

VILLAGE OF RICHMOND  
REGULAR BOARD MEETING  
February 5, 2009

**PRESIDING:** President Lauri Olson

**PRESENT:** Trustees Dennis Bardy, Charlotte Hollenbach, Bruce Hunter, David Kielpinski, Peter Koenig

**ABSENT:** Trustee Cindy Walleck

**ALSO PRESENT:** Village Administrator Tim Savage

President Olson called the meeting to order at 7:00 pm at the Richmond Village Hall, 5600 Hunter Drive.

**ROLL CALL:** President Olson and Trustees Bardy, Hollenbach, Hunter, Kielpinski and Koenig were present. Walleck was absent from the meeting

**MINUTES:** Minutes from the January 22 regular meeting were reviewed. Trustee Hollenbach noted that the date for Casino Nights (page one) is incorrectly down as February 22 and should be changed to February 28. Bardy moved to approve the minutes as corrected. Seconded by Koenig and passed by unanimous voice vote.

**ANNOUNCEMENTS:** None

**UNFINISHED BUSINESS:** None

**PUBLIC COMMENT:** Mr. John Seiler asked for information on the solar street lighting program which was presented at the January 8<sup>th</sup> meeting. According to Savage, the requested information was provided to the consultant and he will check into the status of the grant application.

**NEW BUSINESS:** a. International House has applied for a Special Use Liquor License for Casino Night. Insurance certificate has been submitted and they request the Board waive the fee of \$100.00. Hunter moved to waive the fee for the Special Use Liquor License. Seconded by Koenig and passed with Bardy, Hollenbach, Hunter, Kielpinski and Koenig voting yes. Walleck was absent.

**DEPARTMENT REPORTS:**

a. Finance. Hunter presented the Committee's recommendation and moved to approve payment of Warrant 2009-10 in the amount of \$85,998.63. Seconded by Koenig and passed with Bardy, Hollenbach, Hunter, Kielpinski and Koenig voting yes. Walleck was absent.

b. Engineer. Savage reported that SEC has begun work on the receiving station permitting. No additional bids have been submitted for lining the East street sewer lines. Nothing has been received from Bill Smith regarding the reed bed. Smith has voiced concern that the stormwater pipe installation, which he will be required to install prior to any development on his Glenrich Plaza site may be hampered by the reed bed and he requests the Village do the installation at the same time the reed bed is done. He has agreed to supply the pipes. Discussion ensued. Savage pointed out that Smith owns the property and there is room for installation of the pipe with no interference with the reed bed. The matter has not been resolved and the General Services Committee may discuss it at their next meeting. Public Works is still looking for a backhoe. The 1988 International Dump Truck is down and Savage has a \$2,500 estimate for repair. No action is being taken at this time. Genoa City has a back up truck we can use if our new truck goes down. There will be a final UDO committee meeting this month and it is expected that a draft will be presented to the Board for approval in March.

c. Police. Chief Fryksdale presented the Department's monthly report and updated the Board on recent activities. A new on line service is being provided through TRAC-VIEW to provide, for a fee, on-line access to copies of crash reports. There is no cost to the Department. Officer Conrad was acknowledged for clearing up a commercial burglary that took place last year.

d. EDC. President Olson reviewed the EDC Goals, priorities and objectives. One suggestion is to have a map showing Richmond's location on the brochure. A shopping map has been put together and will be available in all the shops.

**PRESIDENT'S COMMENTS:** Olson reported that the January 31<sup>st</sup> Richmond/Spring Grove Chamber Dinner was well presented and attended.

**ADMINISTRATOR'S COMMENTS:** Savage reported that the budget process is beginning. Department heads are expected to have first drafts by the end of the month and will be working throughout March with a target date for final presentation to the Board in late March or early April.

**TRUSTEE COMMENTS:** Kielpinski asked Savage to follow up on the solar lighting grant application. Everyone is reminded that Casino Night is Feb 28<sup>th</sup> at Memorial Hall.

**CLOSED SESSION:** There was no closed session

With no further business Kielpinski moved to adjourn. Seconded by Hunter and passed by unanimous voice vote. 7:17 p.m.

Kathleen Hellmann, Village Clerk