

Village of Richmond

INCORPORATED 1872

MINUTES -AMENDED- REGULAR VILLAGE BOARD MEETING Thursday, December 17, 2020, 7:00 PM

REMOTE ZOOM MEETING ID: 857 4858 7182

Village President Craig Kunz called the December 17, 2020 Board Meeting to order at 7:01 PM via Remote Web Meeting held on Zoom, in Richmond, Illinois.

ROLL CALL:

PRESENT REMOTELY: Village President Craig Kunz; Trustees Robert Elliott, TJ Fulmer (left meeting at 7:55 PM), Frank Peiler, Toni Wardanian and Linda Weiss.

ABSENT: Gina Garbis

OTHERS PRESENT REMOTELY: Administrator/Police Chief Cetrangolo, Attorney David McArdle and Village Clerk Karla Thomas.

PUBLIC IN ATTENDANCE REMOTELY INCLUDED: Kevin Kaplan

PUBLIC COMMENTS: None

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for December 3, 2020
- b. Authorization to Expend Funds for Warrant Fiscal Year 2020/21.08.01 in the amount not to exceed \$200,000.00
- c. Approval to permit Girl Scouts of Northern Illinois to hold 2021 Cookie Program during the months of Jan-March 2021

Trustee Wardanian moved, seconded by Trustee Fulmer to approve the Regular Board Minutes for December 3, 2020; authorize the expenditures of funds for Warrant Fiscal Year 2020/21.08.01 in the amount of \$189,779.07 and to approve the Girl Scouts of Northern Illinois to hold 2021 Cookie Program during the months of January-March 2021 as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER, WARDANIAN and WEISS (abstained on "a"). NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

NEW BUSINESS: Kevin Kaplan with Premier Commercial Realty gave a brief overview of their business and presented his Marketing Plan for Memorial Hall. He expects that it will take 1-year, possibility 16 months to sell the property. The Board negotiated the following terms with Mr. Kaplan: Signage will be paid for by Mr. Kaplan, commission is 6% (in the event the agent is dual, the commission will be 5%), the village will additionally pay marketing expenses for LoopNet listing and virtual tour/drone photo package totaling \$800.00. The initial listing price was set at \$230,000.00. In order to remain transparent, the residents of Richmond will be invited to attend the next Village Board meeting on January 7, 2021 at 7:00 PM to participate in the discussion of selling Memorial Hall. Trustee Wardanian will additionally contact Sam Lounsbury, the village's local Northwest Herald reporter and an invitation will be posted in a Village E-blast. Meanwhile, Attorney McArdle will perform a title search on the property.

Trustee Wardanian moved, seconded by Trustee Elliott to grant authority to Kevin Kaplan with Premier Commercial Realty to list Memorial Hall for sale as presented. ROLL CALL: AYES: ELLIOTT, PEILER, WARDANIAN and WEISS. NAYS: NONE. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. The motion carried.

President Kunz requested the 8th continuation of the local disaster emergency for the Village of Richmond pursuant to Section 3.14(n), Local Disaster Emergency, of the Richmond Village Code to March 18, 2021.

Trustee Peiler moved, seconded by Trustee Elliott to approve the 8th continuation of the local disaster emergency for the Village of Richmond pursuant to Section 3.14(n), Local Disaster Emergency, of the Richmond Village Code to March 18, 2021 as presented. ROLL CALL: AYES: ELLIOTT, PEILER, WARDANIAN and WEISS. NAYS: NONE. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. The motion carried.

President Kunz noted that the village currently has a five year Charter Cable Franchise Agreement in place. As required by law, Charter has notified the village of their interest to negotiate the next agreement. The current agreement provides the village with an annual 3% fee of Charter's annual gross revenues and one free service to allow distribution for cable service to all village buildings, which are not being used. President Kunz explained that while negotiating the previous agreement the village requested free internet use to all village buildings, which they rejected. By law, the franchise fee cannot exceed 5% and other municipalities are receiving this percentage. Clerk Thomas will provide the Board members with a copy of the current agreement for review. The matter was tabled until the next Board meeting.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: None.

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COMMUNITY DEVELOPMENT: None.

POLICE: None.

PUBLIC WORKS: President Kunz reported that Supervisor Schmitt has recommended suspension of recruitment efforts until after the holidays for the vacant Public Works Field Personnel position.

ENGINEERING: None.

VILLAGE CLERK: Clerk Thomas informed the Board that she had contacted four (4) window companies and has received two quotes, another is pending arrival. She explained that it will be difficult to compare quotes, as each company manufacturer's different exterior materials. Additionally, the Dry-vit siding on the Village Hall is of poor quality, allowing moisture to permeate it. This will result in additional work to be performed on the exterior after the windows are installed.

Clerk Thomas reported that the 2020 Christmas of Yesteryear drive through Santa & Stockings event was well attended with upwards of 100 vehicles participating. One hundred fifty (150) stockings were distributed by Santa's Elves. She extended a Special Thanks to the Richmond Township Fire Department, Mark Miller, John Slivka, Randy Karls and Ernie Covell for their assistance, along with Angelo's Fresh Market and Papa Saverio's for their stocking contributions. No businesses were solicited for sponsorship this year due to COVID.

ATTORNEY: Atty. McArdle reported that the bank holding a substantial mortgage on the property located at 10104 Main Street will not release the mortgage. Although the attorney representing the previous owner, who filed bankruptcy, recorded a Quit Claim Deed to the village, he recommends that the village either refuse the deed or sell the property.

PRESIDENT'S COMMENTS: President Kunz recognized Police Chief Cetrangolo with a Letter of Commendation for Life-Saving Action that took place on December 11, 2020. Chief Cetrangolo performed the Heimlich maneuver on a Richmond resident that was choking and was able to clear her airway, resulting in her ability to begin breathing again. President Kunz will present a signed Certificate and pin to the Chief. Congratulations were extended by the entire Board.

TRUSTEE COMMENTS: Trustee Wardanian inquired into the moving of the time capsule at Memorial Hall and relocating it at Village Hall. She will coordinate with the Public Works Department for the placement and suggested that we have a special event with photos taken.

Trustee Peiler asked if there has been any word for Dunkin' Donuts. President Kunz reported that there has been no contact from the Dunkin' Donuts Architectural Firm to our Village's Engineer.

Trustee Elliott inquired into the status of the two Police Vehicles that were to be purchased this Fiscal Year. President Kunz noted that the Board unanimously agreed to postpone large purchases on two separate occasions, which included the two Police Vehicles. Administrator/Chief Cetrangolo reported that issues with the telephone system are increasing and need to be replaced. The Board members present agreed to release the moratorium to permit the ordering of the two Police vehicles and replace the telephone system immediately. It was noted that these items were previously budgeted for and previously approved. President Kunz announced that he had directed the Finance Clerk to deposit the CURES monies into the Village Portfolio.

President Kunz wished the Board, Staff, Residents and Businesses a Merry Christmas!

With no further business, Trustee Peiler moved to adjourn the December 17, 2020, Regular Board meeting held remotely on Zoom, seconded by Trustee Elliott. ROLL CALL: AYES: ELLIOTT, PEILER, WARDANIAN and WEISS. NAYS: NONE. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. The motion carried.

Meeting adjourned at 8:51 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk