

Village of Richmond INCORPORATED 1872

Village President Craig Kunz called the July 16, 2020 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Craig Kunz, Trustees Robert Elliott, TJ Fulmer, Frank Peiler, Tom Van Daele and Toni Wardanian.

ABSENT: Trustee Gina Garbis.

OTHERS PRESENT: Police Chief/Administrator Ciro Cetrangolo, Village Attorney David McArdle and Village Clerk Karla Thomas.

PUBLIC HEARING - ANNEXATION AGREEMENT HEARING RELATING TO 5911 WEST ROUTE 173: President Kunz opened the Public Hearing at 7:00 PM. Atty. Cuda stated that he was representing Matt Scarano, the petitioner. Atty. Cuda stated that his client was requesting that his property be annexed into the Village, which is located at 5911 West Route 173, approximately 4 acres. Atty. Cuda reported that at the Plan Commission Public Hearing that took place earlier in the evening it was learned that the property, which is immediately east of the Subject Property has the same address. Atty. Cuda stated that his client agrees to modify the Annexation Ordinance to include language stating that the real estate immediately east of the Subject Property is not included in the real estate being annexed. He stated that the property is vacant except for a shed and old foundation that abuts the Richmond Cemetery from the south. Atty. Cuda then introduced his client Matt Scarano. Mr. Scarano stated that he would like to annex the property into the Village to construct a single-family residence on the property. Plan Commission Chair Lauri Olson stated that the Plan Commission recommends annexation and estate residential zoning subject to the condition that the property east sharing the same address is not being annexed. Atty. Cuda stated that the house will be served by a private well, which already exists and private septic. It was noted that the Village water and sanitary sewer system is currently not within 200 feet of the property. Atty. McArdle suggested that language be added in Section 5 of the Annexation Agreement "The Village is not obligated to provide municipal water or municipal sanitary sewer services to the Subject Property." Atty. Cuda and his client did not object to the language modification. There were no public comments or questions from the Board. Atty. McArdle noted that three neighbors were present at the Plan Commission Public Hearing and they all support the petition.

Trustee Fulmer moved, seconded by Trustee Peiler to close the public hearing. ROLL CALL VOTE: AYES: ELLIOTT, FULMER, PEILER, VAN DAELE and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried. The hearing closed at 7:11 PM.

Trustee Fulmer moved, seconded by Trustee Peiler to approve the following ordinances relating to the property located at 5911 West Route 173 in McHenry County, Illinois ("Subject Property"):

- *Ordinance Authorizing Execution of an Annexation Agreement relating to property located at 5911 West Route 173 in McHenry County, Illinois;*
- *Ordinance Annexing the property located at 5911 West Route 173 in McHenry County, Illinois; and*
- *Ordinance granting a Zoning Map Amendment to Estate Residential District at 5911 West Route 173 in the Village of Richmond, McHenry County, Illinois as amended. ROLL CALL VOTE: AYES: ELLIOTT, FULMER, PEILER, VAN DAELE and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.*

PUBLIC COMMENTS: None

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for July 2, 2020
- b. Authorization to Expend Funds for Warrant Fiscal Year 2020/21.03.01 in the amount not to exceed \$200,000.00
- c. Approval of Intergovernmental Agreement Between the Village of Richmond, Illinois and the Township of Richmond, Illinois for the Maintenance of the Fourth Alert Siren located at 7812 State Route 31, Richmond, IL
- d. Recommendation by Finance Committee to Approve an Ordinance Making Appropriations for General Corporate Purposes for the Village of Richmond for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021

Trustee Fulmer moved, seconded by Trustee Wardanian to approve the consent agenda, approval of the Regular Board minutes for July 2, 2020; authorization to expend funds for Warrant Fiscal Year 2020/21.03.01 in the amount of \$144,711.62; approval of Intergovernmental Agreement Between the Village of Richmond, Illinois and the Township of Richmond, Illinois for the maintenance of the fourth alert siren located at 7812 State Route 31, Richmond, IL; approval of an Ordinance Making Appropriations for General Corporate Purposes for the Village of Richmond for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021 as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER, VAN DAELE and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

NEW BUSINESS: President Kunz requested the continuation of the local disaster emergency for the Village of Richmond pursuant to Section 3.14(n), Local Disaster Emergency, of the Richmond Village Code to August 20, 2020. Atty. McArdle again explained that by taking this action, it allows the Village to apply for grant funding. Trustee Elliott question the language in the first line of the document. Atty. McArdle provided an amendment.

Trustee Fulmer moved, seconded by Trustee Wardanian to approve the continuation of the local disaster emergency for the Village of Richmond pursuant to Section 3.14(n), Local Disaster Emergency, of the Richmond Village Code to August 20, 2020 as amended. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER, VAN DAELE and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

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Trustee Wardanian reported that the Finance Committee met and recommends that due to monetary constraints the Village respectfully decline the Community Development Block Grant (CDBG) money awarded for ADA door openers at Village Hall and the south entrance of Memorial Hall. The project is not mandatory or detrimental.

Trustee Fulmer moved, seconded by Trustee Peiler to decline the CDBG grant awarded for ADA door openers in the amount of \$16,575.00 as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER, VAN DAELE and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

The Board discussed the application submitted by the owner of JVK Enterprises, as known as, Caravelle Lighting (Joe Kroupa) for an off-premise sign variance. Mr. Kroupa stated that his intent is to fill the vacant sign spaces on the structure, which is located on his Route 12 property. Trustee Elliott noted that the Board unanimously voted on July 2nd to take down the signs and asked by whom was the Board's decision overridden. President Kunz reported that he was informed by Atty. McArdle and Chief Cetrangolo that it is illegal for the Village to go onto private property to remove the signs. Trustee Elliott wanted to know why this information was not provided to the Board back in April of 2019 when discussions began regarding the removal of off premise signs. Other Trustees stated that based upon this information and the submission of the application, they feel it is in the best interest of the Village to work with this long-time business owner.

Trustee Fulmer moved, seconded by Trustee Van Daele to grant the variances for the off premise sign "as is" and as presented. ROLL CALL: AYES: FULMER, PEILER, VAN DAELE and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: ELLIOTT. The motion carried.

Mr. Kroupa was directed to submit new sign images to the Village and pay a fee of \$100.00 per sign installed.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Wardanian reported that the committee met to review and recommend the Appropriate Ordinance, the CDBG previously discussed. The committee also established the verbiage for the Special Board Meeting scheduled for Thursday, August 23, 2020, "Review the Fiscal Year 2021 budget due to COVID-19". Bills were also reviewed.

Clerk Thomas was directed to contact Zak Klehr with McHenry County Planning regarding the Village's intent to decline the CDBG awarded funds.

COMMUNITY DEVELOPMENT: None

POLICE: None

PUBLIC WORKS: President Kunz reported that Public Works Supervisor Jon Schmitt's sister-in-law passed away suddenly. The Board extended their condolences to Supervisor Schmitt.

ENGINEERING: None

VILLAGE CLERK: None

ATTORNEY: Atty. McArdle reported that through other arrangements made between the Police Department and the McHenry County Court System, his firm will not be increasing fees in the fall.

PRESIDENT'S COMMENTS: President Kunz reported that as only one Trustee showed interest in a presentation on the "Cycling without Age" program, he will consider the item dead.

President Kunz provided an FYI that the Sugar House lease is cancelled and Mr. Pena will not be opening a Recreational Cannabis Dispensary on the property; therefore, the property is back on the market.

President Kunz thanked Chief Cetrangolo and Finance Clerk Murphy for implementing online vehicle sticker purchasing.

President Kunz questioned the Board on whether to hold Board, Committee and Commission meetings on ZOOM or in person at the Village Hall. Several Trustees voiced concerns about safety and setting a good example for the residents. There was a unanimous consensus of the Board to hold all Board, Committee, and Commission meetings on ZOOM until further notice.

TRUSTEE COMMENTS: Trustee Fulmer announced that the Richmond Business Association and newly created Planning Group by businesses would like to host weekly movies in the park and have requested waiver of fees. The businesses are hoping to promote interest in the Village by holding this event. There was a unanimous consensus of the Board to waive any associated fees.

Trustee Elliott asked if President Kunz wanted to get more involved with that Dollar General matter. President Kunz responded no, but reported that they would be making a presentation at the next Board meeting via ZOOM.

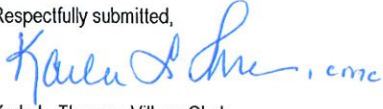
Trustee Elliott asked if the Village has plans to hire someone for the front office. Chief/Administrator Cetrangolo reported that he will eventually fill the position, but is trying to be conservative at this time.

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With no further business, Trustee Wardanian moved to adjourn the July 16, 2020 Regular Board Meeting, seconded by Trustee Fulmer. The motion was approved by voice vote.

Meeting adjourned at 7:56 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk