

# Village of Richmond

## INCORPORATED 1872

### MINUTES REGULAR REMOTE BOARD MEETING Thursday, May 20, 2021

Remote Zoom Meeting-Meeting ID: 846 4090 8309

Village President Toni Wardanian called the May 20, 2021 Board Meeting to order at 7:00 PM via Remote Web Meeting held on Zoom, in Richmond, Illinois.

#### ROLL CALL:

PRESENT REMOTELY: Village President Toni Wardanian; Trustees Robert Elliott, TJ Fulmer, Craig Kunz, Frank Peiler and Linda Weiss.

ABSENT: Trustee Gina Garbis and Administrator/Police Chief Cetrangolo.

OTHERS PRESENT REMOTELY: Attorney David McArdle and Village Clerk Karla Thomas.

PUBLIC IN ATTENDANCE REMOTELY INCLUDED: Jean Bolash, Allison Kessel Clark, Peter Gussie, Kristen Thome.

ANNOUNCEMENT/REQUESTS: None

UNFINISHED BUSINESS: None

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for May 6, 2021
- b. \*Authorization to Expend Funds for Warrant Fiscal Year 2021/22.01 in the amount not to exceed \$300,000.00
- c. \*Approval and waiver of all Special Event Permit Fees for the Special Event Permit Application submitted by the Richmond Business Association for the 2021 Richmond's Chocolate Fest and Artisan Market to close E. Broadway from Rte. 12 to Island and Stevens Park, to be held Saturday, June 26 & 27 from 10 AM-5 PM
- d. Approve Authorization for the Police Chief to purchase Police Vehicle not to exceed \$55,087.55 and waive formal bid process
- e. Approve Authorization for the Village Clerk to expend funds for items, within budget, that exceeds purchasing authority:
  - \$5,500.00 for Nixle Software
  - \$9,180.00 for (3) Exterior Metal Doors
  - \$10,000.00 for New Phone System
- f. Approve Authorization for the Supervisor of Public Works to purchase the following items/services, at a not to exceed amount and waive formal bid process:
  - \$20,800.00 for Salt (Streets)
  - \$23,000.00 for Fine Screen at WWTP (Sewer)
  - \$26,000.00 for Skid Steer (Water)
  - \$28,000.00 for Skid Steer (Streets)
  - \$40,000.00 for SCADA System Upgrade (Sewer)
  - \$50,000.00 for Water Main Breaks (Water)
  - \$59,000.00 for Lift Station Repairs (Sewer)
- g. Approve Authorization for the Supervisor of Public Works to expend funds for item, within budget, that exceeds purchasing authority:
  - \$20,000.00 for Pump Repair at WWTP (Sewer)
  - \$20,000.00 for Meter Replacements (Water)
- h. Approve Authorization for Trustee Elliott (Community Development) to expend funds for items, within budget, that exceeds purchasing authority:
  - \$4,600.00 for Piqued Interest

\*Consent Agenda Items (b) and (c) were pulled to be addressed separately.

*Trustee Fulmer moved, seconded by Trustee Peiler to approve the consent agenda with the exception of items (b) and (c); approve the Regular Board Minutes for May 6, 2021; approve authorization for the Police Chief to purchase Police Vehicles not to exceed \$55,087.55 and waive formal bid process; approve authorization for the Village Clerk, Supervisor of Public Works and Trustee Elliott to expend funds for items within the budget but exceeds their purchasing authority; approve authorization for the Supervisor of Public Works to purchase items and services not to exceed the amounts provided and waive the formal bid process as presented. ROLL CALL: AYES: ELLIOTT, FULMER, KUNZ, PEILER and WEISS. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.*

It was noted that Consent Agenda Item (b) Authorization to Expend Funds for Warrant Fiscal Year 2021/22.01 in the amount not to exceed \$300,000.00 was higher than normal as it included the 1<sup>st</sup> payment of the IEPA Loan (principal & interest) in the amount of \$189,301.08. Clerk Thomas announced that the warrant was in the amount of \$296,320.05. Two annual payments to be made until 2037.

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*Trustee Elliott moved, seconded by Trustee Kunz to authorize the expenditures for Warrant Fiscal Year 2021/22.01 in the amount of \$296,320.05 as presented. ROLL CALL: AYES: ELLIOTT, FULMER, KUNZ, PEILER and WEISS. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.*

President Wardanian reported that the Richmond Business Association was unable to get the organization that works with the Artisan Market group; therefore, Consent Agenda item (c) Approval and waiver of all Special Event Permit Fees for the Special Event Permit Application submitted by the Richmond Business Association for the 2021 Richmond's Chocolate Fest and Artisan Market to close E. Broadway from Rte. 12 to Island and Stevens Park, to be held, June 26 & 27 from 10 AM-5 PM, was revised to eliminate the Artisan Market to close E. Broadway from Rte. 12 to Island and Stevens Park. The event will still take place with businesses offering specials and events on their property. The Richmond Business Association is planning for the larger event next year.

*Trustee Fulmer moved, seconded by Trustee Kunz to approve and waiver all Special Event Permit Fees for the 2021 Richmond's Chocolate Fest event to be held June 26 & 27 from 10 AM-5 PM as revised. ROLL CALL: AYES: ELLIOTT, FULMER, KUNZ, PEILER and WEISS. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.*

**NEW BUSINESS:** President Wardanian announced her appointment for Village Treasurer to fill the vacancy for Fiscal Year 2022. Thomas Schimming's name was brought forward for consideration.

*Trustee Kunz moved, seconded by Trustee Elliott to approve the Village President's appointment of Thomas Schimming as Village Treasurer for Fiscal Year 2022 as presented. ROLL CALL: AYES: ELLIOTT, FULMER, KUNZ, PEILER AND WEISS. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.*

President Wardanian announced that a request for a Class "B" Liquor License was received for Richmond ARThome LLC dba Aeon Gallery & Lounge located at 10331 N. Main Street. The owner stated that she leases the building, which has operating hours for Gallery showing events from 7 pm to Midnight on Saturday evenings and General Viewings 11 am-6 pm during the week. She sells prints, pottery and assorted art work/pieces. The lounge would be open during these hours with no gaming machines on premise.

*Trustee Peiler moved, seconded by Trustee Weiss to approve the Class "B" Liquor License for Richmond ARThome LLC dba Aeon Gallery & Lounge located at 10331 N. Main Street as presented. ROLL CALL: AYES: ELLIOTT, FULMER, KUNZ, PEILER AND WEISS. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.*

President Wardanian presented for approval or denial the proposed Ordinance Authorizing Text Amendment to Article 5.2 Permitted Uses of the Unified Development Ordinance (UDO) regarding Northern Barbell Strength Training, LLC for a physical fitness facilities business within the CB (Central Business) zoning classification.

*Trustee Kunz moved, seconded by Trustee Fulmer to approve the proposed Ordinance Authorizing Text Amendment to Article 5.2 Permitted Uses of the UDO regarding Northern Barbell Strength Training, LLC for a physical fitness facilities business within the CB (Central Business) zoning classification as presented. ROLL CALL: AYES: ELLIOTT, FULMER, KUNZ, PEILER AND WEISS. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.*

### COMMITTEE/DEPARTMENT REPORTS:

**FINANCE:** Trustee Fulmer reported that the following items will be discussed at the next Finance Committee meeting: He will ask Supervisor Schmitt to create a forecast of projects and projected time period based upon funds. Trustee Kunz noted that Supervisor Schmitt had already prepared a 5-year Capital Improvement document that includes \$4 to \$5 million in projects. Trustee Fulmer will have Finance Clerk Murphy prepare a visual document for the Finance Committee to review. Trustee Fulmer will request that a Capital Improvement Fund be created to cover Administrative, Police, Parks, and Streets immediately. Additionally, due to an increase in crime and violence within the community, he would like to suggest recommendation of hiring the additional Police Officers budgeted for this Fiscal Year now, instead of in a stepped manner and have two officers on per shift.

**COMMUNITY DEVELOPMENT:** Trustee Elliott reported that the committee has been working on a Memorial Day Remembrance event, scheduled to be held at Stevens Park at 10 AM on Saturday, May 29<sup>th</sup>. Musical performances are tentatively scheduled. Coffee and donuts will be provided by Richmond Café.

**POLICE:** None.

**PUBLIC WORKS:** President Wardanian reported that Well#2 pump test will take place early next week and then water testing will take place, before the Well is placed back online. A new full-time hire is scheduled for a pre-employment drug test tomorrow and (1) part-time Summer Help staff member has been hired.

**ENGINEERING:** None.

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**VILLAGE CLERK:** Clerk Thomas reported that she has begun photographing/scanning items removed from the Time Capsule for the historic record. Some of these are still damp and in poor condition.

**ATTORNEY:** None.

**PUBLIC COMMENTS:** Jean Bolash voiced concerns about the removal of parking at Memorial Hall. She also noted that orange cones and a sandwich board sign is being placed on West Broadway, which is in violation of the Village code and (2) No Parking Spaces have been occupied by vehicles recently. Concerns about how vehicles are being parked on West Broadway was additionally presented, as well as, safety issues. Ms. Bolash also requested that the Board not sell the 11-acres mentioned at the previous Board meeting and discussed in closed session. She asked that the property be kept to create a cushion between new development and the East Street homes and May Subdivision homes. During the Consent Agenda portion of the agenda Ms. Bolash voiced opposition to the purchase of an additional Police Vehicle and questioned the need for the purchase of a Skid Steer. She suggested that the village seek assistance from an individual in Spring Grove to pursue federal grant writing to acquire vehicles and heavy equipment without having to spend Village funds.

Peter Gussie noted that Public Comments were at the beginning of the agenda and questioned why they were moved towards the end of the agenda.

**PRESIDENT'S COMMENTS:** President Wardanian noted that several other municipalities place Public Comments at the end of their meetings. She requested that comments should be kept short. President Wardanian announced that Public Comments will be placed permanently towards the end of the meeting moving forward.

President Wardanian thanked everyone helping with the Time Capsule, which will not be buried in the ground, but instead place above ground to avoid further future damage of the items that still survived the water damage.

**TRUSTEE COMMENTS:** Trustee Kunz inquired into the status of the Magnolia property. President Wardanian reported that she had been in contact with both attorney's and asked that the scheduling of the closing be done as soon as possible. Trustee Kunz also inquired into the status of Dollar General. Clerk Thomas reported that plans have been submitted to both Fire & Safety and the Village Engineering firm for review. She explained that this process can take approximately a month if there are no issues.

Trustee Peiler mentioned that President Wardanian presented only one reason why Public Comments have been moved towards the end of the agenda, but another is for the public to hear the whole meeting and be informed on what is taking place during them.

Trustee Elliott inquired into the status of the Water Tower project. He reported that the completion date was July and asked when the work was to begin. Trustee Kunz reported that the completion date had changed to November. President Wardanian will discuss the matter with Supervisor Schmitt and let everyone know. Trustee Elliott stated that the East Street area should be protected, there are many beautiful older homes located in that area.

*With no further business, Trustee Peiler moved to adjourn the May 20, 2021 Remote Board meeting, seconded by Trustee Kunz. ROLL CALL: AYES: ELLIOTT, FULMER, KUNZ, PEILER, and WEISS. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.*

Meeting adjourned at 7:47 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk