

Village of Richmond

INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the November 19, 2015 Regular Board Meeting to order at 7:02 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Dennis Bardy, Scott Drabant, Craig Kunz, David Nelson, Lauri Olson and Ramsin Wardanian.

ABSENT: Police Chief Ciro Cetrangolo.

OTHERS PRESENT: Village Clerk Karla Thomas, Supervisor of Public Works Bill Price, Deputy Clerk Jen Ezop, Village Attorney David McArdle and Village Engineer Sean Murphy.

Minutes from the November 5, 2015 Regular Board Meeting were reviewed. An amendment was made on Page 2 under Finance Committee.

Trustee Olson moved, seconded by Trustee Kunz to approve the November 5, 2015 Regular Board meeting minutes as amended. The motion was approved by voice vote. Trustee Bardy Abstained.

President Koenig asked if agenda item (d) under New Business could be moved up due to the presence of the owner of Upland Construction & Maintenance. The Board concurred.

NEW BUSINESS: Joe Greenhill from Upland Construction explained the process he would be using to patch two sections of concrete paving on the west Main Street sidewalk. He noted that the only thing holding up work now is the weather; they require 3-4 days for curing. The product will last for 30-years and the quote provided is good through spring 2016.

Trustee Kunz moved, seconded by Trustee Olson to approve the Upland Construction & Maintenance quote for sidewalk repairs as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON, and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

ANNOUNCEMENTS: None.

UNFINISHED BUSINESS: President Koenig reported that the General Liability and Workers Compensation Insurance proposal by Arthur J. Gallagher & Co. could not be reduced by increase vehicle deductibles; therefore, the annual premium of \$84,985.00 which reflects an overall increase of 10.2% in coverage required acceptance. It was questioned if the Village could go out to bid; however, the current policy expires on December 1, 2015 and the broker will be going out to bid next year to get better rates. The Village Clerk explained that the increase was due to claims filed against the Village's insurance, an additional vehicle being covered and a slight increase in workers compensation.

Trustee Wardanian moved, seconded by Trustee Olson to accept the Arthur J. Gallagher & Co. Insurance proposal and authorize the Village President to sign the contract documents as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON, and WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

The Board briefly reviewed the final draft of the Charter Communications Cable Franchise Agreement with a term of 6-years and no provision for free internet service to municipal properties.

Trustee Olson moved, seconded by Trustee Wardanian to approve the Charter Communications Cable Franchise Agreement as presented. ROLL CALL VOTE: AYES: BARDY, KUNZ, OLSON, and WARDANIAN. NAYS: DRABANT and NELSON. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

PUBLIC COMMENTS: Char Kania requested financial assistance from the Village to pay the Richmond/Spring Grove Community Food Pantry's Utilities (included electric, Ni-gas, water/sewer and telephone) and provide snow removal at the new location. It was questioned whether the Village can donate public funds for a non-profit charitable organization. Mrs. Kania was asked to contact the Village of Spring Grove to find out if they would be willing to provide financial assistance, as well, since the Community Food Pantry serves both municipalities. There was some discussion about whether the Village of Richmond could lease the building and then contribute funds to assist Mrs. Kania with utility bills. The Board directed the Village Attorney to research whether a municipality has the authority to use public funds for non-profit charitable organizations. If it is determined that the Village can contribute public funds then the Municipal Code and a policy will need to be prepared and voted upon. Attorney McArdle reported that this would take at least 1-week.

NEW BUSINESS: The Board reviewed the new liquor license application for Panino's Italian Sandwiches & Crab Shack.

Trustee Drabant moved, seconded by Trustee Nelson to table the matter. ROLL CALL VOTE: AYES: DRABANT and NELSON. NAYS: BARDY, KUNZ, OLSON, and WARDANIAN. ABSENT: NONE. ABSTAIN: NONE. The motion failed.

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Trustee Wardanian moved, seconded by Trustee Bardy to approve the liquor license for Panino's Italian Sandwiches & Crab Shack as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, OLSON, and WARDANIAN. NAYS: DRABANT and NELSON. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

The Board reviewed Ordinance#2015-20; An Ordinance Amending Section 23.03(b), of the Richmond Municipal Code regarding Liquor Licenses.

Trustee Bardy moved, seconded by Trustee Kunz to pass Ordinance#2015-20; An Ordinance Amending Section 23.03(b), of the Richmond Municipal Code regarding Liquor Licenses as presented. ROLL CALL VOTE: AYES: BARDY, KUNZ, OLSON, and WARDANIAN. NAYS: DRABANT and NELSON. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

The Board reviewed the HR Green west Main Street Sidewalk Contract in the amount of \$46,720.00. It was noted that approximately \$20,000.00 was budgeted for engineering for the project. Based upon early discussion pertaining to Upland Construction & Maintenance, the HR Green contract may not be necessary.

Trustee Kunz moved, seconded by Trustee Bardy to table the HR Green west Main Street Sidewalk Contract. The motion was approved by unanimous voice vote.

Trustee Drabant asked that agenda items review and approval Chapter 2 (2.13 Committees); structure, reporting and accountability & review and approval of Chapter 3 (Architectural Review Committee) old Ordinance 3.26 be tabled.

Trustee Nelson asked Attorney McArdle to explain the procedures necessary to demolish the house across from the Village Hall. Attorney McArdle reviewed the process. Attorney McArdle reported that he had filed the demolition lien against the Hasselburg property, which totaled approximately \$54,000.00, which included legal and engineering fees dating to 2011.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Bardy reported that the Finance committee met to review and approve bills & review the proposals submitted for auditing services. He reported that the Finance committee will make its recommendation at the December 3rd Board meeting. Negative account balances were questioned and Trustee Bardy stated that they will be reviewed.

Trustee Bardy moved, seconded by Trustee Olson to approve Warrant#2015/16.07.02 in the amount of \$38,342.35 as presented. ROLL CALL VOTE: AYES: BARDY, DRABANT, KUNZ, NELSON, OLSON, WARDANIAN. NAYS: NONE. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

COMMUNITY DEVELOPMENT: Trustee Drabant reported that the variance on the ground sign for Richmond Self Storage was tabled because the committee needed more information regarding utility locations; the final review and recommendation of Panino's exterior appearance was tabled, due to lack of updated exterior drawings and the ADA ramp styles. Trustee Wardanian pointed out that nowhere in the ordinances does the Village have the authority to specify the type of spindles for railings in the Historic District or elsewhere in the Village.

Trustee Olson moved, seconded by Trustee Bardy to waive further review of the exterior appearance issues regarding the proposed ADA ramp and outdoor freezer by the Community Development Committee and authorize immediate completion of all construction with a partial occupancy permit to be issued with one condition, i.e.; Village Board review and approval of the final screening of the outdoor freezer. ... ROLL CALL VOTE: AYES: BARDY, KUNZ, OLSON, and WARDANIAN. NAYS: DRABANT and NELSON. ABSENT: NONE. ABSTAIN: NONE. The motion carried.

Trustee Drabant also reported that the window signs for Finery and Finishes located at 10315 Main St. were approved with no variances required; the committee reviewed the exterior appearance of Red Head Salon located at 10318 Main St. and the awnings were not accepted, as they hang over the Illinois Department of Transportations (IDOT) right-of-way. Approval is required from IDOT; the price for the projector the committee was looking to purchase and install at Memorial Hall was anticipated to cost \$1,500.00-\$3,000.00 is now being quoted at approximately \$6,400.00 due to placement and installation, therefore the committee is looking into other options for placement.

AD HOC LONG TERM PLANNING COMMITTEE: None.

POLICE: None.

ENGINEERING: Engr. Murphy reported that a manhole near Richmond Burton High School needs to be capped. He will discuss the matter with Supervisor Price.

PUBLIC WORKS: Supervisor Price was asked to look into a storm grate located on Main Street. The salt barn cover will be installed by the end of December.

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VILLAGE CLERK: The Village Clerk reported that the next set of agendas and Board Packets will be going out next Tuesday, November 24th, as she will be off on Wednesday and the Village Hall is closed for the Thanksgiving Holiday both Thursday and Friday.

PRESIDENT'S COMMENTS: President Koenig reported on acquisition of property the Board had previously discussed, which is located on Main Street and currently a Village lift station is located in an easement on the property. Due to the documents arriving earlier in the day, the Board authorized the Village President to sign the agreements for the property and have a manual check drafted in the amount of \$650.00.

President Koenig referenced previous Board discussions regarding the addition of items to meeting agendas. He reminded the members that agenda items, especially where action is anticipated, should be accompanied by an explanation and/or supporting documentation as to the subject matter, as a courtesy to the other board members. He pointed out that tonight's meeting contained three last-minute additions to the agenda, which required staff time in revising and re-posting the agenda, and that two of those items were not presented tonight because the Community Development Committee tabled them for further review. Since the Municipal Code does provide a deadline for agenda items, he requested that it be adhered to. In order to allow for inclusion in board packets, agenda items should be submitted to the Village Clerk no later than 4:00 pm on the Thursday preceding the meeting.

TRUSTEE COMMENTS: None.

CLOSED SESSION: None.

ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Olson moved to adjourn the November 19, 2015 regular Board meeting, seconded by Trustee Wardanian. The motion was approved by unanimous voice vote.

Meeting adjourned at 9:20 PM.

Respectfully submitted,

Karla L. Thomas, Village Clerk