

**Village of Richmond  
Finance Committee  
Regular Meeting Minutes**

**July 1, 2014**

Meeting called to order at 4:15 PM.

**Present:**

Trustees: Dennis Bardy, Craig Kunz and Scott Drabant

**Others Present:**

Karla Thomas, Village, Clerk/Collector, Karla Tabaka, Treasurer (arrived at 5:15)

**Approval of Minutes:**

The minutes Finance Committee of 6/3/14 and 6/17/14 were reviewed

Motion by Craig Kunz, seconded by Dennis Bardy to approve the 6/3/14 minutes

Ayes in favor as written: Dennis Bardy & Craig Kunz. Scott Drabant abstained

Motion by Scott Drabant and seconded by Craig Kunz to approve the 6/17/14 minutes

Ayes in favor as written: Craig Kunz and Scott Drabant. Dennis Bardy abstained.

**Review and recommendation of bills:**

The committee members reviewed and signed off on invoices submitted for payment.

The Village Treasurer also reviewed and signed off on invoices for payment.

**Unfinished business:**

The 'Finance Committee Guidelines' was reviewed and number three was revised with the following added to the end; "Emergencies including, but not limited to water main breaks, unexpected legal expenses, must notify the finance committee within 48 hours."

**New Business:**

The committee considered a request from Spring Grove for a donation to the Spring Grove Fourth of July Committee for a firework display. The committee stated the request came in at the last minute and could not be approved by the Board until 7/3/14 which would preclude and acknowledgement of Richmond's contribution. The committee decided to forgo a contribution. Consideration would be given next year if received in a timely manner and if in the budget.

**Adjournment:**

With no further business to discuss Trustee Drabant moved, seconded by Trustee

Kunz to adjourn the July 1, 2014 Regular Finance Committee meeting. The motion was approved by voice vote.

Meeting adjourned at 5:30 PM

Respectfully submitted by Scott Drabant, Trustee