

Village of Richmond

INCORPORATED 1872

MINUTES
REGULAR VILLAGE BOARD MEETING
Thursday, October 15, 2020, 7:00 PM

REMOTE ZOOM MEETING ID: 821 1394 2035

Village President Craig Kunz called the October 15, 2020 Board Meeting to order at 7:01 PM via Remote Web Meeting held on Zoom, in Richmond, Illinois.

ROLL CALL:

PRESENT REMOTELY: Village President Craig Kunz; Trustees Robert Elliott, Frank Peiler and Toni Wardanian.

ABSENT: Trustees TJ Fulmer, Gina Garbis and Tom Van Daele.

OTHERS PRESENT REMOTELY: Police Chief/Administrator Ciro Cetrangolo, Attorney David McArdle and Village Clerk Karla Thomas.

PUBLIC IN ATTENDANCE REMOTELY INCLUDED: Jen Ezop, Steven Kolber (Kolbrook Design) and Sam Lounsbury Reporter with Northwest Herald Newspaper.

ANNOUNCEMENTS/REQUESTS: None.

UNFINISHED BUSINESS: President Kunz reported that the Main Street Coffee Company outstanding water/sewer bill matter has been resolved with the assistance of Trustee Wardanian. President Kunz thanked Trustee Wardanian for her assistance.

PUBLIC COMMENTS: None

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

a. Approval of Regular Board Minutes for October 1, 2020

b. Authorization to Expend Funds for Warrant Fiscal Year 2020/21.06.01 in the amount not to exceed \$200,000.00

Trustee Wardanian moved, seconded by Trustee Elliott to approve the Regular Board Minutes for October 1, 2020; and authorize the expenditure of funds for Warrant Fiscal Year 2020/21.06.01 in the amount of \$102,356.11 as presented. ROLL CALL: AYES: ELLIOTT, PEILER, WARDANIAN and KUNZ. NAYS: NONE. ABSENT: FULMER, GARBIS and VAN DAELE. ABSTAIN: NONE. The motion carried.

NEW BUSINESS: Steve Kolber with Kolbrook Group presented drawings for the proposed Dunkin' Donuts to be located across from the Ace Hardware on Route 12 and just south of Napa Auto Parts. Mr. Kobler explained that the building would house a Dunkin' on the south end with 2,092 sf. of retail space on the north end available for lease. He noted that Dunkin' business operates at a higher volume during the hours of 5:00 am to 10:00 am and would be conducive to leasing the remaining retail space to businesses that have operating hours after 10:00 am. When questioned about the timeline for construction, Mr. Kobler reported that they would like foundations in before winter, with a spring opening. Mr. Kolber estimated that approximate 3-8 people could be employed by Dunkin', depending on patronage. There was a consensus of the Board members present to approve the preliminary concept plans. Ratification will take place at the next Board meeting.

President Kunz explained that the Illinois Transportation Enhancement Program Local Assurance Resolution deals with the grant discussed previously by the Board. The grant would fund 80% of the proposed US Route 12 Sidewalk Improvement project from the Gerstad subdivision to just north of Walnut Street on the eastside.

Trustee Elliott moved, seconded by Trustee Peiler to approve the Illinois Transportation Enhancement Program Local Assurance Resolution as presented. ROLL CALL: AYES: ELLIOTT, PEILER, WARDANIAN and KUNZ. NAYS: NONE. ABSENT: FULMER, GARBIS and VAN DAELE. ABSTAIN: NONE. The motion carried.

President Kunz reviewed the proposed ordinance amending Chapter 5 Waterworks and Sewage System, Section 5.18 Meters of the Richmond Municipal Code and thanked Public Works Supervisor Schmitt for preparing the language.

Trustee Peiler moved, seconded by Trustee Wardanian to approve an Ordinance Amending Chapter 5 Waterworks and Sewage System, Section 5.18 Meters of the Richmond Municipal Code as presented. ROLL CALL: AYES: ELLIOTT, PEILER, WARDANIAN and KUNZ. NAYS: NONE. ABSENT: FULMER, GARBIS and VAN DAELE. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: None

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COMMUNITY DEVELOPMENT: Trustee Elliott reported that the committee would host an outdoor Veterans Day event at Stevens Park on Wednesday, November 11th at 11:00 am. All attendees will be encouraged to wear masks and social distance. This will be an informal event with no speakers, beverages or food.

POLICE: None.

PUBLIC WORKS: President Kunz reported that the Public Works Department has been working on streets and things are progressing well.

ENGINEERING: None.

VILLAGE CLERK: None.

ATTORNEY: None.

PRESIDENT'S COMMENTS: President Kunz reported that he and Trustee Elliott participated in a conference call with Dollar General representatives to address questions pertaining to the Board's change in interest in building in the Village. Representatives from Dollar General will regroup, submit a new concept plan and are still interested in coming into the Village.

President Kunz reported that Alex Orsolini had contacted him that Lucky Girl is no longer a tenant of his property and he is currently negotiating with a retailer for the property.


TRUSTEE COMMENTS: Trustee Elliott inquired into the status of hiring an appraisal service for multiple Village properties. President Kunz reported that there has been no response from appraisers contacted. Attorney McArdle provided the Board direction on how to handle the selling of the properties. He will look into how the Village can have Memorial Hall removed from the National Register of Historic Places. Clerk Thomas was directed to contact the County Recorder's Office to obtain the deed for Memorial Hall. Trustee Wardenian will get a For Sale sign for the old Magnolia property and have it installed. Trustee Wardenian volunteered to have interested parties contact her directly.

Trustee Elliott inquired into how the Village Board can make sure that monies are put aside for the General Capital Improvement Fund by future Boards. President Kunz suggested that an ordinance be drafted and the Board members present agreed that a minimum of 30% of monies leftover in the General Fund at the ending of each fiscal year, based upon the annual audit report, be set aside for future Capital Improvement projects. Clerk Thomas was directed to draft the ordinance and have Police Chief/Administrator Cetrangolo and President Kunz review it before submission to the full Board.

With no further business, Trustee Peiler moved to adjourn the October 15, 2020 Regular Board meeting held remotely on Zoom, seconded by Trustee Wardenian. The motion was approved by unanimous voice vote.

Meeting adjourned at 8:12 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk