

# Village of Richmond

## INCORPORATED 1872

Village President Toni Wardanian called the October 19, 2023 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

### ROLL CALL:

**PRESENT:** Village President Toni Wardanian, Trustees: Ron Kay, Craig Kunz, Adam Metz, Frank Peiler and Linda Weiss.

**ABSENT:** Trustee James Gerasco

**OTHERS PRESENT:** Supt. of PW Jon Schmitt, Mgmt. Analyst Kristen Murphy, Atty. Brandy Quance and Village Clerk Karla Thomas.

**ANNOUNCEMENTS/REQUESTS:** President Wardanian announced that the 2<sup>nd</sup> LRS Fall Leaf Vacuuming will take place on Saturday, November 4, 2023.

**PUBLIC COMMENTS:** None

**UNFINISHED BUSINESS:** Trustee Kay reported that he had spoken with about half the businesses in the Downtown Business District and some businesses are opposed to the limited parking hours on East and West Broadway Street, others are in support of it. Trustee Kay will have final polling done by the next Board Meeting. President Wardanian reported that while traveling through other municipalities, she noted each one has different parking limits based upon their particular needs. President Wardanian would like to see additional parking spaces created on the east side of East St. This matter will be placed on the next Board agenda for further discussion.

**CONSENT AGENDA:** The Board reviewed the items on the consent agenda.

- a. Motion to approve the Regular Board Minutes for October 5, 2023
- b. Motion to authorize Expenditure of Funds for Warrant Fiscal Year 23/24.06 in the amount not to exceed \$149,652.58
- c. Motion to approve amended Full-Time Police Officers Step Pay Grade Schedule

*Trustee Kunz moved, seconded by Trustee Peiler to approve the consent agenda items 7a through 7c as presented. ROLL CALL: AYES: KAY, KUNZ, METZ, PEILER and WEISS. NAYS: NONE. ABSENT: GERASCO. ABSTAIN: NONE. The motion carried.*

**NEW BUSINESS:** Joseph Troyer with GWA & Associates presented the Fiscal Year 2023 Audit. George Roach, the Village's Financial Consultant, noted that the village should have 6-12 months' worth of cash available, which it does.

*Trustee Kunz moved, seconded by Trustee Weiss to accept the Fiscal Year 2023 Audit as presented. ROLL CALL: AYES: KAY, KUNZ, METZ, PEILER and WEISS. NAYS: NONE. ABSENT: GERASCO. ABSTAIN: NONE. The motion carried.*

George Roach explained the tax levy process and that limitations are based upon the previous year levy. He noted that the village levied 9.54% last year, posted in the newspaper and held a public hearing, which is required by law when a levy exceeds 5%. Mr. Roach also noted that the Equalized Assessed Value (EAV) of properties in the village increased by 9% from last year. President Wardanian asked the Board to consider levying flat, but capture new property in the amount of \$11,489. The village levy amount would be \$557,338. Mr. Roach recommended that the Board not levy more than 5% and explained that each time the village does not levy for the full amount allowed by law, the money is lost forever and cannot be gained back. Other options were provided and reviewed. A unanimous consensus of the Board was to levy flat, but capture new property in the amount of \$11,489. Clerk Thomas reported that the approval of the estimated aggregate amount to be levied for 2023 will be announced at the next Board Meeting and then 20-days later the Tax Levy Ordinance will be presented for approval.

Trustee Weiss reported that the Community Development Committee recommends the approval of the wall sign variance for Richmond Motors property located at 5700 Ami Drive.

*Trustee Weiss moved, seconded by Trustee Kunz to approve the wall sign variance for Richmond Motors property located at 5700 Ami Drive as presented. ROLL CALL: AYES: KAY, KUNZ, METZ, PEILER and WEISS. NAYS: NONE. ABSENT: GERASCO. ABSTAIN: NONE. The motion carried.*

President Wardanian presented a motion to approve a Resolution Requesting the Designation of Broadway Street from IL Route 173 to US Route 12 as a Federal Aid Urban Route. This resolution is supported by the Chicago Metropolitan Agency for Planning (CMAP) and the McHenry County Council of Mayors. It would make Broadway Street from US Route 12 to IL Route 173 considered an Urban Minor Collector and would not affect what we do with it.

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*Trustee Kunz moved, seconded by Trustee Peiler to approve A Resolution Requesting the Designation of Broadway Street from IL Route 173 to US Route 12 as a Federal Aid Urban Route as presented. ROLL CALL: AYES: KAY, KUNZ, METZ, PEILER and WEISS. NAYS: NONE. ABSENT: GERASCO. ABSTAIN: NONE. The motion carried.*

### COMMITTEE/DEPARTMENT REPORTS:

**COMMUNITY DEVELOPMENT:** Trustees Weiss and Metz reported that they had met to discuss what needs to be done for the Veterans Day event, which is scheduled for Saturday, November 11<sup>th</sup> at 11:00 am at Stevens Park.

**ADMINISTRATION/POLICE:** Due to the Village Administrator/Chief being out, President Wardanian provided the following update/information:

- The new Municipal Parking Lot is open.

Mgmt. Analyst Murphy reported that she had been in contact with the representative of Sport Court Midwest and they have offered to install the concrete sidewalk from the parking lot at Cotting Park to the courts at current 2023 pricing of \$10,400.00 while equipment and staff are onsite, instead of waiting until next year when prices will increase. Mgmt. Analyst Murphy noted that she had obtained a price for Upland Construction and the price was in line with the price provided by Sport Court Midwest. Sport Court Midwest offered to do the work now and invoice the village next budget year, this expense is not part of the grant. There was a unanimous consensus of the Board to move forward with the concrete work. Ratification will take place at the next Board Meeting.

**PUBLIC WORKS:** Supt. Schmitt reported that the new Municipal Parking Lot was open and is currently  $\frac{1}{2}$  to  $\frac{3}{4}$  filled with vehicles. He also reported that the contractor was excellent to work with and did a great job. Supt. Schmitt also reported that Public Works Staff completed brush pickup and was winterizing the parks. Supt. Schmitt noted that the village has two other FAU routes: Commercial Street from US Route 12 to IL Route 173 and Burlington Road from US Route 12 to the state line. He explained that the McHenry County Council of Mayors has put the Call for Projects Open for 2025-2029 for the Surface Transportation Program (STP) shared 80/20 funding. Supt. Schmitt reported that he has been successful in the past gaining funding and that the village has a good chance of being award funds, as it has not applied for many years. The Board agreed that they would be interested in pursuing funding for Broadway. Supt. Schmitt will bring a resolution back to the Board for consideration.

**VILLAGE CLERK:** Clerk Thomas reported that she continues to work on the Christmas of Yesteryear event.

**PRESIDENT'S COMMENTS:** President Wardanian requested that Trustees not call the Village Attorney or Engineers with questions and instead asked that they contact the Village Hall Staff first, in order to save money.

President Wardanian reported that approximately 170 kids attended the Police Department's Trunk or Treat event.

**TRUSTEE COMMENTS:** None

*With no further business, Trustee Kunz moved to adjourn the October 19, 2023 Regular Board Meeting, seconded by Trustee Kay. The motion was approved by voice vote.*

Meeting adjourned at 7:44 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk