

Village of Richmond

Adhoc Long Term Planning Committee Meeting Minutes for December 1, 2014

Meeting was called to order at 6:00pm by Scott Drabant

Members Present: Scott Drabant, Craig Kunz, Debbie Tiritilli, Gary Tiritilli, and Ram Wardanian.

Approval of Minutes: Motion to approve the minutes for November 17, 2014 was made by Ram Wardanian, seconded by Gary Tiritilli. Motion was passed by unanimous voice vote.

Unfinished Business:

- a. Comprehensive Plan: received reading material regarding the issues of annexation which we are to read for further understanding regarding the subject. At the next meeting we will be looking at maps of Richmond. Scott presented the committee with goals, objectives and a process to use for writing the next chapters of the Comprehensive Plan Also had a discussion regarding the CMAP grants, need to identify areas for requesting grants and finding help in writing the grants.
- b. Survey: continued to discuss the postcard mailing.
 - Ram to obtain firm costs of the postcard, processing and mailing using the 60071 zip code. The quote will be presented at the January 5th meeting. It was decided to pursue the postcard mailing in order to advertise to everyone, not just those receiving a water bill. The postcard will be mailed out about 2 weeks before the activation of the survey on the SurveyMonkey website.
 - Scott presented wording for the postcard for review by the committee.
 - Scott to find out the deadline for an insert in the Village Newsletter that is mailed with the water bill.
 - Scott to request a reservation for the Village Bulletin Board for advertising before and during the survey time approximately February 16 – March 16, 2015. Duration to be discussed at the next meeting.
 - Scott to work with Ciro getting the survey on SurveyMonkey. Once it is there, the committee will review for edits and take the survey to see how it works.

Public Comments – none

New Business:

- a. Promoting Richmond moved to CDC
- b. Ordinances & UDO review will take place at a later date.
- c. Annexation: Have reading material to review.

Meeting summary/assignments – Chapter 4 of the Comprehensive Plan for continued discussion at the next meeting and read other material.

The next meeting will be on January 5, 2015 at 6pm in the Village Hall.

Motion to adjourn was made by Scott Drabant and seconded by Ram Wardanian. Motion was passed by unanimous voice vote.

Meeting was adjourned at 7:55pm.

Minutes by Debbie Tiritilli