

# Village of Richmond

## INCORPORATED 1872

**Village President Craig Kunz called the August 1, 2019 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.**

Everyone in attendance rose for the Pledge of Allegiance.

### **ROLL CALL:**

**PRESENT:** Village President Craig Kunz, Trustees: Robert Elliott, Gina Garbis, Frank Peiler and Ramsin Wardanian.

**ABSENT:** Trustees Dennis Bardy and TJ Fulmer.

**OTHERS PRESENT:** Police Chief Cetrangolo, Director of Public Works Brett Postl, Attorney David McArdle and Village Clerk Karla L. Thomas.

**ANNOUNCEMENTS:** President Kunz announced that Attorney McArdle welcomed a third new granddaughter into the world this morning. The Board extended their congratulations to him.

**UNFINISHED BUSINESS:** None.

**PUBLIC COMMENTS:** None.

**CONSENT AGENDA:** The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for July 18, 2019
- b. Authorization to Expend Funds for Warrant Fiscal Year 19/20.04.01 in the amount not to exceed \$200,000.00
- c. Approval to waive fee for the Special Use Liquor License for International House of Wine & Cheese, Inc. regarding the Village of Richmond sponsored "Country Night" Event to be held August 10, 2019 at Memorial Hall.

*Trustee Wardanian moved, seconded by Trustee Garbis to approve the consent agenda, approving the Regular Board minutes for July 18, 2019, authorization to expend funds for Warrant Fiscal Year 19/20.04.01 in the amount of \$51,273.05, approving to waive the fee for the Special Use Liquor License for International House of Wine & Cheese, Inc. regarding the Village of Richmond sponsored "Country Night" Event to be held August 10, 2019 at Memorial Hall as presented. ROLL CALL: AYES: ELLIOTT, GARBIS, PEILER AND WARDANIAN. NAYS: NONE. ABSENT: BARDY AND FULMER. ABSTAIN: NONE. The motion carried.*

**NEW BUSINESS:** The Board reviewed the documents for the Fiscal Year 2020 Road Program. It was noted that the consulting engineering firm, HR Green, will provide maintenance engineering at a cost of \$1,930.00 funded from the Streets budget and that \$34,000.00 in Motor Fuel Tax (MFT) funds will be used for the 2020 Road Program repairs. President Kunz explained that approval of the documents is a normal annual process required by the IDOT to expend MFT money.

*Trustee Wardanian moved, seconded by Trustee Peiler to approve the IDOT Resolution for Maintenance under the Illinois Highway Code and the Local Public Agency General Maintenance in the amount of \$34,000.00, and Maintenance Engineering to be Performed by a Consulting Engineer HR Green in the amount of \$1,930.00 for the Fiscal Year 2020 Road Program as presented. ROLL CALL: AYES: ELLIOTT, GARBIS, PEILER AND WARDANIAN. NAYS: NONE. ABSENT: BARDY AND FULMER. ABSTAIN: NONE. The motion carried.*

### **COMMITTEE/DEPARTMENT REPORTS:**

**FINANCE:** Trustee Wardanian reported that the committee discussed dispersing and administration of interest from the Investment Portfolio to create Capital Improvement Funds. President Kunz reported that Carl Abrahamson, with Associated Bank, had contacted him to report that interest rates may be decreased on accounts held with the bank, due to the lowering of the interest rate by the Feds.

**COMMUNITY DEVELOPMENT:** Trustee Elliott reported that the committee is getting ready for Country Night; posters are out and yard signs will be placed tomorrow. Trustee Elliott also presented the Downtown Street Pole Banner Guidelines to the Board. As the Board had no amendments, the Clerk was directed to prepare an internal policy for adoption at the next Board meeting.

**POLICE:** Chief Cetrangolo reported that Country Thunder caused limited issues and the traffic plan implemented by multiple agencies was again successful. He also distributed his monthly activity report for July 2019.

**PUBLIC WORKS:** Director of Public Works Postl distributed and presented his Public Works Report for the month of July 2019. He suggested that money be budgeted in Fiscal Year 2021 for touch up of the water towers at an estimated cost of \$20,000.00 each and money be put aside for future painting of the towers (both inside and outside) at an estimated cost of \$400,000.00 each. Director Postl discussing the Public Works testing of the water main pipe under the Nippersink Creek and that the initial tests indicate little to no leak. Additionally, he reported that Public Works will be out on Sunday, August 18-19, 2019 to flush the hydrant and have the water tested by an outside lab. Jason Vohs, with IPR, will verify testing results. If everything works out, it is the intent of Public Works to open the valves and run water through the pipe, thus giving us the redundancy we are required to have by IEPA.

**ENGINEERING:** None.

**VILLAGE CLERK:** Clerk Thomas reported that she was awarded the Frank German Scholarship in the amount of \$450.00, which will cover the cost of her Academy training in Springfield. She noted that this scholarship is awarded to only one clerk in the state each year and considers it an honor to have received it.

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**ATTORNEY:** Attorney McArdle suggested that the Village hire a lobbyist, for which he has contact information, for getting funding for water tower cleaning and painting. The cost for the lobbyist is \$2,000.00 per month. Trustee Wardanian offered to reach out to other schools, municipalities, etc. that have used this individual, contact the lobbyist and report back to the Board.

Attorney McArdle reported that he is waiting for the Federal Court decision on the Jones case.

**PRESIDENT'S COMMENTS:** President Kunz announced that the Cannabis Legislative Luncheon is scheduled for August 14<sup>th</sup> and that the Board should consider their position regarding cannabis, as the matter will be brought before them on a September agenda. He reported that Jason Vohs, with IPR, will be at the next Board meeting. President Kunz also reported that Clerk Thomas has prepared a Social Media Policy and is working on getting the cost for software needed to archive and index this new electronic record format for record retention. President Kunz noted that Mr. Coley is challenging costs associated with the Stormwater Management Ordinance and Attorney McArdle will be preparing language changes to the Richmond Municipal Code and/or Unified Development Ordinance. President Kunz also announced the possibility of the Board going into Closed Session at the next Board meeting of August 15<sup>th</sup>.

**TRUSTEE COMMENTS:** Trustee Wardanian advised the Board that the Finance Committee would be contacting Zak Klehr regarding the Community Development Block Grants available for possible infrastructure, demolition, and ADA projects and would be working with Joyce McArdle and Clerk Thomas.

**CLOSED SESSION:** None.

**ACTION RESULTING FROM CLOSED SESSION:** None.

*With no further business, Trustee Peiler moved to adjourn the August 1, 2019 Regular Board Meeting, seconded by Trustee Garbis. The motion was approved by voice vote.*

Meeting adjourned at 8:20 PM.

Respectfully submitted,  
Karla L. Thomas, Village Clerk