



Village of Richmond

Fiscal Year 2025-2026 Budget





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FULL-TIME EMPLOYEES

(Expressed In FTE's*)

Police Department

Chief/Village Administrator (1.0)

Sergeant (1.0)

Patrol Officers (6.0)

Four Part-Time Patrol Officers (0.5)

Police Clerk (0.5)

Code Official (0.25)

Administrative Department

Village Clerk (1.0)

Management Analyst (1.0)

Public Works Department

Superintendent of Public Works (0.5)

Crew Leader (1.0)

Field Personnel (4.0)

One Seasonal Summer (0.5)

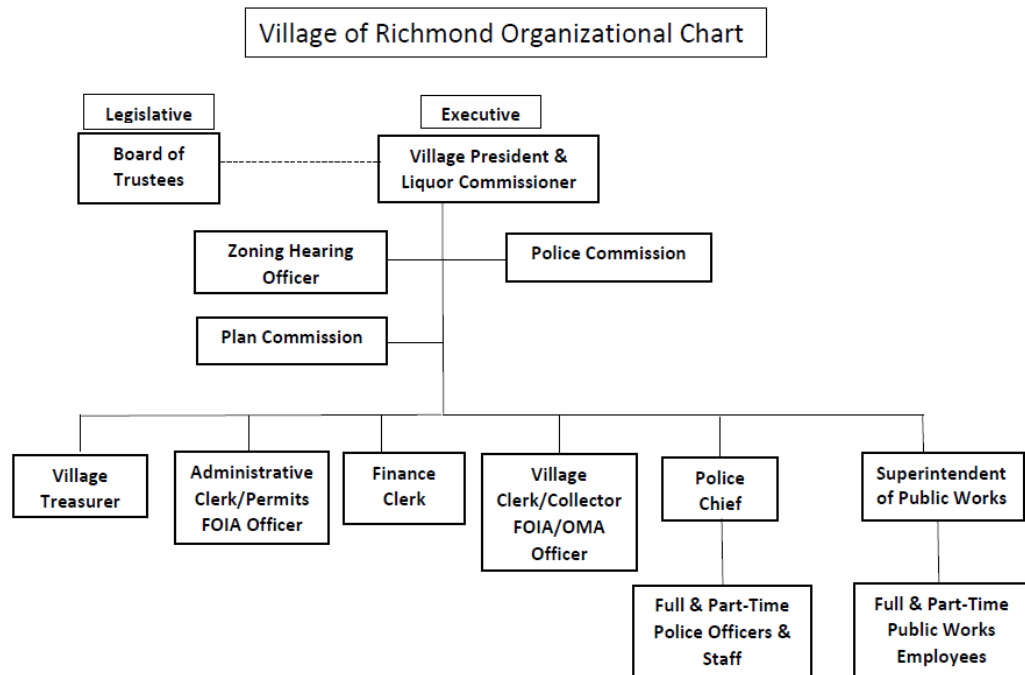
Wastewater Operator (.25)

*FTE = Full-Time Equivalent

PART-TIME EMPLOYEES

(Expressed In FTE's*)





Adopted
June 21, 2018

The Village of Richmond accounts for all funds and adopts a budget based on generally accepted accounting principles (GAAP). The Village uses fund accounting designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into the following categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate “fund types”.

Governmental Funds – Most of the Village expenses and revenues are budgeted in the government funds including police, public works, administration, capital improvements, and special events.

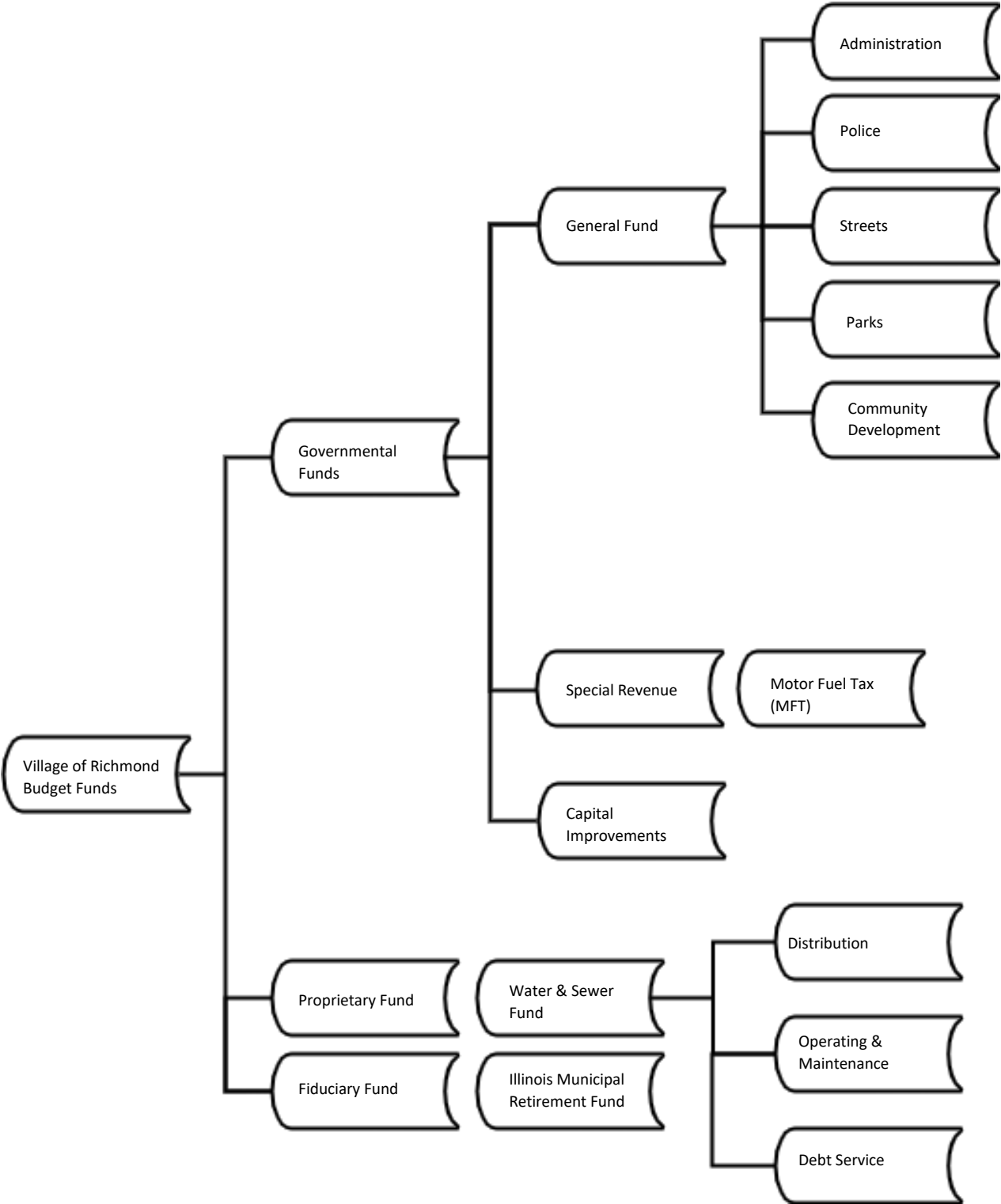
General Fund – The General Fund is the Village’s primary fund, and most bills and revenues are recorded here, except for those that need to be accounted for in another fund.

Capital Improvement Fund – Replacement, expansion, and maintenance of existing infrastructure and equipment.

Special Revenue Funds – Special revenue funds are needed so that earmarked receipts are not spent on other activities. The Village’s Special revenue funds include Motor Fuel Tax.

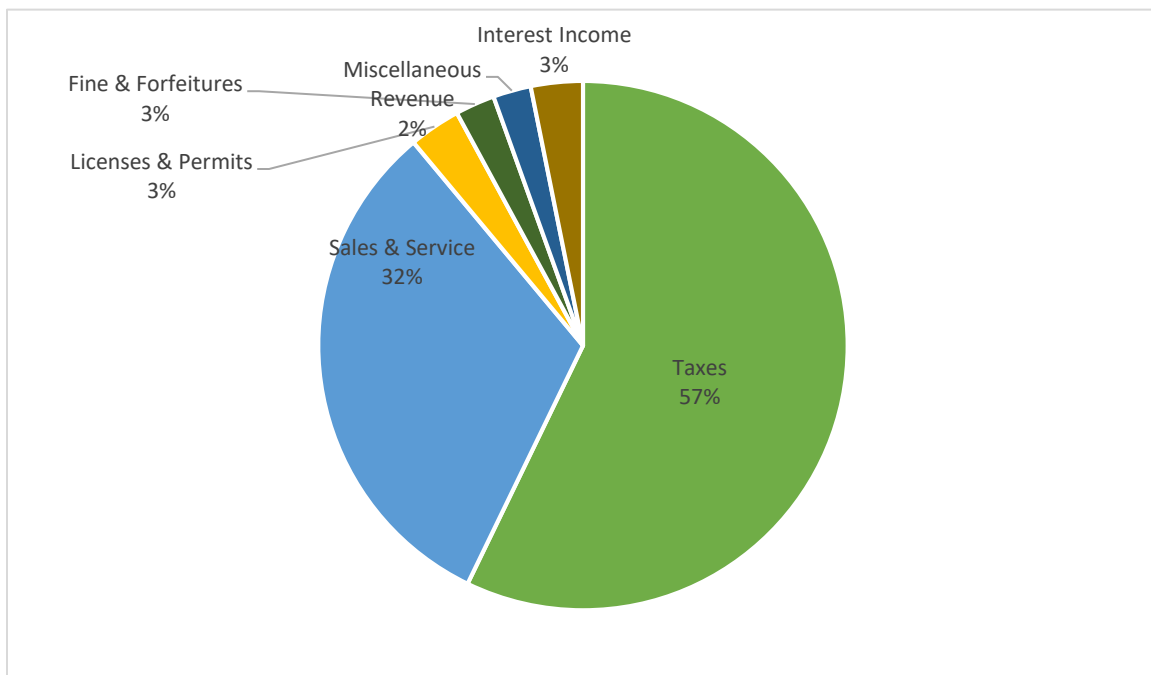
Proprietary Funds - The Village maintains one type of proprietary fund (enterprise fund). Enterprise funds are used to report the same functions presented as business-type. The Village uses enterprise funds to account for its water and sewer services. Business-type financials reflect private sector operations where a fee for service typically covers all or most of the operational costs and transactions are recorded similarly to a business. Water is provided by two Village wells and distributed through the Village’s water infrastructure. The Village water and sewer rates, and septic receiving, are intended to covered operation costs, future capital improvements, principal, and interest payments.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the Village. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Village's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.



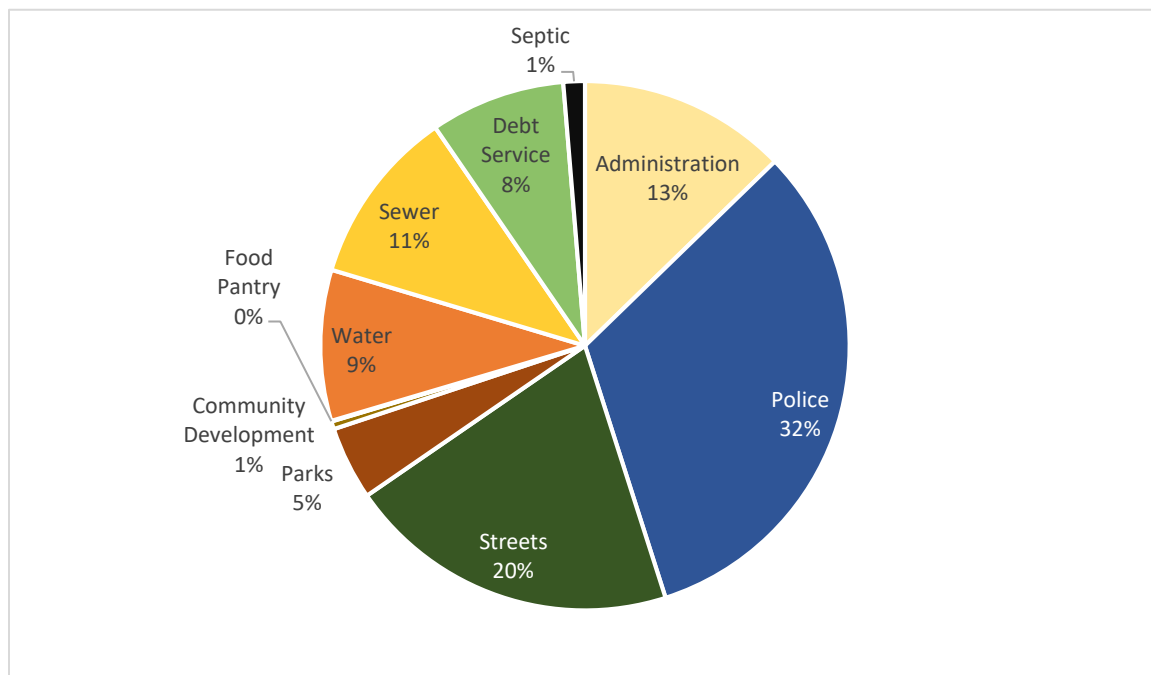
All Fund Proposed Revenues Summary

	General Fund	Motor Fuel Tax	Water/Sewer	Total
Taxes	\$2,595,936	\$93,448	-	\$2,689,384
Sales & Service	128,224	-	1,365,424	1,493,348
Licenses & Permits	131,710	-	16,800	148,510
Fine & Forfeitures	101,118	-	12,500	113,618
Miscellaneous Revenue	97,001	-	12,072	109,073
Interest Income	117,165	4,000	28,000	149,165
Total	\$3,171,153	\$97,448	\$1,434,496	\$4,703,097



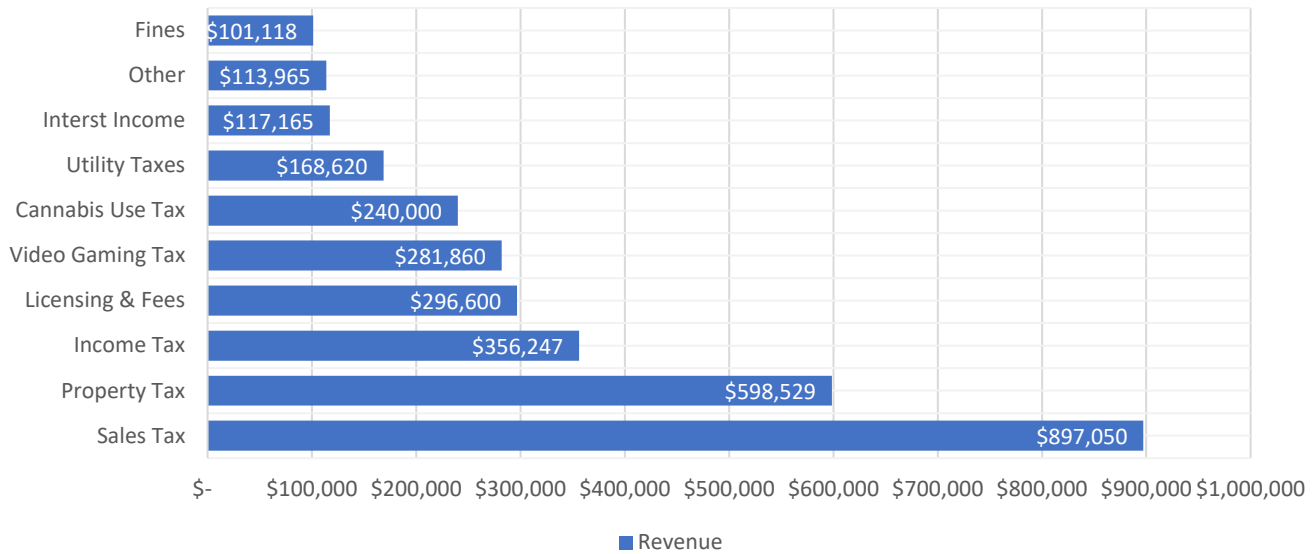
All Fund Proposed Expenditure Summary

	General Fund	Capital Improvement (General)	Motor Fuel Tax	Water/Sewer	Capital Improvement (Water/Sewer)	Total
Administration	\$526,375	\$-	\$-	\$57,611	\$-	\$583,986
Police	1,482,775	-	-	-	-	\$1,482,775
Streets	932,507	-	-	-	-	\$932,507
Parks	205,776	-	-	-	-	\$205,776
Community Development	21,920	-	-	-	-	\$21,920
Food Pantry	1,800	-	-	-	-	\$1,800
Water	-	-	-	428,497	-	\$428,497
Sewer	-	-	-	494,970	-	\$494,970
Debt Service	-	-	-	378,602	-	\$378,602
Septic	-	-	-	60,255	-	\$60,255
Total	\$3,171,153		\$-	\$1,419,936	\$-	\$4,591,089





General Revenue



Information provided in this section includes figures for FY23/24 based on actual amounts, FY24/25 budget and projected amounts, and FY25/26 proposed budget amounts. The percentage increase/decrease is based on comparing the results of a given fiscal year with the prior. Property Tax and Sales Tax are the largest share of annual general revenues at 18.86% and 28.27% respectively, including an additional 1% municipal sales tax beginning July 2025 while accounting for the elimination of the 1% grocery tax in 2026. The first disbursement of the additional sales tax revenue will mostly occur in November 2025 based on the collection month lag. Municipal Cannabis Use Tax is sustaining at approximately \$20,000 per month. Both sources of revenue are primarily used for expenses outside of typical operating costs, including future road projects, park improvements, and downtown improvements.

General Fund Revenue Budget

General Fund 01		FY24	FY25		FY26
General Revenue		Actual	Budget	Projected	Budget
01-00-3110	Property Tax Corp	\$216,213	\$225,328	\$225,888	\$224,680
01-00-3111	Property Tax Road & Bridge	12,141	12,500	10,327	12,500
01-00-3140	Hotel Tax	39,640	39,426	41,211	39,210
01-00-3150	Video Gaming	277,360	292,437	286,360	281,860
01-00-3160	Telecommunication	32,151	32,570	28,824	30,488
01-00-3180	Nicor Municipal Utility Tax	43,344	49,483	37,853	40,599
01-00-3200	Comed Municipal Utility Tax	93,742	102,610	101,326	97,534
01-00-3210	Liquor License	39,833	40,500	40,500	38,700
01-00-3230	Business Registration	13,950	14,870	11,880	11,880
01-00-3235	Sign Impact Fee	500	500	500	500
01-00-3240	Video Gaming Registration	26,320	25,750	25,740	25,000
01-00-3300	Building Permits	30,841	35,730	20,480	25,661
01-00-3410	Income Tax	348,049	336,278	367,712	356,247
01-00-3420	Replacement Tax	16,644	25,087	12,197	14,421
01-00-3440	Sales Tax	645,584	580,937	698,516	897,050
01-00-3450	Cannabis Use Tax	135,184	162,000	245,071	240,000
01-00-3470	Grant Revenue	202,972	15,162	83,043	60,119
01-00-3510	Fines	103,569	135,524	87,494	95,532
01-00-3511	Drug Fines	572	862	600	586
01-00-3700	Filing Fees	-	-	-	-
01-00-3720	Charges For Services	2,318	211	544	1,431
01-00-3721	Police Charges For Services	-	114,535	87,114	126,793
01-00-3731	Municipal Impact Fees	2,654	2,321	663	1,659
01-00-3732	Park Impact Fees	2,654	2,321	663	1,659
01-00-3740	50/50 Sidewalk	-	-	-	-
01-00-3780	Rec Fees	3,270	2,090	2,090	2,543
01-00-3810	Interest Income	45,404	30,000	36,796	30,000
01-00-3811	Interest Income Invest Funds	73,515	64,925	98,814	86,165
01-00-3815	Cable Franchise	35,485	28,900	27,425	27,426

01-00-3821	Special Events	-	-	-	-
01-00-3823	Christmas Of Yesteryear	3,610	1,000	3,575	1,000
01-00-3831	Police Dept Donations	-	-	-	-
01-00-3870	Reimbursables	363	7,000	9,628	-
01-00-3890	Miscellaneous Income	1,961	-	1,965	1,965
01-00-3920	Fixed Asset Sales	-	5,000	5,000	5,000
01-11-3110	Property Tax Audit	13,659	14,000	13,973	14,000
01-12-3110	Property Tax Liab Ins	14,635	14,000	13,973	14,000
01-13-3110	Property Tax Imrf	19,513	20,000	19,961	20,000
01-14-3110	Property Tax Fica	39,025	39,000	38,924	39,000
01-15-3110	Property Tax Workers Comp	4,879	5,000	4,990	5,000
01-18-3860	Review Deposits	-	25,000	7,000	25,000
01-20-3110	Property Tax Police	259,509	260,000	259,492	269,349
01-21-3470	Grant Revenue K9	-	-	-	-
01-21-3830	Donation K9	579	613	600	600
01-21-3920	Fixed Asset Sales K9	-	-	-	-
01-22-3470	Grant Revenue Dui	-	-	-	-
01-22-3510	Fines Dui	-	6,217	5,104	5,000
01-23-3520	Cash Confiscated	-	-	-	-
01-23-3540	Other Confiscated Proceeds	-	-	-	-
01-23-3560	Proceeds From Sales Confiscated	-	-	-	-
01-23-3810	Interest Income Seizures	-	1,656	1,000	1,000
01-24-3470	Grant Revenue Tobacco	-	-	-	-
01-25-3470	Grant Revenue Seat Belt	-	-	-	-
01-27-3470	IDOT Traffic Grant	-	-	-	-
Total General Revenue		\$2,801,643	\$2,771,952	\$2,964,817	\$3,171,153

General Revenue Narrative

01-00-3110	Property Tax Corp	Portion of property taxes levied for personnel services.
01-00-3111	Property Tax Road & Bridge	Portion of property taxes levied for roads.
01-00-3140	Hotel Tax	Municipal tax of the gross rent charged for the privilege and use of renting a hotel or motel room within the Village for each twenty-four hour period or any portion thereof for which a daily room charge is made at a rate of 5%.
01-00-3150	Video Gaming	Revenues received from the operator license fees and the 3 percent tax on gross proceeds of charitable games are deposited into the Illinois Gaming Law Enforcement (IGLE) Fund. Two-thirds of the amount deposited into the IGLE Fund is appropriated to the Department of Revenue, the Department of the State Police, and the Office of the Attorney General. The remaining one-third is distributed for law enforcement purposes to municipalities and counties annually in proportion to the number of licenses issued to each municipality or county.
01-00-3160	Telecommunication	Municipal Telecommunications Tax of 6% of the gross charges for qualified telecommunications under the Act under the authority of the Simplified Municipal Telecommunications Tax Act (35 ILCS 636/5-1, et seq.).
01-00-3180	Nicor Municipal Utility Tax	A tax is imposed on all persons engaged in the business of distributing, supplying, furnishing, or selling gas for use or consumption within the corporate limits of the Village, and not for resale, at the rate of five percent (5%) of the gross receipts therefrom.
01-00-3200	Comed Municipal Utility Tax	Pursuant to 65 ILCS 5/8-11-2 and any and all other applicable authority, a tax is hereby imposed upon the privilege of using or consuming electricity acquired in a purchase at retail and used or consumed within the corporate limits of the Village.
01-00-3210	Liquor License	A license issued that permits a business to sell, manufacture, store, or otherwise use alcoholic beverages on the premises.
01-00-3230	Business Registration	Any person engaged in the maintenance, operation or conduct of any business establishment, or doing business or engaging in any activity or occupation must register and pay an annual business registration fee of \$40.00. All non-resident contractors, not operating within a fixed structure within the Village corporate limits must pay an annual \$75.00 fee.
01-00-3235	Sign Impact Fee	Fee imposed for off-premise signs in the Village.
01-00-3240	Video Gaming Registration	The annual fee payable to the Village shall be \$250.00 for each video gaming terminal or device.
01-00-3300	Building Permits	No permit shall be issued until the fees hereinafter prescribed have been paid to the village. The fees set forth are charged for all alterations, improvements, remodeling or new construction within the village.
01-00-3410	Income Tax	The amount that each municipality or county receives is based on its population in proportion to the total state population. The population figures are determined based on the latest census conducted by the United States Census Bureau and certified by the Office of the Illinois Secretary of State. On August 1, 2023, the rate increases to 6.47 percent.
01-00-3420	Replacement Tax	Personal property replacement taxes (PPRT) are revenues collected by the state of Illinois and paid to local governments to replace money that was lost by local governments when their powers to impose personal property taxes on corporations, partnerships, and other business entities were taken away. Corporations pay a 2.5 percent replacement tax on their net Illinois income. Partnerships, trusts, and S corporations pay a 1.5 percent replacement tax on their net Illinois income. Public utilities pay a 0.8 percent tax on invested capital.

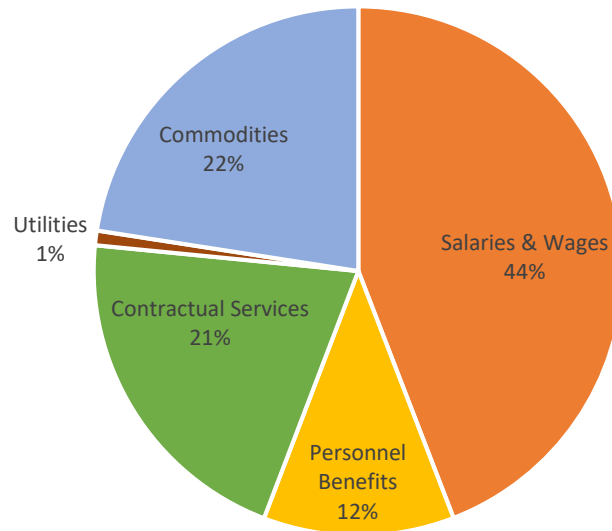
01-00-3440	Sales Tax	A tax is hereby imposed upon all persons engaged in the business of selling tangible personal property at retail in the village at a rate of 1% of the gross receipts from sales made in the course of such business in accordance with the provisions of Section 8-11-1 of the Illinois Municipal Code.
01-00-3450	Cannabis Use Tax	A tax is hereby imposed upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Pilot Program Act, at retail in the Village at the rate of 3% of the gross receipts from these sales made in the course of that business.
01-00-3470	Grant Revenue	Commercial St Phase 1 STP Reimbursement \$58,000; IPRF Annual Grant \$2,119
01-00-3510	Fines	Citations payments, administrative tow fees.
01-00-3511	Drug Fines	Drug possession fines.
01-00-3700	Filing Fees	-
01-00-3720	Charges For Services	ChargePoint revenue.
01-00-3721	Police Charges For Services	Police reports, School Resource Officer reimbursement.
01-00-3731	Municipal Impact Fees	There shall be paid at the time of issuance of a building permit for the construction of any residential dwelling unit.
01-00-3732	Park Impact Fees	There shall be paid at the time of issuance of a building permit for the construction of any residential dwelling unit.
01-00-3740	50/50 Sidewalk	Program that involves property owner and Village of Richmond agreeing to split cost of new sidewalk, or sidewalk replacement.
01-00-3780	Rec Fees	Sports association contribution for seasonal use of park facilities.
01-00-3810	Interest Income	Interest generated from cash assets held in bank.
01-00-3811	Interest Income Invest Funds	Interest income from investment activities.
01-00-3815	Cable Franchise	Any Holder or Cable Operator which operates a Cable System providing Cable Services or Video Services, as the case may be, within the corporate boundaries of the Village, and which utilizes Village or public right of way, is hereby granted a franchise, provided and contingent upon its compliance with Village ordinances, and shall pay to the Village a franchise fee of five percent of such Cable Operator's Gross Revenues derived from the operation of such Cable System providing Cable Services within the Franchise Area with respect to a Cable Operator while a Holder shall pay a service provider fee of five percent of such Holder's Gross Revenues derived from the provision of Cable Service or Video Services within the Village's corporate boundaries (the "Fee").

01-00-3821	Special Events	Income associated with special event, public event activities.
01-00-3823	Christmas Of Yesteryear	Event donations.
01-00-3831	Police Dept Donations	Donations to support police department.
01-00-3870	Reimbursables	Insurance, COBRA reimbursements.
01-00-3890	Miscellaneous Income	-
01-00-3920	Fixed Asset Sales	Sale of Village assets at the end of their useful life, typically police vehicles and misc equipment.
01-11-3110	Property Tax Audit	Portion of property taxes levied for audit services.
01-12-3110	Property Tax Liab Ins	Portion of property taxes levied for liability insurance premiums.
01-13-3110	Property Tax Imrf	Portion of property taxes levied for Illinois Municipal Retirement Fund contribution.
01-14-3110	Property Tax Fica	Portion of property taxes levied for FICA payroll tax contribution.
01-15-3110	Property Tax Workers Comp	Portion of property taxes levied for worker's compensation premiums.
01-18-3860	Review Deposits	Developer deposits for engineering, legal services that are charged to the Village. Eligible for reimbursement if project deposits are not fully expended by review conclusion.
01-20-3110	Property Tax Police	Portion of property taxes levied for police protection.
01-21-3470	Grant Revenue K9	Grant revenue to support K9 unit training.
01-21-3830	Donation K9	Donations to support K9 unit training, dues, etc.
01-21-3920	Fixed Asset Sales K9	-

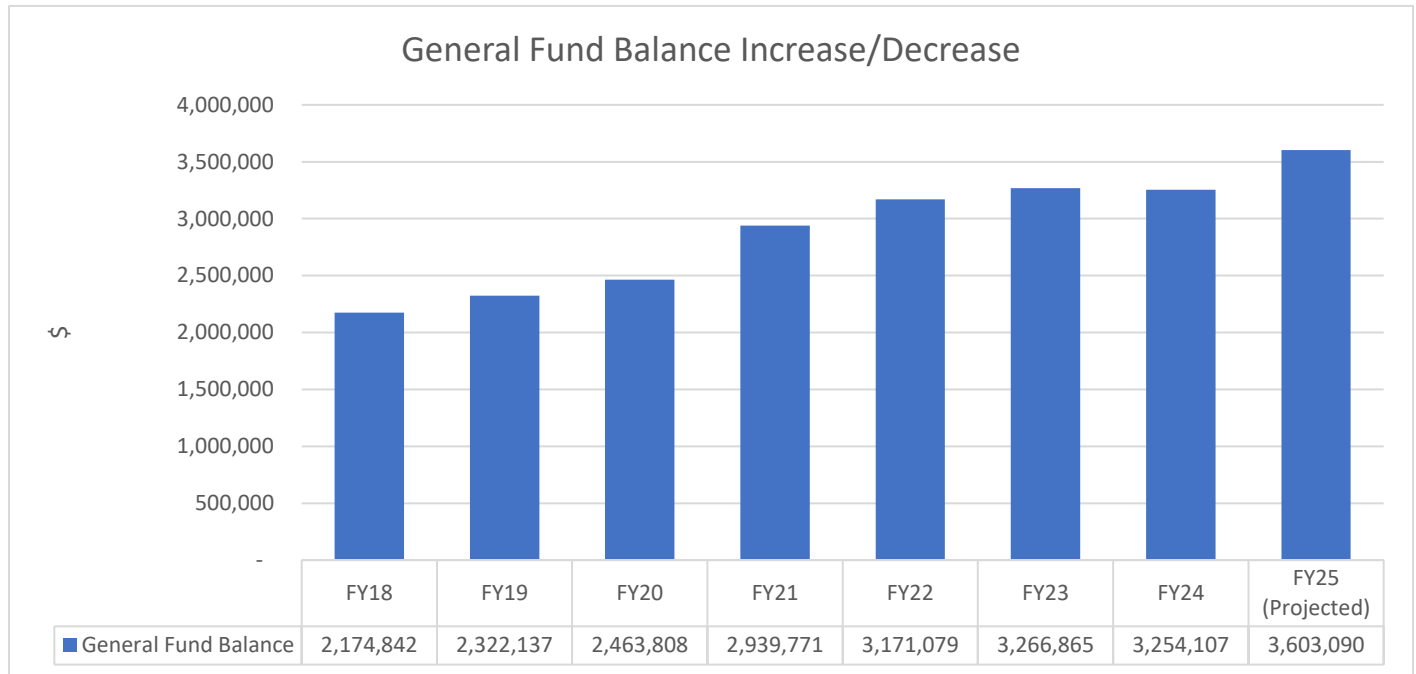
01-22-3470	Grant Revenue Dui	Grant revenue related to DUI enforcement.
01-22-3510	Fines Dui	Fines from DUI enforcement.
01-23-3520	Cash Confiscated	Cash from police seizures.
01-23-3540	Other Confiscated Proceeds	Other proceeds from police seizures.
01-23-3560	Proceeds From Sales Confiscated	Sale of goods confiscated.
01-23-3810	Interest Income Seizures	Interest earned from police seizures fund.
01-24-3470	Grant Revenue Tobacco	N/A
01-25-3470	Grant Revenue Seat Belt	N/A
01-27-3470	IDOT Traffic Grant	N/A

General Fund Operating Proposed Budget

	Salaries & Wages	Personnel Benefits	Contractual Services	Utilities	Commodities	Total
Administration	\$125,858	\$37,841	\$240,544.90	\$-	\$122,132	\$526,375
Police	884,962	222,826	185,475	-	189,513	1,482,775
Street	196,922	57,432	186,721	24,852	291,580	757,507
Park	113,351	31,166	9,100		52,160	205,776
Community Development	1,500	120	-	-	20,300	21,920
Food Pantry	-	-	-	1,800	-	1,800
Total	\$1,322,592	\$349,384	\$621,841	\$26,652	\$675,685	\$2,996,153



Governmental Funds – General Fund Balance Increase/Decrease From Prior Year



The Village of Richmond's General Fund has steadily grown with revenues exceeding expenditures between FY18-FY23 allowing FY24 capital projects to proceed while maintaining reserves per auditor recommendations. The General Fund has seen periodic increases due to grant awards, increases in sales tax, video gaming tax, cannabis tax and income tax trends. FY26 will be the first year the Village will record a 1% sales tax and eliminate the 1% grocery tax.

The General Fund expected a \$65,000 decrease in the fund balance due to planned CIF projects but revenues outpaced estimates and expenses were reduced. The Fund recorded additional revenue growth in cannabis tax that outpaced initial estimates by approximately \$7,000 a month. This also amplifies the existing sales tax, and will boost the municipal sales tax in FY25-26 on all cannabis sales after July 2025.

Governmental Funds – Investment Account (January 2025)

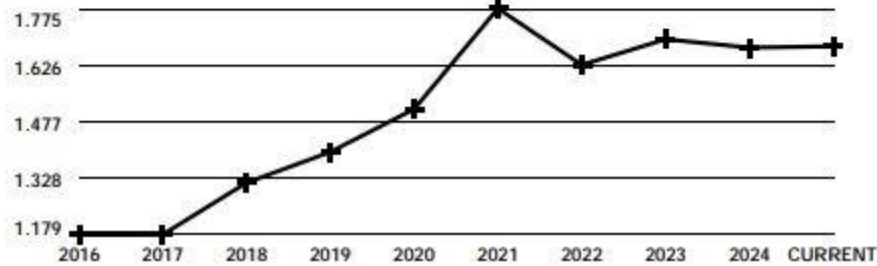
STATEMENT FOR THE PERIOD JANUARY 1, 2025 TO JANUARY 31, 2025

VILLAGE OF RICHMOND - Corporation

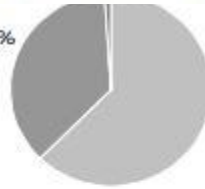
BEGINNING VALUE OF YOUR PORTFOLIO	\$1,672,556.03
TOTAL VALUE OF YOUR PORTFOLIO	\$1,676,139.86

CHANGE IN VALUE OF YOUR PORTFOLIO

\$ millions



U.S. Treasury / Agency Sec. 36.5%



Municipal Bonds 62.4%

	Percent	Prior Period	Current Period
Money Markets	1.1 %	\$17,439.23	\$17,137.71
Municipal Bonds	62.4	\$1,043,939.40	\$1,046,748.95
U.S. Treasury / Agency Sec.	36.5	\$611,177.40	\$612,253.20
TOTAL	100.0 %	\$1,672,556.03	\$1,676,139.86

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

Mission Statement

The Village of Richmond Administration Department's mission is to serve the public and deliver essential services to our residents and Village government officials. The Administration Department supports the Village President, Village Trustees, and Village Administrator with information, financial data, Illinois policy and regulatory updates, human resources, building and zoning, business registration, licensing, communications, website support, records management. The primary goal of the Administration Department is to enable the Village to provide the most efficient and effective services to all Village residents and businesses.



Goals

- Research matters of public policy to support Village board.
- Implement policies of the Village President and Trustees set forth in adopted resolutions and ordinances.
- Developing and implementing community events, engagement, and services.
- Meeting the changing needs of the community.
- Enhancing services and efficiency with technology.
- Give individual attention and personalized care to every citizen.
- Create partnerships and support local economic growth.

FY24-25 Accomplishments

- 54th annual Christmas of Yesteryear event.
- Digitalized large format building plans.
- Actively participate in Chicago Metropolitan Agency for Planning Pedestrian and Cycling Plan.
- Implemented new business inspections and occupancy certificates for existing buildings.
- Manage National Endowment for the Arts downtown murals grant project.
- Support Community Development Committee events and downtown business events.

FY25-26 Objectives

- Continue to digitalize large format building plans, ordinances, board packets, historical items.
- Update Village website to meet ADA/Accessibility requirements
- Coordinate Village pollinator garden volunteers and accomplish Monarch Pledge action items.
- Build ADA coordinator framework
- Implement business façade/ADA grant program
- Research Unified Development Ordinance updates in relation to Comprehensive Plan.

2024 CMAP Bicycle & Pedestrian Plan – Richmond Grade School Walk To School Day



2024 CMAP Bicycle & Pedestrian Plan – Tactical Urbanism Crosswalk Painting



Administration Budget

Administration		FY24	FY25	FY25	FY26
		Actual	Budget	Projected	Budget
01-10-4210	Full-Time Salaries	\$126,941	\$104,690	\$104,690	\$108,358
01-10-4220	Part-Time Salaries	-	-		-
01-10-4227	Board Salaries	6,500	14,700	6,050	14,700
01-10-4228	Planning Salaries	-	2,800	-	2,800
01-10-4230	Overtime Salaries	157	-	-	-
01-10-4510	Employee Insurance	18,162	23,682	23,682	22,395
01-10-4530	Unemployment Insurance	188	232	170	237
01-10-4610	FICA Contribution	10,208	9,348	9,348	9,628
01-10-4630	IMRF Contributions	5,564	5,392	5,392	5,580
01-10-5110	Maintenance Building	1,575	6,110	5,405	2,225
01-10-5120	Maintenance Equipment	1,972	6,787	11,556	8,020
01-10-5160	Maintenance Grounds	40	-	-	300
01-10-5320	Engineering	2,050	5,000	-	5,000
01-10-5330	Legal	26,999	57,614	35,377	57,614
01-10-5333	Legal - Union	-	1,000	1,000	1,000
01-10-5370	Software Maintenance	9,615	29,454	12,358	24,449
01-10-5380	Building Inspector	8,995	12,000	7,685	12,000
01-10-5490	Alarm Service	324	324	324	324
01-10-5499	Other Professional	164	31,600	30,057	2,175
01-10-5500	Bank Fees	3,085	3,211	3,200	3,700
01-10-5501	Investment Management Fees	22,178	25,000	21,129	25,000
01-10-5510	Postage	1,500	1,500	1,500	1,600
01-10-5520	Telephone	1,704	1,104	1,104	1,020
01-10-5540	Printing	1,498	1,526	1,496	850
01-10-5610	Dues	1,786	2,179	1,957	2,466
01-10-5620	Travel	74	509	91	653
01-10-5630	Training	477	790	415	1,150
01-10-5660	Board Expenses	4,488	6,132	4,315	6,132
01-10-5710	Utilities	-	-	-	-
01-10-5940	Rental	3,073	3,048	3,073	3,240
01-10-5950	Rec Contributions	2,000	2,000	2,000	2,000
01-10-6100	Maintenance Supplies	436	500	313	500
01-10-6510	Office Supplies	1,810	2,050	2,050	2,238
01-10-6523	Christmas Of Yesteryear	2,135	6,341	1,642	8,774
01-10-6524	Welcome Sign	-	-	-	-

01-10-6526	Transportation Program	-	-	-	-
01-10-6720	Publications	785	2,244	1,544	2,225
01-10-8200	Building	21,840	-	-	20,000
01-10-8300	Equipment	1,635	5,500	4,000	28,640
01-10-9290	Miscellaneous	1,811	3,200	1,500	7,190
Total Administration Expense		\$291,769	\$377,567	\$304,422	\$394,183
01-11-5310	Accounting Services	\$27,000	\$25,500	\$25,500	\$26,250
01-11-5311	Appraisal Services	-	-	-	-
Total Audit Expense		\$27,000	\$25,500	\$25,500	\$26,250
01-12-5910	Liability Premiums	\$49,510	\$47,510	\$54,767	\$52,138
Total Liability Insurance Expense		\$49,510	\$47,510	\$54,767	\$52,138
Workers Comp					
01-15-5930	Worker Comp Premium	\$29,107	\$28,602	\$28,500	\$28,804
Total Workers Comp Expense		\$29,107	\$28,602	\$28,500	\$28,804
Developers					
01-18-5320	Engineering	\$-	\$20,000	\$1,925	\$20,000
01-18-5330	Legal	725	5,000	2,973	5,000
01-18-5499	Other Professional	-	-		
01-18-9300	Reimbursement	-	-	1,105	
Total Developers Expenses		\$725	\$25,000	\$6,002	\$25,000

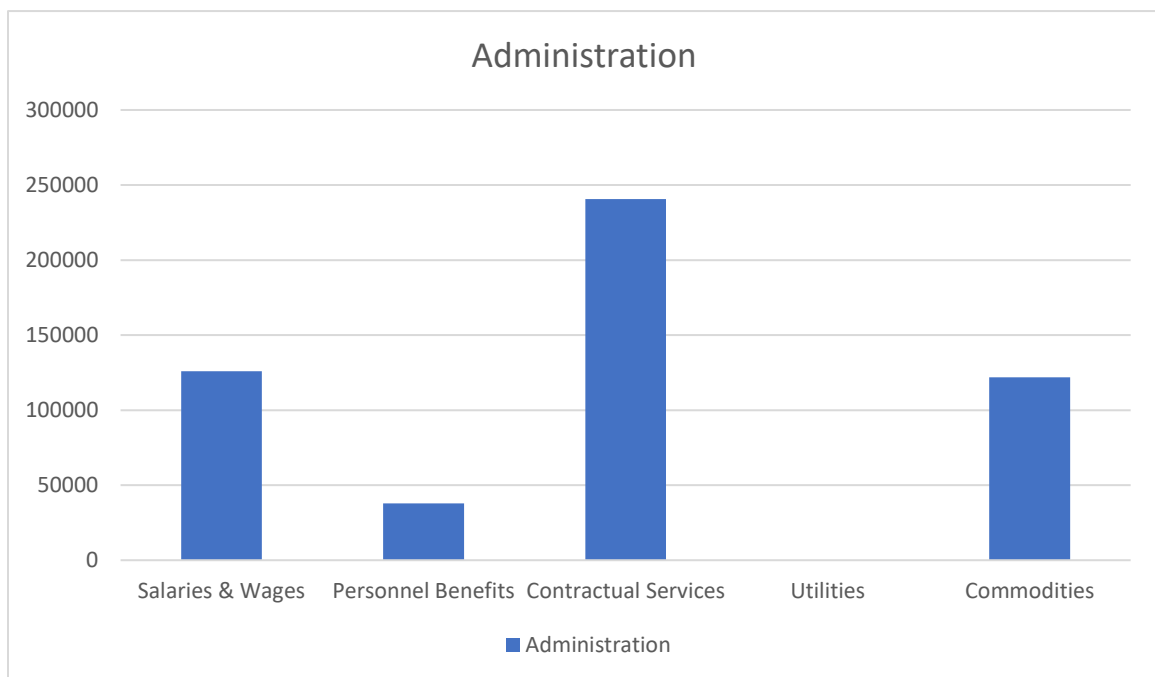
Administration Budget Narrative

01-10-4210	Full-Time Salaries	Village Clerk and Management Analyst Salaries. Management Analyst salary is split 50% between Administration and Water-Sewer budgets.
01-10-4220	Part-Time Salaries	N/A
01-10-4227	Board Salaries	Village President, Trustee, Treasurer, Zoning Hearing Officer salaries.
01-10-4228	Planning Salaries	Plan Commission salaries, based on meetings as needed.
01-10-4230	Overtime Salaries	N/A
01-10-4510	Employee Insurance	Health and dental insurance coverage (Village portion).

01-10-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
01-10-4610	Fica Contribution	Federal Insurance Contributions Act employer liability portion.
01-10-4630	Imrf Contributions	Illinois Municipal Retirement Fund employer liability portion.
01-10-5110	Maintenance Building	Roof inspections, cleaning materials, emergency sewer calls for building.
01-10-5120	Maintenance Equipment	Furnace maintenance, extinguisher inspections, allowance for emergency equipment repairs.
01-10-5160	Maintenance Grounds	N/A
01-10-5320	Engineering	General engineering/allowance for zoning map changes.
01-10-5330	Legal	Corporate legal expenses and annexations.
01-10-5333	Legal - Union	Legal expenses related to IBEW 196 union.
01-10-5370	Software Maintenance	General accounting software, firewalls, website, social media archiving, anti-virus, server support, disaster software, online workflow software, building code, ADA website transition software.
01-10-5380	Building Inspector	City of Woodstock contracted building inspection and plan review services.
01-10-5490	Alarm Service	Village hall monitoring.
01-10-5499	Other Professional	Fingerprinting fee, misc.
01-10-5500	Bank Fees	Monthly credit card processing fees split with water-sewer fund.
01-10-5501	Investment Management Fees	Fees related to management of investment portfolio.
01-10-5510	Postage	Postage machine refills for general mailings.
01-10-5520	Telephone	Internet and telephone fees.
01-10-5540	Printing	Envelopes, checks, deposit slips.
01-10-5610	Dues	Clerk membership dues, Metropolitan Mayors Caucus, Chicago Metropolitan Agency for Planning, McHenry County Council of Governments, Historical Society, Notary dues, Chamber of Commerce, International Code Council membership.
01-10-5620	Travel	Mileage reimbursement for travel to trainings or McHenry County Clerk/Recorders offices.

01-10-5630	Training	Training and webinars.
01-10-5660	Board Expenses	Staff luncheons, MCCG dinner meetings, trustee cellphones, new business welcome baskets.
01-10-5710	Utilities	N/A
01-10-5940	Rental	Mailing machine and copier leases.
01-10-5950	Rec Contributions	Spring Grove contribution for Recreational Program FY25.
01-10-6100	Maintenance Supplies	Village hall cleaning supplies.
01-10-6510	Office Supplies	General office supplies.
01-10-6523	Christmas Of Yesteryear	Event expenses.
01-10-6524	Welcome Sign	N/A
01-10-6526	Transportation Program	N/A
01-10-6720	Publications	Mandatory newspaper publishing.
01-10-8200	Building	Village Hall AC unit and furnace replacement.
01-10-8300	Equipment	Computer replacements, alarm panel, firewall, server.
01-10-9290	Miscellaneous	Lein filing/recorder fees, copier usage fees.
01-11-5310	Accounting Services	Contractual auditing and consulting services.
01-11-5311	Appraisal Services	N/A
01-12-5910	Liability Premiums	General portion of insurance premium.

Workers Comp		
01-15-5930	Worker Comp Premium	General portion of worker's compensation premium.
Developers		
01-18-5320	Engineering	As needed developer engineering services. Pass through fund.
01-18-5330	Legal	As needed developer/variance legal services. Pass through fund.
01-18-5499	Other Professional	N/A
01-18-9300	Reimbursement	Developer deposits reimbursed after project completion.



Mission Statement

Our Motto *“Providing Quality Service”* leads to The Mission of the Richmond Police Department. The department’s mission is to improve the quality of life for the citizens and business community of the Village of Richmond by provision of the highest quality of police services. The police department will maintain respect for human rights; will promote mutual respect and courtesy, and work to build strong, effective, mutually beneficial police-community relations and partnerships.



Goals

- Strong focus on community oriented policing.
- Protect and serve the community through visible active patrolling and services.
- Provide individualized attention to citizen complaints.
- Work together with neighboring agencies and McHenry County departments for the betterment of the surrounding area.
- Continue to build trust with residents, businesses, and visitors.

FY24-25 Accomplishments

- Provided specialized details and traffic control at downtown events to ensure pedestrian safety.
- Conducted public outreach through safety presentations, K-9 demonstrations, and community engagements.
- Collaborated with the McHenry County Social Worker program.
- Managed traffic and incidents effectively during Country Thunder.
- Replaced and outfitted vehicle 241, placing it into active service.
- Participated in educational programs at local schools, including demonstrations, mock crime scenes, and career recruitment efforts.
- Completed training and integration of a new police K-9.
- Implemented a School Resource Officer (SRO) program.
- Contributed to crash investigation and reconstruction initiatives.

FY25-26 Objectives

- Maintain a fully staffed department.
- Develop long-term recruitment and retention strategies, with an emphasis on revitalizing part-time staffing.
- Relaunch the highly successful Richmond Citizens Police Academy.
- Update the Field Training Program (FTO) to reflect new trends, policies, laws, and procedures.
- Offer in-house state-mandated training and certifications for operational and cost efficiency.
- Participate in the McHenry County training consortium for small to medium-sized agencies.
- Strengthen partnerships and expand capabilities by collaborating with surrounding agencies.
- Invest in career development through specialized training and certification for newly hired officers.

Police Budget

Police		FY24	FY25	FY25	FY26
		Actual	Budget	Projected	Budget
01-20-4210	Full-Time Salaries	\$450,810	\$771,161	\$630,143	\$781,050
01-20-4220	Part-Time Salaries	73,082	28,000	25,613	28,000
01-20-4221	Police Supporting Staff	24,196	43,371	21,922	38,371
01-20-4230	Overtime Salaries	73,464	30,000	111,789	37,540
01-20-4510	Employee Insurance	61,764	106,468	106,468	111,321
01-20-4530	Unemployment Insurance	1,526	1,805	1,525	1,566
01-20-4610	Fica Contribution	49,137	65,996	60,394	67,700
01-20-4630	Imrf Contributions	25,657	35,242	34,767	42,239
01-20-5120	Maintenance Equipment	385	2,000	-	2,000
01-20-5130	Maintenance Vehicles	5,029	8,000	5,453	8,000
01-20-5330	Legal	39,989	50,000	45,830	50,000
01-20-5331	Legal Police & Fire Commission	-	250	-	250
01-20-5341	Emergency Management	-	-	-	-
01-20-5370	Maintenance Software	-	-	-	-
01-20-5499	Other Professional	5,064	13,980	4,173	13,980
01-20-5510	Postage	2,097	2,000	2,000	2,000
01-20-5520	Telephone	1,976	2,000	1,976	2,000
01-20-5521	Cell Phone	3,527	5,520	3,527	5,520
01-20-5540	Printing	-	1,000	-	500
01-20-5550	Dispatch	87,102	85,678	85,072	88,443
01-20-5610	Dues	1,939	1,245	1,199	1,330
01-20-5611	Dues Police Commission	-	950	400	950
01-20-5620	Travel	-	-	-	-
01-20-5630	Training	15,888	27,385	13,011	22,150
01-20-5940	Rental	524	1,316	577	1,316
01-20-6100	Maintenance Supplies	18	300	-	300
01-20-6510	Office Supplies	2,115	2,500	1,727	2,500
01-20-6520	Operating Supplies	5,242	8,180	4,558	8,430
01-20-6530	Uniforms	9,729	8,000	6,918	8,000

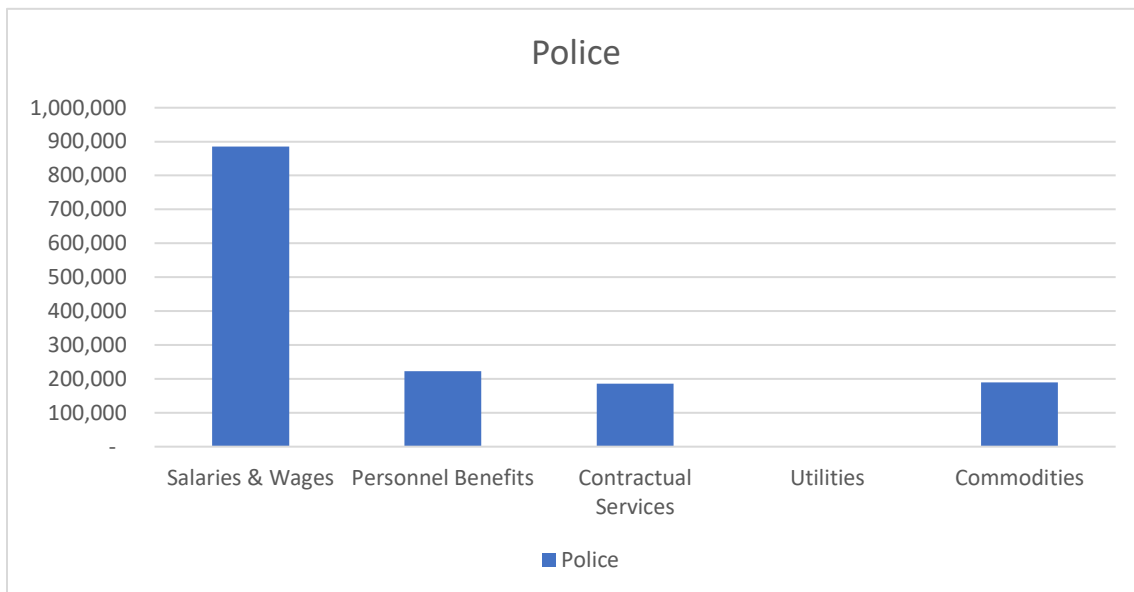
01-20-6540	Fuel	14,527	24,000	20,555	24,000
01-20-6720	Publications	-	-	-	-
01-20-8300	Equipment	29,411	61,875	59,487	63,375
01-20-8400	Vehicles	59,420	69,444	52,432	66,444
01-20-8910	Fines Reimbursement	-	-	-	
01-20-9110	Community Relations	1,282	5,000	2,491	3,000
01-20-9290	Miscellaneous	98	500	190	500
Total Police Expense		\$1,044,998	\$1,463,165	\$1,304,197	\$1,482,775
Police Seizures					
01-23-9300	Reimbursement	\$-	\$ -	\$ -	\$ -
Total Police Seizures Expense		\$-	\$ -	\$ -	\$ -

Police Budget Narrative

01-20-4210	Full-Time Salaries	Chief of Police/Administrator, Sergeant and full-time officer salaries. Includes School Resource Officer salary.
01-20-4220	Part-Time Salaries	Part-time rotating officer salaries to supplement full-time coverage. Allotment for additional coverage for traffic safety detail, special details, concerts, events, etc.
01-20-4221	Police Supporting Staff	Part-time police clerk for ticket processing, bond processing, adjudication citations, adjudication court, subpoenas, state mandated reports. Part-time code enforcement position.
01-20-4230	Overtime Salaries	Full-time officer overtime for court, late calls, call backs, adjudication court, and emergency situations.
01-20-4510	Employee Insurance	Health and dental insurance coverage (Village portion).
01-20-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
01-20-4610	Fica Contribution	Federal Insurance Contributions Act employer liability portion.
01-20-4630	Imrf Contributions	Illinois Municipal Retirement Fund employer liability portion.
01-20-5120	Maintenance Equipment	MDT repair, docking stations, printer repair, squad and portable radio repair. Radar recertification, other calibration and testing of instruments and equipment.
01-20-5130	Maintenance Vehicles	Vehicle fleet repair and annual services.
01-20-5330	Legal	Municipal traffic prosecution and adjudication prosecution.

01-20-5331	Legal Police & Fire Commission	Legal membership for police commission.
01-20-5341	Emergency Management	Supplies and equipment for the RESDA group whom on a volunteer basis coordinate emergency planning and management for the village.
01-20-5370	Maintenance Software	Combined with equipment line.
01-20-5499	Other Professional	Policy manuals, training bulletins, evaluations, tests, pre-physicals, misc services related to training.
01-20-5510	Postage	Portion of postage costs by department.
01-20-5520	Telephone	Portion of telephone/fax lines by department.
01-20-5521	Cell Phone	Cell phones and vehicle modems.
01-20-5540	Printing	Normal printing of forms and citation supplies.
01-20-5550	Dispatch	McHenry County Sheriff dispatching service fee and radio fees.
01-20-5610	Dues	Chief of Police association dues, department-wide association fees, academy, property manager, juvenile, etc.
01-20-5611	Dues Police Commission	Commissioner stipend.
01-20-5620	Travel	-
01-20-5630	Training	Training for all new and existing police officers. Membership for Northeast Multi Regional Training. Specialized seminars and classes. Certifications mandated by State of Illinois.
01-20-5940	Rental	N/A
01-20-6100	Maintenance Supplies	Office maintenance supplies for facilities.
01-20-6510	Office Supplies	Supplies needed for day-to-day interoffice operations.
01-20-6520	Operating Supplies	Vehicle supplies, evidence equipment, lamination supplies, ID cards, drug test kits, replacement first aid equipment, AED batteries, extinguishers, software renewals.
01-20-6530	Uniforms	Summer and winter uniforms, replacement of any worn out or damaged items, bullet proof vests replacements.
01-20-6540	Fuel	Police vehicle fuel.
01-20-6720	Publications	-

01-20-8300	Equipment	Data storage, cameras, computer components, software, radars, FLOCK cameras.
01-20-8400	Vehicles	Replacement police vehicles.
01-20-8910	Fines Reimbursement	-
01-20-9110	Community Relations	Community events held by police department. Citizens Police Academy.
01-20-9290	Miscellaneous	As needed misc expenditures.
Police Seizures		
01-23-9300	Reimbursement	Seizure asset processing by State of Illinois.





Richmond Police Department coordinating the homecoming parade downtown.



Richmond K-9 Officer Biro



Mission Statement

The mission of the Public Works Street Division is to provide quality, effective services that meet and support the infrastructure demands of the Village of Richmond. The Division strives to enhance the quality of life for our residents, visitors, and businesses through construction, operation and maintenance of roads while providing a working environment built upon trust, respect and citizen involvement.



Goals

- Maintain Village facilities to be safe and functional.
- Provide effective, safe snow removal services on Village roadways.
- Maintain visible signage for road safety and Village ordinances.
- Individual attention given to citizen concerns and service orders.

FY24-25 Accomplishments

- Implementation of road resurfacing program construction and engineering.
- Installed new street signs and posts in Downtown and May subdivision.
- Decorated Village Hall and downtown for changing seasons.
- Updated speed signs and stop signs to high visibility signs.
- Implemented annual cold patching maintenance program.
- Completed seasonal brush pick up services.
- Successful selection of Commercial Street Surface Transportation Funds (STP) project in the spring of 2024 Council of Mayors Call for Projects.

FY25-26 Objectives

- Coordinate with Village President, Village Trustees and Village Administrator to ensure proper execution of the Village's policies and departmental programs.
- Provide responsible financial management while maintaining existing services.
- Respond to resident/business complaints and/or inquiries in a timely manner.
- Address all snow and ice events to ensure safe travel on Village roads.
- Continue brush pick-up program.
- Continue replacement/updating of street signs throughout the Village.
- Continue assistance with the preparation and execution of Village Events.
- Repair and maintain Village roads by dedicating personal to patch and pothole repair.
- Replace aging plow vehicle to reduce repair costs and increase safety and efficiency.
- Install decorative lighting on W Broadway
- Renew Prairie Trail crosswalk mural.

Street Budget

Streets		FY24	FY25	FY25	FY26
		Actual	Budget	Projected	Budget
01-40-4210	Ft Salaries	\$123,531	\$127,962	\$127,962	\$157,703
01-40-4220	Pt Salaries	22,901	26,505	20,419	23,219
01-40-4230	Ot Salaries	9,570	14,000	8,513	16,000
01-40-4510	Employee Insurance	21,989	27,012	27,012	33,113
01-40-4530	Unemployment Insurance	373	385	300	291
01-40-4610	Fica Contribution	11,934	12,888	12,002	15,065
01-40-4630	Imrf Contributions	6,168	7,425	6,407	8,963
01-40-5110	Maintenance Building	542	9,055	-	51,855
01-40-5120	Maintenance Equipment	7,153	5,400	3,784	5,750
01-40-5130	Maintenance Vehicles	19,258	27,000	29,961	12,000
01-40-5140	Maintenance Streets	408,267	6,000	71,048	26,200
01-40-5160	Maintenance Grounds	13,495	40,350	33,274	40,800
01-40-5170	Maintenance Sidewalks	-	3,000	3,000	50,000
01-40-5171	Maintenance Sidewalks 50/50	-	-	-	-
01-40-5320	Engineering	55,352	58,064	87,998	72,500
01-40-5434	Cdl Drug Testing	95	100	100	120
01-40-5499	Other Professional	20,131	23,718	21,256	46,910
01-40-5510	Postage	-	-	-	-
01-40-5520	Telephone	1,976	2,056	2,002	3,266
01-40-5521	Cell Phone	1,642	1,980	1,720	1,800
01-40-5540	Printing	-		-	-
01-40-5610	Dues	205	145	145	145
01-40-5620	Travel	979	-	-	-
01-40-5630	Training	148	2,800	160	2,800
01-40-5710	Utilities	165	260	1,054	1,852
01-40-5720	Street Lighting	22,427	18,000	22,673	23,000
01-40-5940	Rental	5,210	13,265	5,647	9,180
01-40-6100	Maintenance Supplies	371	500	313	500
01-40-6141	Mosquito Abatement	-	-	-	-

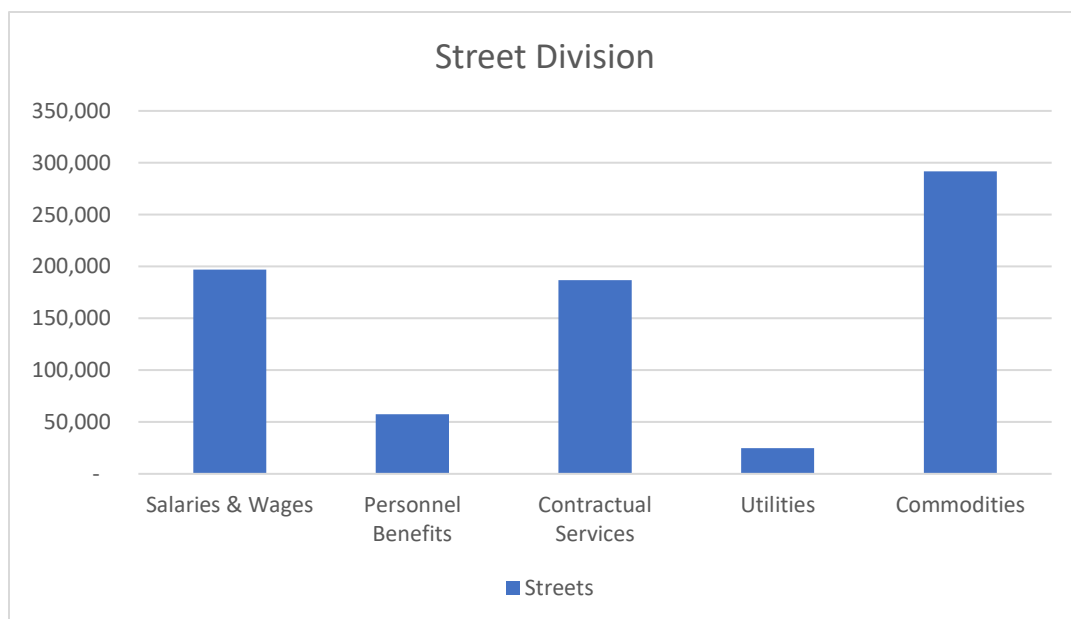
01-40-6510	Office Supplies	370	650	353	650
01-40-6520	Operating Supplies	46,544	45,000	40,112	45,500
01-40-6530	Uniforms	840	725	725	725
01-40-6535	Safety Equipment	120	750	750	750
01-40-6540	Fuel	6,349	12,000	7,040	7,500
01-40-6720	Publications	-	-	-	-
01-40-7140	Loan Principal	-	-	-	-
01-40-7240	Loan Interest	-	-	-	-
01-40-8200	Building	19,373	-	-	-
01-40-8300	Equipment	4,141	136,221	136,498	4,120
01-40-8301	Warning Sirens	7,160	1,600	1,871	1,500
01-40-8400	Vehicles	-	-	-	85,000
01-40-9000	Bond Proceeds	-	-	-	-
01-40-9290	Miscellaneous	1,976	1,540	1,379	8,730
Total Streets Expense		\$840,755	\$626,355	\$675,478	\$757,507

Street Budget Narrative

Streets		
01-40-4210	Ft Salaries	Percentages of FT Public Works employee salaries.
01-40-4220	Pt Salaries	PT summer seasonal employee salaries, PT Public Works Superintendent salary portion
01-40-4230	Ot Salaries	Historical overtime allowance for snow plowing, misc call-backs.
01-40-4510	Employee Insurance	Health and dental insurance coverage (Village portion).
01-40-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
01-40-4610	Fica Contribution	Federal Insurance Contributions Act employer liability portion.
01-40-4630	Imrf Contributions	Illinois Municipal Retirement Fund employer liability portion.
01-40-5110	Maintenance Building	Maintenance supplies for public works facility, Public Works facility addition (plans).

01-40-5120	Maintenance Equipment	Plow maintenance.
01-40-5130	Maintenance Vehicles	General truck service.
01-40-5140	Maintenance Streets	Recalamite rejuvenator for 2024 road program.
01-40-5160	Maintenance Grounds	Street signs, mail box replacements, cold patch, seasonal decorations including skylines for downtown/Broadway, pole install, park tree replacement program.
01-40-5170	Maintenance Sidewalks	Sidewalk repair and improvements throughout Village.
01-40-5171	Maintenance Sidewalks 50/50	N/A
01-40-5320	Engineering	Commercial St STP Funding Phase 1
01-40-5434	Cdl Drug Testing	Random CDL testing.
01-40-5499	Other Professional	Physicals, extinguisher inspections, tree removal and trimming, contracted mowing.
01-40-5510	Postage	N/A
01-40-5520	Telephone	Internet and telephone fees.
01-40-5521	Cell Phone	Public Works employee cell phones.
01-40-5540	Printing	N/A
01-40-5610	Dues	Pest control licenses, Illinois Public Works Mutual Aid Network dues.
01-40-5620	Travel	N/A
01-40-5630	Training	CDL training, supplies for misc professional development courses.
01-40-5710	Utilities	Public Works facility utilities.
01-40-5720	Street Lighting	Electric utilities for light poles.
01-40-5940	Rental	Oxygen tank rental, chippers, event barricades.
01-40-6100	Maintenance Supplies	Cleaning supplies.

01-40-6141	Mosquito Abatement	N/A
01-40-6510	Office Supplies	General office supplies.
01-40-6520	Operating Supplies	Salt/brine, general supplies for operation and day-to-day duties, repairs, components, crosswalk mural paint/materials (no labor cost).
01-40-6530	Uniforms	Uniforms for FT employees.
01-40-6535	Safety Equipment	Equipment related to safety, separate from clothing.
01-40-6540	Fuel	Vehicle and equipment fuel expenses.
01-40-6720	Publications	N/A
01-40-7140	Loan Principal	N/A
01-40-7240	Loan Interest	N/A
01-40-8200	Building	N/A
01-40-8300	Equipment	Pavement temperature monitor, replacement laptops.
01-40-8301	Warning Sirens	Portion of annual siren service.
01-40-8400	Vehicles	¾ Ton Pickup with Utility Box/Plow
01-40-9000	Bond Proceeds	N/A
01-40-9290	Miscellaneous	Email subscriptions, accounting software portion, internet, firewall, EV charger software, speed sign software.





Mission Statement

The Public Works Park Division aims to ensure that clean, well maintained open areas and park lands within the Village of Richmond are available to all residents and visitors to enjoy. Maintaining and expanding amenities provides the community with opportunities to engage with the outdoors. Parks are a vital part of community health, wellness, and pride.



Goals

- Preserve, protect, maintain, improve, and enhance natural resources, parkland, and recreational opportunities.
- Anticipate the needs of the changing community.
- Enrich the lives of residents.
- Build a healthier community.
- Provide efficient services to residents regardless of income, background, and ability.
- Utilize financial resources efficiently and equitably.

FY24-25 Accomplishments

- Update/add seating to Stevens and Cotting Park.
- Built National Endowment for the Arts Grant mural surfaces in Stevens Park and W Broadway.
- Rebuild 'Little Library' at Cotting Park, moved painted library to Stevens Park.
- Installed three new, coordinating park signs with park street addresses.
- Install electrical components at McConnell Park gazebo.
- Bronze plaque dedication to McConnell Park volunteers.
- New concrete at Bennett Park, replacing existing limestone.

FY25-26 Objectives

- Ice rink installed at McConnell Park for seasonal activities.
- Assist Friends of Hackmatack on McConnell Park butterfly garden construction.
- Add concrete pads under bag games at McConnell Park.
- Refresh Bennett Park walking path with millings.
- Add concrete game tables at Bennett to enhance activities for all ages.
- Continue to replace and enhance park seating and other amenities.
- Install bike repair station near Prairie Trail.

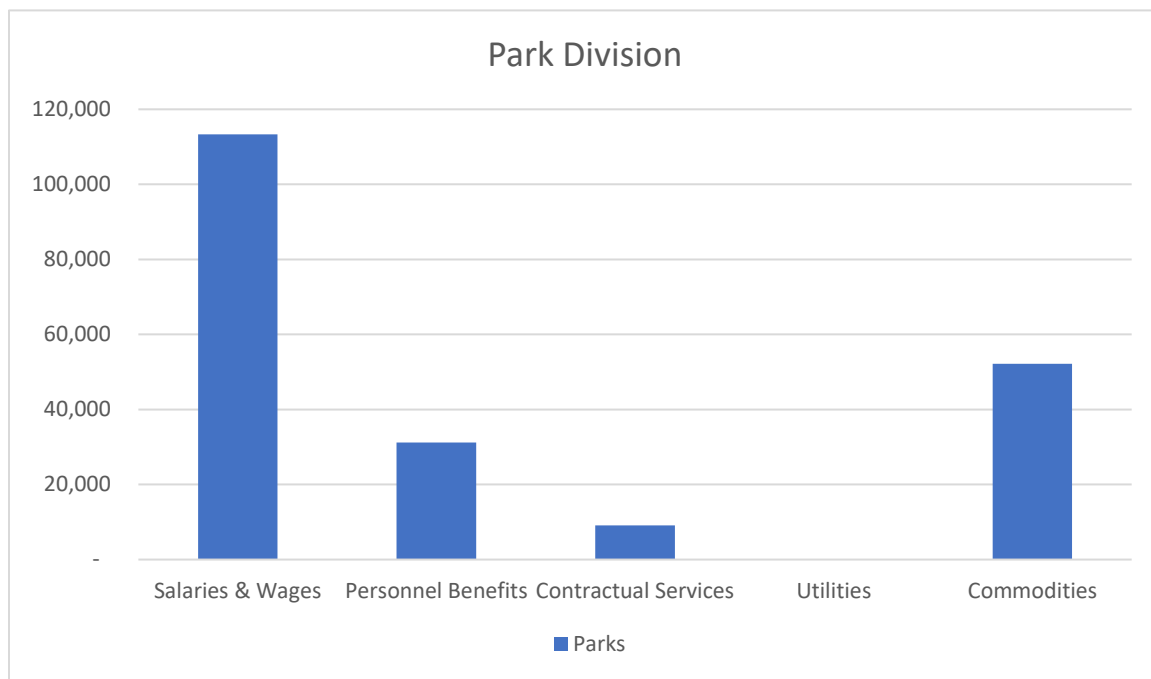
Park Budget

Parks		FY24	FY25	FY25	FY26
		Actual	Budget	Projected	Budget
01-50-4210	Full-Time Salaries	\$67,840	\$71,411	\$71,411	\$88,132
01-50-4220	Part-Time Salaries	22,901	26,505	20,419	23,219
01-50-4230	Overtime Salaries	1,196	1,500	840	2,000
01-50-4510	Employee Insurance	10,884	14,293	14,293	17,641
01-50-4530	Unemployment Insurance	225	291	200	202
01-50-4610	FICA Contribution	7,034	7,605	7,089	8,671
01-50-4630	IMRF Contributions	3,198	3,813	3,172	4,651
01-50-5110	Maintenance Building	1,599	1,355	260	1,355
01-50-5120	Maintenance Equipment	1,322	2,150	4,988	1,550
01-50-5130	Maintenance Vehicles	-	-		-
01-50-5160	Maintenance Grounds	11,134	7,000	5,761	7,000
01-50-5220	Maintenance Other	-	-	-	-
01-50-5320	Engineering	5,000	-	-	-
01-50-5434	CDL Drug Testing	-	-	-	-
01-50-5499	Other Professional	135	10,082	686	9,100
01-50-5940	Rental	1,039	1,080	588	3,080
01-50-6100	Maintenance Supplies	755	750	750	750
01-50-6530	Uniforms	840	725	725	725
01-50-6535	Safety Equipment	120	750	750	750
01-50-6540	Fuel	1,372	2,000	2,000	1,000
01-50-8115	Park Cip	286,733	57,700	69,684	12,500
01-50-8200	Building	-	-	-	-
01-50-8300	Equipment	122	16,262	586	23,300
01-50-9290	Miscellaneous	1,076	4,261	4,060	150
Total Parks Expense		\$424,525	\$229,533	\$208,263	\$205,776

Park Budget Narrative

01-50-4210	Full-Time Salaries	Percentages of FT Public Works employee salaries.
01-50-4220	Part-Time Salaries	PT summer seasonal employee salaries, PT Public Works Superintendent salary portion.
01-50-4230	Overtime Salaries	Historical overtime allowance for misc call-backs.
01-50-4510	Employee Insurance	Health and dental insurance coverage (Village portion).
01-50-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
01-50-4610	Fica Contribution	Federal Insurance Contributions Act employer liability portion.
01-50-4630	Imrf Contributions	Illinois Municipal Retirement Fund employer liability portion.
01-50-5110	Maintenance Building	Maintenance of park facilities and maintenance supplies for public restrooms.
01-50-5120	Maintenance Equipment	Mower maintenance, landscaping equipment.
01-50-5130	Maintenance Vehicles	N/A
01-50-5160	Maintenance Grounds	Playground mulch, allowance for misc repairs as needed to park grounds.
01-50-5220	Maintenance Other	N/A
01-50-5320	Engineering	N/A
01-50-5434	CDL Drug Testing	N/A
01-50-5499	Other Professional	Physicals, contacted mowing.
01-50-5940	Rental	Portable toilet rental for McConnell Park.
01-50-6100	Maintenance Supplies	Cleaning supplies.
01-50-6530	Uniforms	Uniforms for FT employees.
01-50-6535	Safety Equipment	Equipment related to safety, separate from clothing.
01-50-6540	Fuel	Vehicle and equipment fuel expenses.

01-50-8115	Park Cip	Ice rink kit for McConnell Park.
01-50-8200	Building	N/A
01-50-8300	Equipment	Park seating, benches, tables, concrete chess tables, Cotting Park shade structure, bike repair station, new trash cans downtown.
01-50-9290	Miscellaneous	Email subscription.





Repair Little Library (Stevens Park)





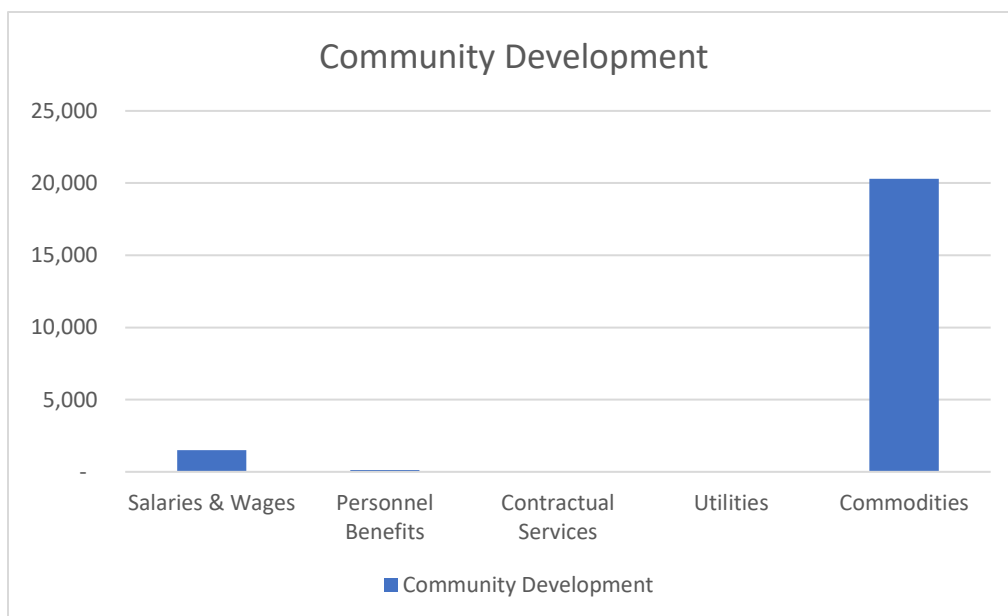
Community Development Budget

Community Development Committee		FY24	FY25	FY25	FY26
		Actual	Budget	Projected	Budget
01-60-4210	Full-Time Salaries	\$-	\$-	\$-	
01-60-4220	Part-Time Salaries	1,500	1,500	1,500	1,500
01-60-4221	Police Supporting Staff	-	-	-	-
01-60-4230	Overtime Salaries	-	-	-	-
01-60-4530	Unemployment Insurance	13	20	20	20
01-60-4610	FICA Contribution	115	100	100	100
01-60-4630	IMRF Contribution	-	-	-	-
01-60-5499	Other Professional	-	-	-	-
01-60-5510	Postage	-	-	-	-
01-60-5530	Advertising	687	1,500	700	1,500
01-60-5540	Printing	132	100	196	100
01-60-5610	Dues	-	-	-	-
01-60-6510	Office Supplies	141	200	35	200
01-60-6522	Special Events	4,728	7,500	3,500	7,500
01-60-9290	Miscellaneous	895	1,000	900	11,000
Total CDC Expense		\$8,211	\$11,920	\$6,951	\$21,920

Community Development Committee Budget Narrative

01-60-4210	Full-Time Salaries	N/A
01-60-4220	Part-Time Salaries	Event coordinator for two Village events.
01-60-4221	Police Supporting Staff	N/A
01-60-4230	Overtime Salaries	N/A

01-60-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
01-60-4610	FICA Contribution	Federal Insurance Contributions Act employer liability portion.
01-60-4630	IMRF Contribution	N/A
01-60-5499	Other Professional	N/A
01-60-5510	Postage	N/A
01-60-5530	Advertising	Village event advertisement expense.
01-60-5540	Printing	Misc event supplies.
01-60-5610	Dues	N/A
01-60-6510	Office Supplies	General office supplies.
01-60-6522	Special Events	Village sponsored events; Car Show, St Patrick's Day, Richmond In The Park.
01-60-9290	Miscellaneous	Downtown pole banner replacement or brackets, downtown façade or ADA improvement pilot program.



Food Pantry Budget

Food Pantry			FY23	FY24	FY24	FY25
			Actual	Budget	Projected	Budget
01-95-5710		Utilities	\$1,734	\$1,800	\$1,800	\$1,800
Total Food Pantry Expense			\$1,734	\$1,800	\$1,800	\$1,800

Food Pantry Budget Narrative

01-95-5710	Utilities	Water and gas utilities covered by Village of Richmond for Richmond Community Food Pantry.
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General Fund Budget Totals

	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Total General Fund Revenue	\$2,801,643	\$2,771,952	\$2,964,817	\$3,171,153
Total General Fund Expenditures	\$2,718,355	\$2,836,953	\$2,615,834	\$3,171,153
Fund Surplus/(Deficit)	\$83,288	\$(65,000)	\$348,983	0

General fund will be contributing \$175,000 CIF to future road programs.

Final operating budget including CIF contribution:

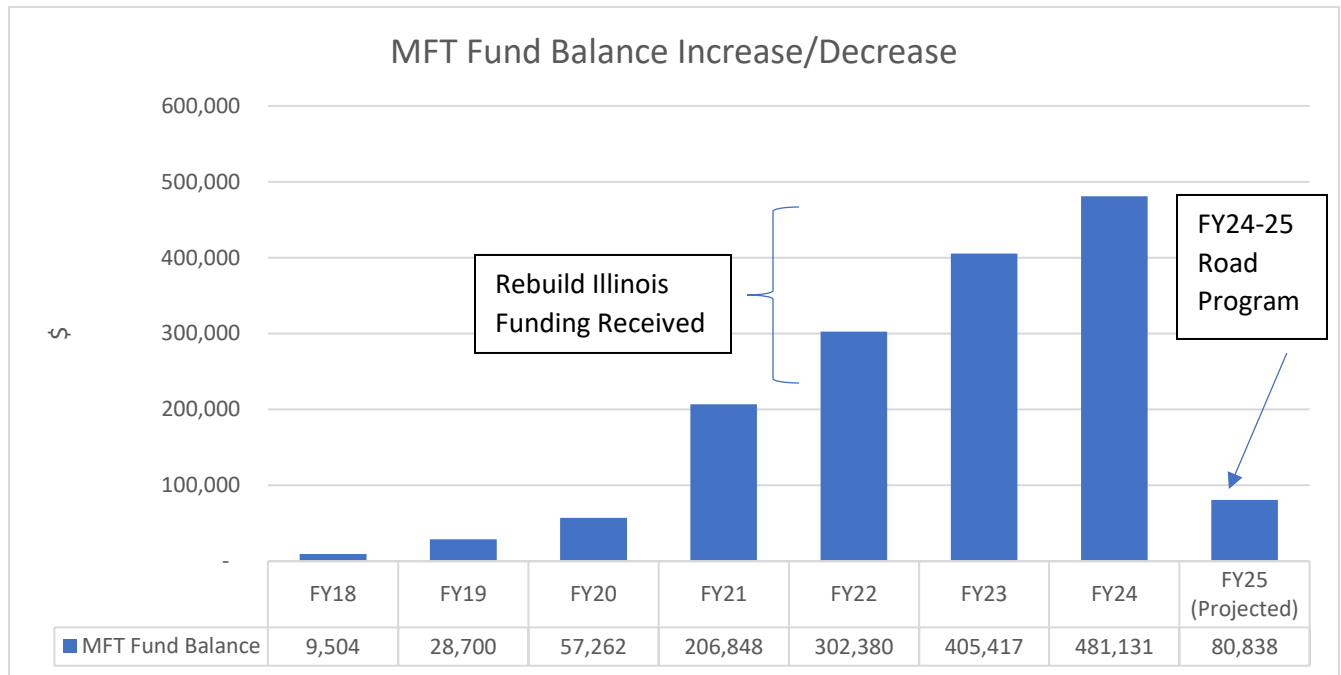
(No FY25-26 CIF projects using contributions)

	FY26 Budget
Total General Fund Revenue	\$3,171,153
CIF Contribution	\$0
Total General Fund Expenditures	\$3,171,153
Fund Surplus/(Deficit)	\$0

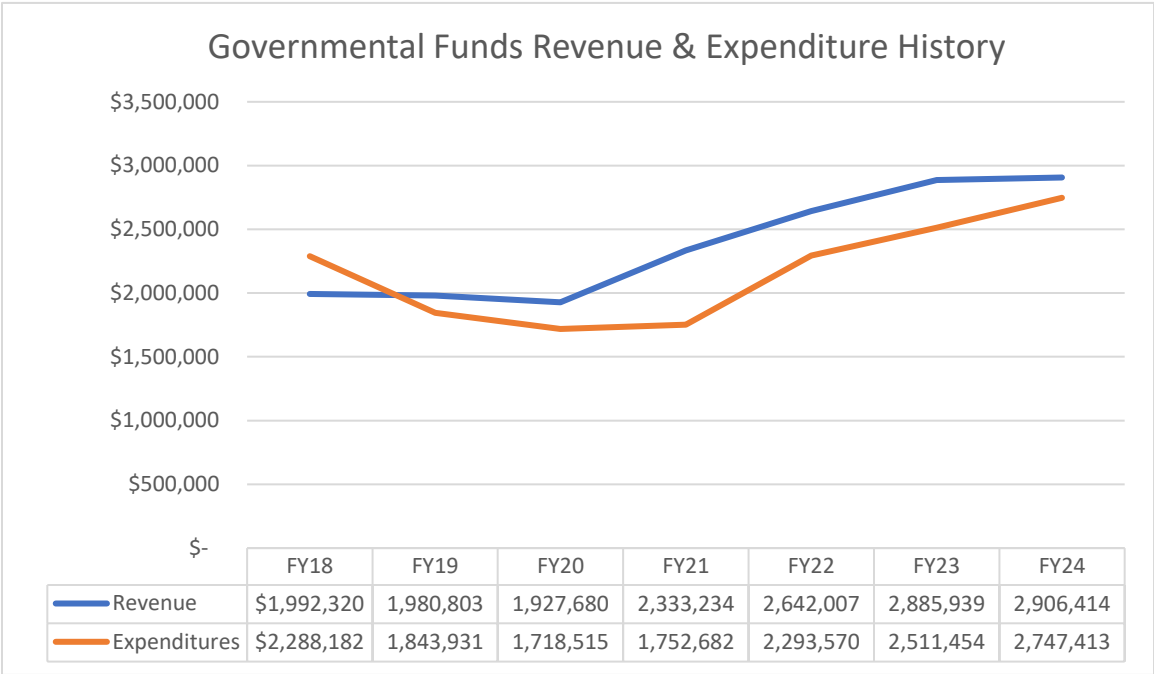
Motor Fuel Tax – Revenues and Expenditures Budget

Motor Fuel Tax Fund 20		FY24	FY25	FY25	FY26
		Actual	Budget	Projected	Budget
Motor Fuel Tax Revenue					
20-00-3430	Motor Fuel Tax	\$91,748	\$97,432	\$95,147	\$93,448
20-00-3810	Interest Income	13,023	17,364	2,000	4,000
20-00-3890	Miscellaneous Income	-	-	-	-
Total MFT Revenue		\$104,771	\$114,796	\$97,147	\$97,448
Motor Fuel Tax Expense					
20-00-4210	Full-Time Salaries	\$-	\$-	\$-	\$-
20-00-4220	Part-Time Salaries	-	-	-	-
20-00-4230	Overtime Salaries	-	-	-	-
20-00-5140	Maintenance Streets	29,058	450,000	488,000	-
20-00-5141	Maintenance Streets – Other	-	-	-	-
20-00-5320	Engineering	-	-	-	-
20-00-6100	Maintenance Supplies	-	-	-	-
20-00-6121	Traffic Lighting	-	-	-	-
Total MFT Expense		\$29,058	\$450,000	\$488,000	-
Total MFT Fund Revenue		\$ 104,771	\$114,796	\$97,147	\$97,448
Total MFT Fund Expenditures		\$ 29,058	\$450,000	\$488,000	\$ -
Fund Surplus/(Deficit)		\$75,713	\$(335,204)	\$(390,853)	\$97,448

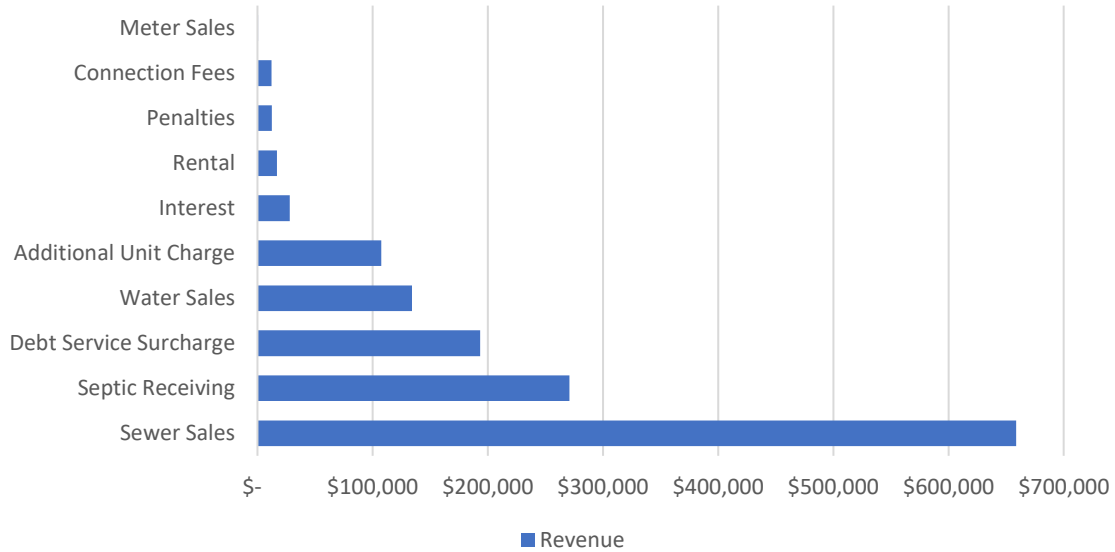
Governmental Funds – MFT Fund Balance Increase/Decrease From Prior Year



The Village streets division is dependent on the accumulation of MFT funds over several years in order to enact a more robust road project that saves on one-time mobilization costs and volume discounts. The State of Illinois projects MFT funds to trend downward as the prevalence of electric vehicles becomes more commonplace. A portion of municipal sales tax revenue will be dedicated to help boost road programs and accelerate the project schedule.



Water-Sewer Revenue



Water-Sewer Fund revenues are primarily supported by utility sales and septic receiving services. Utility sales are charges associated with services related to usage of the water and sewage system for households and commercial entities. The debt service surcharge is a fee dedicated to the repayment of water or wastewater project liabilities. Additional unit charges are fees associated with an additional user of the water and sewer systems attached to a metered unit. Septic receiving is an additional business-type activity that involves the treatment of outside septic at the wastewater treatment plant and is billed by volume.

Water Rates

1. For the first 4,000 gallons or less \$17.50 quarterly
2. Over 4,000 gallons, cost per 1,000 gallons **\$2.00** quarterly
3. For each additional user of water attached to a metered unit the rate shall be as follows: $N-1 \times \$34.62$ per quarter, plus rate for metered gallonage, where N=the total number of users attached to a meter.

Sewer Rates

1. For the first 4,000 gallons or less \$81.12 quarterly
2. Over 4,000 gallons, cost per 1,000 gallons \$10.00 quarterly
3. For each additional user of sewer attached to a metered unit the rate shall be as follows: $N-1 \times \$40.38$ billed per quarter, plus rate for metered gallonage, where N=the total number of users attached to a meter.

There shall be and there is hereby established a debt service surcharge of \$39.00 per quarter applied and charged to each user of the wastewater facility.

Water-Sewer Fund Revenue Budget

Water & Sewer Fund 50		FY24	FY25	FY25	FY26
Water & Sewer Revenue		Actual	Budget	Projected	Budget
50-00-3530	Penalties	\$12,787	\$12,000	\$13,036	\$12,000
50-00-3535	Shutoff/Turn On Fee	650	500	430	500
50-00-3600	Additional Unit Charge	107,809	107,326	108,167	107,509
50-00-3610	Water Sales	95,887	92,354	95,215	134,290
50-00-3620	Sewer Services	654,910	652,434	662,405	658,657
50-00-3621	Septage Receiving	242,944	289,653	272,983	270,863
50-00-3640	Tap On Fees	-	-	-	-
50-00-3642	Connection Fees		18,071	24,143	12,072
50-00-3650	Meter Sales	10,122	960	5,347	480
50-00-3720	Charges For Services	329	-	-	-
50-00-3810	Interest Income	24,500	32,664	36,796	25,000
50-00-3820	Rental	15,872	16,800	16,800	16,800
50-00-3830	Donation	-	-	-	-
50-00-3835	Debt Service Surcharge	193,077	191,382	193,573	193,325
50-00-3870	Insurance Reimbursables	-	-	9,600	-
50-00-3890	Miscellaneous Income	2,435	-	179	-
50-00-3920	Fixed Asset Sales	-	-		-
50-00-3991	Transfer From General Fund	-	-	-	-
50-00-3995	Transfer From Cif Fund	-	-	-	-
Total Water & Sewer Revenue		\$1,361,322	\$1,414,144	\$1,438,673	\$1,431,496

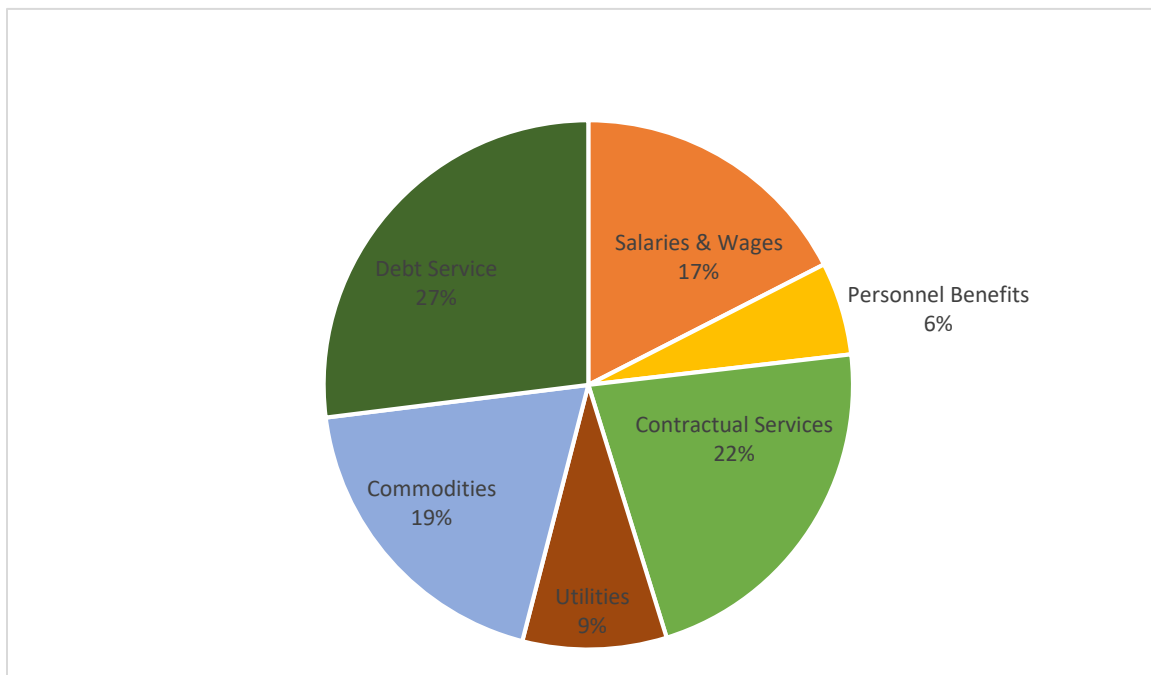
Water-Sewer Revenue Narrative

Water & Sewer Revenue		
50-00-3530	Penalties	Charges assessed to outstanding utility bill accounts (10%).
50-00-3535	Shutoff/Turn On Fee	Charges assessed when water is requested to be turned on or off by customer, or due to non-payment.
50-00-3600	Additional Unit Charge	For each additional user of water/sewer attached to a metered unit the rate shall be as follows: N-1 x \$75.00 billed per quarter, plus rate for metered gallonage.

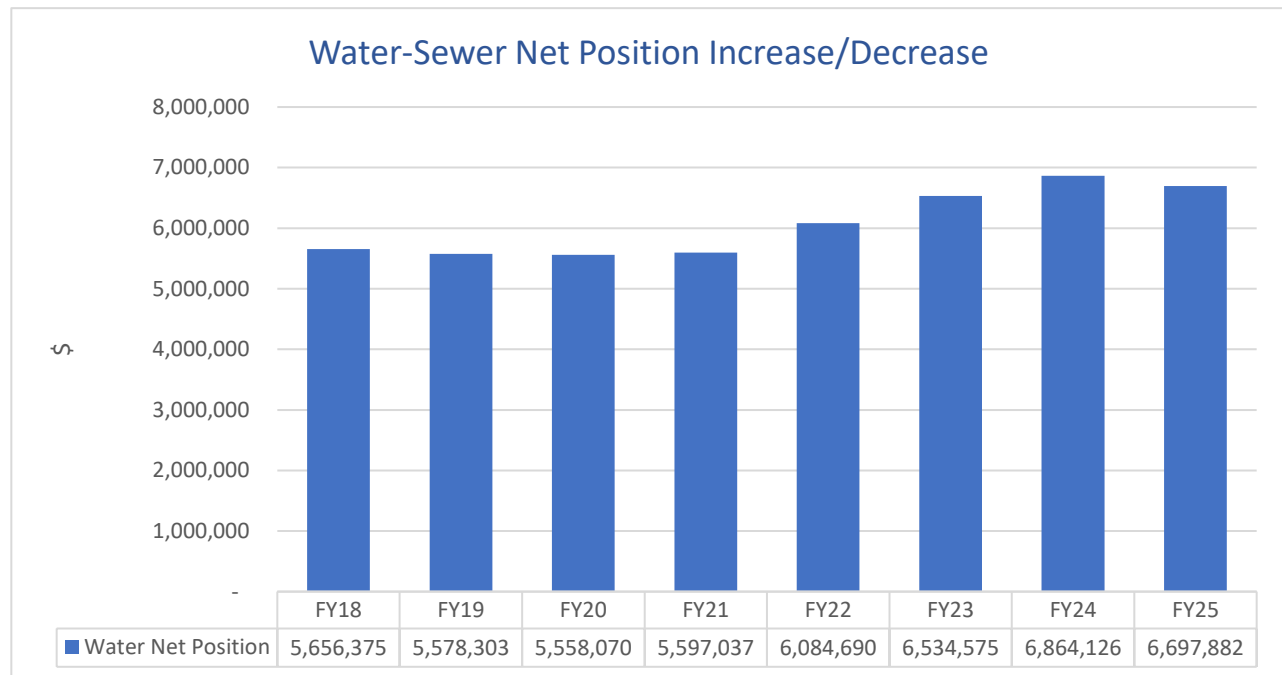
		where N=the total number of users attached to a meter. To equalize minimum bills between users with additional meters per units and those without.
50-00-3610	Water Sales	Minimum bill for 4,000 gallons of service plus per 1,000 gallon rate, landscape usage, reuse systems.
50-00-3620	Sewer Services	Minimum bill for 4,000 gallons of service plus per 1,000 gallon rate.
50-00-3621	Septage Receiving	Charges per gallon for septic receiving haulers to use the wastewater treatment facility.
50-00-3640	Tap On Fees	-
50-00-3642	Connection Fees	Capitalized connection fees for new service lines for new or existing construction. Rates set in RMC. Annual average is equivalent to five single-family home connections. Not a guaranteed revenue source, reliant on construction.
50-00-3650	Meter Sales	Village supplied meters for new construction, broken meters, additional meters upon request.
50-00-3720	Charges For Services	-
50-00-3810	Interest Income	Interest generated from cash assets held in bank.
50-00-3820	Rental	Tower rental lease agreement for equipment.
50-00-3830	Donation	Donations to the water-sewer fund.
50-00-3835	Debt Service Surcharge	There shall be and there is hereby established a debt service surcharge of \$39.00 per quarter applied and charged to each user of the wastewater facility.
50-00-3870	Insurance Reimbursables	Insurance claims.
50-00-3890	Miscellaneous Income	-
50-00-3920	Fixed Asset Sales	Sales of assets related to the water or wastewater system.
50-00-3991	Transfer From General Fund	Fund transfer.
50-00-3995	Transfer From Cif Fund	Fund transfer.

Water-Sewer Fund Operating Proposed Budget

	Salaries & Wages	Personnel Benefits	Contractual Services	Utilities	Commodities	Debt Service	Total
Water-Sewer Combined	\$-	\$-	\$57,611	\$ -	\$-	\$378,602	\$436,213
Water	100,775	23,971	123,385	25,000	133,076	-	406,207
Sewer	118,595	45,068	116,671	95,000	133,271	-	508,605
Septic	25,968	10,667	18,000	3,500	550	-	58,685
Capital Improvement	-	-	-	-		-	-
Total	245,338	79,707	315,667	123,500	266,897	378,602	1,409,711



Proprietary Funds – Water-Sewer Net Position Increase/Decrease From Prior Year



The Village of Richmond's Water-Sewer Fund is required to operate as a business-type fund that is self-sufficient. Current debt liability with the Illinois Environmental Agency accounts for approximately 26.97% of operational fund expenditures this year for principal and interest payments. A series of rate increases for utility customers and septic receiving haulers, and an increase of projects completed in-house by Richmond Public Works, has resulted in stabilization of the fund, the ability to meet liabilities, and an overall increase for the net position of this fund.

There is an anticipated net position decrease for FY25 for the water tower repainting project that was completed with a combination of village funds and federal grant award independent of operating revenues and expenditures. Projections for connection fees have been reduced from prior year averages to account for a possible 2025-2026 construction slow down and the limited amount of remaining buildable lots in the Sunset Ridge subdivision. There are no major CIF projects outside of the regular operating fund for FY25-26, so there is anticipated to be a small increase as the Village rebuilds project reserves.

Water-Sewer Combined Budget & Debt Service

Water & Sewer		FY24	FY25	FY25	FY26
		Actual	Budget	Projected	Actual
50-00-5910	Liability Premiums	\$37,702	\$38,446	\$46,653	42,178
50-00-5930	Worker Comp Premium	18,060	12,850	12,806	15,433
50-00-7100	Bond Premium	-	-	-	-
50-00-7122	IL EPA Loan Principal	328,437	331,729	331,729	335,055
50-00-7230	IL EPA Loan Interest	50,165	46,873	46,873	43,547
50-00-9210	Transfer to CIF	120,000	443,523	265,000	11,560
50-00-9215	Transfer to Gen	-	-	-	-
Total General Water & Sewer Expenses		\$554,364	\$873,421	\$703,061	\$447,773

Water-Sewer Combined Narrative

Water & Sewer		
50-00-5910	Liability Premiums	Portion of liability insurance assumed by Water-Sewer fund
50-00-5930	Worker Comp Premium	Portion of worker's compensation premium assumed by Water-Sewer fund
50-00-7100	Bond Premium	-
50-00-7122	IL EPA Loan Principal	L171732 Project principal payments for wastewater treatment facility loan
50-00-7230	IL EPA Loan Interest	L171732 Project interest payments for wastewater treatment facility loan (1%)
50-00-9210	Transfer to CIF	Balance transfer for future CIF projects in the amount of \$11,560
50-00-9215	Transfer to Gen	-

Mission Statement

The primary focus and overlying responsibility of the Public Works Water Division is to provide a safe and reliable supply of potable water. This is accomplished by producing, treating water and conducting required water samples, therefore meeting or exceeding all federal and state health standards. Of major importance to the Water Division employees is providing the consumer with the highest level of customer service possible. We believe this inspires public trust within the community.



Goals

- Provide safe potable water that meets or exceeds State and Federal Drinking Water Regulations.
- Water Production – The division maintains two active wells.
- Maintain two elevated water storage tanks; 150,000 gallon north tower and 300,000 gallon south tower, with a combined storage capacity of 450,000 gallons.
- Respond to Joint Utility Locate Information for Excavators (J.U.L.I.E.) requests.
- Respond to consumer inquiries regarding water quality or high consumption questions or general concerns.

FY24-25 Accomplishments

- Updated lead inventory and project plan for 2025 per IEPA regulations.
- Updated lead and copper monitoring program; created procedures for testing.
- Met or exceeded all State and Federal Drinking water regulations.
- Completed water tower repainting project with Federal grant funding.
- Closed out water tower grant with EPA.

FY25-26 Objectives

- Continue to meet or exceed all State and Federal Drinking Water Regulations.
- Provide the highest level of customer service by promptly responding to customer requests.
- Provide customers with available information about the drinking water source and treatment.
- Continue to develop and train existing and future IEPA Water Certification Operators.
- Maintenance of the water distribution system and production facilities i.e. repair water main breaks, fire hydrants, valves, water services, wells, iron removal filter and chemical feed pumps.
- Launch Eye On Water pilot program for customers of Richmond water system to monitor usage from home.

Water Budget

Water		FY24	FY25	FY25	FY26
		Actual	Budget	Projected	Budget
50-42-4210	Full-Time Salaries	\$57,474	\$60,270	\$60,270	\$70,036
50-42-4220	Part-Time Salaries	16,884	18,105	20,419	18,739
50-42-4230	Overtime Salaries	9,422	10,000	9,777	12,000
50-42-4510	Employee Insurance	7,253	9,789	9,789	11,890
50-42-4530	Unemployment Insurance	160	158	158	139
50-42-4610	FICA Contribution	6,409	6,761	6,921	7,709
50-42-4630	IMRF Contribution	3,102	3,675	3,252	4,233
50-42-5110	Maintenance Building	-	500	-	500
50-42-5120	Maintenance Equipment	9,207	7,200	6,259	14,950
50-42-5121	Scada	9,584	32,000	29,491	43,116
50-42-5130	Maintenance Vehicles	-	-	-	-
50-42-5140	Maintenance Streets	-	12,000	3,216	12,000
50-42-5150	Maintenance Utility System	878	7,500	9,873	4,200
50-42-5151	Maintenance Utility Lines	6,677	30,000	19,110	30,000
50-42-5160	Maintenance Grounds	3,040	8,000	7,622	10,000
50-42-5320	Engineering	15,640	8,000	91,152	25,298
50-42-5330	Legal	-	-	-	-
50-42-5370	Software Maintenance	7,228	10,913	11,859	13,591
50-42-5434	Cdl Drug Testing	-	-	-	-
50-42-5490	Alarm Service	-	-	-	-
50-42-5499	Other Professional	9,872	57,385	47,295	41,380
50-42-5500	Bank Fees	1,657	1,400	1,737	2,000
50-42-5510	Postage	705	800	800	800
50-42-5520	Telephone	1,944	2,056	2,103	2,216
50-42-5521	Cell Phone	1,642	1,980	1,720	1,800
50-42-5540	Printing	364	500	416	770
50-42-5610	Dues	1,260	1,005	945	910
50-42-5620	Travel	372	1,200	1,200	1,200
50-42-5630	Training	1,244	1,600	1,165	1,450
50-42-5710	Utilities	23,044	18,000	25,933	25,000
50-42-5940	Rental	1,102	1,135	893	2,720
50-42-6510	Office Supplies	115	450	55	500
50-42-6520	Operating Supplies	24,324	25,500	26,157	25,500
50-42-6530	Uniforms	637	725	725	500

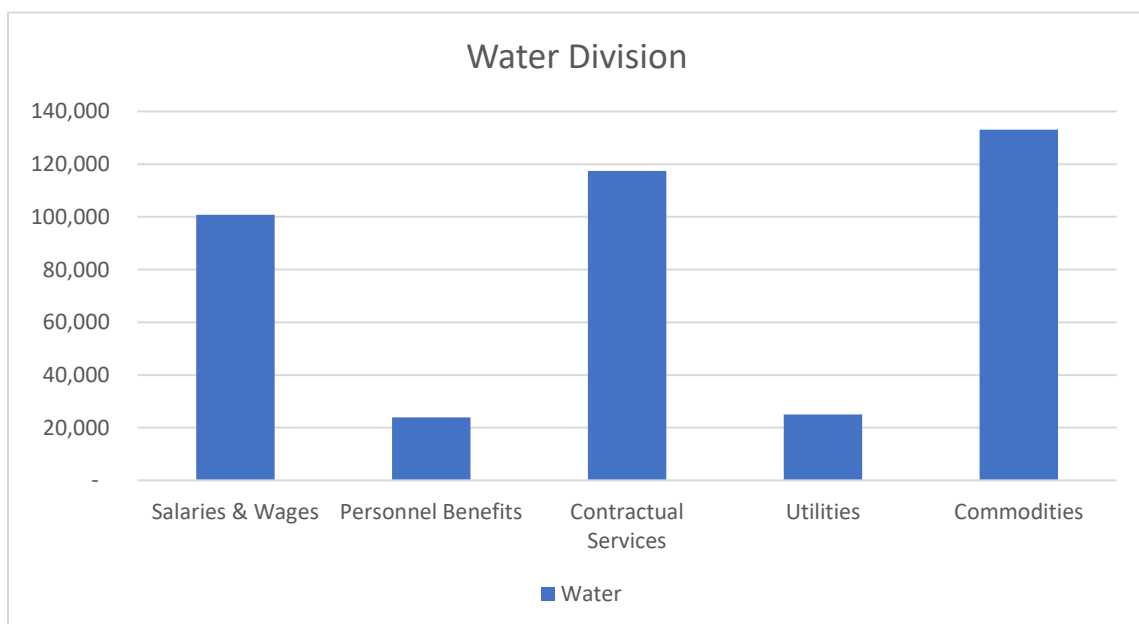
50-42-6535	Safety Equipment	323	750	750	750
50-42-6540	Fuel	3,850	4,000	3,938	4,000
50-42-7140	Loan Principal	-	-	-	-
50-42-7240	Loan Interest	-	-	-	-
50-42-8200	Building	-	-	-	-
50-42-8300	Equipment	-	13,000	-	26,600
50-42-8310	Meter New	8,283	2,000	4,863	2,000
50-42-8315	Meter Replacements	9,949	10,000	11,082	10,000
50-42-8400	Vehicles		-	-	-
50-42-8900	Insurance Reimbursables		-	-	-
50-42-9250	Bad Debt		-	-	-
50-42-9290	Miscellaneous		-	-	-
Total Water Expense		\$243,645	\$368,357	\$420,945	\$428,497

Water Narrative

Water		
50-42-4210	Full-Time Salaries	Percentages of FT Public Works employee salaries and Management Analyst.
50-42-4220	Part-Time Salaries	PT Public Works Superintendent salary portion.
50-42-4230	Overtime Salaries	Historical overtime allowance for misc call-backs, water main breaks, and emergency utility system maintenance.
50-42-4510	Employee Insurance	Health and dental insurance coverage (Village portion).
50-42-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
50-42-4610	FICA Contribution	Federal Insurance Contributions Act employer liability portion.
50-42-4630	IMRF Contribution	Illinois Municipal Retirement Fund employer liability portion.
50-42-5110	Maintenance Building	General maintenance supplies for water distribution facilities.
50-42-5120	Maintenance Equipment	Well 3 portable generator maintenance (annual), Well 2 Iron filter, general well repairs as needed.
50-42-5121	Scada	Well 3 PLC/Control panel remaining work order, Well 2 Antenna.

50-42-5130	Maintenance Vehicles	N/A
50-42-5140	Maintenance Streets	Road repairs due to water distribution maintenance.
50-42-5150	Maintenance Utility System	Well 2 Chlorinator System.
50-42-5151	Maintenance Utility Lines	Emergency water main breaks or utility system repairs as needed.
50-42-5160	Maintenance Grounds	Materials related to site stabilization, seed/sod after repair or maintenance work.
50-42-5320	Engineering	IEPA Project Plan and IEPA Looping Design reaming work order amount.
50-42-5330	Legal	N/A
50-42-5370	Software Maintenance	Server storage, portion of accounting software, email subscription, cellular meter service, wastewater treatment plant internet, firewall, Beacon meter reading software.
50-42-5434	Cdl Drug Testing	N/A
50-42-5490	Alarm Service	N/A
50-42-5499	Other Professional	Physicals, extinguisher inspections, JULIE locate, mandatory lab testing for water system, lead and copper testing, GIS system remaining work order, contracted mowing, inspection of water tower at public works facility.
50-42-5500	Bank Fees	Portion of annual credit card fees.
50-42-5510	Postage	Postage machine refill.
50-42-5520	Telephone	Internet and telephone fees.
50-42-5521	Cell Phone	Public Works employee cell phones.
50-42-5540	Printing	Utility bill paper, printer usage.
50-42-5610	Dues	N/A
50-42-5620	Travel	N/A
50-42-5630	Training	Supplies for misc professional development courses.
50-42-5710	Utilities	Water tower and well utilities.

50-42-5940	Rental	Mail equipment, larger format scanner, welding tank, generator, and oxygen tank rental.
50-42-6510	Office Supplies	General office supplies.
50-42-6520	Operating Supplies	Water testing equipment, mandatory water distribution system chemicals.
50-42-6530	Uniforms	Uniforms for FT employees.
50-42-6535	Safety Equipment	Equipment related to safety, separate from clothing.
50-42-6540	Fuel	Vehicle and equipment fuel expenses.
50-42-7140	Loan Principal	N/A
50-42-7240	Loan Interest	N/A
50-42-8200	Building	N/A
50-42-8300	Equipment	Replacement pump, dehumidifier.
50-42-8310	Meter New	Meter allowance for new homes or businesses. Pass-through account.
50-42-8315	Meter Replacements	2" E-series, other.
50-42-8400	Vehicles	N/A
50-42-8900	Insurance Reimbursable	N/A
50-42-9250	Bad Debt	N/A
50-42-9290	Miscellaneous	N/A



Utility System Maintenance



South Water Tower Rehabilitation



Mission Statement

It is the mission of the Public Works Wastewater Division is to protect public health and the environment by treating sewage to meet stringent environmental standards prior to discharge. The division is also responsible for the removal and disposal of all the by-products generated by the treatment process. This is accomplished by daily testing and monitoring of the treatment process and by operating the sludge de-watering machines.



Goals

- Provide for the daily operation and ongoing maintenance of the wastewater treatment plant and the care and continuous upkeep of 8 lift stations.
- Efficiently maintain these facilities and to produce plant effluents that either meet or exceed State and Federal standards.
- Conduct daily testing to ensure the treatment processes are working correctly and make any necessary changes to operations.
- Maintain records on the amount of wastewater treated and the quality of water discharged to the Nippersink Creek and report this information to the Illinois Environmental Protection Agency in compliance with National Pollutant Discharge Elimination System (NPDES) permits.

FY24-25 Accomplishments

- Supervisory Control and Data Acquisition (SCADA) upgrades/updates completed.
- Maintenance of the sanitary sewer collection system, sanitary sewer lift stations, wastewater treatment plant and septic receiving station.
- Conducted daily testing and monitoring to ensure the Wastewater treatment processes are working properly and efficiently.
- Achieved 100% compliance of the IEPA requirement of the NPDES permit.
- Sanitary sewer collection system jetting/televising project

FY25-26 Objectives

- Coordinate with Village Engineer for submittal of NPDES permit renewal.
- Continue to develop and train existing and future IEPA Wastewater Certification Operators
- Repair and maintenance to the Septic Receiving Station.
- Continue maintenance of the sanitary sewer collection system, sanitary sewer lift stations and wastewater treatment plant.
- Continue to analyze opportunities for improved wastewater treatment performance while minimizing operational costs.
- Remove sludge from reed beds for land application

Wastewater Budget

Wastewater		FY24	FY25	FY25	FY26
		Actual	Budget	Projected	Budget
50-43-4210	Full-Time Salaries	\$62,225	\$69,131	\$69,131	\$83,107
50-43-4220	Part-Time Salaries	20,934	24,625	20,419	25,488
50-43-4230	Overtime Salaries	8,099	8,000	10,276	10,000
50-43-4510	Employee Insurance	25,441	22,796	22,796	26,667
50-43-4530	Unemployment Insurance	190	247	247	224
50-43-4610	FICA Contribution	7,280	11,939	7,637	13,373
50-43-4630	IMRF Contribution	3,438	4,034	4,089	4,804
50-43-5110	Maintenance Building	8,044	22,505	8,193	5,505
50-43-5120	Maintenance Equipment	3,700	20,900	26,262	19,000
50-43-5121	Scada	3,071	20,000	15,800	7,000
50-43-5130	Maintenance Vehicles	-	-	-	-
50-43-5140	Maintenance Streets	-	500	-	1,000
50-43-5150	Maintenance Utility System	-	-	-	-
50-43-5151	Maintenance Utility Lines	6,254	20,000	21,270	25,000
50-43-5160	Maintenance Grounds	1,058	1,000	341	1,000
50-43-5320	Engineering	-	0	-	-
50-43-5330	Legal	-	-	-	-
50-43-5370	Software Maintenance	8,945	8,313	11,301	13,391
50-43-5400	Sludge Disposal	43,928	-	-	65,000
50-43-5401	Sludge Testing	1,834	4,000	-	4,000
50-43-5434	Cdl Drug Testing	-	-	-	-
50-43-5490	Alarm Service	-	-	-	-
50-43-5499	Other Professional	5,629	29,485	12,195	27,280
50-43-5500	Bank Fees	1,572	1,400	1,400	2,000
50-43-5510	Postage	696	800	800	800
50-43-5520	Telephone	1,944	1,816	1,920	2,216
50-43-5521	Cell Phone	1,642	1,980	1,716	1,800
50-43-5540	Printing	364	500	416	770
50-43-5610	Dues	204	-	-	225
50-43-5620	Travel	-	-	-	-
50-43-5630	Training	1,150	1,500	620	1,500
50-43-5710	Utilities	87,169	88,622	95,592	95,000
50-43-5940	Rental	1,167	2,500	1,393	3,920
50-43-6510	Office Supplies	319	600	177	500
50-43-6520	Operating Supplies	18,819	16,650	15,148	16,650
50-43-6530	Uniforms	637	500	500	500
50-43-6535	Safety Equipment	323	750	750	750
50-43-6540	Fuel	3,815	4,000	3,938	4,000

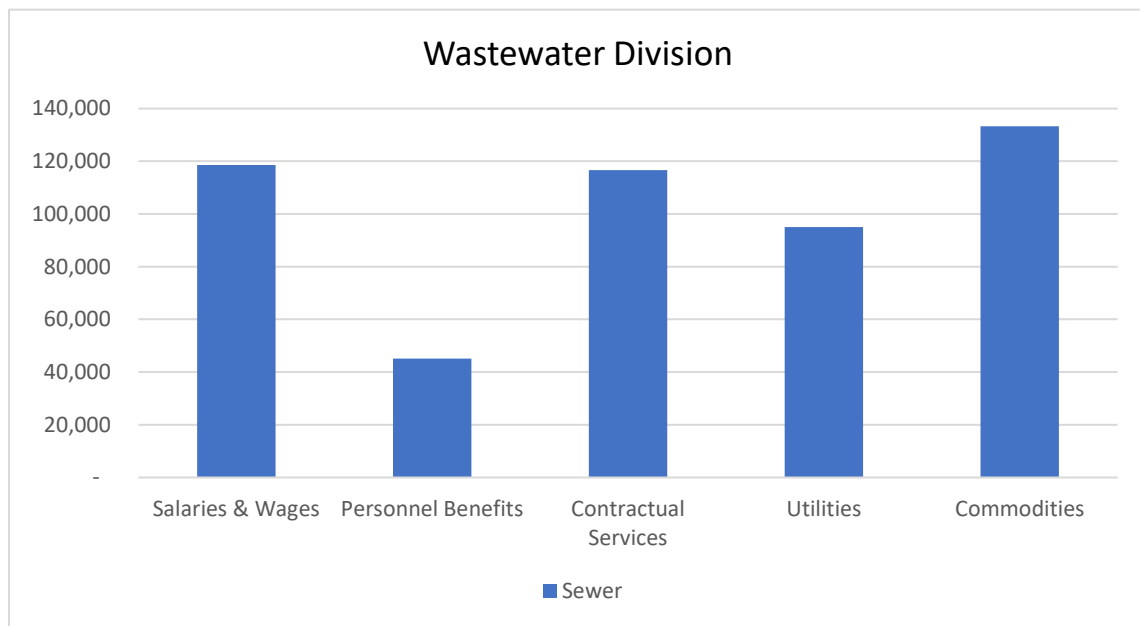
50-43-7140	Loan Principal	-	-	-	-
50-43-7240	Loan Interest	-	-	-	-
50-43-8200	Building	-	-	-	-
50-43-8215	Wwtp Emergency Repairs	1,000	1,000	1,000	1,000
50-43-8220	Lift Station Repairs	25,854	15,870	15,381	23,000
50-43-8300	Equipment	1,114	14,000	11,119	3,000
50-43-8400	Vehicles	-	-	-	-
50-43-9120	Npdes Permits	5,000	5,000	5,000	5,000
50-43-9250	Bad Debt	-	-	-	-
50-43-9290	Miscellaneous	110	500	110	500
Total Sewer Expenses		\$362,969	\$425,464	\$386,937	\$494,970

Wastewater Narrative

Wastewater		
50-43-4210	Full-Time Salaries	Percentages of FT Public Works employee salaries and Management Analyst.
50-43-4220	Part-Time Salaries	PT Public Works Superintendent salary portion and wastewater operator.
50-43-4230	Overtime Salaries	Historical overtime allowance for misc call-backs and emergency utility system maintenance.
50-43-4510	Employee Insurance	Health and dental insurance coverage (Village portion).
50-43-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
50-43-4610	FICA Contribution	Federal Insurance Contributions Act employer liability portion.
50-43-4630	IMRF Contribution	Illinois Municipal Retirement Fund employer liability portion.
50-43-5110	Maintenance Building	Wastewater treatment plant building supplies, wall/garage door installation, HVAC system service.
50-43-5120	Maintenance Equipment	Effluent Sampler Replacement, generator annual maintenance.
50-43-5121	Scada	Wastewater treatment plant SCADA system maintenance, update treatment plant computer.
50-43-5130	Maintenance Vehicles	N/A
50-43-5140	Maintenance Streets	N/A
50-43-5150	Maintenance Utility System	N/A
50-43-5151	Maintenance Utility Lines	Sanitary sewer collection system jetting/televising.
50-43-5160	Maintenance Grounds	Backfill, road repair from sewer maintenance.
50-43-5320	Engineering	N/A

50-43-5330	Legal	N/A
50-43-5370	Software Maintenance	Server storage, portion of accounting software, email subscription, cellular meter service, wastewater treatment plant internet, firewall, Beacon meter reading software.
50-43-5400	Sludge Disposal	Reed bed cleanout
50-43-5401	Sludge Testing	Mandatory wastewater treatment plant material testing.
50-43-5434	Cdl Drug Testing	N/A
50-43-5490	Alarm Service	N/A
50-43-5499	Other Professional	Wastewater treatment plant portable toilet, GIS system remaining work order, contacted mowing, BOD/Ammonia/Phosphate testing, scale calibration, extinguisher inspections, and physicals.
50-43-5500	Bank Fees	Portion of annual credit card fees.
50-43-5510	Postage	Postage machine refill.
50-43-5520	Telephone	Internet and telephone fees.
50-43-5521	Cell Phone	Public Works employee cell phones.
50-43-5540	Printing	Utility bill paper, printer usage.
50-43-5610	Dues	N/A
50-43-5620	Travel	N/A
50-43-5630	Training	Supplies for misc professional development courses.
50-43-5710	Utilities	Propane tank refills, wastewater treatment plant and lift station electric and gas utilities.
50-43-5940	Rental	Mail equipment, welding tank, generator, and oxygen tank rental.
50-43-6510	Office Supplies	General office supplies.
50-43-6520	Operating Supplies	Distilled water, testing equipment, lift station supplies, mandatory system chemicals.
50-43-6530	Uniforms	Uniforms for FT employees.
50-43-6535	Safety Equipment	Equipment related to safety, separate from clothing.
50-43-6540	Fuel	Vehicle and equipment fuel expenses.
50-43-7140	Loan Principal	N/A
50-43-7240	Loan Interest	N/A
50-43-8200	Building	N/A
50-43-8215	Wwtp Emergency Repairs	Allowance for emergency repairs.

50-43-8220	Lift Station Repairs	RT 12/Astra lift station electrical panel, general lift station repairs.
50-43-8300	Equipment	Workstation
50-43-8400	Vehicles	N/A
50-43-9120	Npdes Permits	National Pollutant Discharge Elimination System (NPDES) permit fee (split with septic).
50-43-9250	Bad Debt	N/A
50-43-9290	Miscellaneous	N/A





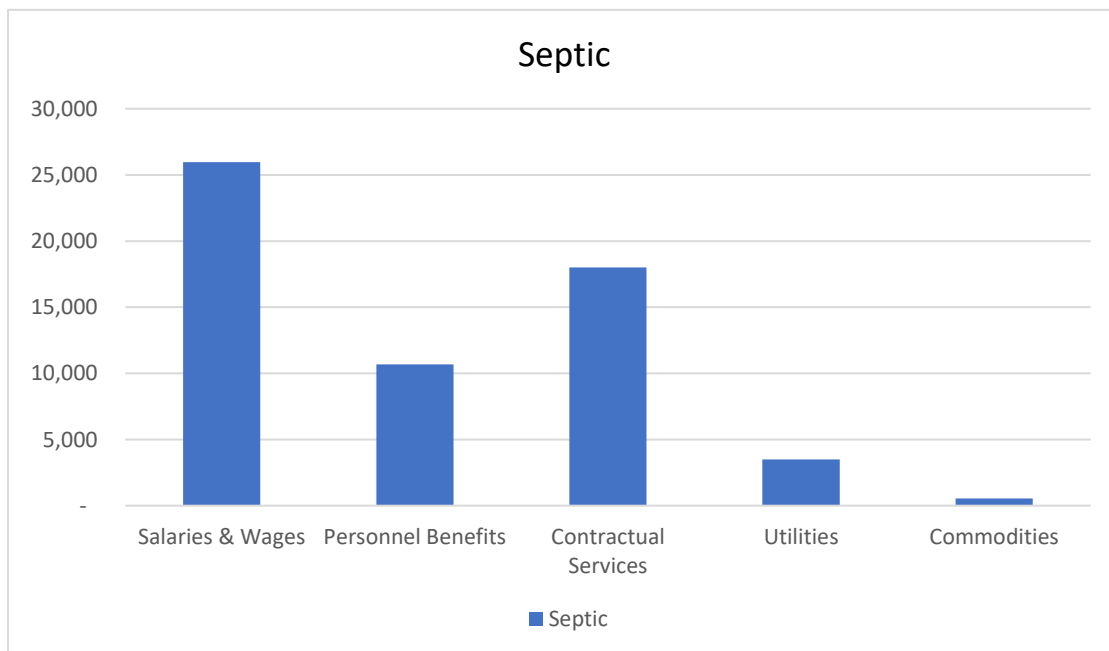
Septic Receiving Budget

Septage Receiving		FY24	FY25	FY25	FY26
		Actual	Budget	Projected	Budget
50-44-4210	Full-Time Salaries	\$19,295	\$21,073	20,010	\$24,468
50-44-4220	Part-Time Salaries	-	-	-	-
50-44-4230	Overtime Salaries	444	500	338	1,500
50-44-4510	Employee Insurance	6,818	6,281	6,281	7,299
50-44-4530	Unemployment Insurance	32	46	46	42
50-44-4610	FICA Contribution	1,510	1,650	1,557	1,987
50-44-4630	IMRF Contribution	913	1,128	1,121	1,340
50-44-5120	Equipment Maintenance	2,400	26,000	22,230	13,000
50-44-5160	Grounds Maintenance	-	-	-	-
50-44-5320	Engineering	-	-	-	-
50-44-5340	Software	-	550	227	550
50-44-5499	Other Professional Services	-	3,500	3,500	-
50-44-5710	Utilities	3,230	3,500	3,770	3,500
50-44-6520	Operating Supplies	-	-	-	-
50-44-8300	Equipment	-	-	-	1,570
50-44-9290	Miscellaneous	5,000	5,000	5,000	5,000
Total Septage Receiving Expense		\$39,642	\$69,228	\$64,081	\$60,255

Septic Receiving Narrative

Septage Receiving		
50-44-4210	Full-Time Salaries	Percentages of FT Public Works employee salaries and Management Analyst.
50-44-4220	Part-Time Salaries	N/A.
50-44-4230	Overtime Salaries	Historical overtime allowance.
50-44-4510	Employee Insurance	Health and dental insurance coverage (Village portion).
50-44-4530	Unemployment Insurance	Illinois Department of Employment Security employer liability portion.
50-44-4610	FICA Contribution	Federal Insurance Contributions Act employer liability portion.

50-44-4630	IMRF Contribution	Illinois Municipal Retirement Fund employer liability portion.
50-44-5120	Equipment Maintenance	Septic receiving station repair.
50-44-5160	Grounds Maintenance	N/A
50-44-5320	Engineering	N/A
50-44-5340	Software	Software portion for septic receiving station.
50-44-5499	Other Professional Services	NPDES permit application.
50-44-5710	Utilities	Portion of utility expense assigned to septic receiving station.
50-44-6520	Operating Supplies	N/A
50-44-8300	Equipment	Beast replacement computer
50-44-9290	Miscellaneous	National Pollutant Discharge Elimination System (NPDES) permit fee (split with sewer).



Water-Sewer Fund Budget Totals

	FY24	FY25	FY25	FY26
	Actual	Budget	Projected	Budget
Total W&S Fund Revenues	\$1,361,322	\$1,414,144	\$1,438,673	\$1,431,496
Total W&S Fund Expenditures	\$1,200,620	\$1,736,470	\$1,575,023	\$1,431,496
Fund Surplus/(Deficit)	\$160,702	\$(322,326)	\$(136,350)	(0)

Water Sewer fund will be contributing \$11,560 CIF to future projects.

Final operating budget including CIF contribution:

(No FY25-26 CIF projects using contributions)

	FY26 Budget
Total W&S Fund Revenue	\$1,431,496
CIF Contribution	\$0
Total W&S Fund Expenditures	\$1,431,496
Fund Surplus/(Deficit)	\$0

Water-Sewer Capital Improvement Fund Budget

Capital Improvement Fund 30		FY24	FY25	FY25	FY26
Capital Improvement Fund Revenue		Actual	Budget	Projected	Budget
30-00-3640	Tap-on And Connection Fees	\$-	\$-	\$-	\$-
30-00-3810	Interest Income	4,539	6,048	4,000	3,000
30-00-3940	Loan Proceeds			-	-
30-00-3941	Other Sources and Uses		560,800	560,800	-
30-00-3991	Transfer From General		-	-	-
30-00-3993	Transfer From W/S	120,000	443,523	265,000	11,560
Total CIF Revenue		\$124,539	\$1,010,371	\$829,800	\$14,560
CIF Expenses					
30-00-5320	Engineering	\$18,640	105,244	\$82,037	-
30-00-5500	Bank Fees	-			-
30-00-8200	Building	-			-
30-00-8215	Wwtp Repairs & Projects	-			-
30-00-8220	Collection System	-			-
30-00-8300	Equipment	304,062	-		-
30-00-8320	Water Utility System		777,657	777,657	-
Total CIF Expense		\$322,702	\$882,901	\$859,694	\$-
Total CIF Fund Revenue		\$124,539	\$1,010,371	\$829,800	\$14,560
Total CIF Fund Expenditures		\$322,702	\$882,901	\$859,694	\$-
Fund Surplus/(Deficit)		\$(198,163)	\$127,470	\$(29,894)	\$14,560

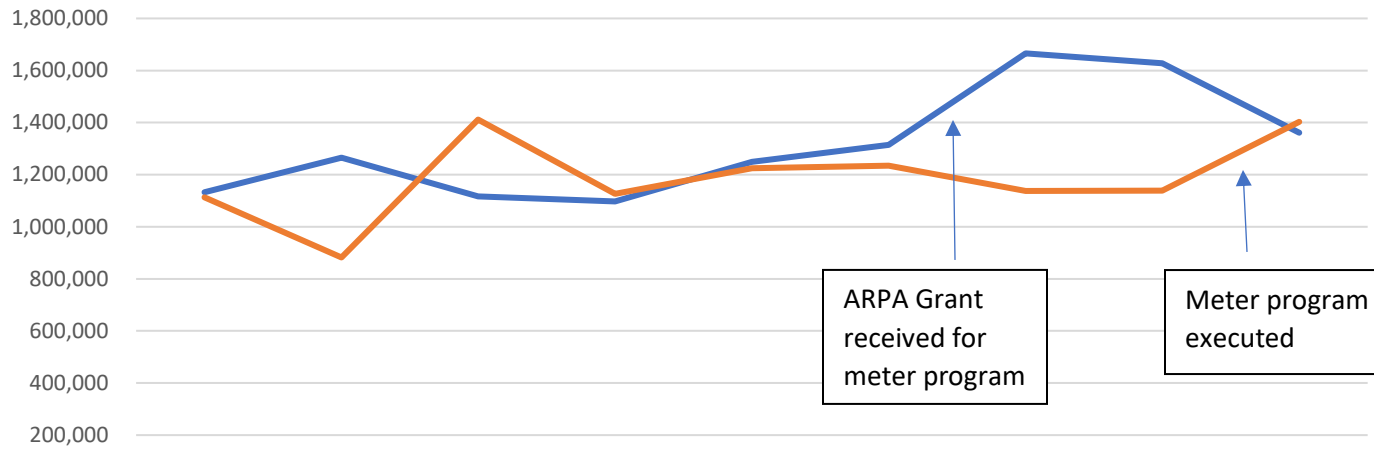
Water-Sewer Capital Improvement Fund Narrative

Capital Improvement Fund Revenue		
30-00-3640	Tap-on And Connection Fees	N/A
30-00-3810	Interest Income	Interest earned on CIF account.
30-00-3940	Loan Proceeds	N/A
30-00-3941	Other Sources and Uses	N/a
30-00-3991	Transfer From General	N/A
30-00-3993	Transfer From W/S	Transfer for CIF for future projects in the amount of \$11,560
CIF Expenses		

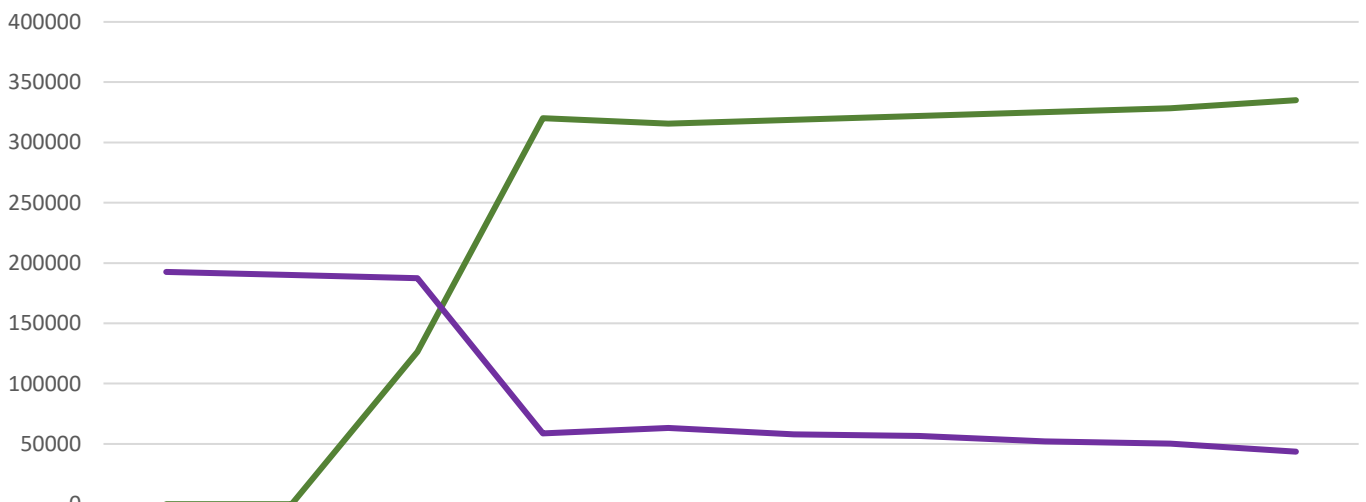
30-00-5320	Engineering	N/A
30-00-5500	Bank Fees	N/A
30-00-8200	Building	N/A
30-00-8215	Wwtp Repairs & Projects	N/A
30-00-8220	Collection System	N/A
30-00-8300	Equipment	N/A
30-00-8320	Water Utility System	N/A

Water Sewer Fund Revenue & Expenditure History

Water Sewer Fund Revenue & Operating Expenditure/Debt Service History



Water Sewer Fund - IEPA Loan Debt Service



State of Illinois - Environmental Protection Agency

Clean Water SRF Loan Schedule

Borrower: Richmond

Print Date: 5/22/2018

Total Disbursed: 6,996,283

Interest rate: 1.0000%

Term: 29.5 Years

Project Number: L171732
BOW ID:

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	Interest Payment	Interest Rate %	Total Payment	Ending Balance
1	6/5/2008	6/4/2008	6,996,283.00	169,771.67	239,471.04	2.5000	409,242.71	6,826,511.33
2	12/5/2008	12/16/2008	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
3	6/5/2009	5/14/2009	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
4	12/5/2009	11/17/2009	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
5	6/5/2010	5/24/2010	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
6	12/5/2010	11/12/2010	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
7	6/5/2011	6/8/2011	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
8	12/5/2011	12/14/2011	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
9	6/5/2012	5/25/2012	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
10	12/5/2012	12/19/2012	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
11	6/5/2013	5/20/2013	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
12	12/5/2013	11/29/2013	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
13	6/5/2014	5/21/2014	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
14	12/5/2014	11/12/2014	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
15	6/5/2015	6/1/2015	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
16	12/5/2015	11/12/2015	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
17	6/5/2016	5/12/2016	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
18	12/5/2016	11/25/2016	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
19	6/5/2017	7/12/2017	6,826,511.33	0.00	85,331.39	2.5000	85,331.39	6,826,511.33
20	12/5/2017	11/21/2017	6,826,511.33	0.00	85,331.40	2.5000	85,331.40	6,826,511.33
Adj1	1/15/2018	1/9/2018	6,826,511.33	126,511.33	0.00	2.5000	126,511.33	6,700,000.00
21	6/5/2018		6,700,000.00	163,461.12	26,055.56	2.5000	189,516.68	6,536,538.88
22	12/5/2018		6,536,538.88	156,618.39	32,682.69	1.0000	189,301.08	6,379,920.49
23	6/5/2019		6,379,920.49	157,401.48	31,899.60	1.0000	189,301.08	6,222,519.01
24	12/5/2019		6,222,519.01	158,188.48	31,112.60	1.0000	189,301.08	6,064,330.53
25	6/5/2020		6,064,330.53	158,979.43	30,321.65	1.0000	189,301.08	5,905,351.10
26	12/5/2020		5,905,351.10	159,774.32	29,526.76	1.0000	189,301.08	5,745,576.78
27	6/5/2021		5,745,576.78	160,573.20	28,727.88	1.0000	189,301.08	5,585,003.58
28	12/5/2021		5,585,003.58	161,376.06	27,925.02	1.0000	189,301.08	5,423,627.52
29	6/5/2022		5,423,627.52	162,182.94	27,118.14	1.0000	189,301.08	5,261,444.58
30	12/5/2022		5,261,444.58	162,993.86	26,307.22	1.0000	189,301.08	5,098,450.72
31	6/5/2023		5,098,450.72	163,808.83	25,492.25	1.0000	189,301.08	4,934,641.89
32	12/5/2023		4,934,641.89	164,627.87	24,673.21	1.0000	189,301.08	4,770,014.02
33	6/5/2024		4,770,014.02	165,451.01	23,850.07	1.0000	189,301.08	4,604,563.01
34	12/5/2024		4,604,563.01	166,278.26	23,022.82	1.0000	189,301.08	4,438,284.75
35	6/5/2025		4,438,284.75	167,109.66	22,191.42	1.0000	189,301.08	4,271,175.09
36	12/5/2025		4,271,175.09	167,945.20	21,355.88	1.0000	189,301.08	4,103,229.89
37	6/5/2026		4,103,229.89	168,784.93	20,516.15	1.0000	189,301.08	3,934,444.96
38	12/5/2026		3,934,444.96	169,628.86	19,672.22	1.0000	189,301.08	3,764,816.10
39	6/5/2027		3,764,816.10	170,477.00	18,824.08	1.0000	189,301.08	3,594,339.10
40	12/5/2027		3,594,339.10	171,329.38	17,971.70	1.0000	189,301.08	3,423,009.72
41	6/5/2028		3,423,009.72	172,186.03	17,115.05	1.0000	189,301.08	3,250,823.69
42	12/5/2028		3,250,823.69	173,046.96	16,254.12	1.0000	189,301.08	3,077,776.73
43	6/5/2029		3,077,776.73	173,912.20	15,388.88	1.0000	189,301.08	2,903,864.53
44	12/5/2029		2,903,864.53	174,781.76	14,519.32	1.0000	189,301.08	2,729,082.77
45	6/5/2030		2,729,082.77	175,655.67	13,645.41	1.0000	189,301.08	2,553,427.10
46	12/5/2030		2,553,427.10	176,533.94	12,767.14	1.0000	189,301.08	2,376,893.16
47	6/5/2031		2,376,893.16	177,416.61	11,884.47	1.0000	189,301.08	2,199,476.55
48	12/5/2031		2,199,476.55	178,303.70	10,997.38	1.0000	189,301.08	2,021,172.85
49	6/5/2032		2,021,172.85	179,195.22	10,105.86	1.0000	189,301.08	1,841,977.63
50	12/5/2032		1,841,977.63	180,091.19	9,209.89	1.0000	189,301.08	1,661,886.44
51	6/5/2033		1,661,886.44	180,991.65	8,309.43	1.0000	189,301.08	1,480,894.79
52	12/5/2033		1,480,894.79	181,896.61	7,404.47	1.0000	189,301.08	1,298,998.18
53	6/5/2034		1,298,998.18	182,806.09	6,494.99	1.0000	189,301.08	1,116,192.09
54	12/5/2034		1,116,192.09	183,720.12	5,580.96	1.0000	189,301.08	932,471.97
55	6/5/2035		932,471.97	184,638.72	4,662.36	1.0000	189,301.08	747,833.25
56	12/5/2035		747,833.25	185,561.91	3,739.17	1.0000	189,301.08	562,271.34
57	6/5/2036		562,271.34	186,489.72	2,811.36	1.0000	189,301.08	375,781.62
58	12/5/2036		375,781.62	187,422.17	1,878.91	1.0000	189,301.08	188,359.45
59	6/5/2037		188,359.45	188,359.45	941.63	1.0000	189,301.08	0.00
			6,996,283.00		2,543,725.18		9,540,008.18	



19113.

Main



St., Richmond, Ill.

FY26 BUDGET AMENDMENTS
BUDGET AMENDMENT # FY26-01

UNION CONTRACT ADJUSTMENTS

Streets

EXPENSES	DESCRIPTION	BUDGETED AMOUNT	AMENDED AMOUNT	NEW BUDGET AMOUNT
01-40-4210	FT SALARIES + CDL STIPEND	157,703.00	(14,762.76)	142,940.24
01-40-4610	FICA CONTRIBUTION	15,065.00	(1,206.34)	13,858.66
01-40-4630	IMRF CONTRIBUTION	8,963.00	(813.23)	8,149.77
01-40-6530	UNIFORMS	725.00	188.00	913.00

Parks

EXPENSES	DESCRIPTION	BUDGETED AMOUNT	AMENDED AMOUNT	NEW BUDGET AMOUNT
01-50-4210	FT SALARIES	88,132.00	(8,781.04)	79,350.96
01-50-4610	FICA CONTRIBUTION	8,671.00	(671.42)	7,999.58
01-50-4630	IMRF CONTRIBUTION	4,651.00	(453.24)	4,197.76
01-50-6530	UNIFORMS	725.00	188.00	913.00
01-50-8300	EQUIPMENT	23,300.00	26,312.03	49,612.03

Water

EXPENSES	DESCRIPTION	BUDGETED AMOUNT	AMENDED AMOUNT	NEW BUDGET AMOUNT
50-42-4210	FT SALARIES	70,036.00	(4,944.69)	65,091.31
50-42-4610	FICA CONTRIBUTION	7,709.00	(378.01)	7,330.99
50-42-4630	IMRF CONTRIBUTION	4,233.00	(255.09)	3,977.91
50-42-5150	MAINTENANCE UTILITY SYSTEM	4,200.00	15,604.88	19,804.88
50-42-6530	UNIFORMS	500.00	275.00	775.00

Sewer

EXPENSES	DESCRIPTION	BUDGETED AMOUNT	AMENDED AMOUNT	NEW BUDGET AMOUNT
50-42-4210	FT SALARIES	83,106.92	(7,591.48)	75,515.44
50-42-4610	FICA CONTRIBUTION	13,373.00	(580.71)	12,792.29
50-42-4630	IMRF CONTRIBUTION	4,804.00	(391.40)	4,412.60
50-42-6530	UNIFORMS	500.00	275.00	775.00

Septic

EXPENSES	DESCRIPTION	BUDGETED AMOUNT	AMENDED AMOUNT	NEW BUDGET AMOUNT
50-42-4210	FT SALARIES	24,468.08	(1,784.43)	22,683.65
50-42-4610	FICA CONTRIBUTION	1,987.00	(136.95)	1,850.05
50-42-4630	IMRF CONTRIBUTION	1,340.00	(92.12)	1,247.88

Approved by Board 6-19-25.