

# Village of Richmond

## INCORPORATED 1872

**Village President Craig Kunz called the January 17, 2019 Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.**

Everyone in attendance rose for the Pledge of Allegiance.

### **ROLL CALL:**

**PRESENT:** Village President Craig Kunz, Trustees: Dennis Bardy, Robert Elliott, TJ Fulmer, and Frank Peiler.

**ABSENT:** Trustee Ramsin Wardanian

**OTHERS PRESENT:** Police Chief Ciro Cetrangolo, Village Clerk Karla L. Thomas and Attorney Brad Stewart.

**ANNOUNCEMENTS:** President Kunz announced that the McHenry County Council of Governments (MCCG) Annual Legislative Dinner meeting would be held on Wednesday, January 23, 2019 at the M Supper Club in Crystal Lake. He also announced that the Village of Richmond would be hosting the February 27, 2019 dinner meeting at Paisano's. President Kunz requested that as many Trustees as possible attend.

**UNFINISHED BUSINESS:** None.

**PUBLIC COMMENTS:** None.

**CONSENT AGENDA:** The Board reviewed the items on the consent agenda.

- a. Approval of Regular Board Minutes for January 3, 2019
- b. Authorization to Expend Funds for Warrant Fiscal Year 18/19.09.02 in the amount not to exceed \$200,000.00

*Trustee Bardy moved, seconded by Trustee Peiler to approve the consent agenda, approving the Regular Board minutes for January 3, 2019 and authorization to expend funds for Warrant Fiscal Year 18/19.09.02 in the amount of \$136,436.80 as presented. ROLL CALL: AYES: BARDY, ELLIOTT, FULMER and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.*

**NEW BUSINESS:** President Kunz announced that Angelo's Fresh Food Market formerly known as Van's Supermarket located at 9914 Main Street has requested a Class D2 Liquor License. He reported that all of the paperwork is in order. One of the owner's present reported that a formal grand opening would take place in May.

*Trustee Fulmer moved, seconded by Trustee Bardy to approve the issuance of a Class "D2" liquor license to Angelo's Fresh Food Market LLC as presented. ROLL CALL VOTE: AYES: BARDY, ELLIOTT, FULMER and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.*

President Kunz reported that at the previous Board meeting there was a consensus regarding the HR Green proposal for the Nippersink Bridge Water Main Replacement Structural Analysis at a cost of time and material (T & M) not to exceed \$2,887.66. He stated that a formal vote was required.

*Trustee Bardy moved, seconded by Trustee Fulmer to approve the HR Green Simple Scope Short Agreement for the Nippersink Bridge Water Main Replacement Structural Analysis at a cost of T & M not to exceed \$2,887.66 as presented. ROLL CALL VOTE: AYES: BARDY, ELLIOTT, FULMER and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.*

President Kunz reported that the Village had originally entered into an intergovernmental agreement with the Richmond Township Fire Protection District on January 2, 2009 to permit the installation of an antenna on the Village's south water tower for a period of five (5) years. Extension Agreements had previously been approved twice before for a term of five (5) years; however, the Extension Agreement can only be legally extended to the end of the President's term. The expiration for this extension is April 30, 2021.

*Trustee Fulmer moved, seconded by Trustee Bardy to approve the Extension Agreement for the Intergovernmental Agreement between the Richmond Township Fire Protection District and the Village of Richmond as presented. ROLL CALL VOTE: AYES: BARDY, ELLIOTT, FULMER and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.*

President Kunz reviewed the recommendation of the Plan Commission regarding certain text amendments to the Village's Unified Development Ordinance (UDO) regarding lifting the prohibition of Neon Lighting in the Historic District. President Kunz suggested additional regulations not provided for by the Plan Commission, such as, the number of signs within a window, content, hanging of signs inside and/or outside over the sidewalk and whether signs should be located on the 1<sup>st</sup> floor and/or the 2<sup>nd</sup> floor. After a brief discussion, the Board decided to table and send the matter to the Community Development Committee (CDC) for further consideration.

President Kunz reported that at the previous Board meeting there was a unanimous consensus to accept the exterior alteration for 5624 Broadway Street based upon the concept plan presented. It was noted that the owner would be requesting a variance for a rear gravel parking lot on the property for employee use. Trustee Elliott reported that the CDC has reviewed and recommends the exterior alterations of 5624 Broadway Street based upon the concept plan provided to the Board on January 3, 2019.

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*Trustee Fulmer moved, seconded by Trustee Peiler to approve the sketch/rendition subject to any other applicable regulations as presented. ROLL CALL VOTE: AYES: BARDY, ELLIOTT, FULMER and PEILER. NAYS: NONE. ABSENT: WARDANIAN. ABSTAIN: NONE. The motion carried.*

### **COMMITTEE/DEPARTMENT REPORTS:**

**FINANCE:** None.

**COMMUNITY DEVELOPMENT:** Trustee Elliott reported that the committee met to discuss the plans for the March 2<sup>nd</sup> St. Patrick's Celebration, which will take place from noon to 9:00 pm and include Irish retailers, music and cash bar. The committee also is planning to host Retro Night on April 27<sup>th</sup> and a Memorial Day event on May 27<sup>th</sup>.

**POLICE:** Chief Cetrangolo reported that the Coffee with the Chief recently held at Cunat went well and received good feedback. He announced that the next Coffee with the Chief will be held at Main Street Coffee Co. at 9:00 am on February 16<sup>th</sup> with discussion on phone and online scams.

The Chief also distributed an article from the Chief's Magazine regarding the state of hiring for Police and Public Service jobs.

**PUBLIC WORKS:** Brett Postl reported that the department is still working with one employee short. He also reported that the department is gearing up for the weekend snow event and a second event forecasted for Tuesday.

President Kunz inquired into the Rte. 12 lift station cover. Mr. Postl reported that the department will be working on it Monday. President Kunz also suggested that Mr. Postl contact Sean Murphy to get the cost for the upgrades to the lift station.

**ENGINEERING:** None.

**VILLAGE CLERK:** The Village Clerk reported that she has been contacted by Visit McHenry County regarding the Biking Sharing Program. They would like to know if the Village would be interested in participating in the program, as the cost to the Village has dropped to \$4,000.00 for a 2-year commitment. The commitment would allow for a bike rack with bikes to be placed in the Village for visitors use and would have GIS tracking. Trustee Bardy asked that the information be sent to Trustee Wardanian who is the chair of the Finance Committee for consideration during the budget process.

**PRESIDENT'S COMMENTS:** President Kunz reported that a Girl Scout troop would like to place a table on E. Broadway St. by Brathaus to solicit cookie sales. The Board suggested that they setup in Stevens Park for safety reasons and better visibility. President Kunz reported that the date needs to be determined and possible waiver of any fees associated with the matter will be brought back to the Board.

President Kunz discussed the distributed email received from Katie Anderson regarding code violations. Trustee Fulmer reported that the Board gave Anderson Candy until February 14<sup>th</sup> to address the issues, as well as, submit plans for enclosure of the area resulting in code violations and getting a building permit. President Kunz will be in contact with legal counsel regarding the matter.

President Kunz reported that he had received a text from Mr. Tragasz regarding the status of his offer. President Kunz asked if he was correct in that the Board is not interested. The Board confirmed that they were not interested. President Kunz will get back to Mr. Tragasz.

President Kunz asked if any Trustee would consider taking up the task of applying for the ComEd grants for Green Region, Powering Safe Communities, Powering the Arts and if interested to contact him.

**TRUSTEE COMMENTS:** None.

**CLOSED SESSION:** None.

**ACTION RESULTING FROM CLOSED SESSION:** None.

*With no further business, Trustee Peiler moved to adjourn the January 17, 2019 Regular Board Meeting, seconded by Trustee Fulmer. The motion was approved by voice vote.*

Meeting adjourned at 7:58 PM.

Respectfully submitted,  
Karla L. Thomas, Village Clerk