

Village of Richmond

INCORPORATED 1872

-AMENDED-

Village President Peter Koenig called the November 17, 2016 Regular Board Meeting to order at 7:00 PM, 5600 Hunter Drive, Richmond, Illinois.

Everyone in attendance rose for the Pledge of Allegiance.

ROLL CALL:

PRESENT: Village President Peter Koenig; Trustees: Scott Drabant, Craig Kunz, David Nelson, and Ramsin Wardanian.

ABSENT: Trustees: Dennis Bardy and Lauri Olson.

OTHERS PRESENT: Police Chief Ciro Cetrangolo, Village Clerk Karla L. Thomas, Village Engineer Sean Murphy and Village Attorney David McArdle.

MINUTES FOR CONSIDERATION & APPROVAL: Minutes from the November 3, 2016 Regular Board Meeting were reviewed. Trustee Drabant requested a change under New Business, 3rd paragraph, end of 3rd sentence the addition of "and will not be replacing the awning"; under Community Development, 1st paragraph, 2nd sentence after the word "committee" strike "had no problem with" and replace it with the word "deferred" also in the same sentence after the word "addition" insert "to the Board to consider parking requirements in the UDO"; additionally under Community Development 2nd paragraph strike the entire 2nd sentence "It was noted that the Board asked the owners to provide the paint color superimposed on an image of the building and the Board approved that rendition".

Trustee Drabant moved, seconded by Trustee Nelson to approve the November 3, 2016 Regular Board Meeting minutes as amended. The motion was approved by voice vote.

ANNOUNCEMENTS/REQUESTS: None

UNFINISHED BUSINESS: President Koenig reported that Maggie Jarr, with the Chicago Metropolitan Agency for Planning (CMAP), is working on corrections to the Planning Priorities Report for the Village of Richmond previously presented to the Board.

Trustee Nelson moved, seconded by Trustee Kunz to table the acceptance of the CMAP Planning Priorities Report for the Village of Richmond. The motion was approved by voice vote.

President Koenig asked the Board if the parking survey distributed at the last Board meeting was acceptable. He reported that Mr. Hansel will prepare a map based upon the data gathered. Trustee Drabant inquired whether Mr. Hansel was provided a copy of CMAP's *Parking Strategies to Support Livable Communities* Publication and if not suggested he be provided a copy.

The Board discussed the painting of brick work on the building located at 10321 N. Main Street. The owner reported that while painting the wood trim he discovered rotting plywood. Upon removal brick work was uncovered; however some type of coating was applied to it so he painted it in order to save money and time. Trustee Kunz reported that a portion of a building in the Historic District was recently painted and was not reviewed by the Community Development Committee. The Board then entered into a discussion about what era the downtown Historic District represents, what is practical in the way of materials used, exterior colors and what the overall appearance of the Historical District should reflect, as not all the building were built in the same period. There was discussion regarding code enforcement and how citations are being handled. Trustee Drabant requested that the Police Chief attend a Community Development Committee meeting to discuss procedures.

PUBLIC COMMENTS: None.

NEW BUSINESS: President Koenig presented a resolution requested by the Illinois Department of Transportation (IDOT) that periodically needs to be updated pertaining to right-of-way permits.

Trustee Wardanian moved, seconded by Trustee Nelson to approve Resolution#R2016-07; A Resolution regarding IDOT right-of-way permits as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY and OLSON. ABSTAIN: NONE. The motion carried

The Board reviewed a draft ordinance that would amend the Richmond Village Code regarding park hours. After some discussion it was determined that text amendments were required.

Trustee Drabant moved, seconded by Trustee Kunz to table the adoption of an Ordinance Amending the Richmond Village Code Regarding Park Hours until the next meeting. The motion was approved by voice vote.

The Board reviewed a draft ordinance that would amend the Richmond Village Code regarding donation collection bins. After some discussion it was determined that text amendments were required and affected property owners notified.

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Trustee Drabant moved, seconded by Trustee Nelson to table the adoption of the Ordinance to allow the Village Attorney to amend text and send letters to property owners affected. The motion was approved by voice vote. The amending ordinance will be placed on the next agenda for consideration.

Engineer Murphy recommended that the Board accept the proposal from Water Tower Clean & Coat in the amount of \$18,800.00 for draining, cleaning, and installing mixers at both the North and South Water Towers. Engr. Murphy reported that cleaning outside would take place in the spring.

Trustee Wardanian moved, seconded by Trustee Nelson to accept the proposal from Water Tower Clean & Coat in the amount of \$18,800.00 for draining, cleaning and installing mixers at the North and South Water Towers. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY and OLSON. ABSTAIN: NONE. The motion carried.

COMMITTEE/DEPARTMENT REPORTS:

FINANCE: Trustee Kunz reported that the committee met with a resident regarding a possible faulty water meter and requested that Public Works install a replacement. A pro-rated bill will be issued based upon normal use and bills were reviewed.

Trustee Kunz moved, seconded by Trustee Wardanian to authorize the expenditures on Warrant#2016/17.07.02 in the amount of \$201,391.39 as presented. ROLL CALL VOTE: AYES: DRABANT, KUNZ, NELSON and WARDANIAN. NAYS: NONE. ABSENT: BARDY and OLSON. ABSTAIN: NONE. The motion carried.

President Koenig reported that Swederski had completed their work at Memorial Hall and came in slightly under bid. Heelein received the balusters yesterday. He reported that brick repair was required where the bunker was attached to the building and would cost \$600.00.

COMMUNITY DEVELOPMENT (CDC): Trustee Drabant reported that the committee discussed the Memorial Hall Contract, Brick Program, and Sam Kelly and Dot Krawczyk will be pursuing the Art Crawl, but moving the event from the end of February to April or May.

POLICE: The Chief distributed a collection box location list.

ENGINEERING: Engr. Murphy distributed a list of all road patching/repairs needed throughout the Village, which totaled \$275,000.00. He noted what was patched recently and why. The cost for these repairs totaled \$75,000.00 as budgeted. He noted that the Motor Fuel Tax (MFT) Fund could borrow from the General Fund to pay for the remaining repairs, as most of the last two years of MFT funds were depleted.

Engr. Murphy reported that HR Green has performed a preliminary review of site plans for the Tobacco Shop. The owner is looking to build a 4-unit strip mall with parking in the rear. He noted that several minor variances will be required and an underground water detention system is being requested. Engr. Murphy suggested holding a preliminary review meeting with the owner, his engineer, himself and another representative from HR Green, the Village President and a Board member.

PUBLIC WORKS: President Koenig reported that Public Works has ordered salt and continues to work on getting trucks and equipment ready for the snow season. President Koenig will have Public Works paint the steps yellow on Broadway in front of Fox and Finch. The Board discussed that the staging of the School Buses along uncurbed streets were causing a large portion of the damage especially on William Street. President Koenig reported that Luis was back to work full-time with permanent restrictions.

VILLAGE CLERK: The Village Clerk reported that the Northwest Herald has assigned a new reporter to cover the Village her name is Brittany Keeperman. She also reported that the owner of Gigi's Place is four weeks from completing renovations and will be opening after the 1st of the year. The Village Clerk reported that as the Village Hall is closed on Friday for the holiday and she was taking off on Wednesday, Board and Committee Agendas would be posted by the Deputy Clerk on Wednesday. The Village Clerk requested that the Chair of the Community Development Committee forward his agenda to the Deputy Clerk for posting on Wednesday.

PRESIDENT'S COMMENTS: None.

TRUSTEE COMMENTS: Trustee Drabant inquired into why American Flags were not out for Labor Day and Veterans Day.

Trustee Drabant requested confirmation that the Board agreed to no advertising for businesses in its eblast newsletter. President Koenig confirmed the agreement. Trustee Drabant then reported that the application for residency at Creekview Apartments was in the eblast newsletter recently sent. President Koenig noted that it would not be put out again.

Trustee Nelson asked about water discoloration at the dead end on South Street. Engr. Murphy suggested an automatic flushing unit and would forward the price for the unit.

Trustee Drabant questioned the status of the Domenella geo-thermal well project. Engr. Murphy reported that it is still on hold by McHenry County. He noted that county will contact him of any changes.

CLOSED SESSION: None.

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ACTION RESULTING FROM CLOSED SESSION: None.

With no further business, Trustee Kunz moved to adjourn the November 17, 2016 regular Board meeting, seconded by Trustee Wardanian. The motion was approved by voice vote.

Meeting adjourned at 8:55 PM.

Respectfully submitted by,

Karla L. Thomas, Village Clerk