

Village of Richmond

INCORPORATED 1872

Village President Craig Kunz called the November 21, 2019 Board Meeting to order at 7:02 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Craig Kunz, Trustees: Dennis Bardy, Robert Elliott and Frank Peiler.

ABSENT: Trustees TJ Fulmer and Gina Garbis.

OTHERS PRESENT: Police Chief Ciro Cetrangolo, Attorney David McArdle and Village Clerk Karla Thomas.

ANNOUNCEMENTS: None.

UNFINISHED BUSINESS: None.

PUBLIC COMMENTS: None.

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for November 7, 2019
- b. Authorization to Expend Funds for Warrant Fiscal Year 2019/20.07.02 in the amount not to exceed \$200,000.00
- c.

It was noted that the Warrant amount was higher than normal due to the semi-annual payment of the IEPA Loan.

Trustee Peiler moved, seconded by Trustee Bardy to approve the consent agenda, approval of the Regular Board minutes for November 7, 2019 and authorization to expend funds for Warrant Fiscal Year 2019/20.07.02 in the amount of \$240,309.16 as presented. ROLL CALL: AYES: BARDY, ELLIOTT, PEILER and KUNZ. NAYS: NONE. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. The motion carried.

NEW BUSINESS: The Board reviewed the request from Keystone Printing & Graphics, Inc. dba Cubby Cafe located at 11302 US Hwy 12 for a Class B Liquor License. A Class B liquor license allows for the retail sale of alcoholic liquor for consumption on the licensed premises. President Kunz reported that after the fire Cubbyhole moved into the Red's Steak & BBQ building, but has now relocated to American Café and they would like to serve mimosas, etc.

Trustee Bardy moved, seconded by Trustee Elliott to approve the Class B Liquor License for Keystone Printing & Graphics, Inc. dba Cubby Cafe located at 11302 US Hwy 12 as presented. ROLL CALL: AYES: BARDY, ELLIOTT, PEILER and KUNZ. NAYS: NONE. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. The motion carried.

President Kunz reported that the Village has prepared a concept paper application and required documents to apply for the 2020 Community Development Block Grant (CDBG). The grant application is for the purchase and installation of ADA door openers at the Village Hall, as well as, the Memorial Hall south exterior door. It was noted that this is the first step in the grant process. Additionally, the replacement cost of the Village Hall exterior doors will be the Village's matching fund portion for the grant.

Trustee Bardy moved, seconded by Trustee Peiler to approve the 2020 Community Development Block Grant (CDBG) Concept Paper application documents for ADA Door Openers for the Village Hall and Memorial Hall and authorize the Village President and Village Clerk to sign the required grant documents as presented. ROLL CALL: AYES: BARDY, ELLIOTT, PEILER and KUNZ. NAYS: NONE. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. The motion carried.

The Board reviewed an Ordinance Amending Chapter 4 Streets and Sidewalks, Section 4.19(a) Snow Removal From Sidewalks of the Richmond Municipal Code. The change eliminates the need for Police to provide oral or written notification to the owner and any occupant of any building or vacant property to remove snow of a greater depth of one-half inch to remain standing for more than 12 hours on the sidewalk.

Trustee Bardy moved, seconded by Trustee Elliott to approve an Ordinance Amending Chapter 4 Streets and Sidewalks, Section 4.19(a) Snow Removal From Sidewalks of the Richmond Municipal Code as presented. ROLL CALL: AYES: BARDY, ELLIOTT, PEILER and KUNZ. NAYS: NONE. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. The motion carried.

President Kunz presented the 2020 McRide Dial-A-Ride Transit Service Intergovernmental Agreement. It was noted that there was no rate increase this year and the Village will continue to pay \$1,968.00 per calendar year.

Trustee Peiler moved, seconded by Trustee Bardy to approve entering into the 2020 McRide Dial-A-Ride Transit Service Intergovernmental Agreement as presented. ROLL CALL: AYES: BARDY, ELLIOTT, PEILER and KUNZ. NAYS: NONE. ABSENT: FULMER and GARBIS. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Bardy reported that the committee discussed permit and connection fees; reviewed grant paperwork and bills.

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COMMUNITY DEVELOPMENT: Trustee Elliott reported that the Veterans Day event was a success, with approximate attendance of 85 individuals. He thanked Trustees Peiler and Garbis for volunteering their time to serve meals. He also reported that the two event coordinators that worked on the Bike and Hike and Veterans Day events have worked out well.

POLICE: None.

PUBLIC WORKS: President Kunz reported that the contracted Interim Director of Public Works is back to work after having shoulder surgery. The President stated that he appreciates the commitment of the Public Works Staff on repairing the water main break they recently handled and the asphaltting of the street afterwards.

ENGINEERING: President Kunz noted that Baxter & Woodman, the Village Engineers, would need to prepare a scope of work for bid documents pertaining to cleaning and painting of the water towers.

VILLAGE CLERK: Clerk Thomas clarified that the Village was applying for CDBG funds in the amount of \$16,575.00 and that the Village Hall doors (both the front and back exterior) are estimated to cost \$31,825.00 for a total project cost of \$48,400.00.

ATTORNEY: None.

PRESIDENT'S COMMENTS: President Kunz wished everyone a Happy Thanksgiving.

TRUSTEE COMMENTS: None.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Bardy moved to adjourn the November 21, 2019 Regular Board Meeting, seconded by Trustee Peiler. The motion was approved by voice vote.

Meeting adjourned at 7:17 PM.

Respectfully submitted,
Karla L. Thomas, Village Clerk