

**Village of Richmond
5600 Hunter Drive
Finance Committee
Regular Meeting Minutes
August 12, 2019**

Chairman Ramsin Wardanian called the Regular Finance Committee meeting held on August 12, 2019 at the Village Hall (5600 Hunter Drive) to order at 4:00 PM.

Members Present: Trustees: Dennis Bardy, TJ Fulmer (left at 4:45 PM) and Ramsin Wardanian (Chair).

Members Absent: None.

Other Employees/Officials Present: Village Clerk Karla Thomas.

Approval of Minutes: The committee reviewed the Regular Finance Committee meeting minutes for July 1, 2019.

Trustee Bardy moved, seconded by Trustee Wardanian to approve the Regular Finance Committee minutes for July 1, 2019 as presented. The motion was approved by voice vote.

The committee reviewed the Regular Finance Committee minutes for July 29, 2019.

Trustee Fulmer moved, seconded by Trustee Wardanian to approve the Regular Finance Committee minutes for July 29, 2019 as presented. The motion was approved by voice vote.

Review and Recommendation of Bills for Approval: The committee members reviewed and signed off on invoices submitted for payment.

Public Comments: None.

Clerk's Comments: Clerk Thomas presented information to the committee on the recent phone hacking incident. The matter will be brought before the full board for consideration. The establishment of an impact fee for the emergency warning siren system was discussed. On behalf of the Police Chief, Clerk Thomas informed the committee that Village issued cellphone will be replaced to improve technology and the cost will be in line with budgeted figures.

Unfinished Business: Trustee Wardanian distributed a "draft" document entitled "Associated Investment Fund Interest Dispersment" for Capital Improvement Funds and requested that the committee members, Village Clerk, and Village President review and make necessary changes. The document will be discussed at the next Finance Committee meeting.

New Business: Clerk Thomas distributed a "draft" amendment to the Village Parks section of the Municipal Code and asked the committee to review it for discussion at the next Finance Committee meeting.

Trustee Wardanian discussed recruitment of a lobbyist to help the Village ascertain grant money for future projects. It was determined that the committee needs to investigation the costs for services and establish goals. There will be further discussion on this matter at the next committee meeting.

Trustee Wardanian stated that he would like to pursue Community Development Block Grants (CDBG) for infrastructure (lining of pipes) and ADA door replacements at the Village Hall. Clerk Thomas was asked to contact Joyce McArdle, the Village's contract Economic Developer and schedule her for attendance at a committee meeting.

The committee members discussed having Nick Minkov, with Associated Bank, attend a future committee meeting and then address the full board on the Village's Investment Portfolio.

The committee members also discussed the impact of septic receiving on the Wastewater Treatment Plant (WWTP) and requested that Clerk Thomas gather rates from other municipalities that permit dumping.

Trustee Comments: None.

Adjournment: *There being no further business to discuss, Trustee Bardy moved, seconded by Trustee Wardanian to adjourn the August 12, 2019 Regular Finance Committee meeting. The motion was approved by voice vote.*

Meeting adjourned at 5:15 PM

Respectfully Submitted,

Karla L. Thomas, Village Clerk