

Village of Richmond

INCORPORATED 1872

Village President Toni Wardanian called the December 18, 2025 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Toni Wardanian, Trustees: Lauri Cook, Robert Elliott, Adam Metz, Frank Peiler and Linda Weiss.

ABSENT: Trustee Jason Weiler.

OTHERS PRESENT: Village Administrator/Police Chief Ciro Cetrangolo, Mgmt. Analyst Kristen Murphy, Attorney Brandy Quance, Village Engineer Todd Hoffman and Village Clerk Karla Thomas.

ANNOUNCEMENTS/REQUESTS: None.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Motion to approve the Regular Board Minutes for December 4, 2025
- b. Motion to authorize the Expenditure of Funds for Warrant Fiscal Year 25/26.08 in the amount not to exceed \$123,439.78
- c. Motion to approve a Resolution regarding approval and release of closed session minutes

Trustee Peiler moved, seconded by Trustee Elliott to approve the consent agenda item 7a and 7c as presented. ROLL CALL: AYES: COOK, ELLIOTT, METZ, PEILER and WEISS. NAYS: NONE. ABSENT: WEILER. ABSTAIN: NONE. The motion carried.

NEW BUSINESS: President Wardanian presented a motion to approve An Ordinance Amending Chapter 2 Board of Trustees, Section 2.04, Regular Meetings and Section 2.15(c) Meeting Attendance by Audio or Video Conferencing of the Village of Richmond Municipal Code.

Trustee Weiss moved, seconded by Trustee Cook to approve An Ordinance Amending Chapter 2 Board of Trustees, Section 2.04, Regular Meetings and Section 2.15(c) Meeting Attendance by Audio or Video Conferencing of the Village of Richmond Municipal Code as presented. ROLL CALL: AYES: ELLIOTT, METZ, PEILER, WEISS and COOK. NAYS: NONE. ABSENT: WEILER. ABSTAIN: NONE. The motion carried.

President Wardanian presented a motion to approve An Ordinance Amending Chapter 15 Traffic of the Richmond Municipal Code to Add a new Section 15.16, Valet Parking Services

Trustee Cook moved, seconded by Trustee Peiler to approve An Ordinance Amending Chapter 15 Traffic of the Richmond Municipal Code to Add a new Section 15.16, Valet Parking Services as presented. ROLL CALL: AYES: METZ, PEILER, WEISS, COOK and ELLIOTT. NAYS: NONE. ABSENT: WEILER. ABSTAIN: NONE. The motion carried.

President Wardanian presented a motion to approve the Local Public Agency Engineering Services Agreement and the Joint Funding Agreement for the Commercial Street-Phase 1 Engineering project and authorize the Village President to execute.

Trustee Cook moved, seconded by Trustee Weiss to approve the Local Public Agency Engineering Services Agreement and the Joint Funding Agreement for the Commercial Street-Phase 1 Engineering project and authorize the Village President to execute as presented. ROLL CALL: AYES: PEILER, WEISS, COOK, ELLIOTT and METZ. NAYS: NONE. ABSENT: WEILER. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

COMMUNITY DEVELOPMENT: Trustee Elliott reported that the St. Patrick's Day event is scheduled for Saturday, March 7th. The Community Development Committee will be working on the Veterans Memorial in 2026.

ADMINISTRATION/POLICE: Village Administrator/Police Chief provided the following updates/information:

- The Village of Richmond Bicycle and Pedestrian Plan won the Project of the Year award from the Chicago Chapter of the Young Professionals in Transportation nominated by Epstein Global.
- The new local Sales Tax is averaging \$50,000 per month, which will help the Village fund new projects.

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- The Village and Police Department have been receiving numerous phone calls complimenting the new downtown lighted decorations that cost \$3,000 to \$4000 to rent. He asked for a consensus from the Board to approve incorporating \$15,000.00 into next year's budget to expand holiday lighted decorations. There was a consensus of the Board on the matter.
- Just a reminder that the Village Christmas Luncheon is scheduled for Monday the 22nd.
- There was a water main break on Golf Avenue earlier today. The Public Works Department was quick in making the repair and did a great job.

PUBLIC WORKS: Superintendent Schmitt reported on the Golf Avenue water main break and noted that the Public Works Crew worked quickly to locate the break and repair it. He also reported that Public Works will pickup the Ice Skate Rink materials tomorrow and with assistance from the company it was purchased from will be installing it. Additionally, Supt. Schmitt reported that he had looked into the shoveling of the downtown. Having received a quote from our mowing contractor, Langton Group of \$150.00 per hour, per shoveller and researching our average annually snowfall it would require three people at three hours for a total of 9 hours to complete for a total cost of \$1,300 to \$1,400. He also looked into a self-propelled piece of snow removal equipment that would cost \$30,000.00. As funds were not budgeted this year, this is something he would like to further discuss and budget for in the next fiscal year.

VILLAGE CLERK: Village Clerk Thomas reported that the 55th Annual Christmas of Yesteryear event was well attended and received several compliments from participants. Work is beginning on next year's event.

PRESIDENT'S COMMENTS: President Wardanian wished everyone a Merry Christmas and announced that the next Village Board Meeting scheduled for January 1, 2026 is cancelled.

TRUSTEE COMMENTS: None.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Peiler moved to adjourn the December 18, 2025 Regular Board Meeting, seconded by Trustee Elliott. The motion was approved by voice vote.

Meeting adjourned at 7:18 PM.

Respectfully submitted,


Karla L. Thomas, Village Clerk