

# Village of Richmond

## INCORPORATED 1872

### MINUTES REGULAR VILLAGE BOARD MEETING Thursday, November 19, 2020, 7:00 PM

REMOTE ZOOM MEETING ID: 845 2212 5556

Village President Craig Kunz called the November 19, 2020 Board Meeting to order at 7:00 PM via Remote Web Meeting held on Zoom, in Richmond, Illinois.

#### ROLL CALL:

**PRESENT REMOTELY:** Village President Craig Kunz; Trustees Robert Elliott, TJ Fulmer, Gina Garbis, Frank Peiler and Toni Wardanian.

**ABSENT:** None

**OTHERS PRESENT REMOTELY:** Administrator/Police Chief Ciro Cetrangolo, Supervisor of Public Works Jon Schmidt, Attorney David McArdle, Finance Clerk Kristen Murphy and Village Clerk Karla Thomas.

**PUBLIC IN ATTENDANCE REMOTELY INCLUDED:** None

**PUBLIC COMMENTS:** None

**CONSENT AGENDA:** The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for November 5, 2020
- b. Authorization to Expend Funds for Warrant Fiscal Year 2020/21.07.01 in the amount not to exceed \$400,000.00
- c. Approval of a Resolution Regarding IDOT Right-of-way Permits for Calendar Years 2021 and 2022

*Trustee Fulmer moved, seconded by Trustee Peiler to approve the Regular Board Minutes for November 5, 2020; authorize the expenditures of funds for Warrant Fiscal Year 2020/21.07.01 in the amount of \$336,448.44 and to approve a Resolution regarding IDOT Right-of-way Permits for Calendar Years 2021 and 2022 as presented. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS, PEILER and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

**NEW BUSINESS:** President Kunz reported that he and Administrator/Chief Cetrangolo met with Kalpesh Patel to discuss his proposed concept for the property located at 11106 U.S. Route 12. Mr. Patel was not present; therefore, no presentation took place.

President Kunz turned over the meeting to Finance Clerk Murphy. The Finance Clerk provided a comparison of General Fund revenues for the same period (October) between Fiscal Year 2020 and 2021. Total revenues are down approximately \$152,000.00 due to COVID-19. She reported on major contributing factors that resulted in the loss. General Fund expenditures are tracking slightly higher due to the capital purchase of a mini excavator, which cost was split between General and Water/Sewer Funds. The ratio of expenditures to revenues for the period May-October 2021 is 75% vs. 67% for the same period in 2020. Supervisor Schmidt reported that he would have one additional large expenditure for road salt this fiscal year of approximately \$20,000.00. In regards to the Water/Sewer Fund (not effected by COVID-19), Finance Clerk Murphy reported that septic receiving was down approximately 20% vs. last year at this time, due to the moderate summer drought, connection fees are on track as budgeted, as well as, utility billing revenues. The Board directed staff to postpone unnecessary expenditures, unless there is an emergency.

Attorney McArdle provided background on the Hasselburg matter and explained that the bankruptcy attorney recorded a deed in favor of the village for the property located at 10104 Main Street. Upon further investigation, there is a mortgage of approximately \$200,000.00 that will need to be discharged before the Board should consider accepting the deed for the property.

*Trustee Fulmer moved, seconded by Trustee Elliott to table the matter until the next board meeting as presented. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS, PEILER and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

President Kunz presented the Notice of Property Sale by Sealed Bid and Request for Proposal for property located at 11106 U.S. Route 12. Atty. McArdle reported that the notice would be required to be advertised once each week for three successive weeks.

*Trustee Peiler moved, seconded by Trustee Fulmer to approve the Notice of Property Sale by Sealed Bid and Request for Proposal for property located at 11106 U.S. Route 12 as presented. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS, PEILER and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.*

#### COMMITTEE/DEPARTMENT REPORTS:

**FINANCE:** None.

**COMMUNITY DEVELOPMENT:** Trustee Elliott reported that they had a nice turn out for the Richmond Veterans Day event.

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POLICE: None.

PUBLIC WORKS: Supervisor Schmidt reported that the final brush pickup was finished today and he is in the process of reviewing applications for the public works staff vacancy.

ENGINEERING: None.

VILLAGE CLERK: None.

ATTORNEY: None.

PRESIDENT'S COMMENTS: None.

TRUSTEE COMMENTS: Trustee Elliott inquired into whether an ordinance was going to be drafted to establish a policy to transfer a minimum of 30% of revenues for future capital improvement by future boards. No response was provided.

Trustee Elliott questioned the status of selling Memorial Hall. It was reported that it was determined that the village has the legal ability to sell the property. He inquired into whether the Village Clerk had obtained a deed for the property. Atty. McArdle suggested that a tract search be performed costing between \$300-\$400, a title search would cost more. President Kunz reported that he would like to see the property appraised, but the appraisers contacted have not responded. Trustee Garbis suggested listing the property with a commercial realtor. Trustee Wardenian will contact a commercial realtor to get it listed. President Kunz will contact Joyce McArdle, the Village's Economic Consultant regarding the matter.

Trustee Elliott reported that Eleni Gewalt, Junior at Richmond-Burton High School, which does not have a girls swimming team and did not have a coach/teacher got a volunteer and then trained. Due to her persistence and determination, she was recognized by the Northwest Herald as "Girls Swimmer of the Year". He also reported that former Richmond-Burton High School student, Emma Langlois, who is attending the University of Miami has been put in the record book in the number eight (8) spot in the all-time cross-country times. She participates in the 6k, 5k, 3k and 4x400 relay. They were commended for their hard work.

President Kunz wished everyone a Happy Thanksgiving!

*With no further business, Trustee Garbis moved to adjourn the November 19, 2020, Regular Board meeting held remotely on Zoom, seconded by Trustee Peiler. The motion was approved by voice vote.*

Meeting adjourned at 7:52 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk