

Village of Richmond

INCORPORATED 1872

MINUTES REGULAR VILLAGE BOARD MEETING Thursday, October 1, 2020, 7:00 PM

REMOTE ZOOM MEETING ID: 828 0925 1534

Village President Craig Kunz called the October 1, 2020 Board Meeting to order at 7:04 PM via Remote Web Meeting held on Zoom, in Richmond, Illinois.

ROLL CALL:

PRESENT REMOTELY: Village President Craig Kunz; Trustees Robert Elliott, TJ Fulmer, Gina Garbis, Frank Peiler and Toni Wardanian.

ABSENT: Trustee Tom Van Daele.

OTHERS PRESENT REMOTELY: Police Chief/Administrator Ciro Cetrangolo, Attorney David McArdle, Village Auditor George Roach and Village Clerk Karla Thomas.

PUBLIC IN ATTENDANCE REMOTELY INCLUDED: James Gerasco.

ANNOUNCEMENTS/REQUESTS: President Kunz announced that for the April 2021 Election, three (3) Trustee positions and one (1) Village President seats are up for election. Packets are available at the Village Hall. The filing period is December 14-21, 2020.

President Kunz provided a reminder that Curbside Leaf Vacuuming will take place on October 16th, November 6th and November 20th.

UNFINISHED BUSINESS: None

PUBLIC COMMENTS: None

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for September 17, 2020
- b. Approval of the Special Event Permit Application for the Richmond Business Association's Fall Fest to close E. Broadway from Rte. 12 to Island and use of Stevens Park to be held October 17-18 from 10 am-5 pm

Trustee Fulmer moved, seconded by Trustee Peiler to approve the Regular Board Minutes for September 17, 2020; and approve the Special Event Permit Application for the Richmond Business Association's Fall Fest to close E. Broadway from Rte. 12 to Island and use of Stevens Park to be held October 17-18 from 10 am-5 pm as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER and WARDANIAN. NAYS: NONE. ABSENT: VAN DAELE. ABSTAIN: GARBIS. The motion carried.

NEW BUSINESS: George Roach, the Village Auditor, discussed the audit process and presented the Annual Audit for the Year Ended April 30, 2020. Mr. Roach pointed out that the General Fund was in good shape and the Water/Sewer Fund had a net loss of \$72,000.00. He noted that no significant capital expenditures occurred during the fiscal year.

Trustee Peiler moved, seconded by Trustee Wardanian to accept the Fiscal Year 2020 Audit performed by George Roach & Associates as presented. ROLL CALL VOTE: AYES: ELLIOTT, FULMER, GARBIS, PEILER and WARDANIAN. NAYS: NONE. ABSENT: VAN DAELE. ABSTAIN: NONE. The motion carried.

The Board asked Mr. Roach how much money the Village should allocate for the General Fund Capital Improvement Account. Mr. Roach recommended \$100,000.00 to \$120,000.00 be earmarked annually. President Kunz reported that the funds earmarked would not be moved from the Investment Portfolio in order to gain further interest. He explained that he and Department Heads would work to determine which capital projects would be budgeted for each year. Trustee Fulmer suggested that \$105,000.00 be put aside for the General Fund Capital Improvement Account with \$50,000.00 put into the Investment Portfolio to help grow it. Mr. Roach reported that funding would be a permanent part of the budget process by transferring dollars from the Portfolio to the General CIF and could take 5-6 years to fund.

Trustee Fulmer moved, seconded by Trustee Peiler to approve the allocation \$105,000.00 annually for General Fund Capital Improvement and \$50,000.00 allocated to the investment portfolio as presented. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS, PEILER and WARDANIAN. NAYS: NONE. ABSENT: VAN DAELE. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: None.

COMMUNITY DEVELOPMENT: None.

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POLICE: None.

PUBLIC WORKS: None.

ENGINEERING: None.

VILLAGE CLERK: Clerk Thomas asked and received permission from the Board to place a notice regarding the April 6, 2021 Consolidated Election filing period and other important dates regarding this matter on the Village website. She also presented a Halloween flyer program "Green Go, Red No" that she would like to implement on the Village website and in an E-blast for residents to print out and place in their windows or visible areas for trick-or-treaters to identify whether they are welcoming them or not. The Board approved the implementation of the program, and suggested that a small number of flyers be available at the Village Hall for residents to take. The Board agreed that the hours be changed from 3-7 PM on October 31 to 1-5 PM.

ATTORNEY: None.

PRESIDENT'S COMMENTS: President Kunz reported that he had received a complaint from a resident in the Gerstad Subdivision that vagrants were living in the Magnolia structure. He noted that the doors have been secured several times and a large hole exists in the roof allowing vagrants to enter the building. President Kunz asked the Board if they wished to expend money to patch the roof with plywood and place additional "No Trespassing" signs on the property. Chief Cetrangolo confirmed that police personnel were patrolling the property during their shifts and no one has been caught entering or exiting the building. The Chief reported that the property was adequately posted with signage. President Kunz will speak with the Code Official regarding the matter. The Board agreed to expending funds for patching the roof. President Kunz will discuss the work to be done with the Public Works Supervisor.

President Kunz then reported that the water bill in the amount of \$175.40, for the old Main Street Coffee, was outstanding. The occupants are gone and the owner/landlord is refusing to pay the bill. President Kunz noted that the owner was provided language from the Municipal Code that the "owner(s) and occupant(s) using the premises served by the village system, shall be jointly and severally liable to the village for all system charges to the premises." He suggested that the village apply a lien to the property. Trustee Wardanian requested that the village hold off for two weeks, as she knows the owner and will discuss the matter with him. This matter will be placed on the next Board Agenda for further consideration.

President Kunz announced that he had received Halloween guidelines from the Governor with several safety suggestions; one was that packaged or sealed treats be spread out on tables for trick-or-treaters to take. He requested that these guidelines be included with the other information discussed earlier.

TRUSTEE COMMENTS: Trustee Fulmer mentioned that he had some ideas for youth events geared toward the Police. Chief Cetrangolo stated that he would be interested in his suggestions, but events would not take place until after COVID was no longer an issue. The Chief noted that several events have already taken place in the past, such as, National Night Out, the K-9 with kids and the establishment of a youth academy. He also reported that the "We Support Our Police" yard sign program was doing very well, more signs will be ordered, as stock is very low.

With no further business, Trustee Fulmer moved to adjourn the October 1, 2020 Regular Board meeting held remotely on Zoom, seconded by Trustee Peiler. The motion was approved by unanimous voice vote.

Meeting adjourned at 8:24 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk