

Village of Richmond

INCORPORATED 1872

Village President Peter Koenig called the December 15, 2016 Regular Board Meeting to order at 7:02 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Craig Kunz, David Nelson, and Ramsin Wardanian.

ABSENT: Trustee Lauri Olson and Police Chief Ciro Cetrangolo.

OTHERS PRESENT: Supervisor of Public Works Bill Price, Village Clerk Karla L. Thomas, Village Engineer Sean Murphy and Village Attorney David McArdle.

MINUTES FOR CONSIDERATION & APPROVAL: Minutes from the December 1, 2016 Regular Board Meeting were reviewed.

Trustee Kunz moved, seconded by Trustee Wardanian to approve the December 1, 2016 Regular Board Meeting minutes as presented. The minutes were approved by voice vote.

ANNOUNCEMENTS/REQUESTS: None.

UNFINISHED BUSINESS: The Board reviewed the Village of Richmond Parking Space Inventory Survey and Analysis prepared by Matt Hansel of Hansel Studios, Inc.

Trustee Kunz moved, seconded by Trustee Bardy to acknowledge receipt of the Parking Survey as presented. ROLL CALL VOTE: AYES: BARDY, KUNZ, NELSON and WARDANIAN. NAYS: DRABANT. ABSENT: OLSON. ABSTAIN: NONE. The motion carried.

President Koenig announced that the Board needed to ratify the vote taken at the last Board meeting regarding the acceptance of the Chicago Metropolitan Agency for Planning Priorities for the Village of Richmond.

Trustee Drabant moved, seconded by Trustee Nelson to ratify the December 1, 2016 action by the Village Board in Accepting the Chicago Metropolitan Agency for Planning Priorities Report for the Village of Richmond. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: OLSON. ABSTAIN: NONE. The motion carried.

PUBLIC COMMENTS: None.

NEW BUSINESS: The Board reviewed the Ordinance to Ratify the Establishment of the Special Service Area No. 2 within the Village of Richmond for the Property commonly known as 5616 Liberty Street. Trustee Drabant questioned Exhibit A (Area Map) and the amount of taxes that would be levied not to exceed \$4,500.00. Trustees Drabant and Nelson questioned the accuracy of Exhibit B (Legal Description of the Area). Engr. Murphy will have his office review the Area Map and Attorney McArdle will have his office review the legal description and the amount of taxes to be levied if the SSA was ever activated.

Trustee Drabant moved, seconded by Trustee Wardanian to table the Ordinance Ratifying the Establishment of Special Service Area No. 2 within the Village of Richmond for the Property Commonly Known as 5615 Liberty Street. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: OLSON. ABSTAIN: NONE. The motion carried

President Koenig presented the Maintenance Agreement for the Creekview Apartments as requested by the Plan Commission. The legal description was questioned as it was the same as the Ordinance to Establish the Special Service Area No. 2.

Trustee Wardanian moved, seconded by Trustee Kunz to table the approval of the Maintenance Agreement for the Creekview Apartments. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: OLSON. ABSTAIN: NONE. The motion carried

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Bardy reported that the committee reviewed the list of suggested expenditures for the revolving loan funds, bills were reviewed and signed, and they discussed the tax exempt status of Memorial Hall. Attorney McArdle reviewed what criteria is used to establish tax exempt status for government property; government owned, government used with incidental use from rent/lease.

Trustee Bardy moved, seconded by Trustee Wardanian to authorize the expenditures on Warrant#2016/17.08.02 in the amount of \$50,421.87 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: OLSON. ABSTAIN: NONE. The motion carried.

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The Trustees that sit on the Finance Committee reported that they would like to immediately pay off the vehicle loans and bonds, which would free up approximately \$151,000.00 each year moving forward that could be used for Capital Improvements needed and then use money from reserves to address safety issues, such as, the repair of all fire hydrants, installation of a south tornado siren, installing of additional lighting for the Route 12/Broadway intersection, installation of crosswalk signals at Route 12/Broadway, and the replacement of the west George Street water main. The Board discussed the actual cost and best solution to improve the issues experienced by homeowners affected. After some discussion, the Board directed Attorney McArdle to prepare a petition for circulation to be submitted to IDOT for the installation of crosswalk signals. Attorney McArdle suggested that the Finance Committee meet with George Roach regarding the expenditure of the revolving loan funds. The Village Clerk was asked to schedule Mr. Roach to attend a January 2017 Finance Committee meeting. The PW Supervisor was asked to get prices for the repair of the Village Hall roof, the cost for repair of all the fire hydrants, and the resurfacing of the Village Hall parking lot. It was noted that the projects were weather permitting projects and would most likely not be started until spring.

COMMUNITY DEVELOPMENT (CDC): Trustee Drabant reported that the committee did not meet; however, he had been in contact with Maggie Jarr of CMAP regarding scheduling of the developer discussion panel. Trustee Drabant reported that the panel would likely convene on a Thursday or Friday during the day or late afternoon and asked Board members interested in attending to contact him regarding their preference.

POLICE: The Chief was absent; however, Trustee Wardanian requested that President Koenig find out the status of the Village Emergency Plan.

ENGINEERING: None.

PUBLIC WORKS: Supervisor Price reported that a memo had been distributed to the entire Board regarding a new "on call" phone number they can use to contact Public Works after normal work hours 3:30 PM to 7:00 AM Monday-Friday and anytime on the weekend or holidays and as always they can call him directly on his cell phone.

VILLAGE CLERK: The Village Clerk reported that the budgeted AED has been ordered and will be installed by Public Works at Memorial Hall. The Police Chief will be responsible for the maintenance of the battery and pads, as he has the same units in all the Police vehicles. She reported that she has scheduled the budgeted steam cleaning of 147 of the chairs at Memorial Hall for next Tuesday. Any remaining chairs will be budgeted for in the Fiscal Year 2018 budget. Additionally, she will schedule the yearly maintenance of the fire extinguishers at all Village buildings/vehicles and noted that two unknown units at Memorial Hall will also be serviced, one in the old Food Pantry area and one in the balcony.

PRESIDENT'S COMMENTS: President Koenig reported that a meeting recently took place with the owner of The Tobacco Shop, Paul Patel, his Engineers, Village Engineers Sean Murphy and Chris Caldarella and Trustee Kunz. Mr. Patel is proposing the demolition of his existing building with a new 5,000 sf. building that will house a laundromat and the existing tobacco/liquor store. This project will require minor variations and rezoning of three parcels (2 narrow parcels on Commercial Street zoned Industrial and 1 parcel that houses the current store zoned General Business) which the owner will be combining into one parcel/PIN; therefore, the project will be going before the Plan Commission early next year.

TRUSTEE COMMENTS: Trustee Wardanian questioned the roof leak in the Women's bathroom and requested that Supervisor Price get prices for the repair so that it can be included in the Fiscal Year 2018 budget.

Trustee Kunz inquired into the status of the annexation of the Vista Ridge property. Attorney McArdle reported that it has been shelved.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Kunz moved to adjourn the December 15, 2016 regular Board meeting, seconded by Trustee Bardy. The motion was approved by voice vote.

Meeting adjourned at 8:35 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk