



RICHMOND POLICE DEPARTMENT

5600 Hunter Drive • Richmond, Illinois • 60071

815.678.2351

www.richmondILpolice.com

Chief *Ciro Cetrangolo*



AFTER HOURS EMERGENCY CONTACT FORM

- The emergency contacts listed below are person(s) to be notified in the event of an **after business hours** emergency or incident.
- This confidential information is for Police and Fire department emergency use only.
- The Richmond Police Department requests that business provide current contact information and update this information at least once a year, or when a change occurs.
- Mail or Fax the completed form to the Richmond Police Department at the address above or to the police department fax: 815-678-4307.

EMERGENCY INFORMATION UPDATE

(Print Clearly or Type.)

Business Name: _____ Date: _____

Address: _____ Phone: _____

Address: _____ Fax: _____

Richmond, IL 60071

Alarm Company: _____ Phone: _____

Alarm System (please circle all that apply) Silent Holdup Audible

	Business Owner	Building Owner	Property Management
Name			
Phone #1			
Phone #2			

Key holders may be the same as above. Please list in order of call preference with an emphasis toward local response.

	Key Holder #1	Key Holder #2	Key Holder #3
Name			
Phone #1			
Phone #2			

Additional Comments for Police / Fire Personnel: _____

Official Use: VOR Entered: _____ ETSB: _____ VORPDB: _____

Renewal Date: _____