

# Village of Richmond

## INCORPORATED 1872

**Village President Craig Kunz called the April 4, 2019 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.**

Everyone in attendance rose for the Pledge of Allegiance.

### ROLL CALL:

**PRESENT:** Village President Craig Kunz, Trustees: Robert Elliott, TJ Fulmer and Ramsin Wardanian.

**ABSENT:** Trustees Dennis Bardy and Frank Peiler

**OTHERS PRESENT:** Police Chief Ciro Cetrangolo, Attorney David McArdle and Village Clerk Karla L. Thomas.

**ANNOUNCEMENTS:** None.

**UNFINISHED BUSINESS:** None.

**PUBLIC COMMENTS:** None.

**CONSENT AGENDA:** The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for March 21, 2019
- b. Authorization to Expend Funds for Warrant Fiscal Year 18/19.12.01 in the amount not to exceed \$200,000.00

*Trustee Fulmer moved, seconded by Trustee Wardanian to approve the consent agenda, approving the Regular Board minutes for March 21, 2019 and authorization to expend funds for Warrant Fiscal Year 18/19.12.01 in the amount of \$100,851.55 as presented. ROLL CALL: AYES: ELLIOTT, FULMER AND WARDANIAN. NAYS: NONE. ABSENT: BARDY AND PEILER. ABSTAIN: NONE. The motion carried.*

**NEW BUSINESS:** The Board discussed the waiving of the \$100.00 fee for the Special Use Liquor License for Main Street Coffee for the Village sponsored "Richmond Retro Night" Event to be held April 27, 2019 at Memorial Hall.

*Trustee Fulmer moved, seconded by Trustee Wardanian to approve waiving of the fee for the Special Use Liquor License for Main Street Coffee for the Village sponsored "Richmond Retro Night" Event to be held on April 27, 2019 at Memorial Hall as presented. ROLL CALL VOTE: AYES: ELLIOTT, FULMER and WARDANIAN. NAYS: NONE. ABSENT: BARDY AND PEILER. ABSTAIN: NONE. The motion carried.*

President Kunz presented an Ordinance Amending Article 5.2 Permitted Uses and Article 6.5 Lot Development Standards of the Richmond Unified Development Ordinance. It was noted that this ordinance cleans up an inconsistency between the two Articles.

*Trustee Wardanian moved, seconded by Trustee Elliott to approve An Ordinance Amending Article 5.2 Permitted Uses and Article 6.5 Lot Development Standards of the Richmond Unified Development Ordinance as presented. ROLL CALL VOTE: AYES: ELLIOTT, FULMER and WARDANIAN. NAYS: NONE. ABSENT: BARDY AND PEILER. ABSTAIN: NONE. The motion carried.*

The Board reviewed an Ordinance Amending Chapter 2 Board of Trustees, Section 2.13(a)(1) Finance of the Richmond Municipal Code. This ordinance gives back the Finance Committee permission to review all department invoices.

*Trustee Wardanian moved, seconded by Trustee Fulmer to approve An Ordinance Amending Chapter 2 Board of Trustees, Section 2.13(a)(1) Finance of the Richmond Municipal Code as presented. ROLL CALL VOTE: AYES: ELLIOTT, FULMER and WARDANIAN. NAYS: NONE. ABSENT: BARDY AND PEILER. ABSTAIN: NONE. The motion carried.*

The Board briefly discussed the amended Village of Richmond Employee Personnel Policy and Procedures Manual. Trustee Wardanian suggested that since the document was lengthy and as the entire Board was not present, further discussion should be held off until the full Board is present. It was agreed to review the manual the second meeting in May.

*Trustee Wardanian moved, seconded by Trustee Fulmer to table discussion of the amended Village of Richmond Employee Personnel Policy and Procedures Manual until the 2<sup>nd</sup> Board meeting in May. ROLL CALL VOTE: AYES: ELLIOTT, FULMER and WARDANIAN. NAYS: NONE. ABSENT: BARDY AND PEILER. ABSTAIN: NONE. The motion carried.*

President Kunz asked the Board if they wished to accept Mr. Grindley's settlement offer of \$500.00 for tuition reimbursement. The Board rejected the offer and directed legal council to proceed to small claims court with the understanding that additional legal expenses would be incurred.

*Trustee Fulmer moved, seconded by Trustee Elliott to deny Mr. Grindley's settlement offer of \$500.00 for tuition reimbursement and proceed to small claims court. ROLL CALL VOTE: AYES: ELLIOTT, FULMER and WARDANIAN. NAYS: NONE. ABSENT: BARDY AND PEILER. ABSTAIN: NONE. The motion carried.*

The Board reviewed the Special Event Application submitted by Richmond Brathaus for an Adult Easter Egg Hunt event they would like to host on April 20, 2019. The event will take place from Noon-4:00 PM and liquor will be sold.

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*Trustee Fulmer moved, seconded by Trustee Wardanian to approve the Richmond Brathaus Adult Easter Egg Hunt event at Stevens Park on April 20, 2019 as presented. ROLL CALL VOTE: AYES: ELLIOTT, FULMER and WARDANIAN. NAYS: NONE. ABSENT: BARDY AND PEILER. ABSTAIN: NONE. The motion carried.*

President Kunz reported that a letter dated 3/20/19 from the Building Inspector stated building permit not recommended per plans submitted for 5614 Broadway (Paisano's window). President Kunz explained that based upon this letter, the owner has requested building code variances on the glass window proposed with the condition of bolting and railing installation on the interior, in order for the building permit to be issued. Additionally, a letter from the Building Inspector dated 3/19/19 addressed building code issues regarding the "ramp" plan submitted for 5628 Broadway (Seaside Prime). After a review by the Village Engineers, the proposed "ramp" plan was determined to qualify as a slopped sidewalk, as long as, the owner maintains the ratio of the walkway as proposed and would not require railings installed.

*Trustee Fulmer moved, seconded by Trustee Wardanian to authorize the required variances to be determined by the Building Inspector for 5628 and 5614 Broadway. ROLL CALL VOTE: AYES: ELLIOTT, FULMER and WARDANIAN. NAYS: NONE. ABSENT: BARDY AND PEILER. ABSTAIN: NONE. The motion carried.*

### **COMMITTEE/DEPARTMENT REPORTS:**

**FINANCE:** Trustee Wardanian reported that the committee worked on the budget for Fiscal Year 2020. There will be one more meeting before a balanced budget will be brought before the full Board for approval.

**COMMUNITY DEVELOPMENT:** Trustee Elliott reported on an article he read regarding difficulties the State of Oregon is having hiring police personnel and confirms what Chief Cetrangolo has reported previously to the board. Chief Cetrangolo reported that this is a hiring problem occurring across the country for police departments.

**POLICE:** Chief Cetrangolo presented his monthly report.

**PUBLIC WORKS:** Brett Postl presented his March 2019 monthly report. He reported that a new business owner made a request for a stripped handicapped spot on Mill Street. The Board directed the Police Chief to handle the matter.

Attorney McArdle reported on the status of the Neil Anderson easement to Liberty St. The property owner is requesting a b-box connection for water be installed and a \$2,000.00 credit be applied to future connection fees, as the owner is planning on building a home on the property.

**ENGINEERING:** President Kunz reported that a proposal would be sent to U.S. Rep. Lauren Underwood for \$1.7 million for water infrastructure projects.

**VILLAGE CLERK:** Clerk Thomas reported that Visit McHenry County would be paying for the Bike Sharing Program, for a two-year period, to place five bikes and a bike rack in the Village. As the Village does not own property available for placement of the unit along the Prairie Trail, they will be contacting a private property owner to negotiate installation on their property. Installation is anticipated to occur mid-May to June. There is no financial obligation to the Village.

**PRESIDENT'S COMMENTS:** President Kunz announced that a broadband survey provided by Mr. Gutowsky be sent out to residents via a hyperlink on the Village website or using the Village e-blast. The Board was polled and the consensus was not to post the survey using either method of communication.

Attorney McArdle reported that the Village has received title to the former Magnolia property. The Code Enforcement Officer accessed the property and took photographs of the interior. Various personal property items remain inside and the previous owner has been notified that all items (not fixtures) must be physically removed on or before April 18, 2019. After April 18, 2019, these items will be deemed abandoned and the Village is dispose of them after they are appraised.

**TRUSTEE COMMENTS:** None.

**CLOSED SESSION:** None.

**ACTION RESULTING FROM CLOSED SESSION:** None.

*With no further business, Trustee Fulmer moved to adjourn the April 4, 2019 Regular Board Meeting, seconded by Trustee Wardanian. The motion was approved by voice vote.*

Meeting adjourned at 7:55 PM.

Respectfully submitted,  
Karla L. Thomas, Village Clerk