

Village of Richmond

INCORPORATED 1872

MINUTES REGULAR VILLAGE BOARD MEETING Thursday, September 3, 2020, 7:00 PM

REMOTE ZOOM MEETING ID: 848 4214 3574

Village President Craig Kunz called the September 3, 2020 Board Meeting to order at 7:00 PM via Remote Web Meeting held on Zoom, in Richmond, Illinois.

ROLL CALL:

PRESENT REMOTELY: Village President Craig Kunz; Trustees Robert Elliott, TJ Fulmer, Frank Peiler and Toni Wardanian.
ABSENT: Trustees Gina Garbis and Tom Van Daele.
OTHERS PRESENT REMOTELY: Police Chief Ciro Cetrangolo, Attorney David McArdle, and Village Clerk Karla Thomas.
PUBLIC IN ATTENDANCE REMOTELY INCLUDED: None.

ANNOUNCEMENTS/REQUESTS: None

UNFINISHED BUSINESS: None

PUBLIC COMMENTS: None

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Approve Regular Board Minutes for August 20, 2020 and Special Board Minutes for August 27, 2020

Trustee Peiler moved, seconded by Trustee Elliott to approve the Regular Board Minutes for August 20, 2020 and Special Board Minutes for August 27, 2020 as presented. ROLL CALL: AYES: ELLIOTT, FULMER (Aug. 20, 2020), PEILER (Aug. 20, 2020) and WARDANIAN. NAYS: NONE. ABSENT: GARBIS and VAN DAELE. ABSTAIN: FULMER (Aug. 27, 2020) and PEILER (Aug. 27, 2020). The motion carried on the Regular Board Minutes of August 20, 2020. The motion failed on the Special Board Minutes of August 27, 2020.

The Special Board Minutes for August 27, 2020 will be placed on the next Board agenda for approval.

NEW BUSINESS: President Kunz explained that Gerstad Builders has requested that the Letter of Credit No. SB 16001683 for the Pheasant Ridge Subdivision be released in the amount of \$35,040.00. Additionally, Gerstad Builders has provided a Bill of Sale, in order to turnover ownership of the brick subdivision entrance sign in the Village's right-of-way, in the amount of \$10.00.

Trustee Fulmer moved, seconded by Trustee Wardanian to release Letter of Credit No. SB 16001683 issued by Wintrust in favor of Gerstad Builders for the Pheasant Ridge Subdivision and accept the title to the entrance sign pursuant to the Bill of Sale dated 8/27/20 as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER and WARDANIAN. NAYS: NONE. ABSENT: GARBIS and VAN DAELE. ABSTAIN: NONE. The motion carried.

Clerk Thomas was directed to send the minutes to Mr. Gerstad for release of the Letter of Credit once approved.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: None.

COMMUNITY DEVELOPMENT: None.

POLICE: Police Chief/Administrator Cetrangolo reported that the two Cadets had passed and were certified. He announced that Dunkin' Donuts representatives are preparing a presentation for a future board meeting. He informed the Board that he was researching software that would improve efficiency and assist the public by providing building permits, business registrations, contractor registrations and liquor license renewals online. Chief Cetrangolo asked the Board if they were interested in him purchasing the software on a monthly basis for 2 to 3 months, the annual cost is \$3,000.00 per year. The Board agreed that he should move forward with the trial purchase.

Trustee Elliott inquired into whether the Police Department was prepared for the possible increase in incidents similar to what has taken place in Kenosha. The Chief reported that there are intergovernmental agreements in place with other agencies for assistance and police personnel have the appropriate training.

PUBLIC WORKS: None.

ENGINEERING: None.

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INCORPORATED 1872

VILLAGE CLERK: None.

ATTORNEY: None.

PRESIDENT'S COMMENTS: President Kunz reported that Dollar General has submitted a new concept design for the proposed building. He asked the Board if they were still not interested pursuing Dollar General possibly locating in Richmond based upon the new submission. The majority of the Board present was still not interested. President Kunz mentioned that in initial conversations the developer, Capital Growth Buchalter, had inquired into \$70,000.00 in incentives and asked if the Board was interested in providing any. The Board members present were unanimous in not providing any incentives for the development. President Kunz will contact the absence Board members to get their position on both matters.

President Kunz provided an update on the status of the Magnolia property. He reported that one individual was interested in the property for a grocery mart and a second individual had met with him to walk the site on Wednesday who is interested in a multiple floor building with banquet facilities and offices with possible subdivision of the property for other developments. This individual does have concept plans for development of the property.

President Kunz informed the Board that he had attended a conference call with County Board Chairman Jack Franks regarding new regulations regarding COVID.

TRUSTEE COMMENTS: Trustee Fulmer inquired into the status of the golf course property. President Kunz reported that the purchasers had no intentions of developing the property himself and it is currently on the market listed for \$1.9 million.

Trustee Elliott noted that the Board had agreed to establish Capital Improvement Funds back in January/February and wanted to know if they had been established. Trustee Wardanian reported that they had not been established due to COVID. President Kunz reported that the intent was to use investment fund money and divide it out to Administration, Police, Streets, and Parks to create the funds; however, the Village has two water towers that need to be painted, a lift station that needs to be upgraded, and a used/new international dump truck to be purchased. These expenses would wipe out a large chunk of the investment fund. President Kunz expressed that the funds need to be established. Trustee Fulmer voiced concerns about liquidating the investment funds, as they earn money for the village and instead the village should use the rollover funds that occur each year vs. investing these funds back into the investment fund. Trustee Wardanian requested that the Village Auditor attend the next Finance Committee meeting to help establish the Capital Improvement Funds. Clerk Thomas will contact the auditor to see if he is available.

Trustee Elliott expressed the good job the Public Works Department has been doing. President Kunz mentioned that preventative maintenance is starting to take place.

Trustee Elliott inquired into the status of the Village Welcome Sign modifications that were to be made. Trustee Peiler will contact Public Works Supervisor Schmitt to discuss the changes and implementation.

With no further business, Trustee Fulmer moved to adjourn the September 3, 2020 Regular Board meeting held remotely on Zoom, seconded by Trustee Peiler. The motion was approved by unanimous voice vote.

Meeting adjourned at 8:02 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk