

Village of Richmond

INCORPORATED 1872

Remote Zoom Meeting-Meeting ID: 269 734 259

Village President Craig Kunz called the April 2, 2020 Board Meeting to order at 7:00 PM via Remote Web Meeting held on Zoom, in Richmond, Illinois.

ROLL CALL:

PRESENT REMOTELY: Village President Craig Kunz; Trustees Robert Elliott, TJ Fulmer, Frank Peiler and Toni Wardanian.

ABSENT: Trustee Gina Garbis.

OTHERS PRESENT REMOTELY: Police Chief Ciro Cetrangolo, Attorney David McArdle and Village Clerk Karla Thomas.

PUBLIC IN ATTENDANCE REMOTELY INCLUDED: Attorney Neil Anderson and John Beller.

ANNOUNCEMENT/REQUESTS: President Kunz expressed his thanks to all Village Staff for the work they are performing during this difficult time.

UNFINISHED BUSINESS: None.

PUBLIC COMMENTS: None.

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Approval of the Regular Board Minutes of March 5, 2020, Special Emergency Board Minutes for March 16, 2020, and Special Emergency Board Minutes for March 24, 2020
- b. Ratified the Authorization to Expend Funds for Warrant Fiscal Year 2019/20.11.02 in the amount not to exceed \$58,682.54
- c. Authorization to Expend Funds for Warrant Fiscal Year 2019/20.12.01 in the amount not to exceed \$200,000.00
- d. Approval of an Ordinance Approving the Village of Richmond Zoning Map Dated March 19, 2020
- e. Approval and authorization to execute the 2020 Park Facilities Usage Permit Agreement Between the Village of Richmond and the Richmond Burton Baseball Association

Trustee Peiler moved, seconded by Trustee Elliott to approve the consent agenda, approval of the Regular Board Minutes of March 5, 2020, Special Emergency Board Minutes for March 16, 2020, Special Emergency Board Minutes for March 24, 2020; ratified the authorization to expend funds for Warrant Fiscal Year 2019/20.11.02 in the amount not to exceed \$58,682.54; authorization to expend funds for Warrant Fiscal Year 2019/20.12.01 in the amount not to exceed \$200,000.00; approval of an ordinance approving the Village of Richmond Zoning Map dated March 19, 2020; and approval and authorization to execute the 2020 Park Facilities Usage Permit Agreement Between the Village of Richmond and the Richmond Burton Baseball Association as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried. (Trustee Fulmer abstained from approval of all minutes, due to his absences at these meetings.)

NEW BUSINESS: President Kunz reported that Zoning Hearing Officer Hartnett submitted his recommendation that the Board approve the bulk variances for the property at 10112 Covell Street with the following conditions: that the architecture plans show the home width 47 feet and submit engineering site plan depicting how grading and drainage will be addressed to not impact properties to the east of the property. The petitioner's Atty. Neil Anderson and petitioner John Beller agreed that they would comply with the requirements.

Trustee Elliott moved, seconded by Trustee Fulmer to approve an Ordinance Granting Bulk Variations for 10112 Covell Street, Richmond, Illinois and the two conditions as noted by the Zoning Hearing Officer as presented. ROLL CALL VOTE: AYES: ELLIOTT, FULMER, PEILER, and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

The Board reviewed the Ordinance Amending Article 6.8, Signs, of Chapter 6, of the Unified Development Ordinance allowing Off-Premises Signs. Owners of Off-Premises Signs will be required to enter into a Sign Permit Agreement and pay a \$100.00 per year fee to have them. Additionally, all Off-Premises Signs were to be down by May 1st; however, because of COVID-19 the Board decided to extend the removal to June 1st. It was suggested that a letter, a copy of the ordinance and the sign permit agreement should be mailed to all owners with off-premises signs. President Kunz confirmed that businesses advertising with signs on the Village's Welcome signs will be removed on April 30, 2020 and delivered to the owners by the Public Works Department.

Trustee Peiler moved, seconded by Trustee Wardanian to approve an Ordinance Amending Article 6.8, Signs, of Chapter 6, Land Use and Development Standards, of the Unified Development Ordinance of the Village of Richmond Allowing Off-Premises Signs with the addition of a \$100.00 fee per year effective June 1, 2020 as amended. ROLL CALL VOTE: AYES: ELLIOTT, PEILER, WARDANIAN and KUNZ. NAYS: FULMER. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

President Kunz reported that the Village Auditor highly recommends that small businesses use the SBA loan program, which requires minimal collateral and the loan money would be forgiven. The Board decided to not take any action on the establishment of a local Small Business Loan Program.

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COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Wardanian reported that the committee reviewed the Police, CDC, and Administrative budgets for cuts and discuss Capital Improvement Projects.

COMMUNITY DEVELOPMENT: None.

POLICE: None.

PUBLIC WORKS: President Kunz extended a special thank you to the staff.

ENGINEERING: None.

VILLAGE CLERK: None.

ATTORNEY: None.

PRESIDENT'S COMMENTS: President Kunz reported that the application was submitted for Public Assistance from FEMA. He noted that the Village must have expenses in excess of \$3,000.00. Expenses are being tracked, such as overtime and personal protection equipment (PPE).

President Kunz announced that he would be issuing another Executive Order to have Baxter & Woodman provide supervision in the WWTP and water operator duties, effective May 1st at a savings of \$18,500.00. He noted that the IPR contract will be terminated effective April 31st. There was a consensus of the Board to have Atty. McArdle draft the documents.

President Kunz reported that the next water bills will go out the beginning of May, as the revenue is needed to make the IEPA WWTP Loan payment. Additionally, he noted that no water shutoffs will take place during the COVID-19 situation.

TRUSTEE COMMENTS: Trustee Fulmer inquired into the status of the Magnolia case. Atty. McArdle reported that the owner has a filing deadline coming up and will follow up on the court case status. Trustee Fulmer questioned the status of the Cubby Hole property. It was noted that it appears that activity has occurred at the property to clean it out and rumored to be going on the market for sale.

Trustee Elliott asked Chief Cetrangolo if the department has sufficient PPE. The Chief reported that they have most items available and have ordered additional PPE, which is on back order.

With no further business, Trustee Peiler moved to adjourn the April 2, 2020 Remote Board meeting, seconded by Trustee Elliott. The motion was approved by voice vote.

Meeting adjourned at 7:51 PM.

Respectfully submitted,



Karla L. Thomas, Village Clerk