

Village of Richmond

INCORPORATED 1872

Village President Craig Kunz called the September 19, 2019 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Craig Kunz, Trustees: Dennis Bardy, Robert Elliott, TJ Fulmer, Gina Garbis and Frank Peiler.

ABSENT: Trustee Wardanian.

OTHERS PRESENT: Police Chief Ciro Cetrangolo, Attorney David McArdle and Village Clerk Karla L. Thomas.

ANNOUNCEMENTS: President Kunz announced that the semi-annual Curbside Electronics Pickup would take place on Thursday, October 3, 2019 by Prairieland Disposal.

President Kunz announced that the first Curbside Leaf Vacuuming would take place on Friday, October 18, 2019 by Prairieland Disposal.

UNFINISHED BUSINESS: President Kunz presented the Integrated Public Resources Operations, LLC Agreement for professional services regarding assistance with the potable water and wastewater systems. The Board requested that language regarding Item 10 termination of the agreement be modified to allow for termination for any reason or no reason at all.

Trustee Bardy moved, seconded by Trustee Garbis to approve the Integrated Public Resource Operations, LLC Agreement subject to modification of Item #10. ROLL CALL: AYES: BARDY, ELLIOTT, FULMER, GARBIS and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

PUBLIC COMMENTS: None.

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for September 5, 2019
- b. Authorization to Expend Funds for Warrant Fiscal Year 19/20.05.02 in the amount not to exceed \$200,000.00
- c. Approval of YMCA Camp Duncan Annual Tag Days, Saturday, May 30, 2020 and Saturday, June 6, 2020 at the intersection of Rte. 12 & 173
- d. Approval to Ratify the Village President's Appointments to the Plan Commission
- e. Approval to Ratify the Hiring of Baxter & Woodman as Village Engineer and Terminate HR Green

Trustee Fulmer moved, seconded by Trustee Peiler to approve the consent agenda, approval of the Regular Board minutes for September 5, 2019, authorization to expend funds for Warrant Fiscal Year 19/20.05.02 in the amount of \$33,409.78, approval of YMCA Camp Duncan Annual Tag Days, Saturday, May 30, 2020 and Saturday, June 6, 2020 at the intersection of Rte. 12 & 173, approval to ratify the Village President's Appointments to the Plan Commission and approval to ratify the Hiring of Baxter & Woodman as Village Engineer and Terminate HR Green as presented. ROLL CALL: AYES: BARDY, ELLIOTT, FULMER, GARBIS and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

NEW BUSINESS: George Roach, the Village Auditor, discussed the audit process and presented the Annual Audit for the Year Ended April 30, 2019. Mr. Roach point out that this is the 2nd consecutive year the Village has lost cash in excess of \$300,000.00 in the Water and Sewer account. He stated that the Village has the options of increasing revenue, decrease costs or a combination of both.

Trustee Peiler moved, seconded by Trustee Bardy to accept the Fiscal Year 2019 Audit performed by George Roach & Associates as presented. ROLL CALL VOTE: AYES: BARDY, ELLIOTT, FULMER, GARBIS and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

Anthony Pena, owner of several medicinal cannabis dispensaries, provided an overview of how they operate and future needs if he gets a license for Richmond. Trustee Garbis asked about the square footage of a facility. Mr. Pena responded 2,500-3,000 square feet. Trustee Bardy voiced concerns that cannabis type businesses not be permitted in the downtown historic district. Trustee Bardy asked about parking facilities. Mr. Pena responded that he would need 10-12 spaces and that he could share parking with other businesses. There was a consensus of the Board to allow all (4) four types cannabis businesses in the Village. Attorney McArdle's office will prepare draft ordinances for the Plan Commission to discuss at a Public Hearing scheduled for Monday, October 7, 2019 at 6 PM.

The Board reviewed the Ordinance Authorizing Execution of the Northern Illinois Purchasing cooperative ("NIPC") 2020 Intergovernmental Agreement (IGA) for the Purchase of Power Supplies and Other Goods and Services; Waiving Local Bidding Requirements for Purchases made through NIPC; and Authorizing Purchase Agreements made through NIPC. It was noted that this is a renewal of a previous NIPC IGA that is expiring.

Trustee Bardy moved, seconded by Trustee Fulmer to approve an Ordinance Authorizing Execution of the Northern Illinois Purchasing Cooperative ("NIPC") 2020 Intergovernmental Agreement for the Purchase of Power Supplies and Other Goods and Services; Waiving Local Bidding Requirements for Purchases Made through NIPC; and Authorizing Purchase Agreements Made through NIPC. ROLL CALL: AYES: BARDY, ELLIOTT, FULMER, GARBIS and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

The Board reviewed the Baxter & Woodman Master Engineering Services Agreement.

Village of Richmond

INCORPORATED 1872

Trustee Fulmer moved, seconded by Trustee Bardy to approve the Baxter & Woodman Master Engineering Services Agreement as presented. ROLL CALL: AYES: BARDY, ELLIOTT, FULMER, GARBIS and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

The Board reviewed the Baxter & Woodman Work Order No. 1 to provide a Public Works Supervisor (Jon Schmitt). President Kunz asked how many hours per week the Supervisor will work. The Board established that he should work a minimum of 20 hours per week, but will permit Supervisor Schmitt to work whatever it takes to perform the work.

Trustee Fulmer moved, seconded by Trustee Bardy to approve the Baxter & Woodman Work Order No. 1 as presented. ROLL CALL: AYES: BARDY, ELLIOTT, FULMER, GARBIS and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

President Kunz presented two Event Coordinator Independent Contractor Agreements for upcoming Richmond sponsored events. He reported that Linda Weiss would be the Event Coordinator for Richmond's Bike & Hike the Trail event to be held October 19, 2019 and Bettina Mueller would be the Event Coordinator for Richmond's Veteran's Day event to be held November 10, 2019.

Trustee Elliott moved, seconded by Trustee Garbis to approve the Event Coordinator Independent Contractor Agreements for Linda Weiss and Bettina Mueller as presented. ROLL CALL: AYES: BARDY, ELLIOTT, FULMER, GARBIS and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Bardy reported that the committee signed off on the bills and was unable to meet with Joyce McArdle due to her being ill.

COMMUNITY DEVELOPMENT: Trustee Elliott reported that the Bike & Hike event, coordinated by Linda Weiss would take place on October 19, 2019 from 9 am-Noon.

POLICE: None.

PUBLIC WORKS: President Kunz reported that several lots in Sunset Ridge were flooding due to a retention pond not draining properly. He explained that KLM went onto the Hunt Club property to unblock the pipe. President Kunz noted that Public Works and KLM worked well together to resolve the problem and the yards are draining.

ENGINEERING: None.

VILLAGE CLERK: None.

ATTORNEY: None.

PRESIDENT'S COMMENTS: President Kunz announced that on September 18, 2019 Trustee Wardanian resigned. He thanked him for his service and dedication to the Village. President Kunz will start a search for a replacement.

TRUSTEE COMMENTS: None.

CLOSED SESSION: President Kunz announced that the Board needed to go into closed session for Personnel-The appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2(c)(1)) and Real Estate: Setting Price for Sale of Municipal Property (5 ILCS 120/2(c)(6)).

Trustee Bardy moved, seconded by Trustee Peiler to go into closed session for the purposes of Personnel-The appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2(c)(1)) and Real Estate: Setting Price for Sale of Municipal Property (5 ILCS 120/2(c)(6)). ROLL CALL VOTE: AYES: BARDY, ELLIOTT, FULMER, GARBIS, and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. Motion carried.

The Board went into Closed Session at 8:47 PM.

Roll call was then taken, present were President Kunz, Trustees Bardy, Elliott, Fulmer, Garbis and Peiler, Attorney McArdle, Chief Cetrangolo and Clerk Thomas. Trustee Wardanian was absent.

The Board reconvened at 9:10 PM.

ACTION RESULTING FROM CLOSED SESSION: The Board agreed to create a new union position of Crew Leader to be paid \$26.21 per hour.

Trustee Bardy moved, seconded by Trustee Peiler to approve the creation of a new union position of Crew Leader to be paid \$26.21 per hour. ROLL CALL: AYES: BARDY, ELLIOTT, FULMER, GARBIS and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.

With no further business, Trustee Elliott moved to adjourn the September 19, 2019 Regular Board Meeting, seconded by Trustee Peiler. The motion was approved by voice vote.

Village of Richmond

INCORPORATED 1872

Meeting adjourned at 9:11 PM.

Respectfully submitted,
Karla L. Thomas, Village Clerk