

Village of Richmond INCORPORATED 1872

MINUTES REGULAR VILLAGE BOARD MEETING Thursday, July 2, 2020

Village President Craig Kunz called the July 2, 2020 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Craig Kunz, Trustees Robert Elliott, TJ Fulmer, Frank Peiler, Tom Van Daele and Toni Wardanian.

ABSENT: Trustee Gina Garbis.

OTHERS PRESENT: Police Chief Ciro Cetrangolo, Village Attorney David McArdle and Village Clerk Karla Thomas.

ANNOUNCEMENTS: None

UNFINISHED BUSINESS: The Board discussed the removal of Off Premises Signs. Trustee Wardanian reported that she had provided both owners of Off Premises Signs with the necessary paperwork to be completed for sign variances. Clerk Thomas reported that neither owner had submitted their paperwork to the Village.

Trustee Elliott moved, seconded by Trustee Peiler to have the Public Works Department remove both Off Premises Signs. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER, VAN DAELE and WARDANIAN. NAYS: NONE ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

Atty. McArdle inquired into the status of the Off Premises Sign Permit Agreement with 12/31 Partners, LLC. Clerk Thomas reported that at the last Board meeting, it was her understanding, that Atty. McArdle and the owner's attorney were going to review the final document and provide a final clean document to be signed by the Village President. Atty. McArdle reported that he will be in contact with Clerk Thomas to finalized the document and if required the matter will be placed on the next Board agenda.

PUBLIC COMMENTS: None

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for June 18, 2020

Trustee Van Daele moved, seconded by Trustee Wardanian to approve the consent agenda, approval of the Regular Board minutes for June 18, 2020 as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER, VAN DAELE and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

NEW BUSINESS: President Kunz presented a new employment agreement for the Chief of Police, which would add the responsibility of Administrator to his current duties, provide for a pay increase, permit him to join two professional associations and would become effective July 3, 2020. Chief Cetrangolo confirmed his approval of the agreement.

Trustee Van Daele moved, seconded by Trustee Elliott to approve the new Chief of Police/Administrator employment agreement as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER, VAN DAELE and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

President Kunz asked the Board if they wished to be issued cell phones with an email feature, along with the Village Clerk. Chief Cetrangolo reported that the cost would be \$4,300.00 annually for seven phones. Some Board members indicated that they were not interested in the offer of Village issued cell phones.

Trustee Fulmer moved, seconded by Trustee Wardanian to approve the issuance of Village cell phones to Board Trustees interested in the offer, along with the Village Clerk and assume the additional monthly charge as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER, VAN DAELE and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

President Kunz reported that he had met with Trustee Fulmer and that there was Board interest in establishing a Special Board Meeting to further discuss the Fiscal Year 2020/2021 budget. Trustee Fulmer reported that increases in fee and fines may be necessary, as well as, requiring Dept. Heads to hold to their budgets. Dept. Heads and the Finance Clerk will be required to attend this meeting. The Board agreed to set a Special Board Meeting for Thursday, August 27, 2020 at 7:00 PM to discuss the Fiscal Year 2020/2021 budget.

President Kunz asked what direction the Board wished to take with Memorial Hall and the Magnolia property. Direction was provided that Trustee Wardanian and Police Chief/Administrator Cetrangolo work together to have both properties commercially appraised at a not to exceed cost of \$1500.00.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: None

COMMUNITY DEVELOPMENT: None

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POLICE: Chief Cetrangolo distributed the June 2020 monthly report.

PUBLIC WORKS: None

ENGINEERING: President Kunz reported that he had received the Baxter & Woodman Work Order No. 6 for Pheasant Ridge Subdivision Final Inspection and Recommendation of Acceptance not to exceed \$1,730.00. The Board agreed to authorize President Kunz to sign the Baxter & Woodman Work Order No. 6 as presented.

VILLAGE CLERK: None

ATTORNEY: Atty. McArdle reported that Traffic Court at McHenry County added an extra call per month due to COVID beginning October 1, 2020. He explained that his firm had no choice in the matter and this would cost the Village an additional \$300.00 per month in Police legal expense.

PRESIDENT'S COMMENTS: President Kunz thanked Trustee Wardanian for the American flags placed in the Sunset Ridge Subdivision.

President Kunz reported that he had received a phone call from Clark Cameron, with the Illinois Rural Water Association (IRWA), inquiring into making a presentation to the Board on the report he had provided. President Kunz told Mr. Cameron that the Board was not interested in a presentation or the suggested rate increase. Mr. Cameron asked President Kunz to relay to the Board that future IEPA loans may not be given to the Village based upon their rejection to raise water rates.

President Kunz also reported that he would like to continue the weekly "From the President's Desk" report implemented by Trustee Fulmer while acting as President Pro Tem in his absences. President Kunz requested that the Finance and Community Development Committee Chairs contribute information (when available) to this report, as well as, the Police Chief as Administrator. There was a Board consensus.

TRUSTEE COMMENTS: Trustee Elliott reported that he will reach out to Dollar General Officials in a couple of weeks to schedule an August 6th presentation to the Board. President Kunz requested that Trustee Elliott, upon confirmation, contact either him, the Chief/Administrator or the Village Clerk to have the matter added to the Board agenda.

Trustee Wardanian commended Trustee Fulmer on the good job he did as President Pro Tem. Everyone agreed.

With no further business, Trustee Peiler moved to adjourn the July 2, 2020 Regular Board Meeting, seconded by Trustee Wardanian. The motion was approved by voice vote.

Meeting adjourned at 7:41 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk