

Village of Richmond

INCORPORATED 1872

Village Clerk Karla L. Thomas called the June 20, 2019 Regular Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

The Clerk asked for a motion to appoint Trustee Dennis Bardy as President Pro Tem due to President Kunz' absence.

Trustee Fulmer moved, seconded by Trustee Elliott to appoint Trustee Dennis Bardy as President Pro Tem. ROLL CALL: AYES: ELLIOTT, FULMER, PEILER, and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: BARDY. Motion carried.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Trustees: Dennis Bardy, Robert Elliott, TJ Fulmer, Frank Peiler and Ramsin Wardanian.

ABSENT: Village President Craig Kunz and Trustee Gina Garbis.

OTHERS PRESENT: Police Chief Ciro Cetrangolo and Village Clerk Karla L. Thomas.

ANNOUNCEMENTS: President Pro-Tem Bardy announced that the McHenry County Council of Government June Membership meeting would take place on Wednesday, June 26, 2019 at Pinecrest Golf Club in Huntley.

UNFINISHED BUSINESS: None.

PUBLIC COMMENTS: None.

CONSENT AGENDA: The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for June 6, 2019
- b. Authorization to Expend Funds for Warrant Fiscal Year 19/20.02.02 in the amount not to exceed \$200,000.00
- c. Approval of Extension of Intergovernmental Agreement between Richmond Township & the Village of Richmond pertaining to the Senior Transportation Program
- d. Approval of Resolution#R2019-03; A Resolution Regarding Closed Session Minutes
- e. Approval of Resolution#R2019-04; Limited User Plumber Cost Reimbursement Policy
- f. Approval of Resolution#R2019-05; Mailbox Damage Reimbursement Policy

Trustee Peiler moved, seconded by Trustee Elliott to approve the consent agenda, approving the Regular Board minutes for June 6, 2019, authorization to expend funds for Warrant Fiscal Year 19/20.02.02 in the amount of \$41,738.68, approval of Extension of Intergovernmental Agreement between Richmond Township & the Village of Richmond pertaining to the Senior Transportation Program, approval of Resolution#R2019-03; A Resolution Regarding Closed Session Minutes, approval of Resolution#R2019-04; Limited User Plumber Cost Reimbursement Policy, and approval of Resolution#R2019-05; A Resolution for Mailbox Reimbursement Policy as presented. ROLL CALL: AYES: BARDY, ELLIOTT, FULMER, PEILER AND WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

NEW BUSINESS: The Board reviewed the request from Aeon Gallery located at 10331 N. Main Street for a Class B Liquor License. A Class B liquor license allows for the retail sale of alcoholic liquor for consumption on the licensed premises, which includes beer and wine.

Trustee Wardanian moved, seconded by Trustee Fulmer to approve the Class B Liquor License for Aeon Gallery located at 10331 N. Main Street as presented. ROLL CALL VOTE: AYES: BARDY, ELLIOTT, FULMER, PEILER and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

President Pro-tem Bardy explained that the Supplemental Appropriation Ordinance was needed for engineering expenditures not included originally in the Motor Fuel Tax Fund (MFT) for Fiscal Year 2019. He reported that the Illinois Department of Transportation (IDOT) audits the fund every three years.

Trustee Fulmer moved, seconded by Trustee Peiler to adopt the Supplemental Appropriation Ordinance in the amount of \$5,545.75 for MFT engineering as presented. ROLL CALL VOTE: AYES: BARDY, ELLIOTT, FULMER, PEILER and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

The Board reviewed the Fiscal Year 2019 Budget amendment for the MFT Fund Balance Transfer for the Supplemental Appropriation.

Trustee Wardanian moved, seconded by Trustee Fulmer to approve Fiscal Year 2019 Budget Amendment#FY19-02 MFT Fund Balance Transfer for Supplemental Appropriation as presented. ROLL CALL VOTE: AYES: BARDY, ELLIOTT, FULMER, PEILER and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

The Board discussed the IDOT documents required to be signed by the Village President and Village Clerk as part of the Supplemental Appropriation Ordinance for FY2019.

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Trustee Elliott moved, seconded by Trustee Peiler to approve IDOT Supplemental Resolution for Maintenance under the Illinois Highway Code, the Supplemental Local Public Agency General Maintenance-Estimate of Maintenance Costs and the Local Public Agency General Maintenance-Maintenance Expenditure Statement for Fiscal Year 2019 as presented. ROLL CALL VOTE: AYES: BARDY, ELLIOTT, FULMER, PEILER and WARDANIAN. NAYS: NONE. ABSENT: GARBIS. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Wardanian reported that the committee discussed fees for licenses and permits in the Municipal Code that have not been increased in several years. Ordinances will be brought before the Board for recommended approval. The committee members also met to review and sign off on bills.

COMMUNITY DEVELOPMENT: Trustee Elliott reported that Chocolate Fest and "Bistro Richmond" (the Village's participation in the event) is set and will take place beginning with a soft start on Friday, June 28th through Sunday, June 30th. He also reported that on August 10th the Village would be hosting "Richmond Country Night" at Memorial Hall. A DJ and cash bar will be available. The committee discussed the off-premise signs and will work with the Village's Code Enforcement Officer to gather information for the Village President to draft a letter to the owners and have the Village Clerk mail them.

POLICE: Chief Cetrangolo reported that additional parking will be available for Chocolate Fest aka Anderson's Candy 100th Anniversary Celebration at the Community Church and Nippersink Middle School. He has posted the information on the Police Department's Facebook Page.

PUBLIC WORKS: President Pro-tem Bardy reported that he and Trustee Wardanian met with Public Works Director Postl regarding the Nippersink Creek Watermain project and work is progressing.

ENGINEERING: None.

VILLAGE CLERK: Clerk Thomas reported that Tamarack Farms LLC had sold six annexed parcels of land totaling 204.29 acres to Openlands. Two annexed parcels were zoned CORI (Commercial, Office/Research, Industrial) and four annexed parcels were zoned PSRD (Planned Suburban Residential District). Additionally, the Spiegelhoff Trust sold three parcels of land (one annexed into the Village) to Openlands along Route 12 and Hill Rd. In 2016, the Larson family sold the annexed parcel across from the Village Hall zoned General Business and Tamarack Farms LLC sold an abutting parcel to Openlands. The Board discussed the opportunity to work with Openlands on future planning.

Clerk Thomas distributed business cards to the Board for the Code Enforcement Officer. As requested by the Code Enforcement Officer if business owners or residents reach out to them, regarding ordinance violations or issues, please have them email him directly. He asked that the phone numbers on the business card not be used.

ATTORNEY: None.

PRESIDENT'S COMMENTS: On behalf of the Village President, Clerk Thomas asked for direction on whether the Village President should sign off on employee Time Off Request Forms or does the Board wish to approve the forms. The Board stated that the Village President should follow the Personnel Policy and he should sign off on the requests.

President Pro-tem Bardy requested that if a Trustee would not be in attendance they contact another Board member and/or the Village Clerk so it can be determined whether there will be a quorum. President Pro-tem Bardy then asked the Village Clerk when she was informed that the Village President would not be in attendance for the Board meeting. Clerk Thomas reported that she was informed early in the day.

TRUSTEE COMMENTS: Trustee Wardanian asked the Board members if they had seen the email from Senator Craig Wilcox regarding available funding for projects. Trustee Fulmer reported that he was not able to provide a written response. It was noted that the Village was given one day to provide a written response for projects including estimated costs.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Fulmer moved to adjourn the June 20, 2019 Regular Board Meeting, seconded by Trustee Bardy. The motion was approved by voice vote.

Meeting adjourned at 7:31 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk