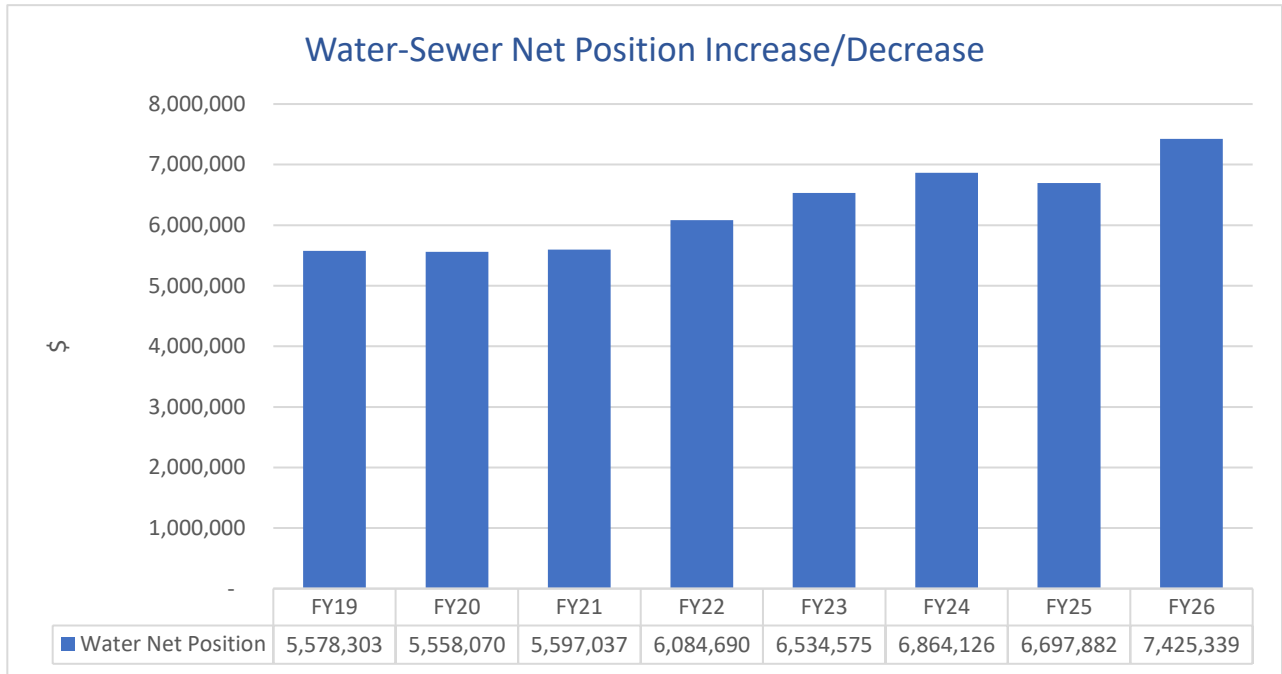
		where N=the total number of users attached to a meter. To equalize minimum bills between users with additional meters per units and those without.
50-00-3610	Water Sales	Minimum bill for 4,000 gallons of service plus per 1,000 gallon rate, landscape usage, reuse systems.
50-00-3620	Sewer Services	Minimum bill for 4,000 gallons of service plus per 1,000 gallon rate.
50-00-3621	Septage Receiving	Charges per gallon for septic receiving haulers to use the wastewater treatment facility.
50-00-3640	Tap On Fees	-
50-00-3642	Connection Fees	Capitalized connection fees for new service lines for new or existing construction. Rates set in RMC. Annual average is equivalent to five single-family home connections. Not a guaranteed revenue source, reliant on construction.
50-00-3650	Meter Sales	Village supplied meters for new construction, broken meters, additional meters upon request.
50-00-3720	Charges For Services	-
50-00-3810	Interest Income	Interest generated from cash assets held in bank.
50-00-3820	Rental	Tower rental lease agreement for equipment.
50-00-3830	Donation	Donations to the water-sewer fund.
50-00-3835	Debt Service Surcharge	There shall be and there is hereby established a debt service surcharge of \$39.00 per quarter applied and charged to each user of the wastewater facility.
50-00-3870	Insurance Reimbursables	Insurance claims.
50-00-3890	Miscellaneous Income	-
50-00-3920	Fixed Asset Sales	Sales of assets related to the water or wastewater system.
50-00-3991	Transfer From General Fund	Fund transfer.
50-00-3995	Transfer From Cif Fund	Fund transfer.

Water-Sewer Fund Operating Proposed Budget

	Salaries & Wages	Personnel Benefits	Contractual Services	Utilities	Commodities	Debt Service	Total
Water-Sewer Combined	\$-	\$-	\$80,000	\$ -	\$-	\$378,602	\$458,602
Water	97,623	24,837	502,881	25,000	131,129	-	781,470
Sewer	116,191	49,908	179,356	83,000	189,776	-	618,231
Septic	25,256	11,736	12,500	3,500	550	-	53,542
Capital Improvement	-	-	-	-	-	-	-
Total	239,070	86,482	774,737	111,500	321,455	378,602	1,911,896



Proprietary Funds – Water-Sewer Net Position Increase/Decrease From Prior Year



The Village of Richmond’s Water-Sewer Fund is required to operate as a business-type fund that is self-sufficient. Current debt liability with the Illinois Environmental Agency accounts for approximately 25.90% of operational fund expenditures this year for principal and interest payments. A series of rate increases for utility customers and septic receiving haulers, and an increase of projects completed in-house by Richmond Public Works, has resulted in stabilization of the fund, the ability to meet liabilities, and an overall increase for the net position of this fund.

There is an anticipated net position increase for FY26 from healthy connection fees above projections and completion of rehabilitation projects. Projections for connection will stay moderately low until more development information is available for the KLM townhome project. The Village was awarded an IEPA low interest loan with 30% principal forgiveness to complete a water main replacement project on Prairie Ridge. There is anticipated to be a small increase in Village water rates to account for debt service, recouping comparatively low water rates, while reducing sewer rates for minimum users.

Water-Sewer Combined Budget & Debt Service

Water & Sewer		FY25	FY26	FY26	FY27
		Actual	Budget	Projected	Actual
50-00-5910	Liability Premiums	\$47,689	\$42,178	\$49,914	55,000
50-00-5930	Worker Comp Premium	24,117	15,433	26,288	25,000
50-00-7100	Bond Premium	-	-	-	-
50-00-7122	IL EPA Loan Principal	331,729	335,055	335,055	338,414
50-00-7230	IL EPA Loan Interest	46,872	43,547	43,547	40,188
50-00-9210	Transfer to CIF	265,000	11,560	11,560	
50-00-9215	Transfer to Gen	-	-	-	-
<b>Total General Water &amp; Sewer Expenses</b>		<b>\$715,407</b>	<b>\$447,773</b>	<b>\$466,364</b>	<b>\$458,602</b>

Water-Sewer Combined Narrative

Water & Sewer		
50-00-5910	Liability Premiums	Portion of liability insurance assumed by Water-Sewer fund
50-00-5930	Worker Comp Premium	Portion of worker's compensation premium assumed by Water-Sewer fund
50-00-7100	Bond Premium	-
50-00-7122	IL EPA Loan Principal	L171732 Project principal payments for wastewater treatment facility loan
50-00-7230	IL EPA Loan Interest	L171732 Project interest payments for wastewater treatment facility loan (1%)
50-00-9210	Transfer to CIF	-
50-00-9215	Transfer to Gen	-

#### Mission Statement

The primary focus and overlying responsibility of the Public Works Water Division is to provide a safe and reliable supply of potable water. This is accomplished by producing, treating water and conducting required water samples, therefore meeting or exceeding all federal and state health standards. Of major importance to the Water Division employees is providing the consumer with the highest level of customer service possible. We believe this inspires public trust within the community.



#### Goals

- Provide safe potable water that meets or exceeds State and Federal Drinking Water Regulations.
- Water Production – The division maintains two active wells.
- Maintain two elevated water storage tanks; 150,000 gallon north tower and 300,000 gallon south tower, with a combined storage capacity of 450,000 gallons.
- Respond to Joint Utility Locate Information for Excavators (J.U.L.I.E.) requests.
- Respond to consumer inquiries regarding water quality or high consumption questions or general concerns.

#### FY25-26 Accomplishments

- Updated lead inventory and project plan for 2026 per IEPA regulations.
- Met or exceeded all State and Federal Drinking water regulations.
- Launched Eye On Water pilot program for customers of Richmond water system to monitor usage from home.
- Develop lead replacement framework for private property.
- Repaired water main breaks and repaired hydrants in house.
- Received 30% principal forgiveness for capital project through IEPA.
- Initial GIS mapping completed.

#### FY26-27 Objectives

- Continue to meet or exceed all State and Federal Drinking Water Regulations.
- Provide the highest level of customer service by promptly responding to customer requests.
- Provide customers with available information about the drinking water source and treatment.
- Continue to develop and train existing and future IEPA Water Certification Operators.
- Maintenance of the water distribution system and production facilities i.e. repair water main breaks, fire hydrants, valves, water services, wells, iron removal filter and chemical feed pumps.
- Coordinate construction and engineering of Prairie Ridge water main.

Water		FY25	FY26	FY26	FY27
		Actual	Budget	Projected	Budget
50-42-4210	Full-Time Salaries	\$59,641	\$65,091	\$65,176	\$68,322
50-42-4220	Part-Time Salaries	17,182	18,739	17,257	19,301
50-42-4230	Overtime Salaries	10,320	12,000	8,079	10,000
50-42-4510	Employee Insurance	9,197	11,890	11,500	13,119
50-42-4530	Unemployment Insurance	123	139	139	103
50-42-4610	FICA Contribution	6,667	7,331	6,924	7,468
50-42-4630	IMRF Contribution	3,336	3,977	3,580	4,147
50-42-5110	Maintenance Building	-	500	-	500
50-42-5120	Maintenance Equipment	6,180	14,950	6,477	7,450
50-42-5121	Scada	-	43,116	33,739	10,000
50-42-5130	Maintenance Vehicles	-	-	-	-
50-42-5140	Maintenance Streets	3,216	12,000	-	12,000
50-42-5150	Maintenance Utility System	9,873	19,805	6,316	10,598
50-42-5151	Maintenance Utility Lines	23,150	30,000	21,403	480,000
50-42-5160	Maintenance Grounds	8,645	10,000	2,409	10,000
50-42-5320	Engineering	95,977	25,298	14,475	2,000
50-42-5330	Legal	-	-	-	-
50-42-5370	Software Maintenance	12,626	13,591	9,653	13,791
50-42-5434	Cdl Drug Testing	-	-	-	-
50-42-5490	Alarm Service	-	-	-	-
50-42-5499	Other Professional	45,104	41,380	23,324	27,090
50-42-5500	Bank Fees	1,659	2,000	2,000	2,000
50-42-5510	Postage	802	800	800	800
50-42-5520	Telephone	2,218	2,216	2,356	2,356
50-42-5521	Cell Phone	1,718	1,800	1,800	1,800
50-42-5540	Printing	699	770	770	770
50-42-5610	Dues	1,117	910	1,258	1,360
50-42-5620	Travel	641	1,200	1,000	1,200
50-42-5630	Training	1,165	1,450	1,200	1,450
50-42-5710	Utilities	28,294	25,000	22,558	25,000
50-42-5940	Rental	960	2,720	2,750	2,720
50-42-6510	Office Supplies	248	500	250	500
50-42-6520	Operating Supplies	29,034	25,500	34,627	30,500
50-42-6530	Uniforms	217	775	775	775
50-42-6535	Safety Equipment	123	750	750	750

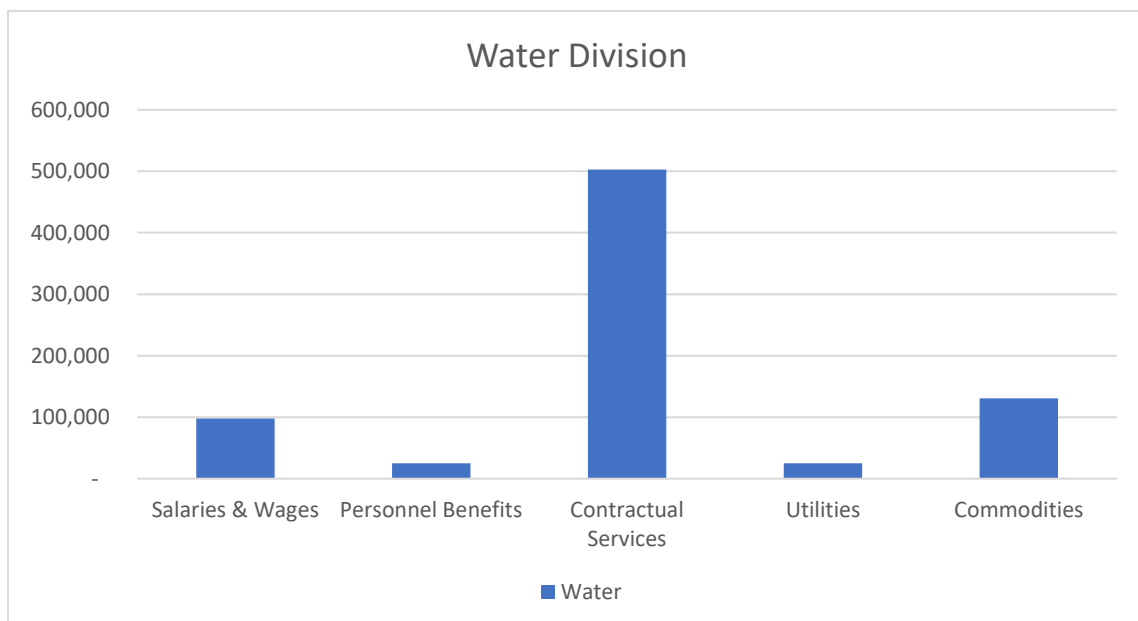
50-42-6540	Fuel	3,938	4,000	4,000	4,500
50-42-7140	Loan Principal	-	-	-	-
50-42-7240	Loan Interest	-	-	-	-
50-42-8200	Building	-	-	-	-
50-42-8300	Equipment	-	26,600	25,000	-
50-42-8310	Meter New	4,864	2,000	-	2,000
50-42-8315	Meter Replacements	11,083	10,000	5,000	7,100
50-42-8400	Vehicles	-	-	-	-
50-42-8900	Insurance Reimbursables	-	-	-	-
50-42-9250	Bad Debt	-	-	-	-
50-42-9290	Miscellaneous	-	-	-	-
<b>Total Water Expense</b>		<b>\$400,017</b>	<b>\$438,798</b>	<b>\$337,345</b>	<b>\$781,470</b>

Water Narrative

<b>Water</b>		
50-42-4210	Full-Time Salaries	Percentages of FT Public Works employee salaries and Management Analyst.
50-42-4220	Part-Time Salaries	PT Public Works Superintendent salary portion.
50-42-4230	Overtime Salaries	Historical overtime allowance for misc call-backs, water main breaks, and emergency utility system maintenance.
50-42-4510	Employee Insurance	Health and dental insurance coverage (Village portion).
50-42-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
50-42-4610	FICA Contribution	Federal Insurance Contributions Act employer liability portion.
50-42-4630	IMRF Contribution	Illinois Municipal Retirement Fund employer liability portion.
50-42-5110	Maintenance Building	General maintenance supplies for water distribution facilities.
50-42-5120	Maintenance Equipment	Well 3 portable generator maintenance (annual)
50-42-5121	Scada	General SCADA support and repair
50-42-5130	Maintenance Vehicles	N/A

50-42-5140	Maintenance Streets	Road repairs due to water distribution maintenance.
50-42-5150	Maintenance Utility System	-
50-42-5151	Maintenance Utility Lines	Emergency water main breaks or utility system repairs as needed. Prairie Ridge Water Main replacement and construction engineering.
50-42-5160	Maintenance Grounds	Materials related to site stabilization, seed/sod after repair or maintenance work.
50-42-5320	Engineering	IEPA Project Plan and funding nominations.
50-42-5330	Legal	N/A
50-42-5370	Software Maintenance	Server storage, portion of accounting software, email subscription, cellular meter service, wastewater treatment plant internet, firewall, Beacon meter reading software.
50-42-5434	Cdl Drug Testing	N/A
50-42-5490	Alarm Service	N/A
50-42-5499	Other Professional	Physicals, extinguisher inspections, JULIE locate, mandatory lab testing for water system, lead and copper testing, GIS system remaining work order, contracted mowing, GIS support.
50-42-5500	Bank Fees	Portion of annual credit card fees.
50-42-5510	Postage	Postage machine refill.
50-42-5520	Telephone	Internet and telephone fees.
50-42-5521	Cell Phone	Public Works employee cell phones.
50-42-5540	Printing	Utility bill paper, printer usage.
50-42-5610	Dues	N/A
50-42-5620	Travel	N/A
50-42-5630	Training	Supplies for misc professional development courses.
50-42-5710	Utilities	Water tower and well utilities.
50-42-5940	Rental	Mail equipment, larger format scanner, welding tank, generator, and oxygen tank rental.

50-42-6510	Office Supplies	General office supplies.
50-42-6520	Operating Supplies	Water testing equipment, mandatory water distribution system chemicals.
50-42-6530	Uniforms	Uniforms for FT employees.
50-42-6535	Safety Equipment	Equipment related to safety, separate from clothing.
50-42-6540	Fuel	Vehicle and equipment fuel expenses.
50-42-7140	Loan Principal	N/A
50-42-7240	Loan Interest	N/A
50-42-8200	Building	N/A
50-42-8300	Equipment	Replacement pump, dehumidifier.
50-42-8310	Meter New	Meter allowance for new homes or businesses. Pass-through account.
50-42-8315	Meter Replacements	Completion of meter replacement program.
50-42-8400	Vehicles	N/A
50-42-8900	Insurance Reimbursable	N/A
50-42-9250	Bad Debt	N/A
50-42-9290	Miscellaneous	N/A



Utility System Maintenance





### Mission Statement

It is the mission of the Public Works Wastewater Division is to protect public health and the environment by treating sewage to meet stringent environmental standards prior to discharge. The division is also responsible for the removal and disposal of all the by-products generated by the treatment process. This is accomplished by daily testing and monitoring of the treatment process and by operating the sludge de-watering machines.



### Goals

- Provide for the daily operation and ongoing maintenance of the wastewater treatment plant and the care and continuous upkeep of 8 lift stations.
- Efficiently maintain these facilities and to produce plant effluents that either meet or exceed State and Federal standards.
- Conduct daily testing to ensure the treatment processes are working correctly and make any necessary changes to operations.
- Maintain records on the amount of wastewater treated and the quality of water discharged to the Nippersink Creek and report this information to the Illinois Environmental Protection Agency in compliance with National Pollutant Discharge Elimination System (NPDES) permits.

### FY25-26 Accomplishments

- Supervisory Control and Data Acquisition (SCADA) upgrades/updates completed.
- Maintenance of the sanitary sewer collection system, sanitary sewer lift stations, wastewater treatment plant and septic receiving station.
- Conducted daily testing and monitoring to ensure the Wastewater treatment processes are working properly and efficiently.
- Achieved 100% compliance of the IEPA requirement of the NPDES permit.
- Sanitary sewer collection system jetting/televising project.
- Initial GIS mapping completed.

### FY26-27 Objectives

- Coordinate with Village Engineer for submittal of NPDES permit renewal.
- Continue to develop and train existing and future IEPA Wastewater Certification Operators.
- Repair and maintenance to the Septic Receiving Station.
- Continue maintenance of the sanitary sewer collection system, sanitary sewer lift stations and wastewater treatment plant.
- Continue to analyze opportunities for improved wastewater treatment performance while minimizing operational costs.
- Replace lift station generator and Wastewater Treatment Plant components.
- Repair sanitary line infiltration.

Wastewater Budget

Wastewater		FY25	FY26	FY26	FY27
		Actual	Budget	Projected	Budget
50-43-4210	Full-Time Salaries	\$69,050	\$83,107	\$75,580	\$80,141
50-43-4220	Part-Time Salaries	19,977	25,488	20,708	26,050
50-43-4230	Overtime Salaries	11,092	10,000	9,437	10,000
50-43-4510	Employee Insurance	24,555	26,667	26,000	31,655
50-43-4530	Unemployment Insurance	158	224	175	164
50-43-4610	FICA Contribution	7,385	13,373	8,088	13,318
50-43-4630	IMRF Contribution	3,822	4,804	4,151	4,772
50-43-5110	Maintenance Building	16,974	5,505	1,619	5,505
50-43-5120	Maintenance Equipment	35,821	19,000	23,494	46,000
50-43-5121	Scada	-	7,000	5,593	30,000
50-43-5130	Maintenance Vehicles	-	-	-	-
50-43-5140	Maintenance Streets	-	1,000	1,000	1,000
50-43-5150	Maintenance Utility System	-	-	-	-
50-43-5151	Maintenance Utility Lines	21,270	25,000	30,000	70,000
50-43-5160	Maintenance Grounds	340	1,000	1,400	1,000
50-43-5320	Engineering	-	-	-	-
50-43-5330	Legal	-	-	-	-
50-43-5370	Software Maintenance	12,067	13,391	16,712	20,057
50-43-5400	Sludge Disposal	-	65,000	62,300	-
50-43-5401	Sludge Testing	-	4,000	3,000	2,500
50-43-5434	Cdl Drug Testing	-	-	-	-
50-43-5490	Alarm Service	-	-	-	-
50-43-5499	Other Professional	25,355	27,280	22,626	17,799
50-43-5500	Bank Fees	1,660	2,000	2,000	2,000
50-43-5510	Postage	802	800	800	800
50-43-5520	Telephone	2,017	2,216	2,356	2,356
50-43-5521	Cell Phone	1,718	1,800	1,800	1,800
50-43-5540	Printing	699	770	699	770
50-43-5610	Dues	217	225	425	450
50-43-5620	Travel	-	-	-	-
50-43-5630	Training	620	1,500	650	1,500
50-43-5710	Utilities	102,147	95,000	81,824	83,000
50-43-5940	Rental	960	3,920	3,920	3,920
50-43-6510	Office Supplies	177	500	120	500
50-43-6520	Operating Supplies	14,574	16,650	18,403	18,650
50-43-6530	Uniforms	217	775	775	775
50-43-6535	Safety Equipment	123	750	750	750
50-43-6540	Fuel	3,938	4,000	3,900	4,500

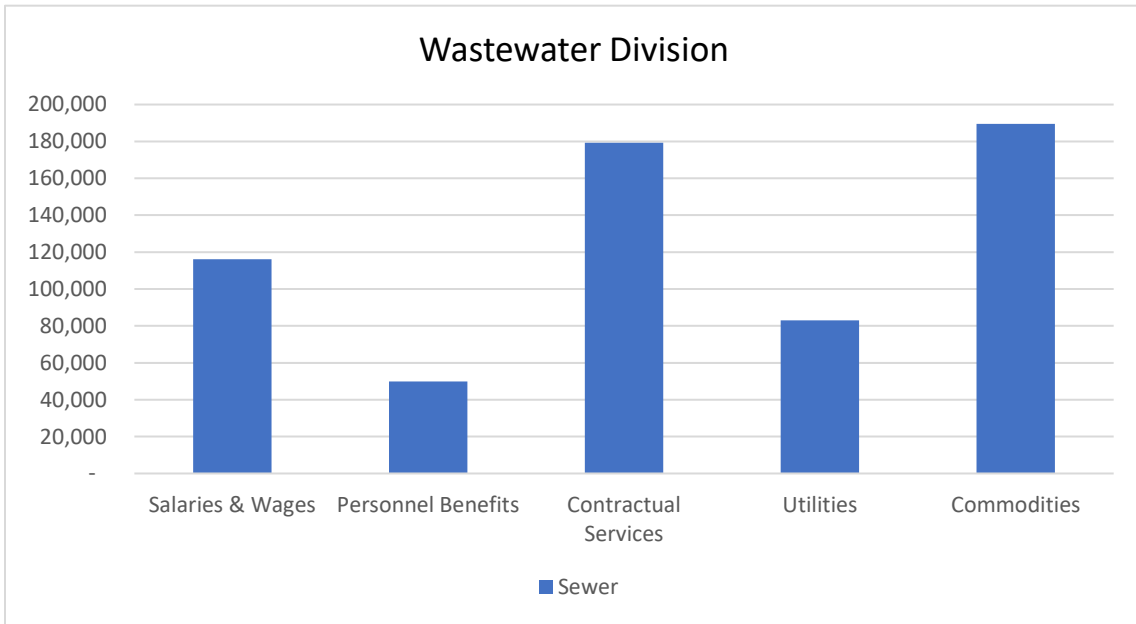
50-43-7140	Loan Principal	-	-	-	-
50-43-7240	Loan Interest	-	-	-	-
50-43-8200	Building	-	-	-	-
50-43-8215	Wwtp Emergency Repairs	646	1,000	5,728	1,000
50-43-8220	Lift Station Repairs	25,662	23,000	42,339	109,000
50-43-8300	Equipment	10,005	3,000	4,361	21,000
50-43-8400	Vehicles	-	-	-	-
50-43-9120	Npdes Permits	5,000	5,000	5,000	5,000
50-43-9250	Bad Debt	-	-	-	-
50-43-9290	Miscellaneous	110	500	110	500
<b>Total Sewer Expenses</b>		<b>\$419,158</b>	<b>\$495,245</b>	<b>\$487,843</b>	<b>\$618,231</b>

Wastewater Narrative

Wastewater		
50-43-4210	Full-Time Salaries	Percentages of FT Public Works employee salaries and Management Analyst.
50-43-4220	Part-Time Salaries	PT Public Works Superintendent salary portion and wastewater operator.
50-43-4230	Overtime Salaries	Historical overtime allowance for misc call-backs and emergency utility system maintenance.
50-43-4510	Employee Insurance	Health and dental insurance coverage (Village portion).
50-43-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
50-43-4610	FICA Contribution	Federal Insurance Contributions Act employer liability portion.
50-43-4630	IMRF Contribution	Illinois Municipal Retirement Fund employer liability portion.
50-43-5110	Maintenance Building	Wastewater treatment plant building supplies, wall/garage door installation, HVAC system service.
50-43-5120	Maintenance Equipment	Clarifier components, generator annual maintenance.
50-43-5121	Scada	Wastewater treatment plant SCADA system maintenance, update treatment plant computer.
50-43-5130	Maintenance Vehicles	N/A
50-43-5140	Maintenance Streets	N/A
50-43-5150	Maintenance Utility System	N/A
50-43-5151	Maintenance Utility Lines	Sanitary sewer collection system jetting/televising, infiltration repairs.
50-43-5160	Maintenance Grounds	Backfill, road repair from sewer maintenance.
50-43-5320	Engineering	N/A

50-43-5330	Legal	N/A
50-43-5370	Software Maintenance	Server storage, portion of accounting software, email subscription, cellular meter service, wastewater treatment plant internet, firewall, Beacon meter reading software.
50-43-5400	Sludge Disposal	Reed bed cleanout
50-43-5401	Sludge Testing	Mandatory wastewater treatment plant material testing.
50-43-5434	Cdl Drug Testing	N/A
50-43-5490	Alarm Service	N/A
50-43-5499	Other Professional	Wastewater treatment plant portable toilet, GIS system remaining work order, contacted mowing, BOD/Ammonia/Phosphate testing, scale calibration, extinguisher inspections, and physicals, NPDES permit application.
50-43-5500	Bank Fees	Portion of annual credit card fees.
50-43-5510	Postage	Postage machine refill.
50-43-5520	Telephone	Internet and telephone fees.
50-43-5521	Cell Phone	Public Works employee cell phones.
50-43-5540	Printing	Utility bill paper, printer usage.
50-43-5610	Dues	N/A
50-43-5620	Travel	N/A
50-43-5630	Training	Supplies for misc professional development courses.
50-43-5710	Utilities	Propane tank refills, wastewater treatment plant and lift station electric and gas utilities.
50-43-5940	Rental	Mail equipment, welding tank, generator, and oxygen tank rental.
50-43-6510	Office Supplies	General office supplies.
50-43-6520	Operating Supplies	Distilled water, testing equipment, lift station supplies, mandatory system chemicals.
50-43-6530	Uniforms	Uniforms for FT employees.
50-43-6535	Safety Equipment	Equipment related to safety, separate from clothing.
50-43-6540	Fuel	Vehicle and equipment fuel expenses.
50-43-7140	Loan Principal	N/A
50-43-7240	Loan Interest	N/A
50-43-8200	Building	N/A
50-43-8215	Wwtp Emergency Repairs	Allowance for emergency repairs.

50-43-8220	Lift Station Repairs	Replacement generator, general lift station repairs.
50-43-8300	Equipment	UV system parts, Aerator components.
50-43-8400	Vehicles	N/A
50-43-9120	Npdes Permits	National Pollutant Discharge Elimination System (NPDES) permit fee (split with septic).
50-43-9250	Bad Debt	N/A
50-43-9290	Miscellaneous	N/A





Clarifier at Wastewater Treatment Plant

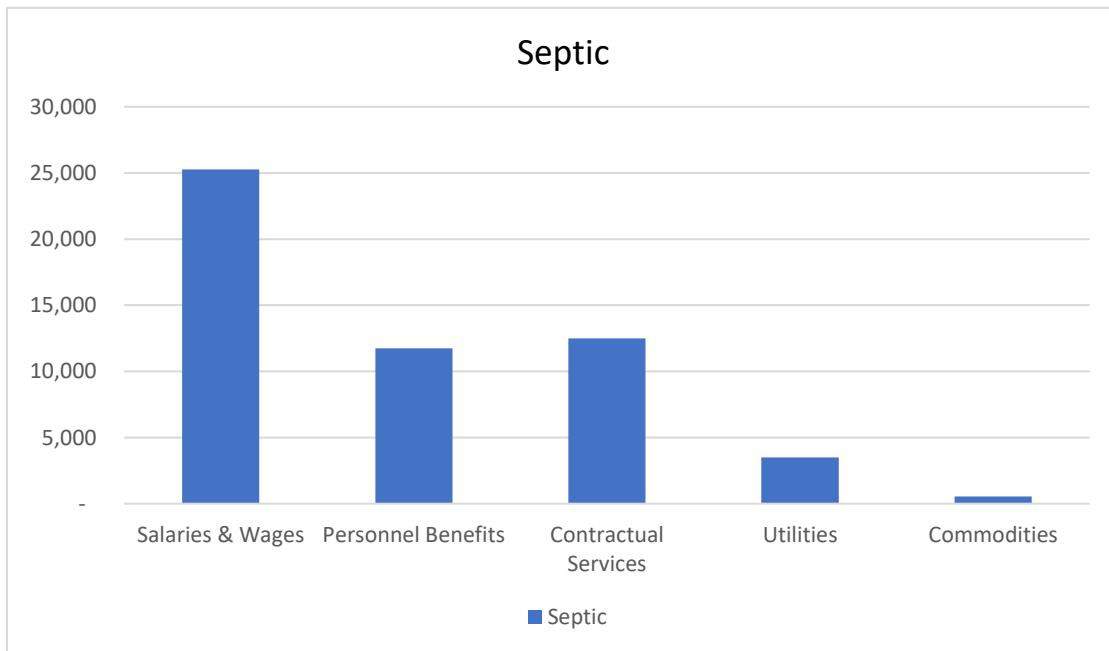


Septage Receiving		FY25	FY26	FY26	FY27
		Actual	Budget	Projected	Budget
50-44-4210	Full-Time Salaries	\$20,120	\$24,468	21,626	\$23,756
50-44-4220	Part-Time Salaries	-	-	-	-
50-44-4230	Overtime Salaries	350	1,500	467	1,500
50-44-4510	Employee Insurance	6,326	7,299	7,299	8,437
50-44-4530	Unemployment Insurance	30	42	42	30
50-44-4610	FICA Contribution	1,487	1,987	1,690	1,932
50-44-4630	IMRF Contribution	976	1,340	1,079	1,337
50-44-5120	Equipment Maintenance	22,230	13,000	-	2,500
50-44-5160	Grounds Maintenance	-	-	-	-
50-44-5320	Engineering	-	-	-	-
50-44-5340	Software	227	550	-	550
50-44-5499	Other Professional Services	-	-	-	5,000
50-44-5710	Utilities	3,964	3,500	3,195	3,500
50-44-6520	Operating Supplies	-	-	-	-
50-44-8300	Equipment	-	1,570	-	-
50-44-9290	Miscellaneous	5,000	5,000	5,000	5,000
<b>Total Septage Receiving Expense</b>		<b>\$60,710</b>	<b>\$60,255</b>	<b>\$40,398</b>	<b>\$53,542</b>

Septic Receiving Narrative

Septage Receiving		
50-44-4210	Full-Time Salaries	Percentages of FT Public Works employee salaries and Management Analyst.
50-44-4220	Part-Time Salaries	N/A.
50-44-4230	Overtime Salaries	Historical overtime allowance.
50-44-4510	Employee Insurance	Health and dental insurance coverage (Village portion).
50-44-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
50-44-4610	FICA Contribution	Federal Insurance Contributions Act employer liability portion.

50-44-4630	IMRF Contribution	Illinois Municipal Retirement Fund employer liability portion.
50-44-5120	Equipment Maintenance	-
50-44-5160	Grounds Maintenance	N/A
50-44-5320	Engineering	N/A
50-44-5340	Software	Software portion for septic receiving station.
50-44-5499	Other Professional Services	NPDES permit application.
50-44-5710	Utilities	Portion of utility expense assigned to septic receiving station.
50-44-6520	Operating Supplies	N/A
50-44-8300	Equipment	-
50-44-9290	Miscellaneous	National Pollutant Discharge Elimination System (NPDES) permit fee (split with sewer).



Water-Sewer Fund Budget Totals

	FY25	FY26	FY26	FY27
	Actual	Budget	Projected	Budget
<b>Total W&amp;S Fund Revenues</b>	\$1,433,365	\$1,431,496	\$1,498,534	\$1,911,846
<b>Total W&amp;S Fund Expenditures</b>	\$1,595,292	\$1,431,496	\$1,331,950	\$1,911,846
<b>Fund Surplus/(Deficit)</b>	<b>\$(161,627)</b>	<b>\$(0)</b>	<b>\$166,584</b>	<b>(0)</b>

Water Sewer fund will be contributing \$0 CIF to future projects due to emergency lead line replacement allowance.

Final operating budget including CIF contribution:

*(No FY26-27 CIF projects using contributions)*

	FY27 Budget
Total W&S Fund Revenue	<b>\$1,911,846</b>
CIF Contribution	<b>\$0</b>
Total W&S Fund Expenditures	<b>\$1,911,846</b>
Fund Surplus/(Deficit)	<b>\$0</b>

Water-Sewer Capital Improvement Fund Budget

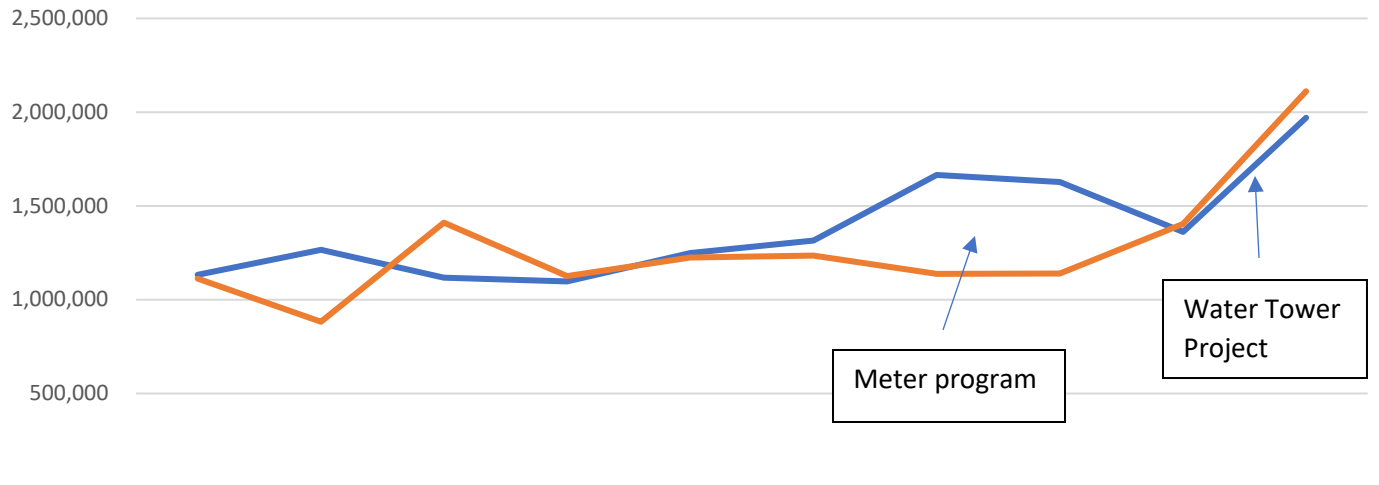
Capital Improvement Fund 30		FY25	FY26	FY26	FY27
Capital Improvement Fund Revenue		Actual	Budget	Projected	Budget
30-00-3640	Tap-on And Connection Fees	\$-	\$-	\$-	\$-
30-00-3810	Interest Income	5,163	3,000	2,600	2,500
30-00-3940	Loan Proceeds	-	-	-	-
30-00-3941	Other Sources and Uses	560,800	-	54,897	-
30-00-3991	Transfer From General	-	-	-	-
30-00-3993	Transfer From W/S	265,000	11,560	-	-
<b>Total CIF Revenue</b>		<b>\$830,963</b>	<b>\$14,560</b>	<b>\$57,497</b>	<b>\$2,500</b>
<b>CIF Expenses</b>					
30-00-5320	Engineering	\$82,037	-	\$8,715	-
30-00-5500	Bank Fees	-	-	-	-
30-00-8200	Building	-	-	-	-
30-00-8215	Wwtp Repairs & Projects	-	-	-	-
30-00-8220	Collection System	-	-	-	-
30-00-8300	Equipment	-	-	-	-
30-00-8320	Water Utility System	777,657	-	1,344	-
<b>Total CIF Expense</b>		<b>\$859,694</b>	<b>\$-</b>	<b>\$10,059</b>	<b>\$-</b>
<b>Total CIF Fund Revenue</b>		<b>\$830,963</b>	<b>\$14,560</b>	<b>\$57,497</b>	<b>\$2,500</b>
<b>Total CIF Fund Expenditures</b>		<b>\$859,694</b>	<b>\$-</b>	<b>\$10,059</b>	<b>\$-</b>
<b>Fund Surplus/(Deficit)</b>		<b>\$(28,731)</b>	<b>\$14,560</b>	<b>\$47,438</b>	<b>\$2,500</b>

Water-Sewer Capital Improvement Fund Narrative

Capital Improvement Fund Revenue		
30-00-3640	Tap-on And Connection Fees	N/A
30-00-3810	Interest Income	Interest earned on CIF account.
30-00-3940	Loan Proceeds	N/A
30-00-3941	Other Sources and Uses	N/a
30-00-3991	Transfer From General	N/A
30-00-3993	Transfer From W/S	-
<b>CIF Expenses</b>		
30-00-5320	Engineering	N/A

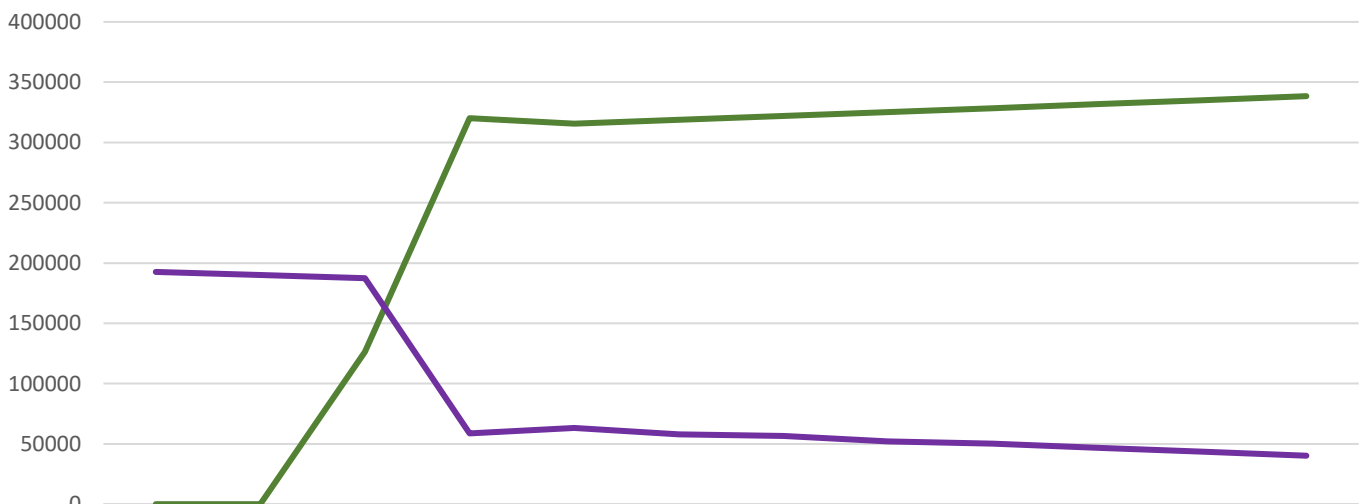
<b>30-00-5500</b>	Bank Fees	N/A
<b>30-00-8200</b>	Building	N/A
<b>30-00-8215</b>	Wwtp Repairs & Projects	N/A
<b>30-00-8220</b>	Collection System	N/A
<b>30-00-8300</b>	Equipment	N/A
<b>30-00-8320</b>	Water Utility System	N/A

Water Sewer Fund Revenue & Operating Expenditure/Debt Service History



	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
Revenue	1,132,590	1,264,909	1,116,566	1,097,121	1,248,783	1,314,975	1,665,767	1,627,432	1,361,322	1,970,022
Expenditures	1,112,448	881,972	\$1,411,59	1,126,165	1,225,237	1,234,083	1,137,796	1,138,849	1,403,322	2,111,450

Water Sewer Fund - IEPA Loan Debt Service



	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Principal	0	0	126511.33	320079.51	315589.96	318753.75	321949	325177	328,437	331,729	335,055	338,414
Interest	192632.78	190017.78	187482.79	58738.25	63187.47	58023.25	56652.9	52071.36	50,165	46,872	43,547	40,188

## State of Illinois - Environmental Protection Agency Clean Water SRF Loan Schedule

Print Date: 5/22/2018

Total Disbursed: 6,996,283

Interest rate: 1.0000%

Term: 29.5 Years

Borrower: Richmond

Project Number: L171732

BOW ID:

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	Interest Payment	Interest Rate %	Total Payment	Ending Balance
1	6/5/2008	6/4/2008	6,996,283.00	169,771.67	239,471.04	2.5000	409,242.71	6,826,511.33
2	12/5/2008	12/16/2008	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
3	6/5/2009	5/14/2009	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
4	12/5/2009	11/17/2009	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
5	6/5/2010	5/24/2010	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
6	12/5/2010	11/12/2010	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
7	6/5/2011	6/8/2011	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
8	12/5/2011	12/14/2011	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
9	6/5/2012	5/25/2012	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
10	12/5/2012	12/19/2012	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
11	6/5/2013	5/20/2013	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
12	12/5/2013	11/29/2013	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
13	6/5/2014	5/21/2014	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
14	12/5/2014	11/12/2014	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
15	6/5/2015	6/1/2015	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
16	12/5/2015	11/12/2015	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
17	6/5/2016	5/12/2016	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
18	12/5/2016	11/25/2016	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
19	6/5/2017	7/12/2017	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
20	12/5/2017	11/21/2017	6,826,511.33	0.00	85,331.40	2.5000	85,331.40	6,826,511.33
Adj1	1/15/2018	1/9/2018	6,826,511.33	126,511.33	0.00	2.5000	126,511.33	6,700,000.00
21	6/5/2018		6,700,000.00	163,461.12	26,055.56	2.5000	189,516.68	6,536,538.88
22	12/5/2018		6,536,538.88	156,618.39	32,682.69	1.0000	189,301.08	6,379,920.49
23	6/5/2019		6,379,920.49	157,401.48	31,899.60	1.0000	189,301.08	6,222,519.01
24	12/5/2019		6,222,519.01	158,188.48	31,112.60	1.0000	189,301.08	6,064,330.53
25	6/5/2020		6,064,330.53	158,979.43	30,321.65	1.0000	189,301.08	5,905,351.10
26	12/5/2020		5,905,351.10	159,774.32	29,526.76	1.0000	189,301.08	5,745,576.78
27	6/5/2021		5,745,576.78	160,573.20	28,727.88	1.0000	189,301.08	5,585,003.58
28	12/5/2021		5,585,003.58	161,376.06	27,925.02	1.0000	189,301.08	5,423,627.52
29	6/5/2022		5,423,627.52	162,182.94	27,118.14	1.0000	189,301.08	5,261,444.58
30	12/5/2022		5,261,444.58	162,993.86	26,307.22	1.0000	189,301.08	5,098,450.72
31	6/5/2023		5,098,450.72	163,808.83	25,492.25	1.0000	189,301.08	4,934,641.89
32	12/5/2023		4,934,641.89	164,627.87	24,673.21	1.0000	189,301.08	4,770,014.02
33	6/5/2024		4,770,014.02	165,451.01	23,850.07	1.0000	189,301.08	4,604,563.01
34	12/5/2024		4,604,563.01	166,278.26	23,022.82	1.0000	189,301.08	4,438,284.75
35	6/5/2025		4,438,284.75	167,109.66	22,191.42	1.0000	189,301.08	4,271,175.09
36	12/5/2025		4,271,175.09	167,945.20	21,355.88	1.0000	189,301.08	4,103,229.89
37	6/5/2026		4,103,229.89	168,784.93	20,516.15	1.0000	189,301.08	3,934,444.96
38	12/5/2026		3,934,444.96	169,628.86	19,672.22	1.0000	189,301.08	3,764,816.10
39	6/5/2027		3,764,816.10	170,477.00	18,824.08	1.0000	189,301.08	3,594,339.10
40	12/5/2027		3,594,339.10	171,329.38	17,971.70	1.0000	189,301.08	3,423,009.72
41	6/5/2028		3,423,009.72	172,186.03	17,115.05	1.0000	189,301.08	3,250,823.69
42	12/5/2028		3,250,823.69	173,046.96	16,254.12	1.0000	189,301.08	3,077,776.73
43	6/5/2029		3,077,776.73	173,912.20	15,388.88	1.0000	189,301.08	2,903,864.53
44	12/5/2029		2,903,864.53	174,781.76	14,519.32	1.0000	189,301.08	2,729,082.77
45	6/5/2030		2,729,082.77	175,655.67	13,645.41	1.0000	189,301.08	2,553,427.10
46	12/5/2030		2,553,427.10	176,533.94	12,767.14	1.0000	189,301.08	2,376,893.16
47	6/5/2031		2,376,893.16	177,416.61	11,884.47	1.0000	189,301.08	2,199,476.55
48	12/5/2031		2,199,476.55	178,303.70	10,997.38	1.0000	189,301.08	2,021,172.85
49	6/5/2032		2,021,172.85	179,195.22	10,105.86	1.0000	189,301.08	1,841,977.63
50	12/5/2032		1,841,977.63	180,091.19	9,209.89	1.0000	189,301.08	1,661,886.44
51	6/5/2033		1,661,886.44	180,991.65	8,309.43	1.0000	189,301.08	1,480,894.79
52	12/5/2033		1,480,894.79	181,896.61	7,404.47	1.0000	189,301.08	1,298,998.18
53	6/5/2034		1,298,998.18	182,806.09	6,494.99	1.0000	189,301.08	1,116,192.09
54	12/5/2034		1,116,192.09	183,720.12	5,580.96	1.0000	189,301.08	932,471.97
55	6/5/2035		932,471.97	184,638.72	4,662.36	1.0000	189,301.08	747,833.25
56	12/5/2035		747,833.25	185,561.91	3,739.17	1.0000	189,301.08	562,271.34
57	6/5/2036		562,271.34	186,489.72	2,811.36	1.0000	189,301.08	375,781.62
58	12/5/2036		375,781.62	187,422.17	1,878.91	1.0000	189,301.08	188,359.45
59	6/5/2037		188,359.45	188,359.45	941.63	1.0000	189,301.08	0.00
				<b>6,996,283.00</b>	<b>2,543,725.18</b>		<b>9,540,008.18</b>	



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