



VILLAGE SERVICES NEW RESIDENT INFORMATION

The following list contains information that is frequently requested. If you have other questions, or wish to view the entire Village Municipal Code, call the Village office at 815-678-4040 or visit www.richmond-il.com.

Animals: Animal licenses are issued by McHenry County Animal Control, 815-334-4470. All dogs must be leashed when not on the owner's property and must be under direct control of the owner. Dog litter must be removed from public places.

Automatic Direct Pay: Direct Pay makes it more convenient for you to make your water payments to the Village of Richmond. Payments will be automatically deducted from your checking or savings account and credited to your water account on the bill's due date. Authorization form can be found on our website www.richmond-il.com or visit Village Hall.

Brush Pick Up: The Village provides brush pick up on the 3rd Thursday of every month April through November weather permitting. Branches 6 inches in diameter or smaller and no more than 6 feet in length stacked with the cut ends towards the street by 7am will be picked up. This collection does not include stumps or other yard waste (leaves, grass). No Lumber (boards, planks, decking, etc) will be accepted. This pick up is not for brush or trees taken down by a contractor. If you use a tree service they must dispose of all that they take down.

Building Permits: If you are considering any additions or improvements to your home please contact the Village prior to beginning work to see if a permit is required. Decks, roofs, siding, fences, pools, accessory structures are some of the projects requiring a permit. The Village has adopted the 2015 International Building Code, along with the 2015 International Fire Code, the NFPA Automatic Sprinkler Code, 2014 National Electric Code and the Illinois State Plumbing Code.

Business Registrations: The Village requires all businesses in Richmond to register. Business stickers are available at Village Hall for \$35.00 and expire on April 30th each year. New Business must purchase a sticker within 30 days.

Drop Box: Located at the main entrance of the Village Hall, in the wall immediately west of the front door. This is secure and may be used for the deposit of utility payments or other correspondence.

E- News Blast: The Village office sends out important Village news and events by E-News Blast. If you'd like to subscribe to our E-News Blast please contact the Village office at 815-678-4040 with the best e-mail address to receive this information.

Flushing: Water hydrants are flushed periodically from spring through fall, usually during the night. Neighborhoods are posted prior to flushing. During flushing, iron is occasionally dislodged causing rusty water. Allowing the water in your house to run for a few minutes usually clears the problem.

Leaf Vacuuming: The Village contracts out for leaf vacuuming. Call the Village Hall for details.

Garbage Collection: The Village of Richmond contracted Prairieland Disposal for garbage and recyclables collection every Thursday. Should you have any problems, please contact Prairieland Disposal directly at 1-847-381-9300.

Nixle Alerts: Nixle is a FREE notification service that allows the police department and Village to alert residents of emergency weather events, road closings, public safety crime advisories, natural and manmade disasters, and general Village information. To sign up visit: <https://local.nixle.com/accounts/login/>

Recreation: The Richmond/Spring Grove recreation program offers many year-round activities for children of all ages. Brochure can be found on Village of Richmond website or Village of Spring Grove website.

Senior Services: Richmond Township provides activities for local seniors. Call to get the latest information and have your name put on their mailing list. 815-678-0077

Utility Bills: Please call the Village Hall to have the bill put into your name. Water and sewer bills are sent out quarterly and the net amount is due 21 days after billing. Option to sign up for E-billing will allow you to receive e-mail notification when your bill is ready to view online. Registration is required and can be found on Village website. You may pay on-line with E-Pay, automatic direct pay, or use your credit card in person. If you have questions on your bill or are experiencing problems with your water please call the Village Hall.

Vehicle Stickers: The Village requires all residents to have and display a current vehicle sticker. Stickers cost \$20.00 and expire on April 30 of each year. New residents must purchase a sticker within 30 days.

Voter Registration: The Voter Registrar (Village Clerk) is available Monday through Friday from 8-4, call for details at 678-4161. Additionally there are voter registrars available at the Nippersink Library. Call 815-678-4014 for details.

SOME USEFUL PHONE NUMBERS

Charter Spectrum (Cable and Internet)	1-888-438-2427
Commonwealth Edison (www.ComEd.com)	1-800-334-7661
Julie (dig)	1-800-892-0123
Prairieland Disposal	1-847-381-9300
Frontier Telephone Services	1-855-668-5955
McHenry County Animal Control	1-815-459-6222
McHenry County College	1-815-455-3700
McHenry County Conservation District	1-815-338-6223
McHenry County Government Center	1-815-334-4000
McHenry Senior Services	1-815-344-3555
Nicor Gas	1-888-642-6748
Nippersink Library	1-815-678-4014
Nippersink Middle School	1-815-678-7129
Richmond Grade School	1-815-678-4717
Richmond/Burton High School	1-815-678-4525
Richmond Food Pantry (Char Kania)	1-815-678-4351 815-236-1471 cell
Richmond Post Office	1-815-678-3951
Richmond Police (non-emergency)	1-815-678-2351
Richmond/Spring Grove Chamber of Commerce	1-815-678-7742
Richmond Township Fire Dist. (non-emergency)	1-815-678-3672
Richmond Township Tax Assessor (Patricia O'Neil)	1-815-678-2014
Richmond Township Offices	1-815-678-0077
Richmond Township Highway Dept.	1-815-678-4144
Richmond/Burton Transportation(school buses)	1-815-678-2232
Richmond Village Hall	1-815-678-4040
Secretary of State Driver's License Services	1-815-338-2750
Utility Assistance Program	1-815-338-7752