

**Village of Richmond  
5600 Hunter Drive  
Finance Committee  
Regular Meeting Minutes  
March 31, 2020**

**Remote Zoom Meeting – Meeting ID: 773 226 109**

Chairman Wardanian called the March 31, 2020 Regular Finance Committee Meeting to order at 5:36 PM via Remote Web Meeting held on Zoom, in Richmond, Illinois.

**Members Present:** Trustee TJ Fulmer, Toni Wardanian and Village President/Chief Executive & Finance Officer Craig Kunz (left at 5:45 PM).

**Members Absent:** None

**Other Employees/Officials Present:** Police Chief Ciro Cetrangolo and Village Clerk Karla Thomas.

**Public Comments:** None.

**Clerk's Comments:** None.

**Unfinished Business:** None.

**New Business:** Craig Kunz inquired into whether deferment of Liquor License, Vehicle Stickers and Video Gaming fees from 4/30/20 to 7/31/20 due to COVID-19, should take place. The committee agreed that they should be deferred. He also voiced concerns about loss of revenues due to COVID-19. Mr. Kunz also voiced concerns about the proposed increases in debt service surcharge fees, additional user fees, and septic receiving rate increases included in the fiscal year (FY) 2021 budget. Mr. Kunz reported that he had contacted the IEPA to request a delay of the June payment, due to current economic conditions; however, they denied the request and expect payment as required. He also suggested that the committee reconsider whether they wish to move forward with the repainting and repairs of the South Water Tower as budgeted in FY 2021.

The committee members present discussed the possibility of establishing a Small Business Loan Program. This matter will be discussed further at the next Village Board meeting.

The committee members present discussed putting off the repainting and repairs of the South Water Tower for 1-year. No final decision was made.

Chief Cetrangolo provided cuts to the Police budget for FY 2021 as part of the General Fund to help balance the budget.

Chairman Elliott discussed and compromised on cuts to the CDC (Community Development Committee) budget for FY 2021 as part of the General Fund.

Clerk Thomas provided cuts to the Administrative budget for FY 2021 as part of the General Fund to help balance the budget.

The committee members present decided to keep all water/sewer revenue increases in place, as currently budgeted.

The committee members present briefly discussed the establishment of a capital improvement fund for the General Fund and decided to hold off until later, but it was noted that this matter needs to be addressed.

**Trustee Comments:** None.

**Adjournment:** *There being no further business to discuss, Trustee Fulmer moved, seconded by Trustee Wardanian to adjourn the March 31, 2020 Regular Finance Committee meeting. The motion was approved by voice vote.*

Meeting adjourned at 6:45 PM

Respectfully Submitted,  
Karla L. Thomas  
Village Clerk