

# Village of Richmond

INCORPORATED 1872

## COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES December 17, 2013

The Community Development Committee meeting was called to order at 9:30 AM.

**Present:** Chairman/Trustee Charlotte Hollenbach and Trustee David Kielpinski.

**Members Absent:** Trustee Ramsin Wardanian.

**Others Present:** Village President Peter Koenig and Village Clerk/Collector Karla L. Thomas.

**Approval of Minutes:** The minutes of the December 3, 2013 committee meeting were reviewed.

*Trustee Kielpinski moved, seconded by Trustee Hollenbach to approve the December 3, 2013 minutes as presented. Motion approved by voice vote.*

**Unfinished Business:** Trustee Kielpinski presented the printed posters and postcards for the Richmond Fine Art Festival. He will hold onto the printed stock with distribution occurring in January 2014. The Clerk reported that the office could run the postcards through the postage machine when the committee was ready to do the mailing. Trustee Wardanian should be working on the map and security portion of the event. Lodging for artists attending was discussed and Trustee Kielpinski is working with the McHenry Hampton Inn and Richmond Super 8. He also reported for the Village President's benefit that there will be a Saturday evening reception to be held at Off Broadway Coffee.

The Clerk reported that the green brochures had arrived back from the Dell's. Trustee Kielpinski asked that one go into each New Business Packet.

**Public Comments:** President Koenig spoke with the committee in regards to changing the Village's domain name to .gov which will cost \$125.00 per year. The committee suggested that this matter go before the entire Village Board.

**New Business:** Trustee Kielpinski reported that due to website changes needed for the new website and no money was budgeted for work, could the Village permit the payment for the required changes. President Koenig stated that he would speak with the Finance committee to approval website expense not to exceed \$3000.00. Trustee Kielpinski noted that this was the amount budgeted last year; however, the work never got completed and was not included in this budget year.

Trustee Hollenbach suggested that the CDC meeting be changed to a different day and time to accommodate Trustee Wardanian's work schedule, since he has missed several meetings. It was agreed the Chairman Hollenbach would speak with him to determine a better day and time.

The committee also discussed the formation of an Adhoc committee named "Richmond Fine Arts Festival Adhoc Committee" that would help with the Festival. It was noted that they would convene during the Regular Community Development Committee meetings. Members would be Stan Maravelias, Jeanne Doyle and one other resident.

**Adjournment:** *With no further business to discuss, Trustee Hollenbach moved, seconded by Trustee Kielpinski to adjourn the December 17, 2013 Community Development Committee meeting. The motion was approved by voice vote.*

Meeting adjourned at 10:15 AM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk