

Village of Richmond

INCORPORATED 1872

-AMENDED-

FINANCE COMMITTEE MEETING MINUTES DECEMBER 17, 2013

Meeting called to order at 4:15 PM at Village Hall.

Present: Chairman/Trustee Dennis Bardy and Trustees Scott Drabant and Craig Kunz.

Absent: None.

Others Present: Village President Peter Koenig (left at 5:15 PM), Village Clerk/Collector Karla L. Thomas, Finance Clerk Lisa Robinson (left at 4:55 PM) and Village Treasurer Karla Tabaka (arrived at 5:10 PM).

Approval of Minutes: The approval of minutes for the December 3, 2013 Finance Committee meeting were reviewed.

Trustee Bardy moved, seconded by Trustee Drabant to approve the December 3, 2013 minutes as presented. The motion was approved by unanimous voice vote.

Review and Recommendation of Bills for Approval: The Committee and Village Treasurer reviewed and signed off on the bills. The warrant will be presented to the entire Board on December 19th.

Unfinished Business: The Committee discussed the creation of an Adhoc committee to assist with Long Term Goals. Resident Gary Tiritilli was asked to consider becoming a member of that committee, he will take it under consideration.

The Committee briefly discussed the future budgeting for orange flags for Public Works.

Public Comments: Gary Tiritilli (10907 Partridge Trail) thanked the Committee for the flat levy and asked about the status of the IEPA Loan. President Koenig reported that he and Trustee Bardy will be going down to Springfield after the 1st of the year.

President Koenig reported to the Committee that the Bucket Truck was being checked by the Manufacturer and determined that to make the vehicle safe would cost an estimate of \$15,000.00. Options were discussed whether to not fix it or hire out future work. The Village will try to put part of the expense through insurance. President Koenig updated the Committee regarding the new website and reported that work needs to be done to complete the site. He recommended that the work be performed not to exceed \$3,000. President Koenig reported that the boiler at Memorial Hall froze and a mechanical damper was installed for \$1,600 to help prevent this from occurring again. Trustee Drabant suggested the installation of an Expansion tank and the use of Anti-freeze. President Koenig reported that the Finance Clerk is revising EPA documents for the future meeting.

New Business: Trustee Drabant presented modifications to the RFP for the Curbside Refuse, Recycling, and Yard Waste Collection Program.

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Trustee Drabant moved, seconded by Trustee Bardy to approve the RFP for the Curbside Refuse, Recycling, and Yard Waste Collection Program as amended. The motion was approved by unanimous voice vote.

Approval/Semi-Annual Review of Closed Session Minutes (5 ILCS 120/2(c)(21): The Village Clerk reported that the Committee needed to go into Closed Session to approve and perform the semi-annual review of closed session minutes (5 ILCS 120/2(c)(21).

Trustee Bardy moved, seconded by Trustee Kunz to go into closed session for the purpose of approval and semi-annual review of closed session minutes (5 ILCS 120/2(c)(21). Roll Call was then taken: Bardy, Drabant, Kunz, Thomas, and Tabaka. The Committee went into closed session at 5:16 PM.

Trustee Bardy moved, seconded by Trustee Kunz to return to open session. Roll Call was then taken: Bardy, Drabant, Kunz, Thomas, and Tabaka. The Committee came out of closed session at 5:24 PM.

Action Resulting from Closed Session: The Committee announced that it approved the closed session minutes for the July 16, 2013 as presented and the September 3, 2013 as amended. The Committee decided to not release the closed session minutes for public viewing.

The Village Clerk asked that the Committee consider using the State of Illinois Office of the Comptroller's Local Debt Recovery mainly for Police Ticket Debt Recovery. The Committee requested information from the Police Chief and asked that the matter be placed on their next agenda.

Adjournment: *With no further business, Trustee Bardy moved, seconded by Trustee Drabant, to adjourn the December 17, 2013 Finance Committee meeting. Motion approved unanimously by voice vote.*

Meeting adjourned at 5:45 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk/Collector