

VILLAGE OF RICHMOND  
5600 HUNTER DRIVE  
REGULAR BOARD MEETING NOTICE  
JULY 18, 2024  
AGENDA  
7:00 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ANNOUNCEMENTS/REQUESTS
5. PUBLIC COMMENTS
6. UNFINISHED BUSINESS
7. CONSENT AGENDA
  - a. Motion to approve the Regular Board Minutes for June 20, 2024
  - b. Motion to authorize the Expenditure Funds for Warrant Fiscal Year 24/25.03 in the amount not to exceed \$250,000.00
  - c. Motion to approve the Intergovernmental Agreement between the Village of Richmond, Illinois and the Township of Richmond, Illinois for the Maintenance of the Fourth Alert Siren located at 7812 State Route 31, Richmond, IL
8. NEW BUSINESS:
  - a. Motion for advice, consent and approval of Appointment by Village President of Robert Elliott as Community Development Committee-Chair
  - b. Discuss and approve the request by Jack Pease to reduce his Letter of Credit #934, Amendment No.3 regarding property located at 11106 US Highway 12, Richmond IL by \$88,000.00
9. COMMITTEE/DEPARTMENT REPORTS:
  - a. Community Development
  - b. Administration/Police
  - c. Public Works/Engineering
  - d. Village Clerk
10. PRESIDENT'S COMMENTS
11. TRUSTEE COMMENTS
12. CLOSED SESSION: Litigation (5 ILCS 120/2(c)(11)), Personnel-The appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2(c)(1)), Acquisition of Property (5 ILCS 120/2(c)(5)), Real Estate-Setting Price for Sale/Lease of Municipal Property (5 ILCS 120/2(c)(6)), Approval/Semi-Annual Review of Closed Minutes (5 ILCS 120/2(c)(21))
13. ACTION RESULTING FROM CLOSED SESSION
14. ADJOURNMENT

POSTED: July 12, 2024

INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF  
RICHMOND, ILLINOIS AND THE TOWNSHIP OF RICHMOND, ILLINOIS  
FOR THE MAINTENANCE OF THE FOURTH ALERT SIREN LOCATED at  
7812 STATE ROUTE 31, RICHMOND, IL

WHEREAS, northern Illinois frequently has weather conditions perilous to humans, pets, animals and property; and

WHEREAS, modern technology has developed energy efficient, highly reliable radio operated alert sirens that work in any weather conditions; and

WHEREAS, warning alert sirens are proven to save lives and lessen damage to property by giving advance warning for people to take appropriate measures; and

WHEREAS, Richmond Township and the Village of Richmond entered into an agreement in 2017 that completed full warning siren coverage of both the township and the village; and

WHEREAS, Village and Township Trustees desire to enter into an Intergovernmental Agreement to jointly maintain the fourth alert siren at 7812 State Route 31, Richmond, IL.

BE IT HEREBY, RESOLVED, that the Trustees of Richmond Township, Illinois and the Trustees of the Village of Richmond, Illinois hereby enter into this INTERGOVERNMENTAL AGREEMENT to (1) equally share the annual maintenance cost not to exceed \$500.00 in total for the fourth jointly owned alert siren located on the Richmond Township property, 7812 State Route 31, Richmond, IL, (2) as long as this AGREEMENT remains in force.

APPROVED AND ORDERED BY:

VILLAGE OF RICHMOND, ILLINOIS

\_\_\_\_\_  
Toni Wardanian, Village President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Karla L. Thomas, Village Clerk

\_\_\_\_\_  
Date of Approval

TOWNSHIP OF RICHMOND, ILLINOIS

\_\_\_\_\_  
Ron Kay, Township Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tammy Kay, Township Clerk

\_\_\_\_\_  
Date of Approval



# **Village of Richmond**

INCORPORATED 1872

**FY 2025 APPOINTMENT BY VILLAGE PRESIDENT**

**EFFECTIVE 7/18/2024**

Robert Elliott

Community Development Committee-Chair

Expires: 4/30/2025

Jack Pease  
5435 Bull Valley Rd.  
Suite 330  
McHenry, IL 60050

VIA EMAIL

July 8, 2024

Village of Richmond  
Ms. Toni Wardenian, Village President  
5600 Hunter Drive  
Richmond, IL 60071

Re: 1 F106 US Highway 12, Richmond, IL

Dear Ms. Wardenian:

Please allow this correspondence to be filed with the Village as a request to reduce our Letter of Credit held by the Village per our Purchase and Sale Agreement dated April 30, 2021. The Letter of Credit in the amount of \$108,000 was to secure the completion of certain improvements related to the aforementioned property. I request a reduction of the Letter of Credit in the amount of \$88,000 for the completion of the Water Tower Road and hammerhead construction and the demolition of existing structures, all of which have been completed in a timely manner.

The remaining portion of the Letter of Credit, in the amount of \$20,000, shall continue to be held by the Village to secure construction commencement of a Culvers or equivalent restaurant. As of the date of this correspondence, I have entered into a Nondisclosure Agreement with an equivalent restaurant and the design work with our engineering team is currently underway. I look forward to sharing additional information with you in the near future.

I appreciate your time and consideration for this request and look forward to working with the Village on this development. Please contact me if you need any additional information or have questions.

Sincerely,

Jack Pease

