

# Village of Richmond INCORPORATED 1872

Village President Toni Wardanian called the September 16, 2021 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

## ROLL CALL:

**PRESENT:** Village President Toni Wardanian, Trustees: Robert Elliott, TJ Fulmer, Craig Kunz, Frank Peiler, and Linda Weiss.

**ABSENT:** Trustee Gina Garbis and Attorney David McArdle.

**OTHERS PRESENT:** Police Chief/Village Administrator Ciro Cetrangolo, Attorney Brandy Quance, and Village Clerk Karla Thomas.

**ANNOUNCEMENTS:** President Wardanian announced that the Prairieland Disposal Curbside Electronics Pickup will take place on Thursday, October 7, 2021.

President Wardanian welcomed Attorney Quance who was sitting in for Attorney McArdle in his absences.

**UNFINISHED BUSINESS:** None.

**CONSENT AGENDA:** The Board reviewed the items on the consent agenda.

- a. Approve Regular Board Minutes for September 2, 2021
- b. Authorize Expenditure of Funds for Warrant Fiscal Year 2021/22.05.01 in the amount not to exceed \$200,000.00
- c. Approve Event Coordinator Independent Contractor Agreement for Bettina Mueller regarding "Richmond's Bike & Hike" Event
- d. Approve Richmond Business Association request to close E. Broadway from Rte. 12 to Island and use of Stevens Park for Fall Fest to be held October 23 & 24 from 9 AM to 5 PM

Trustee Kunz questioned the Baxter & Woodman Engineering bills. Clerk Thomas will have the Finance Clerk contact him.

*Trustee Peiler moved, seconded by Trustee Weiss to approve the consent agenda, Approve the Regular Board minutes for September 2, 2021, Approve Expenditure of Funds for Warrant Fiscal Year 2021/22.05.01 in the amount of \$128,540.08, Approve Event Coordinator Independent Contractor Agreement for Bettina Mueller regarding "Richmond's Bike & Hike" Event, and Approve Richmond Business Association request to close E. Broadway from Rte. 12 to Island and use of Stevens Park for Fall Fest to be held October 23 & 24 from 9 AM to 5 PM as presented. ROLL CALL: AYES: ELLIOTT, FULMER, KUNZ, PEILER, and WEISS. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: KUNZ (Item "A" only). The motion carried.*

**NEW BUSINESS:** President Wardanian presented a proposed Ordinance Amending Chapter 2 Board of Trustees, Section 2.13 Committees, of the Richmond Municipal Code. The Finance Chair requested to keep "borrowing and leasing" as a duty of the Finance Committee, he had no other issues with the elimination of duties. Trustee Kunz voiced concerns regarding who would be responsible for duties being eliminated. It was noted that tasks removed are in the job descriptions of staff members or no longer exist. President Wardanian stated that moving forward the Village Administrator will be handling employee evaluations.

*Trustee Fulmer moved, seconded by Trustee Elliott to approve an Ordinance Amending Chapter 2 Board of Trustees, Section 2.13 Committees, of the Richmond Municipal Code as amended. ROLL CALL VOTE: AYES: ELLIOTT, FULMER, PEILER, and WEISS. NAYS: KUNZ. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.*

President Wardanian reported that the Village of Richmond Policy regarding the Village Hall Sign and Other Village Communications will be tabled and the Village Attorney will redraft the document, which will be brought back to the Board at a later date.

## COMMITTEE/DEPARTMENT REPORTS:

**FINANCE:** Trustee Fulmer reported that the committee had not met, but would like the Department Heads to provide their Capital Improvement Projects prior to the next meeting.

**COMMUNITY DEVELOPMENT:** Trustee Elliott reported that the "Bike & Hike" event is being planned. He inquired into the establishment of a Facebook Page for the Village. Village Administrator Cetrangolo reported that he has looked into pricing for archiving software. Clerk Thomas reported that she had reviewed several other municipalities' Social Media Policies and will forward a draft prepared to Attorney Quance for review. The Village Social Media Policy will be placed on the next Board agenda.

**POLICE/ADMINISTRATION:** Village Administrator Cetrangolo reported on the following items: McHenry County Council of Government is conducting a joint bid for tree trimming; however, this work is done in house by the Public Works Department. A tentative agreement with e-Vergent.com is close to being completed. Baxter & Woodman has obtained a \$10,000.00 paint credit for the South Water Tower. He then presented a new potential design for the South Water Tower painting, quotes are being requested. A new Illinois Main Street and Downtown Capital Program grant application is being worked on by him and the Public Works Supervisor. After speaking with the Village Attorney, PW Supervisor Schmitt is pursuing the water meter replacement project for the ARPA funds. A demolition permit has been pulled for the old Depot restaurant. The Police Department will be hosting a "Back to School Bash" on September 25<sup>th</sup>. Public Works is finalizing measurements for the Nippersink Park pavilion. Gametime has provided very competitive quotes for the project, lead time is approximately 10 weeks once ordered. There is a new Co-Responder Police Social Worker Program with cost sharing, which he recommends the Village join. The Village Clerk is getting quotes for the Village Hall sign, one submission has been received and distributed to the Board.

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Trustee Kunz questioned the status of the Magnolia property and reported that the hammerhead is not to specifications. President Wardanian reported that PW Supervisor Schmitt is working with the purchaser regarding the matter. She noted that upon completion it will meet the specifications. Trustee Kunz voiced concerns regarding collection of monies from the Letter of Credit for the delay in demolition of the building and the incomplete hammerhead. President Wardanian responded that she would like to work with the purchaser, as several unexpected situations, out of the control of the purchaser caused the delays.

**PUBLIC WORKS/ENGINEERING:** None.

**VILLAGE CLERK:** Clerk Thomas reported that a combined Plan Commission/Zoning Hearing Officer Public Hearing has been scheduled for October 5<sup>th</sup> at 6 PM regarding a petition for Hansen Holdings LLC. She also provided a reminder of the free local independent film premier on October 2<sup>nd</sup> at Richmond Coffee for "Drawn Back Home", which used the Village of Richmond for several filming locations. RSVP is required, viewing begins at 7 PM.

**PUBLIC COMMENTS:** Robert Schafer thanked Village staff for the installation of the new speed limit signs and red flags in the Sunset Ridge (SSR) Subdivision. He also thanked Village staff for cleaning up and removal of old signs in the SSR subdivision. Mr. Schafer questioned the font used on the proposed Water Tower concept. Trustee Peiler noted that the Village has an established font and it will be used for the Village's name.

James Gerasco reported that the Community Garden lost several members due to individuals moving; however, it was a good growing season and the garden will be cleaned up within the next week or so.

Doug Smith reported that Corey's Garage has sold and questioned who the new owner was. It was reported that there was a confidentiality clause in the purchase agreement. President Wardanian stated that she does not know who the new owner is and that it is not abnormal for property purchase agreements to have confidentiality clauses in them. Mr. Smith voiced concerns about the rumors regarding the proposed use for the property. President Wardanian and Clerk Thomas reported that a Cannabis Dispensary would not be a permitted use, as the property abuts multiple residential properties.

Mr. Smith questioned whether the Country Club property had been sold and voiced concerns about the rumors circulating regarding the proposed use of the property. President Wardanian reported that the property had sold several months ago and noted that the proposed use was a wedding venue with small cottages for guests to rent, along with a distillery. The rumored Cannabis Craft Grower Facility was never presented and President Wardanian reported that it is not a permitted use. Clerk Thomas noted that Cannabis Craft Grower Facilities are only permitted in the T-6 (Industry) zoning district.

Mr. Smith also reported issues with water drainage in his driveway. Village Administrator Cetrangolo will have the Public Works Department look into the matter.

**PRESIDENT'S COMMENTS:** None.

**TRUSTEE COMMENTS:** Trustee Fulmer thanked the Public Works Department for the Mosquito spraying.

*With no further business, Trustee Fulmer moved to adjourn the September 16, 2021 Regular Board Meeting, seconded by Trustee Peiler. The motion was approved by voice vote.*

Meeting adjourned at 7:54 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk