

**Village of Richmond  
5600 Hunter Drive  
Finance Committee  
Regular Meeting Minutes  
December 16, 2014**

The Finance Committee meeting held at the Village Hall, 5600 Hunter Drive was called to order by Chairman Dennis Bardy at 7:00 PM.

**Members Present:** Trustees: Dennis Bardy and Craig Kunz.

**Members Absent:** Trustee Hollenbach.

**Others Present:** Village President Peter Koenig, Village Clerk Karla L. Thomas, Trustee Scott Drabant, and Public Works Supervisor Bill Price.

**Approval of Minutes:** The committee reviewed the December 2, 2014 Finance Committee minutes.

*Trustee Kunz moved, seconded by Trustee Bardy to approve the December 2, 2014 Finance minutes as presented. The motion was approved by voice vote.*

**New Business:** Chairman Bardy asked to move New Business up on the agenda, since Public Works Supervisor Bill Price was present. The committee reviewed the proposed budget amendment. The committee members asked for clarification regarding the over budgeted expenditures for the Van's Lift station Repairs. PW Supervisor Price explained that due to downstream issues bypass pumping was necessary, changes to improve the current location of the valves by creating a separate valve vault were made for easier operation and maintenance. Additionally he reported that the improvements made resulted in the Village going from a 5HP pump to a 3.5HP pump and would be more efficient. The committee directed the PW Supervisor to contact the Village President within 24 hours of any water/sewer emergency repairs and asked President Koenig to contact the Trustees. The committee discussed the bid process and President Koenig presented the ILCS regarding the subject. There was some confusion regarding what constitutes an emergency repair and whether the Board is required to go out to bid for all Public Works repairs over \$20,000.00. President Koenig stated that the Board should ask the Village Attorney for clarification at Thursday's Board meeting. It was discussed whether the Board should establish policy/procedures regarding the bid process.

**Review and recommendation of bills:** The committee members reviewed and signed off on invoices submitted for payment.

**Unfinished Business:** None.

**Public Comments:** None.

**Adjournment:** *There being on further business to discuss, Trustee Kunz moved, seconded by Trustee Bardy to adjourn the Regular Finance Committee meeting. The motion was approved by voice vote.*

Meeting adjourned at 8:10 PM.

Respectfully submitted by,

Karla L. Thomas  
Village Clerk