

Village of Richmond

INCORPORATED 1872

Village President Craig Kunz called the December 19, 2019 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Craig Kunz, Trustees: Robert Elliott, TJ Fulmer, Gina Garbis and Toni Wardanian.

ABSENT: Trustees Dennis Bardy and Frank Peiler.

OTHERS PRESENT: Police Chief Ciro Cetrangolo, Attorney David McArdle and Village Clerk Karla Thomas.

ANNOUNCEMENTS: None.

UNFINISHED BUSINESS: None.

PUBLIC COMMENTS: None.

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for December 5, 2019
- b. Authorization to Expend Funds for Warrant Fiscal Year 2019/20.08.02 in the amount not to exceed \$200,000.00

Trustee Fulmer moved, seconded by Trustee Elliott to approve the consent agenda, approval of the Regular Board minutes for December 5, 2019 and authorization to expend funds for Warrant Fiscal Year 2019/20.08.02 in the amount of \$37,969.94 as presented. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS and WARDANIAN. NAYS: NONE. ABSENT: BARDY and PEILER. ABSTAIN: NONE. The motion carried.

NEW BUSINESS: President Kunz presented an Ordinance Amending Chapter 2 Board of Trustees, Section 2.04 Regular Meetings, 2.07 Order of Business and Section 2.09 Addressing Meetings of the Richmond Municipal Code.

Trustee Fulmer moved, seconded by Trustee Garbis to approve an Ordinance Amending Chapter 2 Board of Trustees, Sections 2.04 Regular Meetings, 2.07 Order of Business and Section 2.09 Addressing Meetings of the Richmond Municipal Code as presented. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS and WARDANIAN. NAYS: NONE. ABSENT: BARDY and PEILER. ABSTAIN: NONE. The motion carried.

Trustee Elliott reported that the Community Development Committee (CDC) reviewed the sign variance application for the McDonald's electronic message board replacement. The committee recommends the variance permitting an increase in the size by 11 square feet.

Trustee Fulmer moved, seconded by Trustee Garbis to approve the recommendation of the CDC granting a variance permitting an increase in the size of the McDonald's electronic message board by 11 square feet as presented. ROLL CALL: AYES: ELLIOTT, FULMER, GARBIS and WARDANIAN. NAYS: NONE. ABSENT: BARDY and PEILER. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Fulmer reported that the committee reviewed bills.

COMMUNITY DEVELOPMENT: None.

POLICE: None.

PUBLIC WORKS: President Kunz reported that Kai in Public Works has resigned and will be leaving early January. President Kunz requested permission to hire a replacement. The Board concurred.

ENGINEERING: President Kunz reported that he and Jon Schmitt had met with Baxter & Woodman to discuss work orders for the Water Towers and George Street Bridge.

VILLAGE CLERK: The Clerk announced that the Christmas of Yesteryear event was a great success with over 1,000 people attending in just the 1st two days. Clerk Thomas thanked volunteers Adrienne Adams, Caroline Czaplicki and Jennifer Fillicaro. She also thanked the Public Works Staff for their assistance with the event. Clerk Thomas noted that next year will be the 50th Anniversary of this Annual Event and the group of volunteers will be working to add some special activities to celebration this special anniversary.

ATTORNEY: None.

PRESIDENT'S COMMENTS: President Kunz reported that he had attended two workshops one on Police, Fire and Emergency, and another on Fleet Management.

Village of Richmond

INCORPORATED 1872

TRUSTEE COMMENTS: Trustee Elliott asked if there was any additional information on Cannabis Dispensers. Chief Cetrangolo noted that the recently released list of licenses issued by the State did not include any issued in McHenry County.

Trustee Wardanian inquired into the E-billing implemented, who signed the contract, and how much it cost. President Kunz reported that the idea was discussed approximately 2 years ago; however, he had recently asked that staff to provide him with the cost for implementation. A front office staff member signed the quote, the program was implemented without authorization and full Board approval or knowledge. President Kunz stated that he would have liked to know the cost of the software as requested and that it was being implemented before the eblast was sent out to residents. The software module cost \$120.00 and a transaction fee of .06-.08 cents will be charged. President Kunz noted that this program should save the Village money. Trustee Wardanian stated that it is a great idea and hopes that everyone will sign up. Trustee Wardanian suggested that a policy be established and followed in the future for any programs implemented, as well as, staff understanding the chain of command.

CLOSED SESSION: Clerk Thomas announced that the Board needed to go into closed session for: Semi-Annual Review of Closed Minutes (5 ILCS 120/2(c)(21)) .

Trustee Garbis moved, seconded by Trustee Elliott to go into closed session for the purposes of Semi-Annual Review of Closed Minutes (5 ILCS 120/2(c)(21)). ROLL CALL VOTE: AYES: ELLIOTT, FULMER, GARBIS and WARDANIAN. NAYS: NONE. ABSENT: BARDY and PEILER. ABSTAIN: NONE. Motion carried.

The Board went into Closed Session at 7:30 PM.

Roll call was then taken, present were President Kunz, Trustees Elliott, Fulmer, Garbis, Wardanian, Attorney McArdle, Chief Cetrangolo and Clerk Thomas. Trustees Bardy and Peiler were absent.

The Board reconvened at 7:50 PM.

ACTION RESULTING FROM CLOSED SESSION: The Clerk announced that she would prepare a Resolution for approval at the next Board meeting for the Closed Session minutes approved for release.

President Kunz asked the Board if they wished to cancel the January 2, 2020 Board Meeting. All Board Members agreed to cancelling the meeting.

President Kunz thanked everyone for the work performed this year, on behalf of him and his wife, and wished everyone a Merry Christmas and prosperous New Year.

With no further business, Trustee Fulmer moved to adjourn the December 19, 2019 Regular Board Meeting, seconded by Trustee Garbis. The motion was approved by voice vote.

Meeting adjourned at 7:55 PM.

Respectfully submitted,
Karla L. Thomas, Village Clerk