

Village of Richmond

INCORPORATED 1872

MINUTES REGULAR VILLAGE BOARD MEETING Thursday, December 3, 2020, 7:00 PM

REMOTE ZOOM MEETING ID: 823 3529 5375

Village President Craig Kunz called the December 3, 2020 Board Meeting to order at 7:00 PM via Remote Web Meeting held on Zoom, in Richmond, Illinois.

ROLL CALL:

PRESENT REMOTELY: Village President Craig Kunz; Trustees Robert Elliott, TJ Fulmer, Gina Garbis, Frank Peiler and Toni Wardanian.

ABSENT: None

OTHERS PRESENT REMOTELY: Administrator/Police Chief Ciro Cetrangolo, Attorney David McArdle and Village Clerk Karla Thomas.

PUBLIC IN ATTENDANCE REMOTELY INCLUDED: Adam Metz.

PUBLIC COMMENTS: None.

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Approval of Emergency Board Minutes for November 13, 2020 and Regular Board Minutes for November 19, 2020

Trustee Peiler moved, seconded by Trustee Garbis to approve the Emergency Board Minutes for November 13, 2020 and the Regular Board Minutes for November 19, 2020 as presented. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS, PEILER and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

NEW BUSINESS: President Kunz presented the annual ordinance for the levy of taxes for the Village of Richmond for the Year 2020 in the aggregate amount of \$521,510.00. Clerk Thomas provided an explanation of how the monies were allocated.

Trustee Fulmer moved, seconded by Trustee Wardanian to approve an Ordinance for the Levy of Taxes for the Village of Richmond for the Year 2020 as presented. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS, PEILER and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

President Kunz reported that he was provided with four potential candidates' names and interviewed two individuals for the Trustee vacancy. He announced that he would like to fill the vacant Trustee seat with Adam Metz and appoint him to the Finance Committee to fill that vacancy as well. He noted that Mr. Metz' has over 17 years of local government background, having sat as a Library Trustee, Richmond Township Supervisor and Trustee and currently a Richmond Township Cemetery Board Trustee. President Kunz reported that he had performed reference checks on both individuals and Mr. Metz came highly recommended. Trustee Elliott presented another name for consideration, Linda Weiss, and provided a brief bio. President Kunz noted that she was the other individual interviewed. Atty. McArdle explained the appointment process and noted that both candidates have incompatibility issues that would require them to resign their current positions held.

The recommendation of Adam Metz by the Village President with the advice and consent of the Board is as follows. ROLL CALL: AYES: FULMER and GARBIS. NAYS: ELLIOTT, PEILER and WARDANIAN. ABSENT: NONE. ABSTAIN: NONE. The recommendation failed.

President Kunz then nominated Linda Weiss as Village Trustee and to be put on the Finance Committee.

The recommendation of Linda Weiss by the Village President with the advice and consent of the Board is as follows: ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS, PEILER and WARDANIAN. ABSENT: NONE. ABSTAIN: NONE. The recommendation carried.

President Kunz reported that the village had received a check for \$77,308.00 from Local CURES Grant Program. He asked the Board what they would like to do with these monies. President Kunz suggested placing it in the investment portfolio. Trustee Fulmer asked what the suggestions were from the Department Heads. President Kunz reported purchasing a Police squad, put up an electronic sign in front of the Village Hall and if any money is leftover fix the garage door in the Police Department. Trustee Fulmer suggested that part of the money be used to replace the deteriorating windows on the Village Hall. Trustee Wardanian noted that the Police squad was budgeted for and although we are trying to be very prudent it is there. The money was not there for the windows or the electronic sign and was never budgeted for, but will need to be budgeted within the next couple of years. After some discussion, there was a consensus of the Board to use the funds for Village Hall window replacements and an electronic sign and waive the formal competitive bid process. President Kunz will contact PW Supervisor Schmidt to see if he knows of someone that can provide us with assistance in establishing specifications and then go out for three competitive bids.

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COMMITTEE/DEPARTMENT REPORTS:

FINANCE: None.

COMMUNITY DEVELOPMENT: None.

POLICE: None. Chief/Administrator Cetrangolo reported that he is progressing on the part-time clerk position.

PUBLIC WORKS: President Kunz reported that PW Supervisor Schmidt will be running an ad for the vacant Public Works Field Personnel position.

ENGINEERING: None.

VILLAGE CLERK: None. President Kunz questioned Clerk Thomas about the status of the ordinance providing for future boards to put 30% of surplus revenues aside each year from the General Fund. Clerk Thomas reported that per his direction, she had emailed two sets of minutes to Attorney McArdle for his use in preparing the document. After some discussion, the Board decided that it was best to include the 30% figure in the budget process. It was suggested that the \$50,000.000 transferred this year be allocated in the budget, as "Investment Portfolio". No ordinance will be prepared.

ATTORNEY: President Kunz inquired into the status of the Deed for property discussed at the previous Board meeting. Attorney McArdle reported that he had been in contact with the bank's attorney and asked them to release the mortgage. He may know more at the next Board meeting.

PRESIDENT'S COMMENTS: President Kunz reported that a Public Notice was published in the Northwest Herald on November 27 and will be re-published on December 4 and December 11 regarding the submission of bids of the Magnolia property. Sealed bids should be submitted by January 5, 2021 and bid opening will take place on January 7, 2021 during the Board meeting at 7:00 PM.

TRUSTEE COMMENTS: None.

With no further business, Trustee Peiler moved to adjourn the December 3, 2020, Regular Board meeting held remotely on Zoom, seconded by Trustee Fulmer. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS, PEILER and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

Meeting adjourned at 7:46 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk