

# Village of Richmond

## INCORPORATED 1872

Village President Craig Kunz called the October 17, 2019 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

### ROLL CALL:

**PRESENT:** Village President Craig Kunz, Trustees: Dennis Bardy, Robert Elliott, Gina Garbis and Frank Peiler.

**ABSENT:** Trustee TJ Fulmer.

**OTHERS PRESENT:** Police Chief Ciro Cetrangolo and Attorney David McArdle.

**ANNOUNCEMENTS:** President Kunz announced that Trick or Treat will be on Thursday, October 31, 2019 from 4-8 pm.

President Kunz announced that the second Curbside Leaf Vacuuming will take place on Friday, November 8, 2019 by Prairieland Disposal.

**UNFINISHED BUSINESS:** The Board reviewed the McMahon Associates, Inc. proposal for Biosolids Evaluation Phase II in the amount of \$8,000.00. The equipment evaluation would define what to do with the Wastewater Treatment Plant (WWTP): purchase of additional acreage to add five additional reed beds, reduce intake from haulers or use outer ring.

*Trustee Peiler moved, seconded by Trustee Garbis to approve the McMahon Associates, Inc. Scope of Services Proposal for Biosolids Evaluation Phase II in the amount of \$8,000.00 as presented. ROLL CALL VOTE: AYES: BARDY, ELLIOTT, GARBIS, and PEILER. NAYS: NONE. ABSENT: FULMER. ABSTAIN: NONE. The motion carried.*

Jason Vohs then presented a proposal for a cost analysis to evaluate the impact of septic receiving on the WWTP and to help establish septic receiving rates that will not impact taxpayers but place the costs accurately on the haulers. It would also help establish long-term costs for the plant.

*Trustee Elliott moved, seconded by Trustee Garbis to approve the proposal to evaluate the impact to run the WWTP per gallon to see what to charge waste haulers in the amount \$5,000.00 as presented. ROLL CALL VOTE: AYES: BARDY, ELLIOTT, GARBIS AND PEILER. NAYS: NONE. ABSENT: FULMER. ABSTAIN: NONE. The motion carried.*

**PUBLIC COMMENTS:** None.

**CONSENT AGENDA:** The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for October 3, 2019
- b. Authorization to Expend Funds for Warrant Fiscal Year 2019/20.06.02 in the amount not to exceed \$200,000.00

*Trustee Bardy moved, seconded by Trustee Elliott to approve the consent agenda, approval of the Regular Board minutes for October 3, 2019 and authorization to expend funds for Warrant Fiscal Year 2019/20.06.02 in the amount of \$66,841.63 as presented. ROLL CALL: AYES: BARDY, ELLIOTT, GARBIS and PEILER. NAYS: NONE. ABSENT: FULMER. ABSTAIN: (SEE NOTE). NOTE: Although Trustees Bardy and Garbis abstained on item (a) the abstentions went with the majority. The motion carried.*

**NEW BUSINESS:** President Kunz thanked the Plan Commission on reviewing and researching the cannabis subject matter. The Board reviewed the recommendations of the Plan Commission. The Adult-Use Cannabis Ordinance was amended to eliminate the language pertaining to "Location" of day care centers, including in-home day care Section 6(c) from the document and change the prohibited minimum distance of adult-use cannabis business from 1,500 feet in Sections 6 (a) and (b) to prohibit adult-use cannabis businesses adjacent to educational institutions and residential zoning.

Trustee Bardy moved, seconded by Trustee Peiler to approve an Ordinance Amending Chapter 1, General Provisions, Chapter 4, Development Review Procedures, and Chapter 5, Development Districts, of the Unified Development Ordinance of the Village of Richmond Municipal Code Regarding Adult-Use Cannabis as amended. ROLL CALL: AYES: BARDY, ELLIOTT, GARBIS and PEILER. NAYS: NONE. ABSENT: FULMER. ABSTAIN: NONE. The motion carried.

The Board reviewed an Ordinance Amending Chapter 24, Taxes of the Municipal Code of the Village of Richmond by the Addition of Section 24.07 Imposing a Municipal Cannabis Retailers' Occupation Tax at 3%. President Kunz explained the cannabis license application requirements and suggested that the Board consider reducing the tax from 3% to 1-1/2%, which could always be increased later.

Trustee Bardy moved, seconded by Trustee Elliott to approve an Ordinance Amending Chapter 24, Taxes of the Municipal Code of the Village of Richmond by the Addition of Section 24.07 Imposing a Municipal Cannabis Retailers' Occupation Tax changing the percentage to 1-1/2% as discussed. ROLL CALL: AYES: BARDY, ELLIOTT, GARBIS and PEILER. NAYS: NONE. ABSENT: FULMER. ABSTAIN: NONE. The motion carried.

President Kunz presented an Ordinance Amending Chapter 14, Offenses Against Public Peace, Safety and Morals, Chapter 15, Traffic, and Appendix A for Adjudication Purposes of the Village of Richmond Municipal Code Repealing the Unlawful Possession of Cannabis and Prohibiting Public Use of Cannabis.

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Trustee Bardy moved, seconded by Trustee Peiler to approve an Ordinance Amending Chapter 14, Offenses Against Public Peace, Safety and Morals, Chapter 15, Traffic, and Appendix A for Adjudication Purposes of the Village of Richmond Municipal Code Repealing the Unlawful Possession of Cannabis and Prohibiting Public Use of Cannabis as presented. ROLL CALL: AYES: BARDY, ELLIOTT, GARBIS and PEILER. NAYS: NONE. ABSENT: FULMER. ABSTAIN: NONE. The motion carried.

President Kunz presented an Ordinance Amending Article 4.1 General Provisions, Section 4.1.3 Reimbursement for Staff Review Time of the Richmond Unified Development Ordinance. It was noted that this is a minor language amendment to add Stormwater Management permits.

Trustee Bardy moved, seconded by Trustee Garbis to approve an Ordinance Amending Article 4.1 General Provisions, Section 4.1.3 Reimbursement for Staff Review Time of the Richmond Unified Development Ordinance as presented. ROLL CALL: AYES: BARDY, ELLIOTT, GARBIS and PEILER. NAYS: NONE. ABSENT: FULMER. ABSTAIN: NONE. The motion carried.

President Kunz reported that Interim Superintendent Schmitt has requested to purchase 300 tons of Road Salt from ConservFS at a cost of \$38,625.00 including freight. President Kunz noted that only \$22,000.00 was budgeted and asked the Board if they wish to exceed the budgeted figure. Trustee Bardy suggested not to amend the budget, but to allow the line item to go over budget. Then during the next budgeting cycle, figures can be adjusted appropriately. Additionally, he stated that the department budgets can go over on a line item, as long as, the overall department balance is not exceeded.

Trustee Garbis moved, seconded by Trustee Elliott to approve the expenditure of \$38,625.00 for Road Salt from ConservFS and waive the formal competitive bid process as presented. ROLL CALL: AYES: BARDY, ELLIOTT, GARBIS and PEILER. NAYS: NONE. ABSENT: FULMER. ABSTAIN: NONE. The motion carried.

The Board reviewed a Resolution Authorizing the Execution of the Illinois Public Works Mutual Aid Network Agreement for Public Works Aid Assistance as recommended by the Public Works Staff. Annual membership fee is \$100.00.

Trustee Elliott moved, seconded by Trustee Peiler to approve a Resolution Authorizing the Execution of the Illinois Public Works Mutual Aid Network Agreement for Public Works Aid Assistance as presented. ROLL CALL: AYES: BARDY, ELLIOTT, GARBIS and PEILER. NAYS: NONE. ABSENT: FULMER. ABSTAIN: NONE. The motion carried.

### COMMITTEE/DEPARTMENT REPORTS:

**FINANCE:** Trustee Bardy reported that the committee met to pay the bills, review building permit and connection fees and discuss the 2019 aggregate amount of the tax levy. The committee reviewed several options and will recommend a 1.5% increase on existing and new property at the November meeting.

**COMMUNITY DEVELOPMENT:** Trustee Elliott reported that the Bike & Hike event is scheduled to take place this coming Saturday, October 19, 2019 from 9 am-Noon. Planning for the Veterans Day event is underway with a free spaghetti dinner catered by Rosati's and Angelo's. The service is scheduled to take place on November 10, 2019 at 1 pm with the dinner taking place from 2 pm- 4 pm. A guitarist will perform during the dinner. Trustee Elliott reported that Kristen and Jen have volunteered to serve the meals and asked that Trustees also volunteer.

**POLICE:** The Chief reminded everyone that Coffee with the Chief is scheduled to take place at 10:00 AM on Sunday, October 20, 2019 at McDonalds.

**PUBLIC WORKS:** President Kunz reported that two offers for employment were extended to individuals for openings in the Public Works Department and both accepted. Both individuals will be drug tested and have a physical before starting employment. Trustee Garbis questioned how the cannabis issue will affect future applicants. Attorney McArdle reported that drug testing is mandatory for Police and employees required to hold Commercial Driver Licenses.

**ENGINEERING:** None.

**VILLAGE CLERK:** None.

**ATTORNEY:** Attorney McArdle reported that a final decision on the Jones case should take place the beginning of November.

**PRESIDENT'S COMMENTS:** President Kunz provided revenues and expenditures for the last 5 years to operate Memorial Hall. He stressed the importance of the need for the Board to determine what the Village wants to do with the building, due to the financial losses.

President Kunz announced that the proposal for the sandblasting and repainting of both water towers (inside and out) have been received. The cost for work to be performed on the South Tower is \$190,000.00 and the North Tower is \$234,000.00. This work needs to be budgeted for next fiscal year per Interim Superintendent Schmitt.

President Kunz reported that he and Interim Superintendent Schmitt will be meeting with George Roach, the Village Auditor, to discuss why the Village lost \$350,000.00 last fiscal year and what can be done to stop the bleeding.

**TRUSTEE COMMENTS:** None.

**CLOSED SESSION:** None.

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**ACTION RESULTING FROM CLOSED SESSION:** None.

*With no further business, Trustee Elliott moved to adjourn the October 17, 2019 Regular Board Meeting, seconded by Trustee Garbis. The motion was approved by voice vote.*

Meeting adjourned at 8:12 PM.

Respectfully submitted,  
Karla L. Thomas, Village Clerk