

Village of Richmond

INCORPORATED 1872

MINUTES REGULAR VILLAGE BOARD MEETING Thursday, November 5, 2020, 7:00 PM

REMOTE ZOOM MEETING ID: 821 4252 7844

Village President Craig Kunz called the November 5, 2020 Board Meeting to order at 7:06 PM via Remote Web Meeting held on Zoom, in Richmond, Illinois.

ROLL CALL:

PRESENT REMOTELY: Village President Craig Kunz; Trustees Robert Elliott, TJ Fulmer (left at 8:53 PM), Gina Garbis, Frank Peiler (arrived at 7:08 PM, left at 7:58 PM) and Toni Wardenian.

ABSENT: None

OTHERS PRESENT REMOTELY: Administrator/Police Chief Ciro Cetrangolo, Attorney David McArdle and Village Clerk Karla Thomas.

PUBLIC IN ATTENDANCE REMOTELY INCLUDED: Kim and Bob Dellutri, James Gerasco, Adam Metz and John Sieck.

ANNOUNCEMENTS/REQUESTS: President Kunz announced that the final Curbside Leaf Vacuuming would take place on Friday, November 20, 2020 by Prairieland Disposal.

PUBLIC COMMENTS: None

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for October 15, 2020
- b. Ratify the approval of the preliminary concept plans for Dunkin' Donuts at 10909 N Main Street
- c. Approval of the Event Coordinator Independent Contractor Agreement for Bettina Mueller (Richmond Veterans Day Event)
- d. Approval of Raffle License and waiver of fidelity bond for Chamber of Commerce

President Kunz requested that consent agenda item (d) was moved under New Business. There was a consensus of the Board.

Trustee Garbis moved, seconded by Trustee Peiler to approve the Regular Board Minutes for October 15, 2020; ratify the approval of the preliminary concept plans for Dunkin' Donuts at 10909 N Main Street; and approve the Event Coordinator Independent Contractor Agreement for Bettina Mueller for the Richmond Veterans Day Event for \$500.00 as presented. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS, PEILER, WARDANIAN and KUNZ. NAYS: NONE. ABSENT: NONE. ABSTAIN: FULMER and GARBIS (on item (a)). The motion carried.

NEW BUSINESS: The Board discussed the approval of the raffle license and waiver of the fidelity bond for the Chamber of Commerce. Trustee Elliott requested that the Chamber provide a percentage of their proceeds from the raffle to the Richmond Food Pantry.

Trustee Fulmer moved, seconded by Trustee Wardenian to approve the Raffle License and waiver the fidelity bond for the Chamber of Commerce as presented. ROLL CALL: AYES: FULMER, GARBIS, PEILER and WARDANIAN. NAYS: ELLIOTT. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

Kim Dellutri presented her business concept plan for the former Cubbyhole property located at 10713 N Main Street. She explained that Heidner Properties would be purchasing the property and she would be the tenant. Heidner Properties will be responsible for the exterior improvement and while she will be responsible for the interior build out. Kim Dellutri's intent is to open a second video gaming café, pending the approval of the liquor license. The Board reviewed the request from Kim Dellutri for a Class C liquor license. A Class C liquor license allows for the retail sale of only distilled spirits (beer and wine) for consumption on the licensed premises. She anticipates opening in 6-9 months with six gaming machines if the license is approved.

Trustee Elliott moved, seconded by Trustee Wardenian to approve granting the Class C liquor license for Kim Dellutri for the property located at 10713 N Main Street as presented. ROLL CALL: AYES: ELLIOTT, GARBIS, PEILER, and WARDANIAN. NAYS: FULMER. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

Attorney McArdle explained the circumstances of the request made by KLM Builders regarding Lot#208 in the Sunset Ridge Subdivision. He suggested that a note regarding the side yard building setback of 20' rather than the 25' setback reflected on the recorded Plat of Subdivision be on the issued building permit.

Trustee Fulmer moved, seconded by Trustee Elliott to approve the issuance of a building permit to KLM Builders for Lot#208 in the Sunset Ridge Subdivision to permit a side yard building setback of 20' rather than the 25' setback reflected on the recorded Plant of Subdivision as presented. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS, PEILER, and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

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President Kunz announced that the Finance Committee recommendation estimated amount of money to be levied for the 2020 Tax Levy in the aggregate amount of \$521,510.00.

Trustee Fulmer moved, seconded by Trustee Garbis to approve the estimated amount of money to be levied for the 2020 Tax Levy in the aggregate amount of \$521,510.00. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS, PEILER and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

President Kunz announced that the General Liability, Workers Compensation and Cyber Liability Insurance coverage last year cost \$125,912.00 and this year's cost is \$134,956.00, a reasonable increase.

Trustee Fulmer moved, seconded by Trustee Wardanian to approve the General Liability, Workers Compensation and Cyber Liability Insurance proposal totaling \$134,956.00 by Arthur J. Gallagher & Co. and authorize the Village President to sign contract documents as presented. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS, PEILER and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

President Kunz reported that the Community Garden concept was due to be revisited for 2021. The Board agreed that they would like to see the Community Garden implemented again. It was noted that waivers would need to be signed by participants.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Wardanian reported that the committee had not met, but the Finance Clerk transferred the money to the Capital Improvement Fund account as directed.

COMMUNITY DEVELOPMENT: Trustee Elliott reported that the committee had not met, but the outdoor Veterans Day event will be held at Stevens Park on Wednesday, November 11, 2020 at 11:00 am. All attendees will be encouraged to wear masks and social distance.

POLICE: Chief Cetrangolo reported that he had received several complaints about large trucks on Broadway. He is concerned about the weight of these vehicles and possible structural damage they may do to the street. He requested permission to contact Baxter & Woodman, the Village Engineers, to get a recommended weight limit. It was noted that these vehicles are temporary farming trucks, not the typical delivery trucks. There was a consensus of the Board.

PUBLIC WORKS: President Kunz reported that one of the Public Works employees will be leaving at the end of the month. The Supervisor of Public Works will be looking to fill the position.

ENGINEERING: None.

VILLAGE CLERK: The Annual Christmas of Yesteryear (COY) event has been modified due to COVID-19. There will be no formal tree lighting ceremony and instead, Santa will be waving and wishing children a Merry Christmas outside Richmond Grade School. The COY volunteers will distribute Christmas Stockings to children via drive-thru and we are requesting that participants remain in their cars and wear a mask. Additionally, the Annual Coloring Contest for children that attend Richmond and Spring Grove Elementary Schools will take place, as well as, the Annual Christmas Window Decorating Contest for Local Downtown Businesses.

ATTORNEY: None.

PRESIDENT'S COMMENTS: President Kunz reported that Dollar General has applied for a plan review by Baxter & Woodman.

President Kunz reported that a party has signed a lease with Alex Orsolini for a restaurant/sports bar at the corner of Rte. 12 & 31. A presentation of the concept plan is anticipated to take place in December before the Board.

President Kunz inquired whether any of the Board members had any comments on the email he sent pertaining to the Governor's Executive Order regarding mitigation. There were no comments.

President Kunz questioned the Board on whether meetings should revert back to the Village Hall. The Board members agreed that with COVID cases increasing it would not be appropriate to hold meetings at the Village Hall. It was suggested that until restaurants and bars can open, no meetings should be held at the Village Hall.

TRUSTEE COMMENTS: None.

CLOSED SESSION: President Kunz announced that the Board needed to go into closed session for the following purposes: Personnel-The appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2(c)(1)), Acquisition of Property (5 ILCS 120/2(c)(5)), Real Estate: Setting Price for Sale/Lease of Municipal Property (5 ILCS 120/2(c)(6)), and Imminent/Pending Litigation (5 ILCS 120/2(c)(11)). Clerk

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Thomas explained that the Board and Authorized Personnel would be using the Breakout Room feature for closed session. The public will remain in the Zoom meeting until the Board reconvenes.

Trustee Elliott moved, seconded by Trustee Garbis to go into closed session for the purposes of Personnel-The appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2(c)(1)), Acquisition of Property (5 ILCS 120/2(c)(5)), Real Estate: Setting Price for Sale/Lease of Municipal Property (5 ILCS 120/2(c)(6)), and Imminent/Pending Litigation (5 ILCS 120/2(c)(11)). ROLL CALL VOTE: AYES: ELLIOTT, FULMER, GARBIS and WARDANIAN. NAYS: NONE. ABSENT: PEILER. ABSTAIN: NONE. The motion carried.

The Board went into Closed Session at 7:58 PM.

Roll call was then taken, present were President Kunz, Trustees Elliott, Garbis, Wardanian, Attorney McArdle, Administrator/Chief Cetrangolo and Clerk Thomas.

The Board reconvened at 8:55 PM.

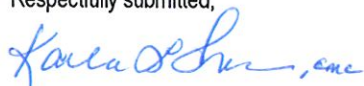
ACTION RESULTING FROM CLOSED SESSION: None.

President Kunz asked if there were any additional questions. Trustee Wardanian inquired into the number of parties interested in the Magnolia property and reported that she will have a sign made to be placed on the property.

With no further business, Trustee Garbis moved to adjourn the November 5, 2020, Regular Board meeting held remotely on Zoom, seconded by Trustee Elliott. The motion was approved by voice vote.

Meeting adjourned at 9:04 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk