

**VILLAGE OF RICHMOND  
REQUEST FOR QUALIFICATIONS (RFQ)  
COMMERCIAL STREET STP PROJECT**

In accordance with the requirements of Federal Public Law 92-582 (Brooks Act) and ILCS 510 (Local Government Professional Services Selection Act), the Village of Richmond is soliciting Statement of Qualifications (SOQ) from qualified firms for Architectural and/or Engineering services associated with the COMMERCIAL STREET STP PROJECT. The selected firm will be responsible for the Phase I - Preliminary Engineering, Phase II – Design Engineering and Phase III – Construction Engineering. The scope of the improvements will include: milling, patching, and resurfacing the roadway width between IL Route 173 and US Route 12 on Commercial Street. Incorporate parkway drainage improvements such as rain gardens, drainage swales, and/or bioswales adjacent to the roadway where storm sewers do not exist. A pedestrian sidewalk connection west along IL Route 173 between the existing IL Route 173 sidewalk at Commercial Street and the nearby Prairie Multi-Use Trail will also be included in the project. All in accordance with Illinois Department of Transportation (IDOT) and Surface Transportation Program (STP) standards. The preliminary anticipated construction cost is \$1,500,000.

The exact scope of the Architectural and/or Engineering Services is to be determined during the Qualifications Based Selection (QBS) but is anticipated to include: Preliminary Design Plans, Topographical Survey, Permitting, Engineer's Opinion of Probable Cost, Final Design Plans.

All interested firms should obtain a copy of the entire RFQ located on the Village website at: <https://richmond-il.com/notices/stpcommercialst/>. The sealed SOQ shall be delivered to Richmond Village Hall at 5600 Hunter Drive, Richmond IL 60071 by 1:00 PM on Tuesday, May 20, 2025. Refer to the RFQ for submittal requirements.

Dated at Richmond, Illinois, 21th day of April, 2025.

/s/ \_\_\_\_\_

Office of the Village Clerk



# Village of Richmond

5600 Hunter Drive • Richmond, Illinois 60071

Phone (815)678-4040 • Fax (815)678-2403

[www.richmond-il.com](http://www.richmond-il.com)

## MEMORANDUM

DATE: April, 2025

TO: ENGINEEERS/ARCHITECHTS/SURVEYORS

FROM: Jon Schmitt, Village of Richmond

RE: REQUEST FOR STATEMENT OF QUALIFICATIONS  
COMMERCIAL STREET IMPROVEMENTS

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You are invited to submit your Statement of Qualifications for professional design services for the Village of Richmond. This project's preliminary requirements are based on analysis from Village of Richmond staff.

Attached to this Request for Statement of Qualifications Memorandum are:

1. Requirements for the Statement of Qualifications
2. General Project Description and Anticipated Scope of Work
3. Schedule
4. Disclosure Statement
5. Scoring Sheet
6. Exhibits

Your cover letter and Statement of Qualifications with 3 hard copies and 1 PDF on a USB drive should be forwarded to the following address and is due by the date and time listed below:

Village of Richmond  
5600 Hunter Drive  
Richmond, IL 60071  
Attn: Public Works Director

Due Date: May 20, 2025; 1:00 PM

The package shall be clearly labeled with the design firm's name with "Statement of Qualifications for COMMERCIAL STREET STP PROJECT"



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## **REQUIREMENTS FOR STATEMENT OF QUALIFICATIONS (SOQ)**

Owner: Village of Richmond

Project: COMMERCIAL STREET STP PROJECT

The following submittal requirements are intended to be brief, concise, and efficient. To reduce the burden to prepare and review the SOQ, a strict limit on the number pages for each submittal item is specified.

Your Statement of Qualifications shall include ONLY the following information:

1. Cover letter (1 page).
2. Name address and brief history of your firm (1 page).
3. Resume of up to 3 key personnel to be assigned to the project (1 page for each person).
4. Similar project experience for up to 3 projects (1 page per project). Include any relevant details including construction cost, location, roles and responsibilities, approximate dates and any unique challenges or solutions.
5. Project understanding and approach include any sub consultants (1 page).

No additional information is to be included.



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## **GENERAL PROJECT DESCRIPTION AND ANTICIPATED SCOPE OF WORK**

Owner: Village of Richmond  
Project: COMMERCIAL STREET STP PROJECT  
Contact: Jon Schmitt  
Village of Richmond  
[publicworks@richmond-il.com](mailto:publicworks@richmond-il.com)

### **PROJECT DESCRIPTION**

The Village seeks professional engineering assistance in developing Phase I, II, and III Engineering for the Commercial Street Improvements. The project is planned to include rehabilitation of the existing asphalt roadway by milling, patching, and resurfacing the roadway width between IL Route 173 and US Route 12 due to poor condition. The project shall also incorporate parkway drainage improvements such as rain gardens, drainage swales, and/or bio-swales adjacent to the roadway where storm sewers do not exist. A pedestrian sidewalk connection west along IL Route 173 between the existing IL Route 173 sidewalk at Commercial Street and the nearby Prairie Multi-Use Trail will also be included in the project. (See attached location map and exhibits).

### **ANTICIPATED SCOPE OF SERVICES**

The scope of services sought by the Village shall include the provision of all required labor, materials, equipment, expertise, and consultation for Phases I, II, and III engineering services related to the successful execution the project.

#### **A. Phase I Engineering**

Anticipated Phase I work Items may include, but are not limited to the following:

- Conduct a Phase I Engineering Study and complete the Phase I Report within the timeline needed to meet further project deadlines.



- Complete topographic survey as needed.
- Complete pavement cores and soil borings as needed.
- Attend IDOT Phase I kickoff meeting, including preparation of agenda and meeting minutes.
- Complete necessary Environmental studies or coordinate with IDOT for these items as required.
- Complete any required Special Waste analysis.
- Prepare preliminary estimates of cost.
- All agency coordination necessary regarding project design and STP funding reporting.
- Obtain clearance and/or permits for all regulatory agencies as required by the project scope.
- Provide coordination and attend any necessary public involvement meetings.
- Prepare plats and legals, if required.
- Provide coordination with property owners, utilities, and IDOT.
- Prepare Phase I reimbursement requests for IDOT on behalf of the Village for federal engineering costs.

## **B. Phase II Engineering**

Anticipated/potential Phase II tasks may include, but are not limited to the following:

- Project coordination on behalf of the Village, IDOT, the McHenry County Council of Mayors, and other project stakeholders. The selected Engineer shall attend with Village staff all appropriate meetings with other agencies involved to ensure appropriate project coordination.
- Attend the IDOT Phase II kick-off meeting, including preparation of the required agenda/exhibits and minutes.
- Attend progress meetings with the Village and other stakeholders.
- Coordinate with all utilities impacted by the project.
- Review the Phase I Project Development Report and include any necessary resubmittals or coordination necessary to extend the design` approval timeframe or environmental clearances if required by IDOT or any other jurisdictional agency.
- Provide any supplemental survey deemed necessary by the selected Engineer.
- Perform any necessary roadway, pedestrian, and drainage design.
- Prepare detailed Phase II plans per IDOT and FHWA standards and submit to IDOT.

- Prepare specifications, cost estimates and other documents necessary to complete all the required Plans, Specifications and Estimates (PS&E) submittals to IDOT. Breakout quantities in the SOQ, as necessary.
- Submit the Pre-Final (95%), Initial Final (99%) and Final (100%) PS&E submittals to IDOT per the IDOT Region One Letting Schedule.
- Complete additional PS&E submittals if required by IDOT review comments.
- Provide a disposition of comments to all IDOT reviews.
- Adhere to any other requirements as needed according to the current IDOT District I BLR Phase II Plans and Specifications Guidelines.
- Answer any contractor questions and process any addendums as required by IDOT Central Office during bidding.
- Perform Quality Control/Quality Assurance and Constructability reviews.
- Review pavement investigations and analysis and include geotechnical investigations as warranted.
- Prepare and submit all applicable permits.
- Prepare Phase II reimbursement requests for IDOT on behalf of the Village for federal engineering costs.
- If necessary, complete appraisals, review appraisals, and negotiations for right-of-way acquisition.

### **C. Phase III Engineering**

Anticipated/potential Phase III work may include, but are not limited to the following:

- Attend an IDOT preconstruction meeting with all interested parties to discuss goals, objectives, and issues.
- Conduct a local preconstruction meeting with all interested parties to discuss goals, objectives, and issues of the Village. Submit meeting minutes to the Village for review and approval.
- Review the plans and specifications in depth, verifying quantities, elevations, and dimensions relevant to the project. Also anticipate any potential conflicts or issues and develop solutions prior to construction.
- Construction administration, inspection and QA/QC as required per IDOT standard specifications.
- Prepare IDOT documents as required by IDOT standard audit requirements.
- Review and approve material cut sheets and shop drawings.
- Monitor the contractor's work including verification of construction layout.

- Measure quantities and prepare pay estimates for IDOT approval.
- Enforce traffic control and erosion control requirements during construction.
- Coordinate with utility companies, as necessary.
- Engage with the public including preparation of construction notices and newsletters throughout the project.
- Provide job box to include all correspondence and documentation.
- Provide detailed as-built plans in hardcopy and georeferenced electronic formats.
- Prepare Phase III reimbursement requests for IDOT on behalf of the Village for federal engineering costs.
- Close out project with IDOT within a reasonable time frame after all construction is completed.





# Village of Richmond

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## **PROJECT FUNDING and SCHEDULE**

Owner: VILLAGE OF RICHMOND  
Project: COMMERCIAL STREET STP PROJECT

The following is an anticipated schedule of activities for the Selection process:

DATE	ACTIVITY
APRIL 2025	REQUEST STATEMENT OF QUALIFICATIONS
MAY 2025	SOQ EVALUATION, DISCUSSION AND SELECTION
JUNE 2025	NEGOTIATION OF CONTRACT
JUNE 2025	DESIGN FIRM CONTRACT APPROVED

### **Project Funding and Schedule**

The Project is partially funded through the Surface Transportation Program (STP), managed by the McHenry County Council of Mayors. All work will be done in accordance with Village, IDOT, and the Federal Highway Administration ("FHWA") policies and procedures for federal aid projects and applicable IDOT Bureau of Local Roads ("BLR") and Bureau of Design and Environment ("BDE") Manuals as applicable. The project phases are currently programmed as follows. A detailed schedule of the Phase I Engineering work shall be prepared by the Professionals and included in the statement of qualifications.

Federal Participation Phase Work	Year
Phase I	2025
Phase II	2028
Phase III	2029
Construction Bid Letting	2028 or 2029 TBD
Construction Commencement	2029

The Village reserves the right to award the Phase II and III Engineering work, individually or together, to a firm or firms other than the one selected for the Phase I Engineering work based on the Statement of Qualifications received. The Village also reserves the right to not award the Phase II or III Engineering work based on the Statement of Qualifications received and to solicit new qualifications for the work at a later time.

PTB #: \_\_\_\_\_

Consultant Name	
Legal Address	
City, State, Zip	
Telephone Number	Email Address

The telephone number and email address supplied above must be a contact readily available if the Illinois Department of Transportation (IDOT) has questions.

The disclosures hereinafter made by the firm are each a material representation of fact upon which reliance is placed should IDOT enter into the contract with the firm. The firm further certifies that the Department has received the disclosure forms for each Statement of Interest.

Section 50-35 of the Illinois Procurement Code provides that all offers of more than \$50,000 and all subconsultant agreements with an annual value of more than \$50,000 shall be accompanied by disclosure of the financial interests of the firm. This disclosed information for the successful firm will be maintained and subject to release by request pursuant to the Freedom of Information Act, filed with the Procurement Policy Board, and shall be incorporated as a material term of the contract. Furthermore, pursuant to Section 5-5, the Procurement Policy Board may review a proposal, bid, or contract and issue a recommendation to void a contract or reject a proposal or bid based on any violation of the Procurement Code or the existence of a conflict of interest as provided in subsections (b) and (d) of Section 50-35.

### Prime Consultant's Responsibility

The IDOT Chief Procurement Officer (CPO) may void the offer or contract if it is later determined that the prime or subconsultant rendered a false or erroneous disclosure. A prime consultant or subconsultant may be suspended or debarred for violations of the Procurement Code. If a false certification is made by the subconsultant, then the prime consultant's submitted offer and the executed contract may not be declared void, unless the prime consultant refuses to terminate the subconsultant upon the State's request after a finding that the subconsultant's certification was false.

### Instructions

The following packet includes three sections that must be completed and returned with the Statement of Interest, or the firm may be considered nonresponsive and the Statement of Interest will not be accepted:

1. Qualifying Questions for Form A,
2. Form A: Financial Information & Potential Conflicts of Interest Disclosure, and
3. Form B: Other Contracts & Procurement-Related Information Disclosure.

Form A and Form B must be signed and dated by a person that is authorized to execute contracts for your organization. Photocopied or stamped signatures are not acceptable. The person signing can be, but does not have to be, the person for which the form is being completed. The firm is responsible for the accuracy of any information provided.

Checking the NOT APPLICABLE STATEMENT on Form A does not allow the firm to ignore Form B. Form B must be completed, checked, and dated.





**Form A: Financial Information & Potential Conflicts of Interest Disclosure**

Form A pertains to the individuals meeting the ownership or distributive share requirements as stated below.

The financial interests to be disclosed shall include:

- Any ownership or distributive income share that is in excess of 5% or an amount greater than 60% of the annual salary of the Governor, of the offering entity or its parent entity, whichever is less, **the current annual salary of the Governor is \$177,412.00.**
- If the firm is a publicly traded entity subject to Federal 10K reporting, in which case it may submit its 10K disclosure in place of the prescribed disclosure.
- If a firm is a privately held entity that is exempt from Federal 10K reporting, but has more than 100 shareholders, it may submit the information that Federal 10K companies are required to report and list the names of any person or entity holding any ownership share that is in excess of 5%.
  - *If this is true for your firm, check "Other" box on Form A and designate the firm is a 10K and supply the 10K documents as additional attachments within the disclosure.*
- The names, addresses, and dollar or proportionate share of ownership of each person making the disclosure, their instrument of ownership or beneficial relationship, and notice of any potential conflict of interest resulting from the current ownership or beneficial interest of each person making the disclosure having any of the relationships identified in Section 50-35 and on the disclosure form.

A button is supplied on Form A called "Add another Form A", which once clicked will copy Form A. Click the button as many times as you need to identify individuals who meet the above criteria.

**Form B: Other Contracts & Procurement-Related Information Disclosure**

The firm shall identify, by checking "Yes" or "No" on Form B any other current or pending contracts, proposals, leases, or other ongoing procurement relationships the offering entity has with IDOT and any other unit of state government and shall clearly identify the unit and the contract, proposal, lease, or other relationships.

If "Yes" is checked, the firm must identify each such relationship by listing the State of Illinois agency name and other descriptive information such as project number, title, contract, etc.

If "No" is checked, the firm only needs to check the box, sign and date at the bottom of Form B.





## Qualifying Questions for Form A

The following six questions must be answered in order to determine how Form A is to be completed. Answer all six questions before going on to Form A.

### Ownership Certification

The following clarifies the ownership structure of your firm for IDOT's review.

	Yes	No
1. Is your firm a Subsidiary and owned by a Parent entity(ies)?	<input type="checkbox"/>	<input type="checkbox"/>
If your answer is "Yes", please disclose the Parent entity(ies) on Form A.		
2. Will the individuals that will be submitted on Form A equal 100% ownership?	<input type="checkbox"/>	<input type="checkbox"/>
If your answer is "No", please answer the following question.		
a) Does any of the remaining ownership held by individuals receiving or holding less than 5% of the offering entity's or parent entity's total distributive income, or less than 60% of the annual salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>

### Identifying Financial Information & Potential Conflicts of Interest

	Yes	No
3. Does anyone in your organization have a direct or beneficial ownership share of greater than 5% of the offering entity or parent entity?	<input type="checkbox"/>	<input type="checkbox"/>
4. Does anyone in your organization have a direct or beneficial ownership share of less than 5%, but which has a value greater than 60% of the annual salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
5. Does anyone in your organization receive more than 60% of the annual salary of the Governor of the offering entity's or parent entity's distributive income? (Note: Distributive income is, for these purposes, any type of distribution of profits. An annual salary is not distributive income.)	<input type="checkbox"/>	<input type="checkbox"/>
6. Does anyone in your organization receive greater than 5% of the offering entity's or parent entity's total distributive income, but which is less than 60% of the annual salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>

If the answer to questions 3 – 6 are "Yes", the completion of Form A is required, and the APPLICABLE STATEMENT must be signed and dated.

If the answer to questions 3 - 6 are "No", then the NOT APPLICABLE STATEMENT of Form A must be signed and dated.



## Form A: Financial Information & Potential Conflicts of Interest Disclosure

Disclosure of the information contained in this form is required by Section 50-35 of the Illinois Procurement Code (30 ILCS 500). Firms desiring to enter into a contract with the State of Illinois must disclose the financial information and potential conflict of interest information as specified in this Disclosure Form.

### Disclosure of Financial Information

The individual named below has an interest in the FIRM (or its Parent) in terms of ownership or distributive income share that is in excess of 5%, or an interest which has a value of more than 60% of the annual salary of the Governor.

#### FOR INDIVIDUAL

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- ☐ Stock with % or \$ value of ownership/distributable income share: \_\_\_\_\_  
☐ Employee Stock Ownership Plan (ESOP)  
☐ Other (explain): \_\_\_\_\_

### Disclosure of Potential Conflicts of Interest

Firm must check "Yes" or "No" to indicate which, if any, of the following potential conflict of interest relationships apply. If the answer to any question is "Yes", please describe and attach additional pages if needed.

- |  | Yes                      | No                       |
|--|--------------------------|--------------------------|
| 1. <b>State employment</b> , currently or in the previous three years, including contractual employment of services?   | <input type="checkbox"/> | <input type="checkbox"/> |
| If your answer is "Yes", please answer each of the following questions.  |                          |                          |
| a) Are you currently an officer or employee of either the Capital Development Board or the Illinois State Toll Highway Authority?  | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Are you currently appointed to or employed by any agency of the State of Illinois? If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, provide the name of the state agency for which you are employed and your annual salary:<br><br>_____  | <input type="checkbox"/> | <input type="checkbox"/> |
| c) If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, are you entitled to receive (i) more than 7 ½% of the total distributable income of your firm, partnership, association or corporation, or (ii) an amount in excess of the salary of the Governor?   | <input type="checkbox"/> | <input type="checkbox"/> |
| d) If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, are you and your spouse or minor children entitled to receive (i) more than 15% in the aggregate of the total distributable income of your firm, partnership, association or corporation, or (ii) an amount in excess of two times the salary of the Governor? | <input type="checkbox"/> | <input type="checkbox"/> |





	Yes	No
2. <b>State employment</b> of spouse, father, mother, son, or daughter, including contractual employment services in the previous two years?	<input type="checkbox"/>	<input type="checkbox"/>
If your answer is yes, please answer each of the following questions.		
a) Is your spouse or any minor children currently an officer or employee of the Capital Development Board or the Illinois State Toll Highway Authority?	<input type="checkbox"/>	<input type="checkbox"/>
b) Is your spouse or any minor children currently appointed to or employed by any agency of the State of Illinois? If your spouse or minor children is/are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, provide the name of your spouse and/or minor children, the name of the state agency for which he/she is employed and his/her annual salary.	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>		
c) If your spouse or any minor children is/are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, are you entitled to receive (i) more than 7 ½% of the total distributable income of your firm, partnership, association or corporation, or (ii) an amount in excess of 100% of the annual salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
d) If your spouse or any minor children are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, are you and your spouse or minor children entitled to receive (i) more than 15% in the aggregate of the total distributable income of your firm, partnership, association or corporation, or (ii) an amount in excess of two times the salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>		
3. <b>Elective status:</b> the holding of elective office of the State of Illinois, the government of the United States, any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois currently or in the previous three years?	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>		
4. Relationship to anyone holding elective office currently or in the previous two years: spouse, father, mother, son or daughter?	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>		
5. <b>Appointive office:</b> the holding of any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of the expenses incurred in the discharge of that office currently or in the previous three years?	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>		
6. Relationship to anyone holding appointive office currently or in the previous two years: spouse, father, mother, son or daughter?	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>		
7. Employment, currently or in the previous three years, as or by any registered lobbyist of the state government?	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>		
8. Relationship to anyone who is or was a registered lobbyist in the previous two years: spouse, father, mother, son, or daughter?	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>		
9. Compensated employment, currently or in the previous three years, by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?	<input type="checkbox"/>	<input type="checkbox"/>



10. Relationship to anyone; spouse, father, mother, son, or daughter; who was a compensated employee in the last two years by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?

Yes

No

☐☐

11. **Communication Disclosure.** Disclose the name and address of each lobbyist and other agent of the firm or offeror who is not identified in Form A, who has communicated, is communicating, or may communicate, with any state officer or employee concerning the statement of interest, bid or offer. This disclosure is a continuing obligation and must be promptly supplemented for accuracy throughout the process and throughout the term of the contract. If yes, supply name and address of person(s) below:

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12. **Suspension or Debarment Disclosure.** For each of the persons identified under Form A, disclose whether any of the following has occurred within the previous 10 years: suspension or debarment from contracting with any governmental entity; professional licensure discipline; bankruptcies; adverse civil judgments and administrative findings; and criminal felony convictions. This disclosure is a continuing obligation and must be promptly supplemented for accuracy throughout the procurement process and term of the contract, if the bid or offer is successful. If yes, supply information below:

☐☐

Name of person(s):

Nature and date of  
disclosure:

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If the answers to questions 3 – 6 are "Yes" under "Qualifying Questions for Form A", check the box, sign and date below under "Applicable Statement":

#### Applicable Statement

This Disclosure Form A is submitted on behalf of the **INDIVIDUAL** named on previous page. Under penalty of perjury, I certify the contents of this disclosure to be true and accurate to the best of my knowledge.

Completed by: ☐

Signature of Individual or Authorized Officer

Date

If the answers to questions 3 - 6 are all "No", under "Qualifying Questions for Form A", check the box, sign and date below under "Not Applicable Statement":

#### Not Applicable Statement

Under penalty of perjury, I have determined that no individuals associated with this organization meet the criteria that would require the completion of this Form A.

This Disclosure Form A is submitted on behalf of the **FIRM** listed on the first page.

Completed by: ☐

Signature of Individual or Authorized Officer

Date

The firm has a continuing obligation to supplement these disclosures under Sec. 50-35 of the Procurement Code.





## Form B: Other Contracts & Procurement-Related Information Disclosure

Disclosure of the information contained in this form is required by Section 50-35 of the Illinois Procurement Code (30 ILCS 500). This information shall become part of the publicly available contract file. This Form B must be completed for Statements of Interest in excess of \$50,000, and for all open-ended contracts. This Form B must also be completed for subconsultant agreements with an annual value of more than \$50,000 from subconsultants identified in Section 20-120 in the Illinois Procurement Code and for all open-ended subconsultant agreements.

### Disclosure of Other Contracts and Procurement-Related Information

Answer the following question.

- |   | Yes                      | No                       |
|---|--------------------------|--------------------------|
| 1. Does the firm have any pending contracts (including leases), statements of interest, bids, proposals, or other ongoing procurement relationship with IDOT or any other State of Illinois agency? | <input type="checkbox"/> | <input type="checkbox"/> |

If your answer is "No", the firm only needs to complete the signature box on the bottom of this page.

If your answer is "Yes", identify each such relationship by showing the agency name, PTB/PSB if applicable, Project name and the role of your firm as either a Prime or Sub (attach additional pages as necessary).

AGENCY	PTB/PSB	PROJECT NAME	ROLE (PRIME/ SUB FIRM)

Add A Row

**This Disclosure Form B is submitted on behalf of the INDIVIDUAL named on previous pages. Under penalty of perjury, I certify the contents of this disclosure to be true and accurate to the best of my knowledge.**

Completed by: ☐ \_\_\_\_\_  
Signature of Individual or Authorized Representative Date

# SELECTION COMMITTEE SCORING SHEET COMMERCIAL STREET STP PROJECT

DATE: \_\_\_\_\_

COMMITTEE MEMBER: \_\_\_\_\_

[illegible]

# Commercial Street Improvements US Route 12 to IL Route 173 Richmond, Illinois

## Location Map

