



## **VILLAGE SERVICES NEW RESIDENT INFORMATION**

The following list contains information that is frequently requested. If you have other questions, or wish to view the entire Village Municipal Code, call the Village office at 815-678-4040 or visit [www.richmond-il.com](http://www.richmond-il.com).

*Animals:* Animal licenses are issued by McHenry County Animal Control, 815-334-4470. All dogs must be leashed when not on the owner's property and must be under direct control of the owner. Dog litter must be removed from public places.

*Brush Pick Up:* The Village provides brush pick up on the 3<sup>rd</sup> Thursday of every month April through November weather permitting. Branches 6 inches in diameter or smaller and no more than 6 feet in length stacked with the cut ends towards the street by 7am will be picked up. This collection does not include stumps or other yard waste (leaves, grass). No Lumber (boards, planks, decking, etc) will be accepted. This pick up is not for brush or trees taken down by a contractor. If you use a tree service they must dispose of all that they take down.

*Building Permits:* If you are considering any additions or improvements to your home please contact the Village prior to beginning work to see if a permit is required. Decks, roofs, siding, fences, pools, accessory structures are some of the projects requiring a permit. The Village has adopted the 2015 International Building Code, along with the 2015 International Fire Code, the NFPA Automatic Sprinkler Code, 2014 National Electric Code and the Illinois State Plumbing Code.

*Business Registrations:* The Village requires all businesses in Richmond to register. Business stickers are available at Village Hall for \$30.00 and expire on April 30<sup>th</sup> each year. New Business must purchase a sticker within 30 days.

*Drop Box:* Located at the main entrance of the Village Hall, in the wall immediately west of the front door. This is secure and may be used for the deposit of utility payments or other correspondence.

*E- News Blast:* The Village office sends out important Village news and events by E-News Blast. If you'd like to subscribe to our E-News Blast please contact the Village office at 815-678-4040 with the best e-mail address to receive this information.

*Flushing:* Water hydrants are flushed periodically from spring through fall, usually during the night. Neighborhoods are posted prior to flushing. During flushing, iron is occasionally dislodged causing rusty water. Allowing the water in your house to run for a few minutes usually clears the problem.

*Leaf Vacuuming:* The Village contracts out for leaf vacuuming. Call the Village Hall for details.

*Garbage Collection:* The Village of Richmond contracted Prairieland Disposal for garbage and recyclables collection every Thursday. Should you have any problems, please contact Prairieland Disposal directly at 1-847-381-9300.

*Nixle Alerts:* Nixle is a FREE notification service that allows the police department and Village to alert residents of emergency weather events, road closings, public safety crime advisories, natural and manmade disasters, and general Village information. To sign up visit: <https://local.nixle.com/accounts/login/>

*Recreation:* The Richmond/Spring Grove recreation program offers many year-round activities for children of all ages. Brochure can be found on Village of Richmond website or Village of Spring Grove website.

*Senior Services:* Richmond Township provides activities for local seniors. Call to get the latest information and have your name put on their mailing list. 815-678-0077

*Utility Bills:* Please call the Village Hall to have the bill put into your name. Water and sewer bills are sent out quarterly and the net amount is due 21 days after billing. You may pay on-line with E-pay, or use your credit card either in person or by phone. If you have questions on your bill or are experiencing problems with your water please call the Village Hall.

*Vehicle Stickers:* The Village requires all residents to have and display a current vehicle sticker. Stickers cost \$20.00 and expire on April 30 of each year. New residents must purchase a sticker within 30 days.

*Voter Registration:* The Voter Registrar (Village Clerk) is available Monday through Friday from 8-4, call for details at 678-4040. Additionally there are voter registrars available at the Nippersink Library. Call 815-678-4014 for details.

***SOME USEFUL PHONE NUMBERS***

<b>Charter Spectrum (Cable and Internet)</b>	<b>1-888-438-2427</b>
<b>Commonwealth Edison</b>	<b>1-800-334-7661</b>
<b>Julie (dig)</b>	<b>1-800-892-0123</b>
<b>Prairieland Disposal</b>	<b>1-847-381-9300</b>
<b>Frontier Telephone Services</b>	<b>1-855-668-5955</b>
<b>McHenry County Animal Control</b>	<b>1-815-459-6222</b>
<b>McHenry County College</b>	<b>1-815-455-3700</b>
<b>McHenry County Conservation District</b>	<b>1-815-338-6223</b>
<b>McHenry County Government Center</b>	<b>1-815-334-4000</b>
<b>McHenry Senior Services</b>	<b>1-815-344-3555</b>
<b>Nicor Gas</b>	<b>1-888-642-6748</b>
<b>Nippersink Library</b>	<b>1-815-678-4014</b>
<b>Nippersink Middle School</b>	<b>1-815-678-7129</b>
<b>Richmond Grade School</b>	<b>1-815-678-4717</b>
<b>Richmond/Burton High School</b>	<b>1-815-678-4525</b>
<b>Richmond Food Pantry (Char Kania)</b>	<b>1-815-678-4351</b> 815-236-1471 cell
<b>Richmond Post Office</b>	<b>1-815-678-3951</b>
<b>Richmond Police (non-emergency)</b>	<b>1-815-678-2351</b>
<b>Richmond/Spring Grove Chamber of Commerce</b>	<b>1-815-678-7742</b>
<b>Richmond Township Fire Dist. (non-emergency)</b>	<b>1-815-678-3672</b>
<b>Richmond Township Tax Assessor (Patricia O'Neil)</b>	<b>1-815-678-2014</b>
<b>Richmond Township Offices</b>	<b>1-815-678-0077</b>
<b>Richmond Township Highway Dept.</b>	<b>1-815-678-4144</b>
<b>Richmond/Burton Transportation(school buses)</b>	<b>1-815-678-2232</b>
<b>Richmond Village Hall</b>	<b>1-815-678-4040</b>
<b>Secretary of State Driver's License Services</b>	<b>1-815-338-2750</b>
<b>Utility Assistance Program</b>	<b>1-815-338-7752</b>