

VILLAGE OF RICHMOND  
REGULAR BOARD MEETING  
January 3, 2008

**PRESIDING:** President Lauri Olson

**PRESENT:** Trustees Dennis Bardy, Charlotte Hollenbach, Bruce Hunter, David Kielpinski, Cindy Walleck

**ABSENT:** Trustee Peter Koenig

**ALSO PRESENT:** Village Administrator Tim Savage, Attorney David McArdle, Engineer Ed Coggin

President Olson called the meeting to order at 7:00 p.m. in the Richmond Village Hall, 5600 Hunter Drive.

**ROLL CALL:** President Olson and Trustees Bardy, Hollenbach, Hunter, Kielpinski, and Walleck were present. Trustee Koenig was absent from the meeting.

**MINUTES:** Hunter moved to approve the minutes of the December 20<sup>th</sup> regular meeting. Seconded by Bardy and passed by unanimous voice vote.

**ANNOUNCEMENTS:** None

**UNFINISHED BUSINESS:** The Richmond Development Agreement was tabled pending receipt of documents.

**PUBLIC COMMENT:** None

**NEW BUSINESS:**

a. Ordinance 2008-1, Authorizing Execution of an Intergovernmental Agreement for the Purchase of Electric Power, was presented by Savage. This requires continuation of participation in a group called NIGEC, a cooperative of several municipalities organized for the purpose of purchasing electrical power on the open market. The group will be looking at quotes from the open market as well as the State contract. The Village's response will have to be timely in order to lock in the quoted rate. Savage is requesting the authority to enter into a contract for the purchase of electricity through NIGEC. He recommenced removing the smaller accounts (lift stations for example) from the contract because the savings on these are negligible. However there is substantial savings on the larger accounts such as the new WWTP. Street lighting will continue under the Com Edison rates as long as they continue to give us the dusk to dawn rate that we are now under. A higher street lighting rate is being phased in but according to Savage it will not apply to Richmond until 2010. A buy out is being requested for Sunset Ridge subdivision where at present the Village is leasing the

lights and poles for an average cost of \$30.00 per month for just the poles. Hunter moved to pass Ordinance 2008-1, Authorizing Execution of an Intergovernmental Agreement for the Purpose of Purchasing Electric Power for the Municipality's Needs and Authorizing Purchase Agreements for the Purchase of Electricity, in addition he moved to give authority to the Administrator to negotiate the contract. Seconded by Kielpinski and passed with Bardy, Hollenbach, Hunter, Kielpinski and Walleck voting yes. Koenig was absent.

b. Sign Review. Approval is being requested for signs for the \$UP and Tobacco store, located at 10217 Main Street. President Olson introduced Mr. Mehta, owner of the business. The Village granted certain variances to this property in 1995 which allow additional uses and contains language regarding location and size of a number of signs. It was pointed out that neither the design and color of the signs, nor the size of the letters were addressed in this ordinance. Discussion ensued. According to Mr. Mehta the business will be approximately 70% dollar items and 30% tobacco products. The existing pole sign is one of the signs granted under the variance and Mr. Mehta was willing to change the design and color of that sign. The wall sign facing Main Street is larger than permitted by the sign ordinance. The wall sign above the entrance door facing George Street appears to meet the Code. Because the building is adjacent to the Historic District, the color and design require approval, and Meta was willing to change to a white background with black letters and an antique green logo. He also agreed to have the tobacco letters smaller and to move them below the dollar logo. The code allows a wall sign 10 ft by 3 ft. The requested wall sign will be redesigned and resubmitted to the Board. The requested sign on the east wall identifying the entrance may or may not be necessary. The identification sign over the door facing George Street may be on the door itself, or designed on an awning. This will also be resubmitted for permit. According to Meta, business hours will be 8 am to 8 pm and the signs will be lighted from dusk until 10 pm. Following additional discussion, Kielpinski moved to approve the 5X7 sign with the \$UP logo on top and Tobacco under in 8 inch letters. Background to be white with the dollar logo in an antique green oval with the remainder of the letters colored black. Seconded by Walleck and passed with Bardy, Hollenbach, Hunter, Kielpinski and Walleck voting yes. Koenig was absent. Meta asked if he could put price signs in the windows and was told that due to the proximity to the Historic District, this was not approved. Savage did not think a permit was required for a temporary "opening soon" sign but will research the ordinance.

c. The Bypass Phase One Engineering schedule was presented by Savage. Recent efforts over the last six months have culminated in a letter of intent from the State regarding the project and its total estimated cost of \$3,010,000.00. The state is committing to funding 50% of the local match, or \$236,650 with the Village and County expected to contribute 25%, or \$118,425 each. According to Savage this is a very significant hurdle for the Village to move the bypass forward. An important element of the funding is the \$643,500 TEA-21 Federal Funds, which require no local match. This funding would allow work to begin in March of this year if all documents and contracts are in place. There are four agreements that will need action within the next several weeks: Concurrence with the IDOT letter of intent; Intergovernmental Agreement between the Village and County; Master Agreement between the Village and IDOT; and an agreement with SEC for engineering services. The IGA, which commits the County and Village to funding 25% each of the local match, should go before the County Transportation Committee at their January 16th meeting and could be approved by the Village at the next (January 17<sup>th</sup>) Village Board meeting. The project is

estimated to take approximately three years to complete which will allow the Village to budget 1/3 of it's portion for the next three fiscal years. According to Savage, the letter of intent is a firm commitment of participation from the State. The intention of the County to contribute to the funding will be known prior to the Village entering into the master service agreement between the Village and IDOT. The project can be dropped if state funding of 50% is not forthcoming. Any engineering costs incurred after executing of the Letter of Intent are reimbursable, however it was pointed out that the Village may have other hidden costs involved in the drafting of agreements. Kielpinski moved to authorize the President to sign concurrence with the IDOT Letter of Agreement. Seconded by Hollenbach and passed by unanimous voice vote with Koenig absent.

d. Bardy moved to authorize the Village Attorney to draft a County/Village Intergovernmental Agreement and Master Service Agreement relating to the Bypass. Seconded by Kielpinski and passed with Bardy, Hollenbach, Hunter, Kielpinski and Walleck voting yes. Koenig was absent.

#### **DEPARTMENT REPORTS:**

a. Finance. Hunter presented Warrant 2008-9, which has been reviewed by the committee, and moved to approve payment in the amount of \$82,359.44. Seconded by Bardy and passed with Bardy, Hollenbach, Hunter, Kielpinski, and Walleck voting yes. Koenig was absent.

b. Engineer's report was reviewed and Coggin informed the Board that demolition of the old plant, while behind schedule, should finish this week. The pond is at 95% completion. Final restoration will have to wait till spring. A good job is being done and the delay has caused no detrimental effects to the Village.

c. Police – a written report was distributed and Officer Wilson, present, gave details on the arrest of a Woodstock bank robber.

d. EDC-Trustee Kielpinski informed the Board EDC will begin work on a long range plan in February. A Memorial Hall report was distributed by Trustee Walleck, who informed the Board that the formal event will be held February 16<sup>th</sup>. Kayla Malec, Little Miss Peanut, was praised for her fund raising efforts on behalf of Memorial Hall.

**PRESIDENT'S COMMENTS:** Olson thanked and acknowledged Smith Engineering for their work getting the State funding for the bypass.

**ADMINISTRATOR'S COMMENTS:** Savage informed the Board that the UDO (Unified Development Ordinance) is in complete draft form and the Committee will be having a minimum of two additional meetings before presenting it to the Board sometime in February.

#### **TRUSTEE COMMENTS:**

Bardy stated that UDO will meet on January 15. Walleck asked about the State grant money for Memorial Hall and stated that she heard that the State has passed the appropriation, freeing up the approved funds. Savage will check into this

**CLOSED SESSION:** Hunter moved to go into closed session to approve closed minutes and conduct the semi annual review of closed minutes (5 ILCS 120.2(c)(8)). Seconded by

Kielpinski and passed with Bardy, Hollenbach, Hunter, Kielpinski and Walleck voting yes. Koenig was absent. 8:00 p.m.

Board came out of closed session at 8:10 p.m. Bardy, Hollenbach, Hunter, Kielpinski, Walleck and Olson were present for roll call. Koenig was absent.

There was no further business. Hunter moved to adjourn. Seconded by Bardy and passed by unanimous voice vote. 8:10 p.m.

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Kathleen Hellmann, Village Clerk