

Village of Richmond

INCORPORATED 1872

Village President Toni Wardanian called the May 1, 2025 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Toni Wardanian, Trustees: Robert Elliott, James Gerasco, Craig Kunz, Adam Metz, Frank Peiler and Linda Weiss.

ABSENT: None.

OTHERS PRESENT: Village Administrator/Police Chief Ciro Cetrangolo, Supt. of Public Works Jon Schmitt, Management Analyst Kristen Murphy, Attorney Brandy Quance and Village Clerk Karla L. Thomas.

ANNOUNCEMENTS/REQUESTS: President Wardanian announced that the LRS Spring Curbside Leaf Vacuuming will take place on Friday, May 23rd.

PUBLIC COMMENTS: Jean Bolash suggested that the Village complete street repairs and other projects before approving and proceeding with the Village of Richmond Bicycle and Pedestrian Plan.

UNFINISHED BUSINESS: None.

President Wardanian thanked both outgoing Trustees James Gerasco and Craig Kunz for their service.

ADMINISTER OATHS OF OFFICE TO NEWLY ELECTED OFFICIALS: Clerk Thomas asked that Toni Wardanian, Lauri Cook, Robert Elliott, Jason Weiler and Linda Weiss come up to the front of the dais to be sworn into office. Clerk Thomas administered the oath of office, then congratulated each of the officials and asked them to take their seats at the dais.

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Motion to approve the Regular Board Minutes for April 17, 2025
- b. Motion to approve Fiscal Year 2026 Appointments by Village President
- c. Motion to approve & authorize the Village President to sign the George Roach & Associates Fiscal Year 2026 Financial Consulting Contract not to exceed \$5,000.00
- d. Motion to approve & authorize the Village President to sign the GWA Audit Letter of Understanding for year ending April 30, 2025 not to exceed \$21,250.00
- e. Proclamation announcing the 56th Annual Professional Municipal Clerks Week, May 4 - 10, 2025
- f. Proclamation announcing National Peace Officers Memorial Day, May 15th
- g. Motion to Authorize the Police Chief to expend Police fund for items within the budget that exceeds purchasing authority for the following items/services, at not to exceed amounts and waive formal bid process:
 - \$81,362.68 Dispatching Services (By Contract)
 - \$66,443.55 Police Vehicle (Purchased thru State Bid)
 - \$21,000.00 Flock Cameras
- h. Motion to Authorize the Village Clerk to spend Administrative funds for items within the budget that exceeds purchasing authority for the following items/services, at not to exceed amounts and waive formal bid process:
 - \$20,000.00 HVAC (1) Air Conditioner and (1) Furnace with crane (Per Quote)
 - \$12,000.00 Replacement of Computer Server
 - \$10,000.00 New Switches/Firewall
- i. Motion to Authorize the Supt. of PW to spend funds for items within the budget that exceeds purchasing authority for the following items/services, at not to exceed amounts and waive formal bid process:
 - \$85,000.00 ¾ Ton Pickup with Utility Box and Snow Plow (Streets)
 - \$50,000.00 Public Works Facility Addition-Plans (Streets)
 - \$26,200.00 Reclamite for 2024 Road Program Maintenance (Streets)
 - \$50,000.00 Sidewalk Maintenance Repairs (Streets)
 - \$35,000.00 Contracted Tree Service Tree Removal McConnell Park, Misc. (Streets)
 - \$17,119.80 Salt (Purchased thru Lake/McHenry County Bid) (Streets)
 - \$30,000.00 Maintenance Utility Lines (Water)
 - \$25,000.00 Sanitary Sewer Collection System-Jetting & Televising (Sewer)

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- \$65,000.00 Sludge Disposal from Reed Beds (Sewer)
- j. Motion to approve a Resolution Authorizing a Revised Intergovernmental Agreement for Participation in the Illinois Public Works Mutual Aid Network*

*Trustee Metz asked Atty. Quance if she had reviewed the revised IGA, which she had not; however, both Administrator Cetrangolo and Supt. of PW Schmitt noted that they had. Supt. Schmitt encouraged the Board to approve it, as it benefits the Village by having access to assistance from other municipalities in case of tornadoes, floods, etc.

Trustee Peiler moved, seconded by Trustee Elliott to approve the consent agenda items 8a through 8j as presented. ROLL CALL: AYES: COOK, ELLIOTT, METZ, PEILER, WEILER and WEISS. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

NEW BUSINESS: Jake Young, a local scout working on his Eagle Scout Project reported that he had solicited funds and asked if the Village would be willing to contribute \$250.00.

Trustee Elliott moved, seconded by Trustee Weiss to approve a request for a monetary contribution in the amount of \$250.00 for Jake Young's Eagle Scout Project as presented. ROLL CALL: AYES: ELLIOTT, METZ, PEILER, WEILER, WEISS and COOK. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

Jen Maddux, with CMAP introduced themselves and noted that working with the Village of Richmond on the Bicycle & Pedestrian Plan has been a pleasure. Eric Mueller, with Epstein Global explained the purpose and benefits for the Village to have a Bicycle & Pedestrian Plan in place. He discussed the community input, the community conditions, existing infrastructure, capital improvements needed and recommended policies and programs that have and could be implemented in the future. Mr. Mueller discussed possible funding sources.

President Wardanian presented a motion to approve the Village of Richmond Bicycle & Pedestrian Plan dated Spring 2025. She explained that by approving the plan, it does not commit the Village to do anything. The Board may select individual projects and they would be brought before them for discussion and approval.

Trustee Elliott moved, seconded by Trustee Metz to approve the Village of Richmond Bicycle & Pedestrian Plan dated spring 2025 as presented. ROLL CALL: AYES: METZ, PEILER, WEILER, WEISS, COOK and ELLIOTT. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

COMMUNITY DEVELOPMENT: Trustee Elliott reported that the committee will begin planning of the annual Memorial Day event scheduled to take place at approximately 10:30 am on Monday, May 26th at Stevens Park.

ADMINISTRATION/POLICE: Village Administrator/Police Chief Cetrangolo reported that the General Contractor for Dunkin reported that they would have the project completed in 60-days. He also reported that the Police Department had received a grant for reimbursement of radios.

PUBLIC WORKS: Supt. Schmitt reported that the Public Works Department had installed a fire hydrant at Well#3 and completed landscaping due to Watermain repairs.

VILLAGE CLERK: Clerk Thomas reported that the Operation Dropbox was installed in the lobby and a list of items to donate were available. Donations will be accepted until May 31st and benefit Veterans in need.

PRESIDENT'S COMMENTS: President Wardanian welcomed new Board members. Additionally, she thanked Epstein and CMAP for their help on the Village's Bicycle & Pedestrian Plan.

TRUSTEE COMMENTS: None.

CLOSED SESSION: Clerk Thomas reported that the Board needed to go into Closed Session for 5 ILCS 120/2(c)(5)) Acquisition of Property

Trustee Metz moved, seconded by Trustee Weiler to convene into Closed Session pursuant to 5 ILCS 12/2(c)(5)) Acquisition of Property. ROLL CALL: AYES: COOK, ELLIOTT, METZ, PEILER, WEILER and WEISS. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

The Board went into Closed Session at 7:54 PM.

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Upon returning from Closed Session, roll call was then taken. Present were President Wardanian, Trustees: Cook, Elliott, Metz, Peiler, Weiler and Weiss, Administrator/Chief Cetrangolo, Attorney Quance and Clerk Thomas.

The Board reconvened at 8:01 PM.

ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Weiss moved to adjourn the May 1, 2025 Regular Board Meeting, seconded by Trustee Peiler. The motion was approved by voice vote.

Meeting adjourned at 8:01 PM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Karla L. Thomas", with a stylized flourish at the end.

Karla L. Thomas, Village Clerk