

Village of Richmond INCORPORATED 1872

Village President Toni Wardanian called the October 7, 2021 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Toni Wardanian, Trustees: Robert Elliott, Craig Kunz, Frank Peiler, and Linda Weiss.

ABSENT: Trustees TJ Fulmer and Gina Garbis.

OTHERS PRESENT: Administrator/Police Chief Ciro Cetrangolo, Attorney David McArdle, and Village Clerk Karla Thomas.

ANNOUNCEMENTS: President Wardanian announced that the 1st Prairieland Disposal Fall Leaf Vacuuming will take place on Friday, October 22, 2021.

President Wardanian announced that Trick or Treat Hours will take place on Halloween from 4-7 PM.

UNFINISHED BUSINESS: None.

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Motion to approve Regular Board Minutes for September 16, 2021
- b. Motion to approve waiver of fidelity bond for Richmond/Spring Grove School District#2 & #157 regarding Raffle License
- c. Motion to authorize expenditure of \$16,774.35 for Septic Receiving Station Repair from Saveco North America Inc. and authorize Village President to sign Purchase Order
- d. Proclamation#2021-05 announcing "National Payroll Week"

Trustee Kunz moved, seconded by Trustee Peiler to approve the consent agenda, Approve the Regular Board minutes for September 16, 2021, Approve waiver of fidelity bond for Richmond/Spring Grove School District#2 & #157 regarding Raffle License, Authorize expenditure of \$16,774.35 for Septic Receiving Station Repair from Saveco North America Inc. and authorize Village President to sign Purchase Order, Proclamation#2021-05 announcing "National Payroll Week" as presented. ROLL CALL: AYES: ELLIOTT, KUNZ, PEILER, and WEISS. NAYS: NONE. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. The motion carried.

NEW BUSINESS: George Roach, the Village Auditor, presented the Annual Audit for the Year Ended April 30, 2021. Mr. Roach pointed out that the General Fund was in good shape, IMRF is fully funded. He explained that the Enterprise Fund (Water/Sewer Fund) needs to stand on its own, as a business. The Water/Sewer Fund had a loss of \$35,000.00, better than last year's loss of \$72,000.00; however, revenue streams need to be looked at during the budget process.

Trustee Kunz moved, seconded by Trustee Peiler to accept the Fiscal Year 2021 Audit performed by George Roach & Associates as presented. ROLL CALL VOTE: AYES: ELLIOTT, KUNZ, PEILER and WEISS. NAYS: NONE. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. The motion carried.

President Wardanian presented an Ordinance Granting Variances and Special Use in the T-6 Industrial Zoning District for a Roll-Off Business. Trustees Kunz and Elliott questioned Mr. Hansen (the applicant) regarding various matters. Attorney McArdle informed Mr. Hansen and his Attorney to provide updated Site and Landscape Plans for the ordinance exhibits. Attorney McArdle questioned the Board whether they wanted to review and approve the proposed future Site Plans for a building and modifications to the parking lot. The majority of the Board members did not feel it was necessary and that plans can be submitted with a building permit for review by outsourced consultants.

Trustee Weiss moved, seconded by Trustee Elliott to approve An Ordinance Granting a Text Amendment, Variances, and a Special Use in the T-6 Industrial Zoning District for a Roll-Off Dumpster Business as presented. ROLL CALL VOTE: AYES: ELLIOTT, PEILER, WEISS and WARDANIAN. NAYS: KUNZ. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. The motion carried.

President Wardanian presented an Ordinance Accepting a Final Plat of Subdivision for 10905 & 10909 N Main Street aka Main Street Plaza. It was questioned why the plat was being submitted now, as Dollar General has almost completed the plan review approval process. No answer was provided.

Trustee Kunz moved, seconded by Trustee Elliott to approve An Ordinance Approving a Final Plat of Subdivision for Main Street Plaza as presented. ROLL CALL VOTE: AYES: ELLIOTT, KUNZ, PEILER and WEISS. NAYS: NONE. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. The motion carried.

President Wardanian requested authorizing the Chief of Police to spend up to \$40,000.00 for the purchase of replacement in vehicle computers and printers. Chief Cetrangolo reported that he has kept the equipment operating as long as possible, but they need to be replaced.

Trustee Kunz moved to remove monies from the Police Salaries and have it moved to Equipment in the Police Budget. He noted that budgeted money for new hires will not be completely used, so funds were available in this line item to cover the requested expenditure. The motion failed due to a lack of a second.

Trustee Elliott moved, seconded by Trustee Peiler to authorize the Chief of Police to spend up to \$40,000.00 for the purchase of replacement of in vehicle computers and printers as presented. ROLL CALL VOTE: AYES: ELLIOTT, PEILER, WEISS and WARDANIAN. NAYS: KUNZ. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. The motion carried.

Village of Richmond

INCORPORATED 1872

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: There was discussion regarding how the \$430,000.00 budget balance in the General Fund should be handled for the establishment of the General Capital Improvement Funds (CIF). It was noted that the money received from the sale of Memorial Hall needs to be back out of this figure, as the funds have been allocated for Nippersink Park Improvements and the purchase of the Village Hall sign. It was noted that 30% of the funds were to be set aside for General CIF projects. President Wardanian requested that Trustee Kunz contact Trustee Fulmer (the Chair of Finance) to schedule the meeting.

COMMUNITY DEVELOPMENT: Trustee Elliott announced that the Richmond Bike & Hike event will take place on Saturday, October 23rd and CDC is helping to publicize the Richmond Business Association's Fall Fest, which takes place the same weekend.

POLICE/ADMINISTRATION: Administrator/Police Chief Cetrangolo reported on the following items: The painting contractor for the water tower is unresponsive; therefore, a change order has been prepared to have the work performed next year. Jack Pease was instructed to contact McHenry County for a stormwater permit if he disturbs more than 5,000 sf. of his property. He was also informed that he would need to apply for a variance if he did not want to replace trees he wishes to remove from the site. Clerk Thomas is gathering quotes for the Village Hall Sign, once all are received they will be presented to the Board. A recent newspaper article reported that Hackmatack National Wildlife Refuge in Illinois has been provided \$1,032,720 to acquire 132 acres of wetlands and surrounding uplands that provide habitats for various ducks, as well as other wetland-dependent migratory birds. It is not clear if this acreage affects the village. A meeting took place with a GameTime representative and the pavilion has been ordered, estimated delivery is 10-15 weeks. Due to a reduction in pricing the beams and roof have been upgraded to full metal. Staff is working on the purchase of playground equipment, picnic tables, and grills through the use of a grant; therefore, restrooms will be included in the improvements. Public Works has pulled out the existing outhouse and old scoreboard. Revised Memorial Hall plans reviewed by Fire Safety Consultants for review have been rejected and will need to be resubmitted. The "Back to School" event was successful with approximately (150) kids attending. He thanked the Finance Clerk, Village Clerk and Sgt. Fillicaro for their help with the event. Photos taken during the event by Southern Lakes Newspaper will appear in their next issue. The 3rd Annual Police Dept. Trunk-or-Treat event is scheduled for October 30th. He encourages everyone to participate, as it is a safe event for children.

The Chief also distributed the Monthly Activity Report for September 2021.

PUBLIC WORKS/ENGINEERING: None.

VILLAGE CLERK: Clerk Thomas noted that she had provided the Board with information regarding two pieces of legislation that had passed recently. No action needs to be taken, it is just informational. Clerk Thomas reported that a Special Event Permit was issued to the W.A. McConnell Foundation as part of the Richmond Business Association's Fall Fest event scheduled for October 23rd & 24th from 10 am to 4 pm each day for a Pig Roast, colonial games for kids and historical demonstrations on their property located at the corner of Main and Mill Streets.

PUBLIC COMMENTS: None.

PRESIDENT'S COMMENTS: President Wardanian reported that she had attended the McHenry County Co-Responder Social Services Program on September 29th and distributed handouts to the Board. She has requested that a representative from the program make a future presentation to the Board. It was noted that this is part of the recent bill that passed that affects Police Departments. The village's cost is \$2,500.00. Attorney McArdle reported that other municipalities have already entered into the Intergovernmental Agreement for the services.

President Wardanian thanked everyone that helped to make the "Back to School" event a success.

TRUSTEE COMMENTS: None.

CLOSED SESSION: Attorney McArdle announced that the Board would be going into closed session for the purpose of Potential Litigation (5 ILCS 120/2(c)(11)).

Trustee Elliott moved, seconded by Trustee Weiss to go into closed session for the purposes of Potential Litigation (5 ILCS 120/2(c)(11)). ROLL CALL VOTE: AYES: ELLIOTT, KUNZ, PEILER and WEISS. NAYS: NONE. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. Motion carried.

The Board went into Closed Session at 8:17 PM.

Roll call was then taken, present were President Wardanian, Trustees Elliott, Kunz, Peiler, Weiss, Attorney McArdle, Administrator/Police Chief Cetrangolo and Clerk Thomas.

The Board reconvened at 8:38 PM.

ACTION RESULTING FROM CLOSED SESSION: No action was taken.

With no further business, Trustee Kunz moved to adjourn the October 7, 2021 Regular Board Meeting, seconded by Trustee Elliott. The motion was approved by voice vote.

Meeting adjourned at 8:39 PM.

Village of Richmond INCORPORATED 1872

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Karla L. Thomas, cmc".

Karla L. Thomas, Village Clerk