

# Village of Richmond

## INCORPORATED 1872

**Village President Craig Kunz called the September 5, 2019 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.**

Everyone in attendance rose for the Pledge of Allegiance.

### ROLL CALL:

**PRESENT:** Village President Craig Kunz, Trustees: Dennis Bardy, Robert Elliott, TJ Fulmer, Gina Garbis, Frank Peiler and Ramsin Wardanian.

**ABSENT:** None.

**OTHERS PRESENT:** Police Chief Ciro Cetrangolo, Attorney David McArdle and Village Clerk Karla L. Thomas.

**ANNOUNCEMENTS:** None.

**UNFINISHED BUSINESS:** None.

**PUBLIC COMMENTS:** None.

**CONSENT AGENDA:** The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for August 15, 2019
- b. Authorization to Expend Funds for Warrant Fiscal Year 19/20.05.01 in the amount not to exceed \$200,000.00
- c. Approval of the Special Event Permit Application for Richmond Brathaus to close E. Broadway from Rte. 12 to the Island and use of Stevens Park for Richmond Brathaus Oktoberfest to be held Saturday, September 28, 2019 from 8 AM to Midnight and Sunday, September 29, 2019 from 10 AM to 3 PM
- d. Approval for St. Joseph's Church Knights of Columbus 50<sup>th</sup> Annual Fund Drive September 20-22, 2019 to be held at the intersection of Route 173 & 12

*Trustee Fulmer moved, seconded by Trustee Peiler to approve the consent agenda, approving the Regular Board minutes for August 15, 2019, authorization to expend funds for Warrant Fiscal Year 19/20.05.01 in the amount of \$11,131.78, approving the Special Event Permit Application for Richmond Brathaus to close E. Broadway from Rte. 12 to the Island and use of Stevens Park for Richmond Brathaus Oktoberfest to be held Saturday, September 28, 2019 from 8 AM to Midnight and Sunday, September 29, 2019 from 10 AM to 3 PM, and approving the St. Joseph's Church Knights of Columbus 50<sup>th</sup> Annual Fund Drive September 20-22, 2019 to be held at Rte. 173 & 12 as presented. ROLL CALL: AYES: BARDY, ELLIOTT, FULMER, GARBIS, PEILER AND WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried. (Trustee Garbis abstained on item C)*

**NEW BUSINESS:** John Ambrose, President and CEO, of Baxter & Woodman Consulting Engineers along with other staff members presented information regarding overall engineering services they could offer to the Village. Jon Schmitt was introduced to the Board as a temporary interim Public Works Superintendent on a contractual basis through Baxter & Woodman. Several board members asked questions regarding engineering services and duties the temporary interim Public Works Superintendent would be capable of performing. No contracts or costs were provided.

The Board discussed whether to opt-out of recreational Cannabis use in the Village. The consensus of the majority of the Board was to permit recreation Cannabis Use. Attorney McArdle addressed issues regarding zoning for Cannabis use through a Conditional Use Permit. He reported that a zoning ordinance will need to be drafted and then sent to the Plan Commission for further review and a public hearing. Attorney McArdle also discussed the Cannabis Retailers' Occupation Tax to be established. The sample ordinance drafted by the Illinois Municipal League will be sent to all Board members, along with other sample ordinances provided by legal counsel, to review and submit input by Friday, September 13<sup>th</sup> back to the Village Clerk for discussion at the next Board meeting.

Trustee Garbis moved, seconded by Trustee Bardy to direct the staff to send via email sample ordinances to the Board for review and discussion at the next meeting. ROLL CALL: AYES: BARDY, ELLIOTT, FULMER, GARBIS, PEILER, AND WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

The Board discussed the request to reduce temporary vendors on public property fees from \$30 per day to \$10 per day for Richmond Brathaus and Harper G's 2019 Tannenbaum Square event.

Trustee Fulmer moved, seconded by Trustee Bardy to approve the reduction for temporary vendors on public property fees to \$10 per day for Richmond Brathaus and Harper G's 2019 Tannenbaum Square event. ROLL CALL: AYES: BARDY, ELLIOTT, FULMER, PEILER, AND WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: GARBIS. The motion carried.

President Kunz reported that the land application paperwork has been submitted to the IEPA; however, the IEPA issued permit needs to be received before Stewart Spreading will perform the work. The proposal from Stewart Spreading, Inc. for removal and land application of bio-solids from the two reed beds at the Wastewater Treatment Plant (WWTP) in the amount of \$42,120.00 was reviewed.

Trustee Bardy moved, seconded by Trustee Wardanian to approve the proposal from Stewart Spreading, Inc. for removal and land application of bio-solids from (2) reed beds at the WWTP not to exceed the amount of \$42,120.00 and waiver of the formal bid process. ROLL CALL: AYES: BARDY, ELLIOTT, FULMER, GARBIS, PEILER, AND WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

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### COMMITTEE/DEPARTMENT REPORTS:

**FINANCE:** Trustee Wardanian reported that the committee discussed septic hauling and will be reviewing current rates, as they have not been increased since 2017. The committee also is working on establishing fees for park use.

**COMMUNITY DEVELOPMENT:** Trustee Peiler distributed sample forms with the new logo on it, including the new Village letterhead. There was a consensus of the Board to move forward with the changes.

**POLICE:** Chief Cetrangolo reported that one of the full-time Police Officers was hurt while off-duty and will be out two weeks to several months. He announced that the Police Commission would be meeting tomorrow night to hold interviews. He also distributed the monthly report for August 2019.

**PUBLIC WORKS:** President Kunz reported that there have been two resignations in the Public Works Department, Terry Weber and Brett Postl, Director of Public Works.

**ENGINEERING:** None.

**VILLAGE CLERK:** None.

**ATTORNEY:** Attorney McArdle announced that he is waiting for a decision from the Judge in the Jones case.

**PRESIDENT'S COMMENTS:** President Kunz reported that he, Jason Vohs, and Brett Postl met to discuss the bio-solids at the WWTP, Jason has requested to meet with the Finance Committee to discuss reed bed bio-solids.

President Kunz announced that there were three vacancies on the Plan Commission and would like to appointment John Murray, Tom Van Daele and Brian Luedke to fill the vacancies. There was a consensus of the Board to approve the appointments. He reported that Jean Vonder Haar had resigned from the Commission.

President Kunz also reported that the IEPA had performed an inspection on the Village's water system and the only issue was the lack of cross-connection surveys. The Village implemented the necessary survey program and responded back to the IEPA. The IEPA has acknowledged receipt of the response from the Village and will come back out for a final inspection.

President Kunz presented information regarding the Integrated Public Resources Operations, LLC (IPR) agreement for professional services. The Board will review the agreement and address the matter at the next Board meeting.

**TRUSTEE COMMENTS:** Trustee Elliott asked for the phone number and contact name for the Illinois Department of Transportation to discuss the condition of the Route 12 Bridge at Nippersink Creek.

**CLOSED SESSION:** President Kunz announced that the Board needed to go into closed session for Real Estate: Setting Price for Sale of Municipal Property (5 ILCS 120/2(c)(6) and Personnel-The appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2(c)(1)).

*Trustee Bardy moved, seconded by Trustee Wardanian to go into closed session for the purposes of Real Estate: Setting Price for Sale of Municipal Property (5 ILCS 120/2(c)(6) and Personnel-The appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2(c)(1)). ROLL CALL VOTE: AYES: BARDY, ELLIOTT, FULMER, GARBIS, PEILER and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. Motion carried.*

The Board went into Closed Session at 8:52 PM.

Roll call was then taken, present were President Kunz, Trustees Bardy, Elliott, Fulmer, Garbis, Peiler and Wardanian, Attorney McArdle, Chief Cetrangolo and Clerk Thomas.

The Board reconvened at 9:31 PM.

**ACTION RESULTING FROM CLOSED SESSION:** None.

*With no further business, Trustee Bardy moved to adjourn the September 5, 2019 Regular Board Meeting, seconded by Trustee Garbis. The motion was approved by voice vote.*

Meeting adjourned at 9:31 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk