

**Village of Richmond
5600 Hunter Drive
Finance Committee
Regular Meeting Minutes
September 30, 2019**

Village Clerk Karla L. Thomas called the Regular Finance Committee meeting held on September 30, 2019 at the Village Hall (5600 Hunter Drive) to order at 4:03 PM.

Members Present: Trustees: Dennis Bardy and TJ Fulmer.

Members Absent: None.

Other Employees/Officials Present: Interim Superintendent of Public Works Jon Schmitt and Village Clerk Karla Thomas.

Approval of Minutes: The committee reviewed the Regular Finance Committee meeting minutes for September 16, 2019.

Trustee Fulmer moved, seconded by Trustee Bardy to approve the Regular Finance Committee minutes for September 16, 2019 as presented. The motion was approved by voice vote.

Review and Recommendation of Bills for Approval: The committee members reviewed and signed off on invoices submitted for payment.

Public Comments: None.

Clerk's Comments: None.

Unfinished Business: None.

New Business: Joyce McArdle reviewed the application process for the Community Development Block Grants. The cost of the project must be at least \$5,000.00 and the Village is responsible for 10% matching funds. The committee decided to move forward with ADA door openers and demolition for the Magnolia property. Ms. McArdle will be attending a County Meeting on October 29th regarding the grant program. The deadline for filing the concept paper is December 4, 2019 and Ms. McArdle will complete the documents. She pointed out that the Board will need to approve the submission. Jon Schmitt suggested the televising and cleaning of lines and estimated the cost at \$6.00 per lineal foot, if the pipe is 8" in diameter. As this was not budgeted, the committee decided to hold off on the sanitary sewer relining submission.

Trustee Bardy asked Mr. Schmitt if the Scada software provided lift station pump data. He is currently looking into the matter.

Jon Schmitt suggested that a cost analysis be done by the Finance Clerk to determine what should be charged for Septic Receiving rates to haulers.

Jon Schmitt recommended that the Village hire a Part-time Superintendent of Public Works moving forward and not contract out plant operators.

Trustee Comments: None.

Adjournment: *There being no further business to discuss, Trustee Fulmer moved, seconded by Trustee Bardy to adjourn the September 30, 2019 Regular Finance Committee meeting. The motion was approved by voice vote.*

Meeting adjourned at 4:34 PM

Respectfully Submitted,
Karla L. Thomas
Village Clerk