

Village of Richmond

INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the November 21, 2013 Regular Board Meeting to order at 7:06 PM, 5600 Hunter Drive, Richmond, Illinois.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Scott Drabant, Charlotte Hollenbach, David Kielpinski, Craig Kunz and Ramsin Wardanian.

ABSENT: Trustee Dennis Bardy

OTHERS PRESENT: Police Chief Ciro Cetrangolo, Village Clerk Karla L. Thomas, Village Attorney Kelly Cahill and Village Engineer Sean Murphy.

Minutes from the November 7, 2013 Regular Board Meeting were reviewed.

Trustee Kielpinski moved, seconded by Trustee Drabant approved the November 7, 2013 Regular Board meeting minutes as presented.

ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: NONE: BARDY. Motion carried.

ANNOUNCEMENTS: President Koenig announced that the Christmas of Yesteryear is scheduled for the weekend of December 6th. The Christmas tree lighting will take place at 6:30 PM at Stevens Park.

President Koenig reported that Waste Management set dates for leaf pickup, but due to leaves falling all at once residents should be patient vacuuming will occur within 2 to 3 days after the posted date.

UNFINISHED BUSINESS: None.

PUBLIC COMMENTS: Jim Myers (9821 Rte. 12) brought the Board up-to-date on his property and explained that the IEPA is issuing violation to his tenant.

NEW BUSINESS: A motion was made by Trustee Kunz, seconded by Trustee Wardanian to pass Ordinance#2013-18 as presented. The Board reviewed Ordinance#2013-18; An Ordinance Amending the Richmond Municipal Code Regarding Chapter 2, Board of Trustees; Chapter 3, Village Administration; and Appendix A. Modifications were made to pages 3, 4, 5, 6, 8, 9, 12, 13, 14, 15, 16, 17, 19, and 22.

Trustee Drabant moved, seconded by Trustee Kielpinski to table the original motion until the next Board meeting for vote. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: BARDY. Motion carried.

No action was taken regarding Ordinance#2013-19; An Ordinance Amending the Village of Richmond Unified Development Ordinance Regarding Annexation, due to the fact that text changes require a zoning hearing.

The Board discussed the Village Clerk's hourly employment and as the Clerk has been promoted to administrator of the Village Office the position will become a non-exempt salaried position.

Trustee Kunz moved, seconded by Trustee Kielpinski to approve the Village Clerk 's salary of \$48,000 per year plus a one-time only task bonus of \$4,500.00 effective Monday, November 18, 2013. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: BARDY. Motion carried.

The Clerk was directed that all overtime by office staff must be authorized and approved by her.

President Koenig stated that he would like to appoint the Village Clerk as Collector and the term would expire on April 30, 2014.

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Trustee Kielpinski moved, seconded by Trustee Hollenbach to approve the appointment of Karla Thomas as Collector. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, KUNZ and WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: BARDY. Motion carried.

Attorney Kelly Cahill administered the oath of office to the Clerk, Karla Thomas.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Drabant reported that the Committee met and amended their agenda to place approval of bills immediately after approval of minutes. The committee also discussed the following items: long-term goals of the Village, need for assistance to get the new Village website up and running which involves some writing, creation of a new sub-group in the budget for the Beast in order to track revenues and expenditures, as well as, bills. Trustee Drabant then presented Warrant# FY 2013/14.07.02 in the amount of \$274,861.77 for approval.

Trustee Drabant moved, seconded by Trustee Kunz to approve Warrant# FY 2013/14.07.02 in the amount of \$274,861.77 as presented. ROLL CALL: AYES: DRABANT, HOLLENBACH, KIELPINSKI, KUNZ AND WARDANIAN. NAYS: NONE. ABSTAIN: NONE. ABSENT: BARDY. Motion carried.

COMMUNITY DEVELOPMENT: Trustee Hollenbach reported that the Committee met to discuss the Art Festival and presented the poster and postcards that will be distributed for the 2014 event.

POLICE: Police Chief Cetrangolo stated that he had nothing to report.

ENGINEERING: Engineer Murphy presented and reviewed the figures for the Prairie Path. Trustee Kielpinski will be in contract with Pam Althoff, Jack Franks, and MCCD. He reported that the Sunset Ridge Phase 2 punch list needs to be finalized; trees still need to be addressed. Property owned by Mr. May needs to connect to municipal water and sewer due to failure of the existing system. Dr. Domenella is looking to install sixteen (200 feet deep) geothermal wells. Drawings have been left for the Village Plumbing Inspection to review. McHenry County will need to issue a variance for the installation. Commercial Street easements are being worked on and surveying will be required. No action has been taken by the owners of the Drake Motel regarding their sewer connection. It was noted that the owners have all the paperwork need to move forward with installation. Three options were proposed and reviewed for the winterization of the Beast. No action was taken on the matter.

PRESIDENT'S COMMENTS: President Koenig reported that he had attended a bypass meeting with HR Green and the County and he will provide the Board with updates as they occur.

TRUSTEE COMMENTS: Trustee Drabant thanked Attorney Cahill for her work on the Chapter 2 & 3 Ordinance amendments.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Kunz moved to adjourn the November 21, 2013 Regular Board Meeting, seconded by Trustee Kielpinski. Motion approved by voice vote.

Meeting adjourned at 9:50 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk