

# Village of Richmond

## INCORPORATED 1872

Village President Craig Kunz called the October 3, 2019 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

### ROLL CALL:

**PRESENT:** Village President Craig Kunz, Trustees: Robert Elliott, TJ Fulmer and Frank Peiler.

**ABSENT:** Trustee Dennis Bardy and Gina Garbis.

**OTHERS PRESENT:** Police Chief Ciro Cetrangolo, Attorney David McArdle and Village Clerk Karla L. Thomas.

**ANNOUNCEMENTS:** President Kunz announced that McHenry County Emergency Management Agency is hosting their annual review of the McHenry County Natural Hazard Mitigation Plan on November 7, 2019 at 2:30 PM in Crystal Lake.

President Kunz announced that the next McHenry County Water Resources Action Plan (WRAP) meeting is scheduled for Wednesday, October 9, 2019 from 2:00-4:00 PM in Woodstock.

**UNFINISHED BUSINESS:** President Kunz reported that he had contacted Jason Vohs with IPR regarding the Board's request to have the language changed on Item 10 Termination of the Service Agreement. Jason Vohs explained that the agreement is for temporary assistance at the Wastewater Treatment Plant, not a long term contract. Mr. Vohs requested that the termination clause in the Service Agreement remain as written with a 7-day written notice. This would allow for IPR to complete work they are performing and provide instructions to staff as to the status of the plant.

*Trustee Elliott moved, seconded by Trustee Fulmer to authorize the Village President to sign the Integrated Public Resources Operations, LLC Service Agreement for Professional Service regarding assistance with the potable water and wastewater system as presented. ROLL CALL VOTE: AYES: ELLIOTT, FULMER, PEILER and KUNZ. NAYS: NONE. ABSENT: BARDY and GARBIS. ABSTAIN: NONE.* The motion carried.

**PUBLIC COMMENTS:** Neeley Erickson with Heartland Realtor Organization appreciated that the Village was reviewing the moratorium of school impact fees and presented data on home sales from 2017 to 2019. She noted that enrollment at both school districts has dropped for 2018 and 2019. Ms. Erickson encouraged the Board to extend the moratorium.

Michael Halvorson voiced concerns about a traffic citation he received for passing on the right along Rte. 12 by the State scale.

**CONSENT AGENDA:** The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for September 19, 2019
- b. Authorization to Expend Funds for Warrant Fiscal Year 19/20.06.01 in the amount not to exceed \$200,000.00
- c. Approval of the Special Event Permit Application for Finery & Finishes/Richmond Brathaus to close E. Broadway from Rte. 12 to Island for Tannenbaum Square to be held December 6-8 from Noon-8 PM and the showing of "It's a Wonderful Life" to be held December 7<sup>th</sup> from 6:30 PM to 10:30 PM

*Trustee Fulmer moved, seconded by Trustee Peiler to approve the consent agenda, approval of the Regular Board minutes for September 19, 2019, authorization to expend funds for Warrant Fiscal Year 19/20.06.01 in the amount of \$40,012.67, and approval of the Special Event Permit Application for Finery & Finishes/Richmond Brathaus to close E. Broadway from Rte. 12 to Island for Tannenbaum Square to be held December 6-8 from Noon-8 PM and the show of "It's a Wonderful Life" to be held December 7<sup>th</sup> from 6:30 PM to 10:30 PM as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER and KUNZ. NAYS: NONE. ABSENT: BARDY and GARBIS. ABSTAIN: NONE.* The motion carried.

**NEW BUSINESS:** The Board reviewed the McMahon Associates, Inc. scope of services proposal for Biosolids Evaluation Phase II in the amount of \$8,000.00. Jason Vohs explained that this document was prepared based upon a request from the Finance Committee to provide monetary figures for budgeting purposes. Mr. Vohs reported that an analysis would be required in order to provide the figures. President Kunz noted that money was not budgeted for this work and would need to come out of Sewer-Other Professional Services if done. Trustee Fulmer requested that the matter be tabled until the next Board meeting so Trustee Bardy and Interim Superintendent Schmitt can review the proposal. The Board concurred.

President Kunz explained that the Village Board had previously imposed a 3-year temporary moratorium on school impact fees. The moratorium expires at the end of November. Kim Meier from KLM Builders reported that several municipalities have waived all impact fees indefinitely. He reported that all new homeowners in his development are empty nesters. Mr. Meier provided a list of permit fees for new construction by municipality where he is currently building. President Kunz requested that the Finance Committee review the information.

Trustee Fulmer moved, seconded by Trustee Peiler to approve an Ordinance Imposing a Temporary Moratorium on the Enforcement of School Contributions also known as "School Impact Fees" for another 3 years as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER and KUNZ. NAYS: NONE. ABSENT: BARDY and GARBIS. ABSTAIN: NONE. The motion carried.

President Kunz explained that due to the State amending the statute regarding raffles and poker runs, the ordinance provided would bring the Municipal Code into compliance.

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Trustee Peiler moved, seconded by Trustee Elliott to approve an Ordinance Amending Chapter 21, Section 21.15, Raffles and Poker Runs of the Richmond Municipal Code as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER and KUNZ. NAYS: NONE. ABSENT: BARDY and GARBIS. ABSTAIN: NONE. The motion carried.

President Kunz presented an Ordinance Amending Chapter 30, Section 30.03, Fees, of the Richmond Municipal Code due to one company that has challenged the language regarding Stormwater Management Permits.

Trustee Elliott moved, seconded by Trustee Peiler to approve an Ordinance Amending Chapter 30, Section 30.03, Fees, of the Richmond Municipal Code as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER and KUNZ. NAYS: NONE. ABSENT: BARDY and GARBIS. ABSTAIN: NONE. The motion carried.

President Kunz announced that due to the resignation of Brett Postal, which created a vacancy of the Zoning Hearing Officer position, he would like to appoint Tim Hartnett as the new Zoning Hearing Officer. It was noted that Mr. Hartnett is a professional engineer, had been a resident of the Village for several years, currently resides within 1-1/2 miles of the Village, has extensive historical knowledge of the Village and understanding of multiple Municipal Codes, which will serve him well, in order to perform the duties of the position.

Trustee Fulmer moved, seconded by Trustee Elliott to approve the Village President's appointment of Tim Hartnett as Zoning Hearing Officer as presented. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER and KUNZ. NAYS: NONE. ABSENT: BARDY and GARBIS. ABSTAIN: NONE. The motion carried.

### **COMMITTEE/DEPARTMENT REPORTS:**

**FINANCE:** Trustee Fulmer reported that the committee met with Joyce McArdle who will be submitting documents for CDBG funds for ADA door openers and demolition of the Magnolia building. The committee also met with Jon Schmitt to discuss the Superintendent position, septic receiving and water/sewer infiltration.

**COMMUNITY DEVELOPMENT:** Trustee Elliott reported that (2) Village events will be taking place. The Bike & Hike event is scheduled to take place on October 19, 2019 from 9 am-Noon and the Veterans Day event is scheduled to take place on November 10, 2019 from 1 pm- 4 pm.

**POLICE:** The Chief reported that a Coffee with the Chief is scheduled to take place at 10:00 AM on Sunday, October 20, 2019 at McDonalds.

**PUBLIC WORKS:** President Kunz reported that Interim Superintendent Schmitt has been working for the Village for four weeks and is providing weekly updates of work being completed. Additionally, President Kunz reported that Tim Koenig had met with a contractor to get the cost for cleaning and painting of the water towers. We are waiting for the quote. President Kunz also reported that an interview is scheduled on Monday for a general Public Works employee.

**ENGINEERING:** President Kunz informed the Board that the Ordinance approved earlier in the meeting regarding Stormwater Management was sent to Baxter & Woodman for review along with drone photographs.

**VILLAGE CLERK:** Clerk Thomas reported that she would be out of the office from October 15-27, but will be checking emails.

**ATTORNEY:** None.

**PRESIDENT'S COMMENTS:** President Kunz reported that he had met with Nick Minkov regarding the Village's Investment options. Mr. Minkov recommends that the Village make no changes at this time.

President Kunz announced that the Plan Commission would be holding a Public Hearing on Monday, October 7, 2019 at 6 PM here at the Village Hall.

President Kunz also reported that he had toured the Magnolia building with a demolition company for a possible purchaser. Asbestos removal will be necessary and all the stainless steel items would be scrapped due to age and non-use. The Richmond Fire Department has offered to burn the structure to the ground.

**TRUSTEE COMMENTS:** None.

**CLOSED SESSION:** None.

**ACTION RESULTING FROM CLOSED SESSION:** None.

*With no further business, Trustee Peiler moved to adjourn the October 3, 2019 Regular Board Meeting, seconded by Trustee Fulmer. The motion was approved by voice vote.*

Meeting adjourned at 7:58 PM.

Respectfully submitted,  
Karla L. Thomas, Village Clerk