

# Village of Richmond

## INCORPORATED 1872

Village President Toni Wardanian called the October 17, 2024 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

### ROLL CALL:

**PRESENT:** Village President Toni Wardanian, Trustees: Robert Elliott, Craig Kunz, Adam Metz, Frank Peiler and Linda Weiss.

**ABSENT:** Trustee: James Gerasco.

**OTHERS PRESENT:** Superintendent of Public Works Jon Schmitt, Mgmt. Analyst Kristen Murphy and Attorney Brandy Quance.

**ANNOUNCEMENTS/REQUESTS:** President Wardanian announced that the 2nd LRS Fall Leaf Vacuuming will take place on Saturday, November 9, 2024.

**PUBLIC COMMENTS:** None.

**UNFINISHED BUSINESS:** None.

**CONSENT AGENDA:** The Board reviewed the item on the consent agenda.

a. Motion to approve the Regular Board Minutes for October 3, 2024

b. Motion to authorize Expenditure of Funds for Warrant Fiscal Year 24/25.06 in the amount not to exceed \$336,474.71

*Trustee Kunz moved, seconded by Trustee Weiss to approve the consent agenda items 7a and 7b as presented. ROLL CALL: AYES: ELLIOTT, KUNZ, METZ, PEILER and WEISS. NAYS: NONE. ABSENT: GERASCO. ABSTAIN: NONE. The motion carried.*

Trustee Kunz inquired into the reimbursement to St. Joseph Church on the Warrant. Mgmt. Analyst Murphy explained the project.

**NEW BUSINESS:** Auditor Joseph Troyer presented the Fiscal Year 2024 audit to the Board. He reported that both the General Fund cash went up, which resulted in a positive net position. He reported that the Water/Sewer Fund saw an increase in capital assets, due to the Water Meter Project, which resulted in an increase in the net position of this fund. The net position includes debt and assets. Trustee Kunz asked for clarification on the net position of both the General and Water/Sewer Funds, which was provided by Auditor Troyer.

*Trustee Peiler moved, seconded by Trustee Elliott to accept the Fiscal Year 2024 audit as presented. ROLL CALL: AYES: ELLIOTT, KUNZ, METZ, PEILER and WEISS. NAYS: NONE. ABSENT: GERASCO. ABSTAIN: NONE. The motion carried.*

Financial Consultant George Roach gave a presentation on the tax levy, explained a flat levy and what that means for new property owners. President Wardanian asked the Board if they understood what was proposed. Trustee Metz liked it and agreed. There were no other questions from the Board.

President Wardanian presented a motion to approve determination of the estimated amount of money to be levied for the 2024 Tax Levy in the Aggregate Amount of \$586,039. There were no comments by the Board.

*Trustee Kunz moved, seconded by Trustee Metz to approve determination of the estimated amount of money to be levied for the 2024 Tax Levy in the Aggregate Amount of \$586,039 as presented. ROLL CALL: AYES: ELLIOTT, KUNZ, METZ, PEILER and WEISS. NAYS: NONE. ABSENT: GERASCO. ABSTAIN: NONE. The motion carried.*

President Wardanian presented a motion to approve and authorize the Chief of Police to expend funds in the amount of \$18,823.20 for the purchase of six (6) Axon Taser 10 less lethal devices. President Wardanian explained that the Police Department received a grant from Illinois Law Enforcement Alarm System (ILEAS) to pay for the six (6), although one was included in the budget.

*Trustee Weiss moved, seconded by Trustee Peiler to approve and authorize the Chief of Police to expend funds in the amount of \$18,823.20 for the purchase of six (6) Axon Taser 10 less lethal devices as presented. ROLL CALL: AYES: ELLIOTT, KUNZ, METZ, PEILER and WEISS. NAYS: NONE. ABSENT: GERASCO. ABSTAIN: NONE. The motion carried.*

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President Wardanian presented a motion to approve and authorize the Chief of Police to execute the Major Crash Assistance Team Intergovernmental Agreement. President Wardanian explained the proactive response options for the Police Department and County working together. Trustee Elliott asked about insurance and if officers are covered. Attorney Quance clarified this subject.

*Trustee Kunz moved, seconded by Trustee Weiss to approve and authorize the Chief of Police to execute the Major Crash Assistance Team Intergovernmental Agreement as presented. ROLL CALL: AYES: ELLIOTT, KUNZ, METZ, PEILER and WEISS. NAYS: NONE. ABSENT: GERASCO. ABSTAIN: NONE. The motion carried.*

President Wardanian presented a motion to approve the Robinson Engineering proposal for the 2024 GIS/Mapping Services for Water, Sewer, and Zoning Data at a not to exceed amount of \$43,800.00. Gordon Smith from Robinson Engineering then introduced himself, thanked the Board for the opportunity to submit a proposal and gave a brief history on Robinson Engineering. Another representative from Robinson Engineering explained the project. Supt. Schmitt noted that he has a Letter of Commitment with the language change to "McHenry County" instead of "Cook" per Atty. Quance's suggestion.

*Trustee Kunz moved, seconded by Trustee Peiler to approve the Robinson Engineering proposal for the 2024 GIS/Mapping Services for Water, Sewer, and Zoning Data at a not to exceed amount of \$43,800.00 with a Letter of Commitment as amended. ROLL CALL: AYES: ELLIOTT, KUNZ, METZ, PEILER and WEISS. NAYS: NONE. ABSENT: GERASCO. ABSTAIN: NONE. The motion carried.*

### COMMITTEE/DEPARTMENT REPORTS:

**COMMUNITY DEVELOPMENT:** Trustee Elliott reported on the Veterans Day event that will take place on November 11<sup>th</sup> at 11:00 am at Stevens Park unless weather is bad, then it will take place at the Village Hall. Trustee Elliott has been in contact with the Legion and they are on board.

**ADMINISTRATION/POLICE:** President Wardanian reported on behalf of the Police Chief that the department has received a grant from the Department of Justice (DOJ) for bullet-proof vests estimated between \$8,000.00-\$10,000.00. Trunk or treat was successful; however, it might be moved back to Village Hall. President Wardanian still would like to do something tied with Fall Fest. President Wardanian reported that the ribbon cutting events for the two murals went well. President Wardanian noted that the Village of Richmond recently hosted a McHenry County Council of Government (MCCG) dinner at The District and received many compliments.

**PUBLIC WORKS:** Supt. Schmitt reported that Park bathrooms and fountains have been winterized. The North Water Tower is almost done—1-2 weeks left. He also reported that the snowplows are ready.

**VILLAGE CLERK:** President Wardanian reported on behalf of the Village Clerk that Christmas of Yesteryear planning is going well.

**PRESIDENT'S COMMENTS:** President Wardanian thanked everyone that attended Trunk or Treat.

**TRUSTEE COMMENTS:** Trustee Kunz thanked Village Staff for the MCCG dinner. He then asked about adding percentage of interest on bank statement reports provided by Mgmt. Analyst Murphy. Mgmt. Analyst Murphy agreed to add them.

**CLOSED SESSION:** None.

**ACTION RESULTING FROM CLOSED SESSION:** None.

A resident from the Cunat Condo Association thanked the Board for the entrance paving, noting that it looks so good and other residents were also happy.

*With no further business, Trustee Kunz moved to adjourn the October 17, 2024 Regular Board Meeting, seconded by Trustee Weiss. The motion was approved by voice vote.*

Meeting adjourned at 7:36 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk