

**Village of Richmond
5600 Hunter Drive
Finance Committee
Regular Meeting Minutes
December 1, 2015**

The Finance Committee meeting held at the Village Hall, 5600 Hunter Drive was called to order by Chairman Dennis Bardy at 4:02 PM.

Members Present: Trustees: Dennis Bardy, Craig Kunz and Ramsin Wardanian.

Members Absent: None.

Others Present: Village President Peter Koenig and Village Clerk Karla Thomas.

Approval of Minutes: The committee reviewed the November 17, 2015 regular Finance committee meeting minutes.

Trustee Wardanian moved, seconded by Trustee Kunz to approve the November 17, 2015 Regular Finance Committee meeting minutes as presented. The motion was approved by unanimous voice vote.

Public Comments: None.

Clerk's Comments: Clerk Thomas reported that (4) surveying firms were asked to provide quotes for surveying Memorial Hall as requested by the Architect hired to work on exterior improvements. Only (2) firms responded with prices of \$950.00 and \$1,600.00. The Clerk noted that this item was not budgeted.

Review and Recommendation of Bills for Approval: The committee members reviewed and signed off on invoices submitted for payment.

Unfinished Business: None

New Business: The committee reviewed the 2015 Tax Levy Ordinance which will be voted upon by the full Board on December 3rd. The Clerk explained that this year's Levy Ordinance was more detailed than previous year per a request by the Village Attorney.

The Finance Clerk prepared a budget amendment required due to the demolition of the house that was located at 10104 Main Street. Trustee Bardy asked that she add a narrative to the budget amendment which will go before the Board for approval on December 17th.

Trustee Bardy asked the other members of the committee if there was anything they wished to have added to the next Finance agenda. No requests were made.

Trustee Comments: None.

Adjournment: *There being no further business to discuss, Trustee Wardanian moved, seconded by Trustee Kunz to adjourn the regular Finance committee meeting. The motion was approved by unanimous voice vote.*

Meeting adjourned at 5:03 PM.

Respectfully submitted,

Karla L. Thomas
Village Clerk